

**Irvine Unified School District**  
Irvine, California

**Board of Education**  
**Minutes of Regular Meeting**  
**October 18, 2011**

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**Call to Order**

The Regular Meeting of the Board of Education was called to order by President Kuwabara at 5:02 p.m., in the District Administration Center, 5050 Barranca Parkway, Irvine, California.

**Roll Call**

**Members Present:**

Gavin Huntley-Fenner, Sue Kuwabara, Carolyn McInerney, Mike Parham, Sharon Wallin

**Members Absent:**

None

**Oral Communication**

None

**Closed Session**

The Board adjourned to Closed Session at 5:04 p.m.

**Liability Claims**

The Board discussed four liability claims and provided direction to staff.

**Conference with Labor Negotiators**

The Board discussed labor negotiations relative to the Irvine Teachers Association and the California School Employees Association.

**Public Employee Performance Evaluation**

The Board discussed the Superintendent's Goals and Objectives for 2011-12.

**Reconvene Regular Meeting**

Acting President Parham reconvened the meeting at 6:41 p.m.

### ***Pledge of Allegiance***

The Pledge of Allegiance to the Flag of the United States of America was led by Member McInerney and was followed by a moment of silence.

### ***Roll Call***

#### **Members Present:**

Gavin Huntley-Fenner, Carolyn McInerney, Mike Parham, Sharon Wallin

#### **Members Absent:**

Sue Kuwabara (excused)

#### **Student Members Present:**

Steven Brownstone, Kimberly Hittelman, Carolyn Hudson, Julia Rahmann

#### **Student Members Absent:**

None

#### **Staff:**

Terry L. Walker, Superintendent of Schools  
Eamonn O'Donovan, Assistant Superintendent, Human Resources  
Cassie Parham, Assistant Superintendent, Education Services  
Lee Brooks, Executive Assistant to the Superintendent

#### **Other Staff:**

Sandy Avzaradel, Arlene Bates, Jenna Berumen, Mary Bevernick, Janelle Cranch,  
Ian Hanigan, Tim Jamison, Susana Lopez, Brianne Meyer, Lauren Sipelis

#### **Video Production:**

James Adling  
Brian Des Palmes

### ***Appointment of Acting Clerk***

On the motion of Member Parham, seconded by Member Huntley-Fenner and carried 4-0, the Board appointed Member McInerney as Acting Clerk.

### ***Closed Session Report***

Acting President Parham reported on the discussion in Closed Session.

### ***Adoption of the Agenda***

On the motion of Member Wallin, seconded by Member McInerney and carried 4-0, the Board adopted the agenda, as amended:

Items removed from Consent Calendars for Discussion and Separate Action:

REVISE       Item 12h - *Classified Personnel Action Report*  
REVISE       Item 12k - *Conference Attendance*

### ***Special Presentations/Recognitions***

#### **Irvine Public Schools Foundation**

Wendy Bokota, Director of Community Relations, commented on the upcoming Spirit of Excellence Gala on October 22, and announced the kick-off of IPSF's 2011 Annual Campaign to fully leverage the City match of up to \$875,200 to mitigate the impacts of larger class sizes.

#### **Transitional Kindergarten Program**

Lauren Sipelis, Director, Elementary Education and Sandy Avzaradel, Assistant Principal, Early Childhood Learning Center, updated the Board on efforts to implement a Transitional Kindergarten Program, designed to accommodate students affected by new legislation which will gradually shift the birthday cutoff for kindergarten enrollment to September 1, over a three year period, starting with the 2012-13 school year.

#### **Red Ribbon Week**

Guidance Resources Coordinator Jenna Berumen reported on activities planned for Red Ribbon Week - October 22-30, focused on the theme "Make Positive Choices."

### ***Oral Communication***

None

### ***Student Board Member Reports***

Student Members Brownstone, Hittelman, Hudson and Rahmann reported on school activities.

## **Superintendent's Report**

Superintendent Walker reported on the October 17 district-wide staff development day activities and informative visits by executive staff to several innovative technology schools. He invited Board Members to a site visit of the new Jeffrey Trail Middle School and announced that a finalist had been identified for the Assistant Superintendent of Business Services position.

## **Announcements and Acknowledgments**

Members Huntley-Fenner, McInerney and Wallin reported on school visits, conference attendance and meeting participation.

## **Consent Calendar**

On the motion of Member McInerney, seconded by Member Wallin and carried 4-0 (Student Members voting "Yes"), the Board took the following action on the amended Consent Calendar:

1. **Payment for Nonpublic School/Agency Services for Special Education Students**  
Approved the individual pupil service contract(s) for disabled student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Schools/Agencies.
2. **Payment in Accordance with the Terms of the Settlement Agreement(s)**  
Authorized payment in an amount not to exceed \$40,000.00 in accordance with the terms of the Settlement Agreement(s).
3. **Grant Proposal: City of Irvine Educational Partnership Fund - Health and Guidance Services**  
Approved the submission of four Irvine Unified School District grant proposals to the City of Irvine for the purpose of providing:
  - 1) Guidance Assistant services to support at-risk students in grades K-3;
  - 2) Guidance Assistant services to support at-risk students in grades 4-6;
  - 3) Project Success intervention services for at-risk middle school students; and
  - 4) Project Success intervention services for at-risk high school students.

Acknowledged the submission of two Irvine Public Schools Foundation grant proposals for the purpose of:

- 1) providing enhanced, specialized district-wide school nurse services; and
  - 2) sustaining additional health clerks.
4. **Claim for Damages - #04-2011**  
Denied the Claim for Damages on behalf of the named claimants and referred the matter

to the District's insurance administrator.

5. **Purchase Order Detail Report**

*(A written report is on file in the District Office.)*

Approved the Purchase Order Detail Report dated October 10, 2011.

6. **Check Register Report**

Ratified issuance of check numbers as listed, representing Board authorized purchase orders, invoices and contracts:

District 75, Irvine Unified School District - Numbers 00160640 through 00161306

District 50, Community Facilities District No. 01-1 - Numbers 00001522 through 00001523

District 44, Community Facilities District No. 86-1 - Numbers 00004561 through 00004566

Revolving Cash - Numbers 35346 through 35452

7. **Contract Services Action Report**

*(A written report was included with the agenda and is on file in the District Office.)*

Approved and/or ratified the Contract Services Action Report 2011-12/ 05, as submitted.

8. **Certificated Personnel Action Report**

*(A written report was included with the agenda and is on file in the District Office.)*

Approved and/or ratified the Certificated Personnel Action Report 2011-12/05, as submitted for Employment and Leaves of Absence.

9. **Gifts**

*(A written report was included with the agenda and is on file in the District Office.)*

Accepted gifts to the District, as listed.

10. **Field Trips and Excursions**

Approved the following field trips funded by donations:

- 1) University High School ROP students to Costa Mesa, California, on October 10, 2011 for \$300.00;
- 2) Woodbridge High School chemistry students to San Diego, California, on October 20, 2011 for \$1,400.00;
- 3) College Park 3rd grade students to Newport Beach, California, on November 2, 2011 for \$1,725.00;
- 4) University High School, AP History students to Malibu, California, on November 2, 2011 for \$1,500.00;
- 5) University High School AP Psychology students to Hollywood, California on November 9, 2011 for no cost;
- 6) University High School dance students to Los Angeles, California, on November 9, 2011 for no cost;
- 7) Woodbridge High Chamber Singers to Irvine, California, on November 9, 2011

- for \$330.00;
- 8) Santiago Hills 5th grade students to Buena Park, California, on November 18, 2011 for \$4,802.00;
  - 9) University High School Future Business Leaders of America students to Irvine, California, on November 18, 2011 for \$2,400.00;
  - 10) University High School Model United Nations students to Tustin, California, on November 19, 2011 for \$2,000.00;
  - 11) University High School Junior State of America student to Costa Mesa, California on November 19, 2011 for \$2,205.00;
  - 12) University High School AP Biology students to Long Beach, California, on November 22, 2011 for \$5,850.00;
  - 13) Woodbridge High School Chamber Singers to Santa Ana, California, on December 1, 2011 for \$495.00;
  - 14) Turtle Rock 1st grade students to Irvine, California, on December 8, 2011 for \$1,695.00;
  - 15) Stone Creek 6th grade students to Santa Ana, California, on January 5, 2012 for \$1,755.00;
  - 16) University High School Marine Science students to San Diego, California, on February 23, 2012 for \$1,500.00;
  - 17) Santiago Hills 4th grade students to San Juan Capistrano, California, on March 2, 2012 for \$5,665.00;
  - 18) University High School Future Business Leaders of America to Fullerton, California, on March 3, 2012 for \$1,600.00;
  - 19) University Park 5th grade students to Buena Park, California, on March 30, 2012 for \$1,850.00;
  - 20) University High School drama students to Anaheim, California, on April 27, 2012 for \$5,000.00;
  - 21) University High School drama students to La Mirada, California, on May 20, 2012 for \$3,500.00;
  - 22) University High School seniors to Valencia, California, on May 22, 2012 for \$10,500.00;
  - 23) University High School Model United Nations students to Irvine, California, on May 23, 2012 for \$1,500.00;
  - 24) University High School drama students to Anaheim, California, on June 3, 2012 for \$3,500.00.

### **Consent Calendar Resolutions**

On the motion of Member Wallin, seconded by Member McInerney and carried 4-0 (Student Members voting "Yes"), the Board took the following action on the Consent Calendar Resolution:

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**RESOLUTION NO. 11-12-25: Proclaim October 22-30, 2011 as Red Ribbon Week**

Adopted Resolution No. 11-12-25, proclaiming October 22-30, 2011 Red Ribbon Week and encouraged participation in alcohol, tobacco, other drug and violence prevention and education activities.

AYES: Members Huntley-Fenner, McInerney, Parham, Wallin  
NOES: None  
ABSENT: Member Kuwabara

***Facilities Consent Calendar***

On the motion of Member McInerney, seconded by Member Wallin and carried 4-0, the Board took the following action on the Facilities Consent Calendar:

- 1. Change Orders – Deerfield Elementary School Expansion Project**  
Approved the listed change orders in the deductive amount of <\$19,143.00>, at the Deerfield Elementary School Expansion project. No change to the completion date.
- 2. Notices of Completion – Deerfield Elementary School Expansion Project**  
Accepted the contracts of the listed contractors for the Deerfield Elementary School Expansion project as complete and authorized staff to file Notices of Completion with the County of Orange Recorder's Office.
- 3. Change Orders – Woodbridge High School Aquatic Project**  
Approved the listed change order in the deductive amount of <\$63,218.00>, at the Woodbridge High School Aquatic project. No change to the completion date.
- 4. Notices of Completion – Woodbridge High School Aquatic Project**  
Accepted the contracts of the listed contractors for the Woodbridge High School Aquatic project as complete and authorized staff to file Notices of Completion with the County of Orange Recorder's Office.

***Items Removed From Consent Calendars***

**Classified Personnel Action Report**

*(A written report was included with the agenda and is on file in the District Office.)*

On the motion of Member McInerney, seconded by Member Wallin and carried 4-0 (Student Members voting "Yes"), the Board approved and/or ratified the Classified Personnel Action Report 2011-12/05, as revised for Employment and Resignations.

**Conference Attendance**

On the motion of Member McInerney, seconded by Member Wallin and carried 4-0 (Student Members voting "Yes"), the Board approved out-of-state conference attendance for staff, as revised:

- 1) Robert Aristo to St. George, Utah on October 19-22, 2011, for a cost of \$1,225.00;
- 2) Mike Nakaue to Las Vegas, Nevada on October 27-29, 2011, for a cost of \$1,143.00;
- 3) Sharon McCubbin to Milwaukee, Wisconsin on October 27-30, 2011, for a cost of \$315.00;
- 4) Terry Walker, Cassie Parham, Keith Tuominen, Alan Schlichting, Lisa Mennes, Irene Brady, Mark Sontag and Brad Van Patten to Las Vegas, Nevada on October 27-30, 2011, for a cost of \$8,829.33;
- 5) Saeed Emamifar, Marty Danko, Mike Howden and Anna Arkof to Las Vegas, Nevada on October 31-November 4, 2011, for a cost of \$9,805.00.

### ***Oral Communication***

None

### ***Adjournment***

On the motion of Member McInerney, seconded by Member Wallin and carried 4-0, there being no further Board of Education business, the meeting was adjourned at 7:37 p.m.

Mike Parham  
Acting Board President

Terry L. Walker  
Superintendent of Schools