

Irvine Unified School District
Irvine, California

Board of Education
Minutes of Organizational/Regular Meeting
December 6, 2011

Call to Order

The Regular Meeting of the Board of Education was called to order by President Kuwabara at 4:20 p.m., in the District Administration Center, 5050 Barranca Parkway, Irvine, California.

Roll Call

Members Present:

Sue Kuwabara, Carolyn McInerney, Mike Parham, Sharon Wallin

Members Absent:

Gavin Huntley-Fenner (excused)

Oral Communication

None

Closed Session

The Board adjourned to Closed Session at 4:22 p.m.

Student Discipline Issue

The Board discussed seven (7) student discipline issues.

Public Employee Discipline/Dismissal/Release

The Board discussed a public employee discipline issue and took the following action.

On the motion of Member seconded by Member McInerney, seconded by Member Wallin and carried 4-0, the Board suspended Employee #20396 without pay for a period of five (5) days.

Conference with Real Property Negotiators

The Board met with legal counsel to discuss the Heritage Fields high school site.

Conference with Legal Counsel - Existing Litigation

The Board met with legal counsel to discuss existing litigation involving Great West Contractors, Inc.

Reconvene Regular Meeting

President Kuwabara reconvened the meeting at 6:40 p.m.

Pledge of Allegiance

The Pledge of Allegiance to the Flag of the United States of America was led by Member Wallin and was followed by a moment of silence.

Roll Call

Members Present:

Sue Kuwabara, Carolyn McInerney, Mike Parham, Sharon Wallin

Members Absent:

Gavin Huntley-Fenner (excused)

Student Members Present:

Steven Brownstone, Kimberly Hittelman, Carolyn Hudson, Julia Rahmann

Student Members Absent:

None

Staff:

Terry L. Walker, Superintendent of Schools
John Fogarty, Assistant Superintendent, Business Services
Eamonn O'Donovan, Assistant Superintendent, Human Resources
Cassie Parham, Assistant Superintendent, Education Services
Lee Brooks, Executive Assistant to the Superintendent

Other Staff:

Mary Bevernick, Janelle Cranch, Ian Hanigan, Joe Hoffman, Lloyd Linton, Susana Lopez,
Brienne Meyer, Alan Schlichting, Mark Sontag, Brad VanPatten

Video Production:

James Adling

Brian Des Palmes

Closed Session Report

President Kuwabara reported on the discussion in Closed Session.

Student Discipline Issues

On the motion of Member McInerney, seconded by Member Parham and carried 4-0, the Board approved the staff recommendation to expel Case No. 03H-1112 through June 21, 2012.

On the motion of Member Wallin, seconded by Member McInerney and carried 4-0, the Board approved the staff recommendation to expel Case No. 08H-1112 through June 21, 2012.

On the motion of Member McInerney, seconded by Member Parham and carried 4-0, the Board approved the staff recommendation to expel Case No. 09H-1112 through June 21, 2012, with immediate suspension of the expulsion allowing the student to return with probationary status.

On the motion of Member Wallin, seconded by Member McInerney and carried 4-0, the Board approved the staff recommendation to expel Case No. 10H-1112 through June 21, 2012.

On the motion of Member McInerney, seconded by Member Parham and carried 4-0, the Board approved the staff recommendation to expel Case No. 12M-1112 through March 16, 2012, with immediate suspension of the expulsion allowing the student to return with probationary status.

On the motion of Member Wallin, seconded by Member McInerney and carried 4-0, the Board approved the staff recommendation to expel Case No. 11H-1112 through June 21, 2012.

On the motion of Member McInerney, seconded by Member Parham and carried 4-0, the Board approved the staff recommendation to expel Case No. 14H-1112 through June 21, 2012, with immediate suspension of the expulsion allowing the student to return with probationary status.

Special Presentations/Recognitions

The Irvine Company - Excellence in Education Enrichment Fund

Robin Leftwich, Vice President Community Affairs, presented a check for \$2.15 million, representing the sixth installment of its \$21 million pledge over ten years for enriched instruction in art, music and science. Leftwich also thanked staff for the excellent annual report which assesses the program and provides data on student achievement.

Irvine Public Schools Foundation Update

Steffanie Early, Director of Community Relations, reported on upcoming benefit concerts, featuring the band "Young the Giant" on December 16 and 17, and announced a video contest for IUSD high schools sponsored by Vizio. She reported on recent grant awards including \$91,000 from Montessori International to benefit technology and the APAAS program and the the Innovative Teaching Awards Program which enabled Northwood H.S. to host a concert for 500 elementary students on December 7. A reminder was made that IPSF's Annual Campaign ends December 31, and that donations were still needed to fully leverage matching funds from the City of Irvine. She closed with heartfelt thanks to Sue Kuwabara for her outstanding service as Board President in 2011.

Board Organization - 2012

Election of Officers

President Kuwabara opened nominations for officers.

Member McInerney nominated Member Parham to serve as Board President, seconded by Member Wallin. Member Parham was unanimously elected to serve as Board President.

Member Wallin nominated Member McInerney to serve as Board Clerk, seconded by Member Kuwabara. Member McInerney was unanimously elected to serve as Board Clerk.

New President Parham assumed the Chair. He expressed appreciation to outgoing President Kuwabara for her leadership and presented a gift on behalf of the Board.

Board Responsibilities

On the motion of Member McInerney, seconded by Member Kuwabara and carried 4-0, the Board reorganized responsibilities and assignments:

Responsibility	2012
Representative to the Nominating Committee of the County Committee on School District Organization <i>Serves on the nominating committee to the county committee which determines boundaries for school districts</i> <i>(Meets once a year - evening)</i>	Kuwabara <i>Alternate:</i> Wallin
Representative to the Governing Board of Coastline Regional Occupational Program (ROP) <i>Serves as a member of the Coastline ROP Board under the Joint Powers Agreement between Coastline ROP and IUSD (2 yr min/4 yr max)</i> <i>(Meets once a month - am)</i>	Wallin (year 3) <i>Alternate:</i> Kuwabara
Coalition for Legislative Action (District) <i>Coordinates district-wide legislative activities including mailing to local legislators; sponsors annual Legislative Action Meeting</i> <i>(Number of meetings varies depending on legislative agenda - am)</i>	Huntley-Fenner <i>Alternate:</i> Wallin
Irvine Child Care Project <i>Serves as one of five directors under the Joint Powers Agreement between the City and IUSD regarding child care programs</i> <i>(2 yr min/4 yr max)</i> <i>(Meets once a month - am)</i>	Kuwabara <i>Alternate:</i> Huntley-Fenner
Facility Finance Committee <i>Serves as review body for CFD Building Program in the event the full Board does not address the topic in public during a one year period</i> <i>(Meets only as needed)</i>	McInerney <i>Alternate:</i> Kuwabara
Special Education Community Advisory Committee <i>Serves as liaison to the special ed. community to promote board awareness of special ed. issues</i> <i>(Meets six times a year - evening)</i>	McInerney <i>Alternate:</i> Kuwabara
P.T.A. Council Representative <i>Serves as liaison to the IUSD PTA Council (composed of PTA Presidents from each site) and updates Council on District issues</i> <i>(Meets once a month - am)</i>	Wallin <i>Alternate:</i> Huntley-Fenner

Responsibility	2012
<p>G.A.T.E. Community Advisory Committee <i>Serves as liaison to the GATE community to promote board awareness of gifted & talented education issues</i> <i>(Meets four times a year - evening)</i></p>	<p>Huntley-Fenner Alternate: McInerney</p>
<p>Irvine Public Schools Foundation <i>Serves as ex-officio officer and liaison to IPSF (foundation which solicits contributions for performing arts, after-school enrichment programs and technology)</i> <i>(Meets 1-3 times a month - am/evening)</i></p>	<p>Huntley-Fenner Alternate: McInerney</p>
<p>Irvine Prevention Coalition <i>Serves as liaison to the IPC to promote and enhance prevention services to students</i> <i>(Meets once per month - pm)</i></p>	<p>Huntley-Fenner Alternate: McInerney</p>
<p>Emergency Response <i>Serves as elected official of the district who responds to/participates in matters concerning emergency preparedness policy in the event of an emergency</i> <i>(Meets four times per year - am)</i></p>	<p>Parham Alternate: Wallin</p>
<p>Educational Partnership Fund Committee <i>Serves as Board representative to the Educational Partnership Fund Committee to evaluate process</i> <i>(Meets 3-4 times per year)</i></p>	<p>Wallin Alternate: Parham</p>
<p>Medical Advisory Board <i>Serves as Board representative to the Medical Advisory Board to secure healthy lives for students</i> <i>(Meets three times per year - evening)</i></p>	<p>McInerney Alternate: Parham</p>
<p>Irvine Chamber of Commerce (Governmental Affairs Committee) <i>Serves as Board representative to Governmental Affairs Committee to provide school district perspective</i></p>	<p>Kuwabara Alternate: Huntley-Fenner</p>
<p>City/District Liaison Committee <i>Serves as Board representative to the City regarding current issues of joint interest</i> <i>(Meets 4-5 times per year; seated President & Clerk to serve)</i></p>	<p>Parham McInerney</p>
<p>California Association of Suburban School Districts (CALSSD) <i>Serves as Board representative to state-wide coalition of suburban school districts</i> <i>(Meets monthly; seated President to serve)</i></p>	<p>Parham</p>

School Site Liaison Assignments

On the motion of Member McInerney, seconded by Member Wallin and carried 4-0, the Board approved School Site Liaison assignments:

School Sites	2012
Brywood Canyon View Northwood Northwood H.S. Santiago Hills Sierra Vista Stonegate	Parham
Culverdale Early Childhood Learning Center Lakeside Oak Creek Plaza Vista Stone Creek Woodbridge H.S.	Wallin
College Park Creekside/San Joaquin H.S. Greentree Meadow Park South Lake Vista Verde Woodbury	Huntley-Fenner
Alderwood Basics Plus Deerfield Eastshore Irvine H.S. Springbrook Venado	Kuwabara
Bonita Canyon Rancho San Joaquin Turtle Rock University H.S. University Park Westpark	McInerney

Appointment of Representatives to District Committees

On the motion of Member McInerney, seconded by Member Wallin and carried 4-0, the Board confirmed appointments to the Finance and Health Advisory Committees:

Finance Committee	
Board Member	2012 Appointment <i>(2nd year of 2-year term)</i>
Gavin Huntley-Fenner	Felix Chen
Sue Kuwabara	Annette Symons
Carolyn McInerney	Carolyn Smith-Driscoll
Mike Parham	Brian Daucher
Sharon Wallin	Paul Bokota

Health Advisory Committee	
Board Member	2012 Appointment <i>(2nd year of 2-year term)</i>
Gavin Huntley-Fenner	Robin Lubitz
Sue Kuwabara	Diane Elliott
Carolyn McInerney	Karen Geneau
Mike Parham	David Cheng
Sharon Wallin	Steffanie Early

Establishment of Meeting Dates

On the motion of Member McInerney, seconded by Member Kuwabara and carried 4-0, the Board approved the 2012 meeting dates as presented:

- January 17
- February 7
- February 21
- March 6
- March 20
- April 17

May 1
May 15
June 5
June 26
July 10
August 21
September 11
October 2
October 16
November 13
December 11

Approval of Minutes

On the motion of Member Wallin, seconded by Member McInerney and carried 4-0, the Board approved the following Minutes, as presented.

May 3, 2011 Regular Meeting

Adoption of the Agenda

On the motion of Member McInerney, seconded by Member Kuwabara and carried 4-0, the Board adopted the agenda, as amended:

Items Removed from Consent Calendars for Discussion and Separate Action:
Item 16e - *Community Development Block Grant Contract for University High School Pool Refurbishment Project*

Oral Communication

Grace Neary addressed the Board regarding continued support for art and music programs and expressed appreciation to the Irvine Company.

Student Board Member Reports

Student Members Brownstone, Hittelman, Hudson and Rahmann reported on school activities.

Superintendent's Report

Superintendent Walker congratulated South Lake and Venado middle schools for being ranked #1 by the O.C. Register in overall achievement and best environment. He announced the selection of Student Board Member Steven Brownstone as first alternate to the U.S. Senate Youth Program and recognized NHS grad Stephanie Lin who was named a Rhodes Scholar for 2012. Walker added his appreciation to staff for their work on the on the Irvine Company's Excellence in Education Enrichment Fund Annual Report.

Announcements and Acknowledgments

Members Kuwabara, Parham and Wallin reported on school visits, conference attendance, and meeting participation.

Consent Calendar

On the motion of Member Wallin, seconded by Member McInerney and carried 4-0 (Student Members voting "Yes"), the Board took the following action on the amended Consent Calendar:

1. **Payment for Nonpublic School/Agency Services for Special Education Students**
Approved the individual pupil service contract(s) for disabled student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Schools/Agencies.
2. **Contract for Special Education Related Services**
Authorized payment for special education related services in an amount not to exceed \$20,649.00.
3. **Payment in Accordance with the Terms of the Settlement Agreement(s)**
Authorized payment in an amount not to exceed \$3,860.00 in accordance with the terms of the Settlement Agreement(s).
4. **Annual Submission of the Single Plan for Student Achievement Plans for January Through December 2012**
Approved the annual submission of SPSA plans for January through December 2012.
5. **Purchase Order Detail Report**
(A written report is on file in the District Office.)
Approved the Purchase Order Detail Report dated November 23, 2011.
6. **Check Register Report**
Ratified issuance of check numbers as listed representing Board authorized purchase orders, invoices and contracts:

- District 75, Irvine Unified School District - Numbers 00162273 through 00163247
District 44, Community Facilities District No. 86-1 - Numbers 00004576 through 00004580
District 41, Irvine Child Care Project - Numbers 00002630 through 00002641
Revolving Cash - Numbers 35611 through 35745
7. **Contract Services Action Report**
(A written report was included with the agenda and is on file in the District Office.)
Approved and/or ratified the Contract Services Action Report 2011-12/07, as submitted.
8. **Electronically Printed Checks and Purchase Orders – Authorized Signature**
Authorized the Assistant Superintendent of Business Services/CFO signature be printed electronically on vendor checks produced by the Orange County Superintendent of Schools and that all previous authorization signatures for approval are rescinded.
9. **Classified Personnel Action Report**
(A written report was included with the agenda and is on file in the District Office.)
Approved and/or ratified the Classified Personnel Action Report 2011-12/07, as submitted for Employment and Resignations.
10. **Certificated Personnel Action Report**
(A written report was included with the agenda and is on file in the District Office.)
Approved and/or ratified the Certificated Personnel Action Report 2011-12/07, as submitted for Employment and Separations.
11. **Conference Attendance**
Approved out-of-state conference attendance for staff, as follows:
1) Mark Sontag to Las Vegas, Nevada on February 7-8, 2012, for a cost of \$1,369.00;
2) Toni Wilson and Kathleen Cooke to Las Vegas, Nevada on February 7-8, 2012, for a cost of \$2,233.00.
12. **Field Trips and Excursions**
Approved the following field trips funded by donations:
1) Plaza Vista 5th grade students to Oak Glen, California, on December 12, 2011 for \$3,120.00;
2) Irvine High School wrestling team to Las Vegas, Nevada, on December 15-18, 2011 for \$2,000.00;
3) Woodbridge High School Way of the Warrior 9th grade students to Irvine, California, on January 10, 2012 for \$495.00;
4) Canyon View 4th grade students to San Juan Capistrano, California, on January 18, 2012 for \$1,800.00;
5) Woodbridge High School Chamber Singers to Anaheim, California, on February 2, 2012 for \$570.00;

- 6) College Park 5th grade students to Oak Glen, California, on April 5, 2012 for \$2,835.00;
- 7) Northwood High School Honors Spanish 4 and AP Spanish students to Santa Ana, California, on June 6, 2012, for \$1,824.00.

Consent Calendar Resolutions

On the motion of Member Wallin, seconded by Member McInerney and carried 4-0 (Student Members voting "Yes"), the Board took the following action on the Consent Calendar Resolutions:

RESOLUTION NO. 11-12-30: Authorization of Personnel to Approve Vendor Claims/Orders – Ledgers 41,44,50 and 75

Acting as the governing body of the Irvine Unified School District, Irvine Child Care Project, and Community Facilities District Nos. 86-1, 01-1, 04-1, 04-2A, 04-2B, 06-1, 08-1, and 09-1 adopted Resolution No. 11-12-30 which updates the roster of personnel authorized to electronically approve all IUSD vendor claims/orders for Ledgers 41, 44, 50 and 75.

RESOLUTION NO. 11-12-31: Authorization of Signatures

Adopted Resolution No. 11-12-31, authorizing the named person(s) to sign payroll notices of employment/changes of status (NOE/CS), time sheets, vendor orders for payment and warrant registers as indicated, and to rescind all previous authorizations.

AYES: Members Kuwabara, McInerney, Parham, Wallin
NOES: None
ABSENT: Member Huntley-Fenner

Facilities Consent Calendar

On the motion of Member McInerney, seconded by Member Wallin and carried 4-0, the Board took the following action on the Facilities Consent Calendar:

1. Amendments to Purchase and Sale Agreements – Alderwood and Vista Verde Properties

Approved Third Amendment to the Purchase Agreement for each Property as follows:

- 1) Approved the “Third Amendment to Agreement for Purchase and Sale and Joint Escrow Instructions (Alderwood Property).”
- 2) Approved the “Third Amendment to Agreement for the Purchase and Sale and Joint Escrow Instructions (Vista Verde Property).”

2. Change Orders – Jeffrey Trail Middle School Project

Approved the listed change orders in the deductive amount of <\$8,860.00>, at the Jeffrey Trail Middle School project. No change to the completion date.

3. **Change Orders – Woodbridge High School Music Fitness Project**

Approved the listed change orders in the deductive amount of <\$24,328.00>, at the Woodbridge High School Music Fitness project. No Change to the completion date.

4. **Authorization to Renew Lease of Two (2) Relocatable Classrooms at Alderwood Elementary School**

Acting as the governing body of the Community Facilities District No. 01-1, authorized the Assistant Superintendent of Business Services to enter into a contract with Mobile Modular Management Corporation to renew the lease of two (2) 24' x 40' DSA approved relocatable classrooms at Alderwood Elementary School.

5. **Notice of Completion One (1) Shade Structure at Rancho San Joaquin Middle School**

Accepted the one (1) 20' x 30' x 10' (height) shade structure at Rancho San Joaquin Middle School as complete, and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.

6. **Notices of Completion – Woodbridge High School Music Fitness Project**

Accepted the contracts of the listed contractors for the Woodbridge High School Music Fitness project as complete and authorized staff to file Notices of Completion with the County of Orange Recorder's Office.

Items Removed From Consent Calendars

Community Development Block Grant Contract for University High School Pool Refurbishment Project

Member Parham requested an update on the project which was provided by Maintenance and Operations Director Joe Hoffman.

On the motion of Member McInerney, seconded by Member Wallin and carried 4-0, the Board authorized the Assistant Superintendent/CFO of Business Services to negotiate and enter into a contract with the City of Irvine for the Community Development Block Grant for the award amount of \$108,926.00, for the University High School Pool Refurbishment Project.

Items of Business

(Written reports were included with the agenda and are on file in the District Office.)

First Interim Report of 2011-12 (AB 1200, Chapter 1213, Statutes of 1991)

Assistant Superintendent John Fogarty and Fiscal Director Susana Lopez reviewed the First Interim Report, cautioning that though the District is solvent for 2011-12, challenges lie ahead in light of potential mid-year cuts (estimated at \$7.3 million for IUSD) which will be instituted if revenue projections fall short at the state level.

Board members discussed adjusting student growth projections and impacts of the District's tenuous Basic Aid status.

On the motion of Member McInerney, seconded by Member Wallin and carried 4-0, the Board certified the First Interim Report of 2010-11 as positive and based on information presented, that the District is able to meet its multi-year financial obligations.

Certificate of Authorized Officers for Irvine Unified School District – Community Facilities District Nos. 86-1, 09-1, 08-1, 06-1, 04-1, 04-2A, 04-2B, and 01-1

On the motion of Member Wallin, seconded by Member McInerney and carried 4-0, the Board, acting as the governing body of Community Facilities District Nos. 86-1, 09-1, 08-1, 06-1, 04-1, 04-2A, 04-2B, and 01-1, approved the updated CFD Certificate of Authorized Officers.

Repeal Board Policy 1312.1: Parent/Guardian Complaints Regarding Employees and Replace with Proposed Board Policy 1312.1: General Complaint Policy

On the motion of Member McInerney, seconded by Member Wallin and carried 4-0, the Board repealed Board Policy 1312.1: Parent/Guardian Complaints Regarding Employees and approved for second reading and adoption proposed Board Policy 1312.1: General Complaint Policy.

Second Reading and Adoption: Proposed Revisions to Board Policy 1312.2: Uniform Complaint Policy

On the motion of Member Wallin, seconded by Member McInerney and carried 4-0, the Board approved for second reading and adoption proposed revisions to Board Policy 1312.2: Uniform Complaint Policy.

Second Reading and Adoption: Proposed Revisions to Board Policy 1312.3: Alternative Uniform Complaint Policy

On the motion of Member Wallin, seconded by Member McInerney and carried 4-0, the Board approved for second reading and adoption proposed revisions to Board Policy 1312.3: Alternative Uniform Complaint Policy.

First Reading: Board Governance Protocols – 2012

On the motion of Member Kuwabara, seconded by Member McInerney and carried 4-0, the Board approved for first reading the proposed Board Governance Protocols - 2012.

Oral Communication

None

Adjournment

On the motion of Member Parham, seconded by Member McInerney and carried 4-0, there being no further Board of Education business, the meeting was adjourned at 7:45 p.m.

Michael Parham
Board President

Terry L. Walker
Superintendent of Schools