

**IRVINE UNIFIED SCHOOL DISTRICT  
Special Education Department**

Community Advisory Committee (CAC) Meeting  
6:00 pm to 8:00 pm September 14, 2017  
IUSD Administration Center  
5050 Barranca Parkway, Irvine, CA

AGENDA  
*September 14, 2017*

**Call to Order:** (Chair) Meeting started: 6:10pm

**Welcome to Guests**

- Board Member(s): none
- Program Specialists and District Staff-
  - Melanie Hertig- Director of Special Education

**Attendance: Introductions/Roll Call** (Chair)

- Only two voting members were in attendance. A quorum was not established. Meeting continued as an open forum.

**Reading of last Minutes** (Secretary)

Dir. Hertig reviewed what CAC does with the school district's SELPA.

The CAC invites members of the public to present information to the Committee and District about topics of interest or concern to individuals. That information is then taken into consideration for programming, funding and future event planning, including but not limited to clubs, parent trainings and specialized programming.

Dir. Hertig review Robert's Rules.

Attendees were provided copies of the format and function of Robert's Rules. Additional copies are on the IUSD website. <https://iusd.org/about/departments/education-services/special-education/community-advisory-committee-cac>

Dir. Hertig Reviewed Funding sources.

IDEA (Federal Law) only funds 10% not the 40% promised. State provides 35% more, for each student regardless of disability or not. The remaining 55% is the school district funded.

Dir. Hertig reviewed the Bylaws.

Danielle Wiltchik informed the community there are three seats on the board open: Vice Chair, Secretary, PTA Coordinator. Sub-committee chairs were also discussed and are open: PTA representatives from each school, Legislation committee, Mentor/Family Networking, and Social Committee. Please contact Danielle at 949-378-3002 or [USDCCAC@gmail.com](mailto:USDCCAC@gmail.com) if interested

The Vice-Chairperson shall:

- a) conduct meetings in the absence of the chairperson
- b) be responsible for execution of the bylaws
- c) assume other duties as directed by the chairperson
- d) be an ex-officio member of all appointed committees
- e) act as liaison to the school district

**Open seat.**

The Secretary shall:

- a) maintain membership and attendance records
- b) seek committee approval prior to public distribution
- c) keep minutes and distribute to committee
- d) attend to correspondence
- e) act as treasurer as the need arises
- f) assume other responsibilities as directed by the chairperson

**Open seat.**

Sub-Committee Chairs are **all open seats**

- a) PTA Liaison

- b) Legislation
- c) Parent Network / Mentor Program
- d) Community Network / Social

Please contact Danielle if you will be the PTA Rep from CAC at your school's PTA meetings.

#### Secretary Report- Danielle

- Danielle Reviewed the Calendar and one change- November will be a Parent Training on Collaboration and Communication in an IEP meeting. Provided by Key2Ed. It will be November 2, 2017 in the evening.
- Review of Networking binders-and community upcoming events.
  - **Community Network Binder** has flyers and cards of services recommended by parents. Parents are asked to bring flyers of events, services and supports to share.
  - **Family Network Binder** Parents are encouraged if they own a business or work with a business that would like to provide CAC members with a discount, to bring business cards for the Family Network binder.
  - **Community Events and Studies:** if you know of an event or clinical study you would like others to know about, please send an email to Danielle, she will post it on the Facebook. Then bring flyers to the meetings for this binder.
- **Facebook:** <https://www.facebook.com/iusd.cac>

#### Open Floor:

Parents voiced they would like to have more information on the following topics:

- Internet addiction
- Dr Richard Villas and Inclusive ed
  - Inclusion and the continuum of supports and services
  - Cases Andrew F – standard of care
- Dyslexia – FAR assessment and programs

- Anxiety
- SBAC and testing- accommodations modifications and should we opt out
- Technology and child successes
- Autism
- TECHNOLOGY (Erin B.) and several other parents commented on need for more tech training and support for teachers. More tech use in the classroom. More app expansion to accommodate. Not just communication devices, but universal access for all students that need classwork presented in a non paper and pen format.
  - Dir. Hertig states that two Tech specific jobs are open in the sped office.
- Picky eaters

#### Families Concerns:

- No information from schools on programs available or what to ask for during an IEP meeting.
- School Psychologists are the case managers but do not seem to have the awareness of how to run an IEP meeting that is welcoming and open. Not enough training to staff on how to run an IEP meeting.
- High turn over in some schools with new teachers and staff not invested in their child.
- Forum to post ideas and research – **IF you have not gotten a request to join the IUSDCAC Facebook group, please email Danielle!! She will add you.**

Parent shared that the National Down Syndrome Conference was amazing and not to miss. <http://www.dsfo.org/>

Parent expressed need to get more community between families. Often our children go to school and we don't see the parents. More social event planning is needed.

#### Discussion on IPSF- Irvine Public School Foundation

- A non profit organization that is not part of IUSD. It is a separate entity that funds IUSD programs.
- Summer programming- want sped specific classes offered.

- Summer programming allowed to bring private shadow that is not a parent. Must have Livescan fingerprinting and form is available through IPSF. Must clear prior to entering school. Must connect with principal on-site.
- Danielle to connect with IPSF to see about funding and an account to be set up for fundraising.

Open Discussion about difficulties in IEPs and whom to contact what to do when that does not work.

- First contact your program specialist. The contact form was provided at the meeting.
- Danielle reminded parents to get acquainted with classroom policies, school-based policies, and school District policies. Get them in writing and make sure that the policies do not conflict with the IEP or their child's instructional needs.
- It was additionally advised to download a copy of the State Ed codes <http://www.cde.ca.gov/sp/se/lr/> , IDEA <http://idea.ed.gov/> and PBIS (Positive Behavioral Intervention Strategies) <https://www.pbis.org/family> .