

***Irvine Unified School District***  
*Irvine, California*

***Board of Education***  
***Minutes of Regular Meeting***  
***September 18, 2007***

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***Call to Order***

The Regular Meeting of the Board of Education was called to order by President Parham at 5:20 p.m., in the District Administration Center, 5050 Barranca Parkway, Irvine, CA.

***Roll Call***

Members Present:

Gavin Huntley-Fenner, Sue Kuwabara, Carolyn McInerney, Sharon Wallin, Mike Parham

Members Absent:

None

***Oral Communication***

None

***Closed Session***

The Board adjourned to Closed Session at 5:22 p.m.

***Conference with Labor Negotiators***

The Board discussed labor negotiations.

***Public Employee Performance Evaluation – Superintendent's Goals and Objectives***

On the motion of Member Wallin, seconded by Member Huntley-Fenner and carried 5-0, the Board approved the Superintendent's Goals & Objectives for 2007-08.

***Reconvene Regular Meeting***

President Parham reconvened the meeting at 7:11 p.m.

### ***Pledge of Allegiance***

The Pledge of Allegiance to the Flag of the United States of America was led by Assistant Superintendent Parham and was followed by a moment of silence.

### ***Roll Call***

#### **Members Present:**

Gavin Huntley-Fenner, Sue Kuwabara, Carolyn McInerney, Sharon Wallin, Mike Parham

#### **Members Absent:**

None

#### **Student Members Present:**

Jacob Choi, Claire Kim, Madison Murphy, Anderson Shih

#### **Student Members Absent:**

None

#### **Staff:**

Gwen Gross, Superintendent of Schools  
Vern Medeiros, Deputy Superintendent, Business Services  
Cassie Parham, Asst. Superintendent, Education Services  
Terry Walker, Asst. Superintendent, Human Resources  
Lee Brooks, Executive Assistant to the Superintendent

#### **Other Staff:**

Janelle Cranch, Rhonda DeVaux, Dennis Gibbs, Ian Hanigan, Joe Hoffman, Nancy Melgares,  
Kris Moore, Barb Petro

#### **Video Production Services:**

Mike McIntyre, Teleios Services

### ***Closed Session Report***

President Parham reported on the discussion and Board action in Closed Session.

### ***Approval of Minutes***

On the motion of Member Huntley-Fenner, seconded by Member Kuwabara and carried 5-0, the

Board approved the Minutes of the Special Meeting of May 22, 2007, as presented.

### ***Adoption of the Agenda***

On the motion of Member Wallin, seconded by Member Kuwabara and carried 5-0, the Board adopted the agenda, as amended:

- ADD      CFD Consent Calendar section immediately following Section 14 - Consent Calendar Resolutions
- MOVE     Consent Calendar Items 13j through 13v to CFD Consent Calendar

### ***Special Presentations***

#### **"Cans for Cash" Recycling Program**

Joe Hoffman introduced City of Irvine representatives Angie Burgh and Sarah Mills who reported on the "Cans for Cash" Recycling Program. Schools will earn \$1 for each pound of aluminum cans collected and a chance at the \$10,000 grand prize, which the City has agreed to donate to the Irvine Public Schools Foundation.

#### **Using Assessment Data to Improve Student Learning**

Curriculum Coordinators Mark Sontag, Irene Brady, and Jeanie Fritzsche reported on the data review process and how assessment data is used to improve teaching and learning for all students.

### ***Oral Communication***

Don McCrea addressed the Board regarding the proposed stadium at University High School.

### ***Student Board Member Reports***

Student Members Choi, Kim, Murphy and Shih reported on school activities.

### ***Superintendent's Report***

Superintendent Gross reported on current district activities, awards and recognitions, including the award of a \$245,000 Readiness and Emergency Management for Schools grant from the from the U.S. Department of Education. She expressed special thanks to Yvonne Dina for her work in securing the grant.

### **Announcements and Acknowledgments**

Members Wallin, Kuwabara, Huntley-Fenner, McInerney and Parham reported on school visits, conference attendance, and meeting participation.

### **Consent Calendar**

On the motion of Member Kuwabara, seconded by Member McInerney and carried 5-0, (Student Members voting "Yes"), the Board took the following action on the amended Consent Calendar:

1. **Payment for Nonpublic School/Agency Services for Special Education Students**  
Approved the individual pupil service contract(s) for disabled student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Schools/Agencies.
2. **Contract for Special Education Related Services**  
Authorized payment for special education related services in an amount not to exceed \$8,870.00.
3. **Payment in Accordance with the Terms of the Settlement Agreement(s)**  
Authorized payment in an amount not to exceed \$30,000.00 in accordance with the terms of the Settlement Agreement(s).
4. **Contract Execution: Early Intervention Services for School Success (EISS) 2007-09, Early Childhood Learning Center**  
Approved contract execution of the Orange County Department of Education Early Intervention for School Success (EISS) Basic Implementation Grant (2007-2009) for the purpose of promoting quality staff development, improving program collaboration, and strengthening transition efforts to help children achieve academic and social success.
5. **Summer School 2007**  
For the Board's information.
6. **Purchase Order Detail Report**  
*(A copy is attached to and made a part of these minutes.)*  
Approved the Purchase Order Detail Report dated September 6, 2007.
7. **Check Register Report**  
Ratified issuance of check numbers as listed, representing Board authorized purchase orders, invoices and contracts:
  - District 75, Irvine Unified School District - Numbers 00110458 through 00110967
  - District 50, Community Facilities District No. 01-1 - Numbers 00001286 through 00001289

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District 44, Community Facilities District No. 86-1 - Numbers 00003585 through  
00003597  
Revolving Cash - Numbers 29241 through 29306

8. **Contract Services Action Report**  
*(A copy is attached to and made a part of these minutes.)*  
Approved and/or ratified the Contract Services Action Report 2007-08/03, as submitted.
9. **Notice of Completion – Asphalt Project – Woodbridge High School**  
Authorized the Deputy Superintendent of Business Services to accept the asphalt project at Woodbridge High School as complete and authorized filing a Notice of Completion with the Office of the County Recorder.
10. **Classified Personnel Action Report**  
*(A copy is attached to and made a part of these minutes.)*  
Approved and/or ratified the Classified Personnel Action Report 2007-08/03, as submitted for Employment.
11. **Certificated Personnel Action Report**  
*(A copy is attached to and made a part of these minutes.)*  
Approved and/or ratified the Certificated Personnel Action Report 2007-08/03, as submitted for Employment, Leaves of Absence, Resignation and Retirement.
12. **Memorandum of Understanding Between the Irvine Unified School District (IUSD) and the Irvine Teachers Association (ITA) Regarding Speech and Language Specialists for 2007-2008**  
Approved the Memorandum of Understanding between the Irvine Unified School District and the Irvine Teachers Association for the Speech and Language Specialists for 2007-2008.
13. **Conference Attendance**  
Approved out-of-state conference attendance for staff as follows –
  - 1) Nancy Colocino to Washington, D.C. on October 9-12, 2007 for no cost to the district;
  - 2) Kelly Rafter to Atlanta, Georgia on October 19-21, 2007 for no cost to the district;
  - 3) Jan Schultz to Salt Lake City, Utah on April 9-12, 2008 for \$161.00.
14. **Field Trips and Excursions**  
Approved the following field trips funded by donations —
  - 1) UHS boys water polo to Poway, California, September 13-15, 2007 for \$900.00;
  - 2) IHS girls water polo to Idyllwild, California, September 21-23, 2007 for \$1,500.00;
  - 3) Eastshore 5<sup>th</sup> graders to Oak Glen, California, May 2, 2007 for \$2,850.00.

### **Consent Calendar Resolutions**

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On the motion of Member Wallin, seconded by Member McInerney and carried 5-0, (Student Members voting "Yes"), the Board took the following action on the Consent Calendar Resolutions:

**RESOLUTION NO. 07-08-10: 2007-08 Budget Revisions to Adjust 2006-07 Actual Fund Balance**

Adopted Resolution No. 07-08-10: 2007-08 Budget Revisions to Adjust 2006-07 Actual Fund Balance.

**RESOLUTION NO. 07-08-11: Signature Authorization and Submission of Grant Proposal – Ticket-To-Work and Self-Sufficiency Program, 10/2007 – 10/2012**

Adopted Resolution No. 07-08-11 for signature authorization and approved submission of the grant proposal for the Ticket-To-Work and Self-Sufficiency Program, 10/2007-10/2012.

**RESOLUTION NO. 07-08-12: Signature Authorization and Submission, General Child Care and Development Services Contract – Early Start, Early Childhood Learning Center, FY 2007-2008**

Adopted Resolution No. 07-08-12 for signature authorization and submission of the General Child Care and Development Services Contract – Early Start, Early Childhood Learning Center, FY 2007-2008.

**RESOLUTION NO. 07-08-13: Signature Authorization, Extended Day Care (Latchkey) Program Contract – Child Development Centers, Alderwood, Turtle Rock, Vista Verde Schools, FY 2007-2008**

Adopted Resolution No. 07-08-13 for signature authorization and submission of the Extended Day Care (Latchkey) Program Contract –Child Development Centers, Alderwood, Turtle Rock, and Vista Verde schools, FY 2007-2008.

**RESOLUTION NO. 07-08-14: Signature Authorization and Submission, Head Start Services Contract – Head Start, Early Childhood Learning Center, FY 2007-2008**

Adopted Resolution No. 07-08-14 for signature authorization and submission of the Head Start Services Contract-Head Start, Early Childhood Learning Center, FY 2007-2008.

AYES: Members Huntley-Fenner, Kuwabara, McInerney, Wallin, Parham  
NOES: None  
ABSENT: None

***CFD Consent Calendar***

On the motion of Member Wallin, seconded by Member Kuwabara and carried 5-0, the Board, acting as the governing body of Community Facilities District Nos. 86-1, 01-1, and 04-2, took the following action on the CFD Consent Calendar:

1. **Change Order No. 1 – Bid Category No. 3–Asphalt Paving – Creekside Education**

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**Center and K-12 Expansion Project, Phase 1**

Acting as governing body of the Community Facilities District No. 86-1, approved Change Order No. 1 in the amount of \$12,051.00 to International Paving Solutions, Bid Category No. 3 – Asphalt Paving, at the Creekside Education Center and K-12 Expansion Project, Phase 1. The revised contract amount to be \$548,439.00. No change to the completion date.

2. **Change Order No. 1 – Bid Category No. 17–Toilet Partitions/Toilet Accessories–Turtle Ridge K-8 (Vista Verde) School**

Acting as governing body of the Community Facilities District No.01-1, approved Change Order No. 1 in the amount of \$5,698.00 to Merit Specialties, Bid Category No. 17 – Toilet Partitions/Toilet Accessories, at the Turtle Ridge K-8 (Vista Verde) School project. The revised contract amount to be \$63,146.00. No change to the completion date.

3. **Change Order No. 1 – Bid Category No. 18 – Food Service Equipment – Turtle Ridge K-8 (Vista Verde) School**

Acting as governing body of the Community Facilities District No. 01-1, approved Change Order No. 1 in the deductive amount of <\$1,500.00> to Kitcor Corporation, Bid Category No. 18 – Food Service Equipment, at the Turtle Ridge K-8 (Vista Verde) School project. The revised contract amount to be \$75,209.00. No change to the completion date.

4. **Change Order No. 1 – Bid Category No. 23–HVAC – Woodbury Elementary School**

Acting as governing body of the Community Facilities District No. 04-2, approved Change Order No. 1 in the amount of \$6,005.00 to Control Air Conditioning, Inc., Bid Category No. 23 – HVAC, at the Woodbury Elementary School project. The revised contract amount to be \$1,280,005.00. No change to the completion date.

5. **Change Order No. 1 – Bid Category No. 26–Acoustical – Woodbury Elementary School**

Acting as governing body of the Community Facilities District No. 04-2, approved Change Order No. 1 in the amount of \$4,273.00 to Elljay Acoustics, Inc., Bid Category No. 26 – Acoustical, at the Woodbury Elementary School project. The revised contract amount to be \$312,120.00. No change to the completion date.

6. **Change Order No. 2 – Bid Category No. 1-Earthwork – Creekside Education Center and K-12 Expansion Project, Phase 1**

Acting as governing body of the Community Facilities District No. 86-1, approved Change Order No. 2 in the amount of \$19,849.00 to Southern California Grading, Inc., Bid Category No. 1 – Earthwork, at the Creekside Education Center and K-12 Expansion Project, Phase 1. The revised contract amount to be \$619,252.00. No change to the completion date.

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7. **Change Order No. 2 – Bid Category No. 5 - Site Concrete – Creekside Education Center and K-12 Expansion Project, Phase 1**  
Acting as governing body of the Community Facilities District No. 86-1, approved Change Order No. 2 in the amount of \$4,312.00 to Amtek Construction, Bid Category No. 5 – Site Concrete, at the Creekside Education Center and K-12 Expansion Project, Phase 1. The revised contract amount to be \$1,511,692.00. No change to the completion date.
  8. **Change Order No. 2 – Bid Category No. 6–Concrete – Woodbury Elementary School**  
Acting as governing body of the Community Facilities District No. 04-2, approved Change Order No. 2 in the amount of \$2,457.00 to T.B. Penick & Sons, Bid Category No. 6 – Concrete, at the Woodbury Elementary School project. The revised contract amount to be \$3,031,249.00. No change to the completion date.
  9. **Change Order No. 2 – Bid Category No. 18–Specialties – Woodbury Elementary School**  
Acting as governing body of the Community Facilities District No. 04-2, approved Change Order No. 2 in the amount of \$4,033.00 to Inland Acoustics, Inc., Bid Category No. 18 – Specialties, at the Woodbury Elementary School project. The revised contract amount to be \$380,966.00. No change to the completion date.
  10. **Change Order No. 4 – Bid Category No. 2–Site Utilities – Woodbury Elementary School**  
Acting as governing body of the Community Facilities District No. 04-2, approved Change Order No. 4 in the amount of \$10,810.00 to GCI Construction, Inc., Bid Category No. 2 – Site Utilities, at the Woodbury Elementary School project. The revised contract amount to be \$903,054.00. No change to the completion date.
  11. **Change Order No. 4 – Bid Category No. 9–Rough Carpentry – Woodbury Elementary School**  
Acting as governing body of the Community Facilities District No. 04-2, approved Change Order No. 4 in the amount of \$24,248.00 to Rocky Coast Framers, Inc., Bid Category No. 9 – Rough Carpentry, at the Woodbury Elementary School project. The revised contract amount to be \$2,351,024.00. No change to the completion date.
  12. **Notice of Completion – Bid Category No. 17–Toilet Partitions/Toilet Accessories – Turtle Ridge K-8 (Vista Verde) School**  
Acting as governing body of the Community Facilities District No. 01-1, accepted Merit Specialties- Bid Category No. 17 at the Turtle Ridge K-8 (Vista Verde) School project as complete and authorized staff to file a Notice of Completion with the County of Orange Recorder’s Office.
  13. **Notice of Completion – Bid Category No. 18–Food Service Equipment – Turtle**



**Ridge K-8 (Vista Verde) School**

Acting as governing body of the Community Facilities District No. 01-1, accepted Kitcor Corporation- Bid Category No. 18 at the Turtle Ridge K-8 (Vista Verde) School project as complete and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.

***Items of Business***

**Certification of Unaudited Actuals Financial Report – 2006-07**

Deputy Superintendent Medeiros reviewed the components of the 2006-07 Unaudited Actuals Report and advised the District is fiscally balanced.

On the motion of Member McInerney, seconded by Member Kuwabara and carried 5-0, (Student Members voting "Yes"), the Board certified the 2006-07 Unaudited Actuals Financial Report.

**Public Hearing: RESOLUTION NO. 07-08-15 Statement of Assurance for the Pupil Textbook and Instructional Materials Incentive Program for Year-Round and Traditional Schools**

On the motion of Member Kuwabara, seconded by Member McInerney and carried 5-0 (Student Members voting "Yes"), the Board, after holding a public hearing and receiving no comments, adopted Resolution No. 07-08-15, Statement of Assurance for the Pupil Textbook and Instructional Materials Incentive Program, Grades K-12, Fiscal Year 2007-08.

***Oral Communication***

None

***Adjournment***

On the motion of Member McInerney, seconded by Member Huntley-Fenner and carried 5-0, there being no further Board of Education business, the meeting was adjourned at 9:00 p.m.

Mike Parham  
Board President

Gwen E. Gross, Ph.D.  
Superintendent of Schools