

Irvine Unified School District
Irvine, California

Board of Education
Minutes of Regular Meeting
September 14, 2010

Call to Order

The Regular Meeting of the Board of Education was called to order by President Wallin at 4:30 p.m., in the District Administration Center, 5050 Barranca Parkway, Irvine, California.

Roll Call

Members Present:

Gavin Huntley-Fenner, Sue Kuwabara, Carolyn McInerney, Mike Parham, Sharon Wallin

Members Absent:

None

Oral Communication

None

Closed Session

The Board adjourned to Closed Session at 4:32 p.m.

Student Discipline Issue

The Board discussed one student discipline issue.

Conference with Legal Counsel - Existing Litigation

The Board discussed Superior Court Case No. 30-2008 00107122 with legal counsel and took the following action:

On the motion of Member McInerney, seconded by Member Parham and carried 5-0, the Board voted to substitute new attorneys of record in place of existing counsel and to pursue its rights on appeal.

Liability Claims

The Board discussed Liability Claim Nos. 0500-05-0001 and 0500-06-0084 and provided direction to staff.

Conference with Labor Negotiators

The Board discussed labor negotiations relative to the Irvine Teachers Association, the California School Employees Association, and the Irvine Supervisory Association.

Budget Study Session

The Board adjourned to the Budget Study Session at 6:15 p.m.

Assistant Superintendent Lisa Howell reviewed the 2009-10 Year End Financial Report, projecting positive ending balances through 2011-12, with a shortfall of approximately \$4 million in 2012-13. Reiterating nearly \$38 million of cuts over the past two years, she advised that no additional reductions are necessary to file a "positive" First Interim Report. She reported that based on the continued uncertainty of the state budget, the District has reserved funds for an anticipated "Fair Share" contribution and the "3.85% Reduction" currently under discussion at the state level. Anticipated revenues from the Federal Jobs Bill are projected at \$5 million.

The Board reiterated the need to maintain a cost-neutral Cafeteria fund and discussed budgetary impacts of the District's Basic Aid status and self-insurance plan. Potential revenue enhancement sources were suggested including increased child development funding and debt service options.

Reconvene Regular Meeting

President Wallin reconvened the regular meeting at 7:00 p.m.

Pledge of Allegiance

The Pledge of Allegiance to the Flag of the United States of America was led by Member Kuwabara and was followed by a moment of silence.

Roll Call

Members Present:

Gavin Huntley-Fenner, Sue Kuwabara, Carolyn McInerney, Mike Parham, Sharon Wallin

Members Absent:

None

Student Members Present:

Chris Allman, Aman Birk, Brighton Charles, Jamie Ullman

Student Members Absent:

None

Staff:

Gwen Gross, Superintendent of Schools
Lisa Howell, Assistant Superintendent, Business Services
Terry Walker, Assistant Superintendent, Human Resources
Lee Brooks, Executive Assistant to the Superintendent

Other Staff:

Mary Bevernick, Janelle Cranch, Carlo Grasso, Ian Hanigan, Catherine Holmes,
Tim Jamison, Chris Krebs, Lloyd Linton, Susana Lopez, Rick Seibert, Keith Tuominen

Video Production:

James Adling
Brian Des Palmes

Closed Session Report

President Wallin reported on the discussion in Closed Session.

Student Discipline Issue

Member Huntley-Fenner made a motion, seconded by Member Wallin, to approve the staff recommendation to expel Student No. 191050444 through January 27, 2011, with immediate suspension of the expulsion, allowing the student to return with probationary status. The motion failed on a vote of 2-3 (Members Kuwabara, McInerney and Parham voting "No").

Approval of Minutes

On the motion of Member Parham, seconded by Member McInerney and carried 5-0, the Board approved the following Minutes, as presented.

May 18, 2010 Regular Meeting
June 1, 2010 Regular Meeting
June 16, 2010 Special Meeting

Adoption of the Agenda

On the motion of Member Kuwabara, seconded by Member Parham and carried 5-0, the Board adopted the agenda, as amended:

CONTINUE Item 9b - *Special Report: Sustainability Curriculum*
MOVE Item 14a - *Public Hearing: Res. No. 10-11-15: Statement of Assurance for the Pupil Textbook and Instructional Materials Incentive Program for 2010-11 to Items of Business - 17d.*

Special Presentations/Recognitions

2010 Summer School Program

Assistant Principals Carlo Grasso and Chris Krebs reported on IUSD's summer school programs, operated in conjunction with the Irvine Public Schools Foundation. Grasso, who served as principal for the K-8 Summer Enrichment Program, reported that the program provided remedial and accelerated classes for over 3,500 students at six elementary and five middle school sites. Grades 9-12 Summer School principal Chris Krebs reported on the benefits of consolidating the program at one site (University HS), allowing a greater variety of class offerings, while saving \$500,000 in overhead and administrative costs.

Irvine Public Schools Foundation Update

Chief Executive Officer Neda Zaengle presented the Board with a facsimile check of \$1 million, representing \$500,000 from the Foundation and \$500,000 from the City's matching grant program, which has pledged up to \$875,200 in matching funds. She advised a record-setting instrumental rental program day was held on Sept. 11, following a sold-out Spirit of Excellence Gala and Auction on Sept. 10, netting \$200,000 for Irvine schools.

Irvine Unified Council PTA Update

President Steffanie Early reported on annual membership campaigns and the upcoming Board Candidates Forum, which will be facilitated by the PTA Council on Sept. 20, at 7:00 p.m., at the District Office.

Oral Communication

None

Student Board Member Reports

New Student Board Members were introduced and reported on school activities.

Chris Allman, Irvine HS
Aman Birk, University HS

Brighton Charles, Woodbridge HS
Jamie Ullman, Northwood HS

Superintendent's Report

Superintendent Gross reported a smooth school opening and acknowledged the phenomenal work of the Facilities and Maintenance & Operations staff. She reported that though the State Budget remains at a standstill, relief from the Federal Jobs Bill would provide \$5 million to Irvine. She advised that the District Office vehicle shade structure project was moving along on schedule and announced the selection of Brianne Meyer as the new Chief Technology Officer.

Announcements and Acknowledgments

Members Huntley-Fenner, Kuwabara and Wallin reported on school visits, conference attendance and meeting participation.

Consent Calendar

On the motion of Member Kuwabara, seconded by Member McInerney and carried 5-0, (Student Members voting "Yes"), the Board took the following action on the amended Consent Calendar:

1. **Payment for Nonpublic School/Agency Services for Special Education Students**
Approved the individual pupil service contract(s) for disabled student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Schools/Agencies.
2. **Contract for Special Education Related Services**
Authorized payment for special education related services in an amount not to exceed \$14,770.00.
3. **Purchase Order Detail Report**
(A written report is on file in the District Office.)
Approved the Purchase Order Detail Report dated August 27, 2010.
4. **Check Register Report**
Ratified issuance of check numbers as listed, representing Board authorized purchase orders, invoices and contracts:
District 75, Irvine Unified School District - Numbers 00146621 through 00147128
District 50, Community Facilities District No. 01-1 - Numbers 00001465
District 44, Community Facilities District No. 86-1 - Numbers 00004245 through 00004267

District 41, Irvine Child Care Project - Numbers 00002480 through 00002490
Revolving Cash - Numbers 33463 through 33515

5. **Contract Services Action Report**
(A written report was included with the agenda and is on file in the District Office.)
Approved and/or ratified the Contract Services Action Report 2010-11/03, as submitted.
6. **Selection of Auditor for District Funds**
Authorized the Assistant Superintendent, Business Services, to enter into a three-year contract with Vavrinek, Trine, Day & Co. for auditing services.
7. **Exercise Option to Extend Contract for Telephone Maintenance Services**
Authorized the Assistant Superintendent/CFO of Business Services to extend the contract with Mitel Networks Corporation for district-wide telephone maintenance service.
8. **Orange County Department of Education Outdoor Science School for the 2010-2011 School Year**
Approved participation for the following schools in the Outdoor Science School for the 2010-2011 school year: Santiago Hills and Vista Verde.
9. **Orange County Department of Education Inside the Outdoors School Program for the 2010-2011 School Year**
Approved participation for the following schools in Inside the Outdoors School Program with the Orange County Department of Education for the 2010-2011 school year:
Eastshore, Santiago Hills and Vista Verde.
10. **Participation in Camp High Trails, Thousand Pines, Pali Institute, Catalina Island Marine Institute, and Irvine Ranch Outdoor Education Center Outdoor Science Camps for the 2010-2011 School Year**
Authorized the Deputy Superintendent, Business Services, to enter into contracts with Camp High Trails Outdoor Science School, Thousand Pines Outdoor Science School, Pali Institute Outdoor Science School, Catalina Island Marine Institute, and Irvine Ranch Outdoor Education Center Outdoor Science School for the 2010-2011 school year on behalf of the following elementary schools:
Camp High Trails
Alderwood, Brywood, Culverdale, Deerfield, Greentree, Meadow Park, Northwood, Plaza Vista, Stonegate, Turtle Rock
Thousand Pines
College Park, Stone Creek, University Park, Woodbury
Pali Institute
Springbrook, Westpark
Catalina Island Marine Institute
Bonita Canyon, Eastshore
Irvine Ranch Outdoor Education Center

Canyon View, Oak Creek

11. **Classified Personnel Action Report**
(A written report was included with the agenda and is on file in the District Office.)
Approved and/or ratified the Classified Personnel Action Report 2010-11/03, as submitted for Employment and Vacant Positions.
12. **Certificated Personnel Action Report**
(A written report was included with the agenda and is on file in the District Office.)
Approved and/or ratified the Certificated Personnel Action Report 2010-11/03, as submitted for Employment.
13. **Student Teacher/Intern Agreements**
Approved the Student Teacher/Intern Placement Agreements with the named institution and the Irvine Unified School District.
14. **Conference Attendance**
Approved out-of-state conference attendance for staff, as follows:
 - 1) Joe Garcia to Stateline, NV from September 22–24, 2010;
 - 2) Joe Montoya to Stateline, NV from September 22-24, 2010.
15. **Field Trips and Excursions**
Approved the following field trips funded by donations:
 - 1) University High School varsity boys/girls cross country team to Palo Alto, California, on September 24-26, 2010 for \$2,100.00;
 - 2) Irvine High School girls' aquatics to Idyllwild, California, on September 24-26, 2010 for \$1,700.00;
 - 3) Bonita Canyon 2nd grade students to Trabuco Canyon, California, on September 30, 2010 for \$1,700.00;
 - 4) Bonita Canyon 3rd grade students to Placentia, California, on April 8, 2011 for \$1,848.00;
 - 5) Northwood High School Tour Chorus and Wind Symphony students to San Francisco, on April 14-17, 2011 for \$117,000.00.

Consent Calendar Resolutions

On the motion of Member McInerney, seconded by Member Parham and carried 5-0 (Student Members voting "Yes"), the Board took the following action on the Consent Calendar Resolutions:

RESOLUTION NO. 10-11-16: Authorization of Signatures

Adopted Resolution No. 10-11-16, authorizing the named person(s) to sign payroll notices of employment/changes of status (NOE/CS), time sheets, vendor orders for payment and

warrant registers as indicated, and to rescind all previous authorizations.

RESOLUTION NO. 10-11-17: Authorization of Signatures to Receive Checks from OCDE Courier Services

Adopted Resolution No. 10-11-17, Authorizing Signatures to Receive Checks from Orange County Department of Education Courier Services.

RESOLUTION NO. 10-11-18: Authorization of Personnel to Approve Vendor Claims/Orders - Ledgers 41, 44, 50 and 75

Acting as the governing body of the Irvine Unified School District, Irvine Child Care Project, and Community Facilities Districts No. 86-1 and No. 01-1, adopted Resolution No. 10-11-18, which updates the roster of personnel authorized to electronically approve all IUSD vendor claims/orders for Ledgers 41, 44, 50 and 75.

RESOLUTION NO. 10-11-20: 2010-11 Budget Revisions to Adjust 2009-10 Actual Fund Balance

Adopted Resolution No. 10-11-20: 2010-11 Budget Revisions to Adjust 2009-2010 Actual Fund Balance.

AYES: Members Huntley-Fenner, Kuwabara, McNerney, Parham, Wallin
NOES: None
ABSENT: None

Facilities Consent Calendar

On the motion of Member McNerney, seconded by Member Parham and carried 5-0, the Board took the following action on the Facilities Consent Calendar:

1. **Receive Bids/Award Contracts – Woodbridge High School Music and Fitness Expansion Project**
 - 1) Rejected the bids of bidders for Bid Category #06-2 Millwork and re-bid at a later date;
 - 2) Authorized the Assistant Superintendent/CFO of Business Services to award the contract for Bid Category #01-1 Final Clean at the Woodbridge High School Music and Fitness Expansion project to All Pro Maintenance Service, Inc., in the amount of \$36,980.00.

2. **Receive Bids/Award Contracts – Woodbridge High School Aquatic Center**
 - 1) Rejected all bids of bidders indicated to be non-responsive;
 - 2) Rejected all bids in bid category #16-1 and rebid at a later date;
 - 3) Authorized the Assistant Superintendent/ CFO of Business Services to award the contracts for the Woodbridge High School Aquatic Center project, for each bid category as listed in the Board report.

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3. **Change Orders – Sierra Vista Middle School Modernization Project**
Approved the listed change orders in the cumulative amount of \$28,927.00 at the Sierra Vista Middle School Modernization project. No change to the completion date.
 4. **Authorization to Assist Planning and Implementation – One (1) Shade Structure at Rancho San Joaquin Middle School**
Authorized staff to assist the school, PTA and ASB with the approval and installation of the proposed shade structure subject to compliance with the requirements and time limits identified by District staff.
 5. **Notice of Completion – Small Classroom Expansion Project at Plaza Vista K-8 School**
Accepted the contract of the listed contractor for the Small Classroom Expansion Project at Plaza Vista K-8 School as complete, and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.
 6. **Notice of Completion – One (1) Relocatable Classroom at Turtle Rock Elementary School**
Authorized the Assistant Superintendent/CFO of Business Services to accept the one (1) 48' x 40' relocatable classroom at Turtle Rock Elementary School as complete, and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.
 7. **Notice of Completion – Removal and Replacement of One (1) Relocatable Classroom at Greentree Elementary School**
Authorized the Assistant Superintendent/CFO of Business Services to accept the one (1) 24' x 40' relocatable classroom at Greentree Elementary School as complete, and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.
 8. **Notice of Completion – Bleacher and Landscape Project at University High School**
Accepted the Bleacher and Landscape project at University High School as complete, and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.

CFD CONSENT CALENDAR

1. **Certificate of Authorized Officers for Irvine Unified School District – Community Facilities District Nos. 86-1, 09-1, 07-1, 06-1, 04-1, 04-2A, 04-2B, and 01-1**
Acting as the governing body of Community Facilities District Nos. 86-1, 09-1, 07-1, 06-1, 04-1, 04-2A, 04-2B, 01-1, approved the updated CFD Certificate of Authorized Officers.

Items of Business

(Written reports were included with the agenda and are on file in the District Office.)

Public Hearing: RESOLUTION NO. 10-11-19 Authorization to Grant Easement on a Portion of Los Naranjos/Early Childhood Learning Center Site to the City of Irvine for Street Improvements and Maintenance

On the motion of Member Huntley-Fenner, seconded by Member McInerney and carried 5-0, the Board, after conducting a public hearing and receiving no comments, adopted Resolution No. 10-11-19 authorizing the dedication of an easement for street improvements and continued street maintenance to the City of Irvine.

AYES: Members Huntley-Fenner, Kuwabara, McInerney, Parham, Wallin
NOES: None
ABSENT: None

RESOLUTION NO. 10-11-21: Adopting the Gann Appropriations Limit

On the motion of Member Huntley-Fenner, seconded by Member Parham and carried 5-0, the Board adopted Resolution No. 10-11-21 adopting the Gann Appropriations Limit and declaring that the appropriations in the budget for 2010-11 do not exceed the limitations imposed by Proposition 4.

AYES: Members Huntley-Fenner, Kuwabara, McInerney, Parham, Wallin
NOES: None
ABSENT: None

Certification of Unaudited Actuals Financial Report – 2009-10

On the motion of Member Huntley-Fenner, seconded by Member McInerney and carried 5-0, the Board certified the 2009-10 Unaudited Actuals Financial Report.

Public Hearing: RESOLUTION NO. 10-11-15: Statement of Assurance for the Pupil Textbook and Instructional Materials Incentive Program for 2010-2011

On the motion of Member Kuwabara, seconded by Member McInerney and carried 5-0, the Board, after holding a public hearing and receiving no comments, adopted Resolution No. 10-11-15 Statement of Assurance for the Pupil Textbook and Instructional Materials Incentive Program for 2010-2011.

AYES: Members Huntley-Fenner, Kuwabara, McInerney, Parham, Wallin
NOES: None
ABSENT: None

Oral Communication

None

Adjournment

On the motion of Member Parham, seconded by Member Huntley-Fenner and carried 5-0, there being no further Board of Education business, the meeting was adjourned at 7:58 p.m.

Sharon Wallin
Board President

Gwen E. Gross, Ph.D.
Superintendent of Schools