

Irvine Unified School District
Irvine, California

Board of Education
Minutes of Regular Meeting
September 13, 2011

Call to Order

The Regular Meeting of the Board of Education was called to order by President Kuwabara at 5:33 p.m., in the District Administration Center, 5050 Barranca Parkway, Irvine, California.

Roll Call

Members Present:

Gavin Huntley-Fenner, Sue Kuwabara, Carolyn McInerney, Mike Parham, Sharon Wallin

Members Absent:

None

Oral Communication

None

Closed Session

The Board adjourned to Closed Session at 5:35 p.m.

Conference with Real Property Negotiators

The Board discussed real property negotiations relative to the property located at 2 Alderwood.

Conference with Labor Negotiators

The Board discussed labor negotiations involving the Irvine Teachers Association, the California School Employees Association, and the Irvine Supervisory Association.

Reconvene Regular Meeting

President Kuwabara reconvened the meeting at 6:33 p.m. and requested Member Parham to facilitate the remainder of the meeting.

Pledge of Allegiance

The Pledge of Allegiance to the Flag of the United States of America was led by Member Wallin and was followed by a moment of silence in memory of Culverdale 6th grader Amier Hassanzada, who passed away August 18.

Roll Call

Members Present:

Gavin Huntley-Fenner, Sue Kuwabara, Carolyn McInerney, Mike Parham, Sharon Wallin

Members Absent:

None

Staff:

Terry L. Walker, Superintendent of Schools
Lisa Howell, Assistant Superintendent, Business Services
Cassie Parham, Assistant Superintendent, Education Services
Eamonn O'Donovan, Assistant Superintendent, Human Resources
Lee Brooks, Executive Assistant to the Superintendent

Other Staff:

Mary Bevernick, Raianna Chavez, Janelle Cranch, Ian Hanigan, Joe Hoffman, Tim Jamison, Lloyd Linton, Susana Lopez, Brianne Meyer, Jason Miles, Keith Tuominen

Video Production:

James Adling
Brian Des Palmes

Closed Session Report

Member Parham reported on the discussion in Closed Session.

Adoption of the Agenda

On the motion of Member Wallin, seconded by Member McInerney and carried 5-0, the Board adopted the agenda, as amended:

Items Removed from Consent Calendars for Discussion and Separate Action:
Item 12k - *Contract Services Action Report*

Special Presentations/Recognitions

Irvine Public Schools Foundation

Wendy Bokota, Director of Community Relations, announced Music Information Nights will be held on September 14 and 15 at University and Northwood high schools respectively, followed by Instrument Rental Day on September 17 at Rancho. The upcoming IPSF Gala will be held at Kia Motors on October 22, and special thanks were extended to the corporate and in-kind sponsors. She shared that donor contributions for the Generations Wall at Hoag Hospital Irvine have reached \$125,000, which will be matched by Hoag in support of nurses and health clerks. Technology and social media campaigns are in full swing including a Texting Campaign at Football Games, and an expanded presence on Facebook, Twitter and LinkedIn.

Special Report

Facilities Master Plan Update

Facilities consultant Tony Ferruzzo provided an update on the Long Range Facilities Master Plan, highlighting master plan activities and stakeholder engagement processes to date. Draft proposals of the Guiding Principles and Educational Specifications for Elementary, Middle School and K-8 were reviewed. Next steps were discussed including the development of draft Educational Specifications for High School, recommendations for each campus, and financial analysis and implementation planning. LPA representatives Jim Kissel and Kim Coffeen were present for questions.

Board members expressed a desire to explore cutting edge ideas and technologies and the need to consider district-wide equity. The Board also discussed LPA's contract parameters.

Oral Communication

Bren Unger addressed the Board regarding the implementation of Transitional Kindergarten.

Superintendent's Report

Superintendent Walker reported a highly successful Administrative Advance focused on cultural proficiency, and expressed appreciation to Woodbridge H.S. for hosting an energizing Welcome Back event on September 7. The reopening of the newly modernized Deerfield Elementary was highlighted and best wishes were extended to Janelle Cranch on her 70th birthday. Walker expressed deep appreciation to departing Assistant Superintendent Lisa Howell for her significant contributions and unparalleled leadership, and wished her well in her new assignment in Palm Springs USD.

Announcements and Acknowledgments

Members Huntley-Fenner, Kuwabara, and Parham reported on school visits, conference attendance, and meeting participation. President Kuwabara echoed the Superintendent's comments about Lisa Howell, extending the Board's deep appreciation for her expertise, talent and dedication.

Consent Calendar

On the motion of Member Wallin, seconded by Member McInerney and carried 5-0, the Board took the following action on the amended Consent Calendar:

1. **Payment for Nonpublic School/Agency Services for Special Education Students**
Approved the individual pupil service contract(s) for disabled student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Schools/Agencies.
2. **Contract for Special Education Related Services**
Authorized payment for special education related services in an amount not to exceed \$17,270.00.
3. **Payment in Accordance with the Terms of the Settlement Agreement(s)**
Authorized payment in an amount not to exceed \$11,950.00 in accordance with the terms of the Settlement Agreement(s).
4. **Special Education Community Advisory Committee (SECAC) New Members**
Approved the new members of the SECAC for the 2011-12 and 2012-13 school years.
5. **Orange County Department of Education Inside the Outdoors School Program for the 2011-12 School Year (Agreement No. 40124)**
Approved participation for the following school in Inside the Outdoors School Program with the Orange County Department of Education for the 2011-12 school year: Vista Verde
6. **Settlement of Tort Claim Between the Orange County Social Services Agency and the Irvine Unified School District**
Approved Settlement Agreement in the amount of \$50,204.20 between Orange County Social Service Agency and Irvine Unified School District.
7. **Electronically Printed Checks and Purchase Orders – Authorized Signature(s)**
Authorized the Director of Fiscal Services signature be printed electronically on vendor checks produced by the Orange County Superintendent of Schools and rescinded all previous authorization signatures for approval.

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8. **Receive Bids/Award Contract for 2011-12 Nutrition Services**
Authorized the Assistant Superintendent/CFO of Business Services to award the contract for 2011-12 Nutrition Services for each bid category as presented.
 9. **Purchase Order Detail Report**
(A written report is on file in the District Office.)
Approved the Purchase Order Detail Report dated August 30, 2011.
 10. **Check Register Report**
Ratified issuance of check numbers as listed, representing Board authorized purchase orders, invoices and contracts:
District 75, Irvine Unified School District - Numbers 00159374 through 00159940
District 50, Community Facilities District No. 01-1 - Numbers 00001515 through 00001519
District 44, Community Facilities District No. 86-1 - Numbers 00004543 through 00004552
District 41, Irvine Child Care Project - Numbers 00002608 through 00002613
Revolving Cash - Numbers 35223 through 35262
 11. **Classified Personnel Action Report**
(A written report was included with the agenda and is on file in the District Office.)
Approved and/or ratified the Classified Personnel Action Report 2011-12/03, as submitted for Employment.
 12. **Certificated Personnel Action Report**
(A written report was included with the agenda and is on file in the District Office.)
Approved and/or ratified the Certificated Personnel Action Report 2011-12/03, as submitted for Employment and Leaves of Absence.
 13. **Field Trips and Excursions**
Approved the following field trips funded by donations:
 - 1) University High School Cross Country team to Palo Alto, California, on September 23-25, 2011 for \$3,080.00;
 - 2) Brywood 5th grade students to Dana Point, California, on November 9-10, 2011 for no cost.

Consent Calendar Resolutions

On the motion of Member McInerney, seconded by Member Kuwabara and carried 5-0, the Board took the following action:

RESOLUTION NO. 11-12-21: 2011-12 Budget Revisions to Adjust 2010-11 Actual Fund Balance

Adopted Resolution No. 11-12-21: 2011-12 Budget Revisions to Adjust 2010-11 Actual Fund Balance.

AYES: Members Huntley-Fenner, Kuwabara, McInerney, Parham, Wallin
NOES: None
ABSENT: None

On the motion of Member Kuwabara, seconded by Member McInerney and carried 5-0, the Board took the following action:

RESOLUTION NO. 11-12-22: Authorization of Signatures to Receive Checks from OCDE Courier Services

Adopted Resolution No. 11-12-22, authorizing signatures to receive checks from Orange County Department of Education Courier Services.

AYES: Members Huntley-Fenner, Kuwabara, McInerney, Parham, Wallin
NOES: None
ABSENT: None

Facilities Consent Calendar

On the motion of Member Wallin, seconded by Member McInerney and carried 5-0, the Board took the following action on the Facilities Consent Calendar:

1. **Architectural Design Services for PA40 Elementary School**
Authorized the Assistant Superintendent/CFO of Business Services to negotiate and enter into a contract with Ruhnau Ruhnau Clarke to provide architectural services for PA40 Elementary School.
2. **Authorization of Right of Entry Agreement and Reimbursement Agreement Between Irvine Unified School District and Tustin Vistas Partners, LLC**
Authorized the Assistant Superintendent/CFO of Business Services to enter into a Right of Entry Agreement and a Reimbursement Agreement with Tustin Vistas Partners, LLC for the installation and maintenance of slope landscaping located on District property at the northeast corner of Harvard and Barranca.
3. **Authorization to Assist Planning and Implementation – One (1) Shade Structure Vista Verde K-8 School**
Authorized staff to assist the Vista Verde K-8 School and Vista Verde Foundation with the proposed one (1) shade structure subject to compliance with the requirements and timelines identified by District staff.

Items Removed From Consent Calendars

Contract Services Action Report

(A written report was included with the agenda and is on file in the District Office.)

Member Wallin requested and received clarification regarding funding sources for consultant fees for 1) Atkinson, Andelson, Loya, Ruud & Romo; 2) Fieldman, Rolapp & Associates, and 3) Lisa Howell.

On the motion of Member McInerney, seconded by Member Wallin and carried 5-0, the Board approved and/or ratified the Contract Services Action Report 2011-12/03, as submitted.

Items of Business

(Written reports were included with the agenda and are on file in the District Office.)

PUBLIC HEARING: RESOLUTION NO. 11-12-19: Statement of Assurance for the Pupil Textbook and Instructional Materials Incentive Program for 2011-12

On the motion of Member Wallin, seconded by Member McInerney and carried 5-0, the Board, after holding a public hearing and receiving no comments, adopted Resolution No. 11-12-19 Statement of Assurance for the Pupil Textbook and Instructional Materials Incentive Program for 2011-12.

AYES: Members Huntley-Fenner, Kuwabara, McInerney, Parham, Wallin
NOES: None
ABSENT: None

RESOLUTION NO. 11-12-20: Adopting the Gann Appropriations Limit

On the motion of Member Wallin, seconded by Member McInerney and carried 5-0, the Board adopted Resolution No.11-12-20 and declared that the appropriations in the budget for 2011-12 do not exceed the limitations imposed by Proposition 4.

AYES: Members Huntley-Fenner, Kuwabara, McInerney, Parham, Wallin
NOES: None
ABSENT: None

Certification of Unaudited Actuals Financial Report – 2010-11

Assistant Superintendent Howell introduced Fiscal Director Susana Lopez who presented the 2010-11 Year End Financial Report. Lopez reported an anticipated deficit of \$1.158 million for 2012-13 (which will be addressed by reduction of expenditure projections allowing for a positive certification for 2012-13), increasing to \$11.2 million in 2013-14. Howell reiterated the need to remain mindful of the District's tenuous Basic Aid status and reported a slight upward trend in

insurance costs and workers' compensation claims. Other areas of concern were highlighted including state budget trigger language and significant enrollment growth.

The Board discussed the challenges of projecting accurate enrollment based on the changing dynamics resulting from the current economic condition.

On the motion of Member Wallin, seconded by Member Huntley-Fenner and carried 5-0, the Board certified the 2010-11 Unaudited Actuals Financial Report.

Second Reading and Adoption: Proposed Board Policy 5145.5: Nondiscrimination/ Harassment

On the motion of Member Wallin, seconded by Member McInerney and carried 5-0, the Board approved for second reading and adoption proposed Board Policy 5145.5: Nondiscrimination/ Harassment.

Oral Communication

None

Adjournment

On the motion of Member McInerney, seconded by Member Kuwabara and carried 5-0, there being no further Board of Education business, the meeting was adjourned at 8:00 p.m.

Sue Kuwabara
Board President

Terry L. Walker
Superintendent of Schools