

Irvine Unified School District
Irvine, California

Board of Education
Minutes of Regular Meeting
January 16, 2007

Call to Order

The Regular Meeting of the Board of Education was called to order by President Parham at 6:32 p.m., in the District Administration Center, 5050 Barranca Parkway, Irvine, CA.

Roll Call

Members Present:

Gavin Huntley-Fenner, Sue Kuwabara, Sharon Wallin, Mike Parham

Members Absent:

Carolyn McInerney (Member McInerney joined the meeting at 6:41 p.m.)

Oral Communication

None

Closed Session

The Board adjourned to Closed Session at 6:33 p.m.

Student Discipline Issue

The Board discussed one student discipline issue.

Reconvene Regular Meeting

President Parham reconvened the meeting at 7:05 p.m.

Pledge of Allegiance

The Pledge of Allegiance to the Flag of the United States of America was led by Student Member Poulos and was followed by a moment of silence in memory of Eastshore 4th grader,

Paul Washburn, who passed away December 31, 2006; and 2001 WHS graduate, Lt. Mark Daily, who died on January 15, while serving in the line of duty in Iraq.

Roll Call

Members Present:

Gavin Huntley-Fenner, Sue Kuwabara, Carolyn McInerney, Sharon Wallin, Mike Parham

Members Absent:

None

Student Members Present:

Max Bloom, Nivedita Kar, Madison Murphy, Tom Poulos

Student Members Absent:

Kate Erickson

Staff:

Gwen Gross, Superintendent of Schools
Vern Medeiros, Deputy Superintendent, Business Services
Terry Walker, Asst. Superintendent, Human Resources
Leah Laule, Asst. Superintendent, Education Services
Lee Brooks, Executive Assistant to the Superintendent

Other Staff:

Janelle Cranch, Dennis Gibbs, Nancy Melgares, Kris Moore, Brad Van Patten

Video Production Services:

Mike McIntyre, Teleios Services

Closed Session Report

President Parham reported on the discussion in the following Closed Sessions.

December 14, 2006

Public Employee Discipline/Dismissal/Release

The Board discussed a personnel issue and provided direction to staff.

January 16, 2007

Student Discipline Issue

On the motion of Member Wallin, seconded by Member Kuwabara and carried 5-0, the Board approved the staff recommendation to expel Student No. 981827 through June 21, 2007.

Approval of Minutes

On the motion of Member Wallin, seconded by Member Huntley-Fenner and carried 5-0, the Board approved the following Minutes, as presented:

December 5, 2006 Organizational/Regular Meeting
December 14, 2006 Special Meeting

Adoption of the Agenda

On the motion of Member McInerney, seconded by Member Wallin and carried 5-0, the Board adopted the agenda, as amended:

REVISE Item 3, *Student Discipline Issues* (2 cases removed by staff)
MOVE Item 14g, *Rescind Previous Bid Award Creekside Education Center and K-12 Expansion Center Project, Phase 1* to Consent Calendar, Item 12p.

Items Removed from Consent Calendars for Discussion and Separate Action:
Item 12i, *Notice of Completion - LCD Projector Cabling and Electrical - Venado Middle School*
Item 12l, *Certificated Personnel Action Report*

Oral Communication

Janelle Cranch, CSEA President, expressed congratulations to Terry Walker on his anticipated appointment as Assistant Superintendent of Human Resources, and reported on her attendance of recent inauguration events in Sacramento as a representative of CSEA's Political Action Committee.

Student Board Member Reports

Student Members Murphy, Kar, Poulos, and Bloom reported on school activities.

Superintendent's Report

Superintendent Gross reported on the 6-8 grade level configuration transition which has been put on a temporary hold pending the completion of the Facilities Master Plan, the launch of the district's new monthly newsletter, "IUSD Today," and key components of the Governor's proposed budget.

Announcements and Acknowledgments

Members Parham, Huntley-Fenner, Wallin, and Kuwabara reported on school visits, conference attendance, and meeting participation.

Consent Calendar

On the motion of Member Wallin, seconded by Member McNerney and carried 5-0 (Student Members voting "Yes"), the Board took the following action on the amended Consent Calendar:

1. **Payment for Nonpublic School/Agency Services for Special Education Students**
Approved the individual pupil service contract(s) for disabled student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Schools/Agencies.
2. **Contract for Special Education Related Services**
Authorized payment for special education related services in an amount not to exceed \$107,069.30.
3. **Payment in Accordance with the Terms of the Settlement Agreements**
Authorized payment in an amount not to exceed \$186,580.00 in accordance with the terms of the Settlement Agreements.
4. **Submission of Renewal Application for Child Care and Development Services at the Early Childhood Learning Center (ECLC) and Turtle Ridge School**
Ratified submission of the renewal application for Child Care and Development services at the ECLC and Turtle Ridge School.
5. **Quarterly Report on Complaints Pursuant to Ed. Code 35186(d)**
Received the information.
6. **Purchase Order Detail Report**
(A copy is attached to and made a part of these minutes.)
Approved the Purchase Order Detail Report dated December 19, 2006.
7. **Check Register Report**
Ratified issuance of check numbers as listed, representing Board authorized purchase orders, invoices and contracts:
 - District 75, Irvine Unified School District - Numbers 00101055 through 00102087
 - District 50, Community Facilities District No. 01-1 - Numbers 00001221 through 00001230
 - District 44, Community Facilities District No. 86-1 - Numbers 00003407 through 00003430

District 41, Irvine Child Care Project - Numbers 00002053 through 00002066
Revolving Cash - Numbers 27996 through 28195

8. **Contract Services Action Report**
(A copy is attached to and made a part of these minutes.)
Approved and/or ratified the Contract Services Action Report 2006-07/08, as submitted.
9. **Mileage Reimbursement Rate**
Effective January 1, 2007, set the mileage reimbursement rate at \$.485 per mile.
10. **Classified Personnel Action Report**
(A copy is attached to and made a part of these minutes.)
Approved and/or ratified the Classified Personnel Action Report 2006-07/08, as submitted for Employment, Resignation, Retirements and Separation.
11. **Gifts**
(A copy is attached to and made a part of these minutes.)
Accepted gifts to the District, as listed.
12. **Conference Attendance**
Approved and/or ratified out-of-state conference attendance for staff, as follows:
 - 1) Pat McKenzie to Rockville, Maryland, January 11-12, 2007 for \$175.00;
 - 2) Rebecca Lopez to Louisville, Kentucky, March 9-14, 2007 for \$1,847.32;
 - 3) Jan Shultz to Louisville, Kentucky, June 12-18, 2007 for no cost to IUSD;
 - 4) Beth Andrews to Coventry, England, August 5-10, 2007 for \$2,100.00.
13. **Field Trips and Excursions**
Approved and/or ratified the following field trips funded by donations:
 - 1) UHS boys basketball team to Mountain View, California, December 27-31, 2006 for \$7,500.00;
 - 2) Bonita Canyon 6th graders to Pacific Palisades, California, on January 18, 2007 for \$1,700.00;
 - 3) Oak Creek 6th graders to Crestline, California, January 22-26, 2007 for \$25,200.00;
 - 4) NHS news and film editing classes to Anaheim, California on March 7, 8, 9 and 10, 2007 for \$4,000.00;
 - 5) IHS Color Guard to San Francisco, California, March 8-11, 2007 for \$6,422.00;
 - 6) UHS MUN students to Berkeley, California, March 16-18, 2007 for \$6,300.00;
 - 7) Turtle Rock 1st graders to Santa Ana, California on March 27, 2007 for \$1,200.00;
 - 8) IHS jazz bands I and II to Reno, Nevada, April 26-29, 2007 for \$11,250.00;
 - 9) Eastshore 5th graders to Oak Glen, California on May 11, 2007 for \$2,688.00;
 - 10) Turtle Rock 4th graders to San Juan Capistrano, California on June 18, 2007 for \$2,070.00;
 - 11) NHS cheer and dance team to Orlando, Florida, April 5-9, 2007 for \$17,000.00.

-
14. **Rescind Previous Bid Award Creekside Education Center and K-12 Expansion Center Project, Phase 1**
Rescinded the award of June 6, 2006 to Western Paving, Inc., for Bid Category No. 3-A.C. Paving in the amount of \$866,000.00 at the Creekside Education Center and K-12 Expansion Center Project, Phase 1, and authorized the Deputy Superintendent of Business Services to re-bid the category.

Consent Calendar Resolutions

On the motion of Member Wallin, seconded by Member Kuwabara and carried 5-0 (Student Members voting "Yes"), the Board took the following action on the Consent Calendar Resolutions:

RESOLUTION NO. 06-07-31: Submission and Signature Authorization for the Transition Partnership Project Contract With the California Department of Rehabilitation for Irvine Unified School District Services, FY's 07-08, 08-09, 09-10

Adopted Resolution No. 06-07-32 approving submission and signature authorization for the Transition Partnership Project contract with the California Department of Rehabilitation for fiscal years 2007-08, 2008-09, and 2009-10 for the purpose of employment preparation, career development, and transition planning for youth with disabilities ages 16-22.

RESOLUTION NO. 06-07-32: Signature Authorization and Submission of One-Time Only Instructional Materials Grant – Early Childhood Learning Center

Adopted Resolution No. 06-07-32 for signature authorization and approval of one-time only Instructional Materials Grant for the Early Childhood Learning Center.

RESOLUTION NO. 06-07-33: Signature Authorization and Submission of One Time Only School Age Resource Center Grant for Latchkey Child Care – Turtle Ridge School

Adopted Resolution No. 06-07-33 for signature authorization and submission of the School Age Resource Grant, Latchkey Child Care at Turtle Ridge School for 2006-2007.

RESOLUTION NO. 06-07-34: Signature Authorization and Funding for the Infant-Toddler Resource Program for 2006-07

Adopted Resolution No. 06-07-34 for signature authorization and additional funding for the infant-toddler resource program serving infants and toddlers, ages birth to three years, enrolled at the Special Education Preschool at the Early Childhood Learning Center for 2006-07.

AYES: Members Huntley-Fenner, Kuwabara, McInerney, Wallin, Parham
NOES: None
ABSENT: None

CFD Consent Calendar

On the motion of Member Huntley-Fenner, seconded by Member McNerney and carried 5-0, the Board, acting as the governing body of Community Facilities Districts No. 01-1 and No. 04-2, took the following action on the amended CFD Consent Calendar:

1. **Receive Bids/Award Contract – Bid Category No. 20 and No. 21 – Woodbury Elementary School Project**
Authorized the Deputy Superintendent of Business Services to award the contract for Food Services – Bid Category No. 20 to Kamran & Associates in the amount of \$43,650.00, and for Fire Sprinklers – Bid Category No. 21 to JG Tate Fire Protection in the amount of \$427,700.00, for the Woodbury Elementary School site project.
2. **Change Order No. 3 – Bid Category No. 8-Rough Carpentry – Turtle Ridge K-8 (Vista Verde) School**
Approved Change Order No. 3 in the amount of \$5,129.00 to Rocky Coast Framers, Inc., Bid Category No. 8 - Rough Carpentry, at the Turtle Ridge K-8 (Vista Verde) School project. The revised contract amount to be \$2,473,426.00. No change to the completion date.
3. **Change Order No. 1 – Bid Category No. 4-Landscaping – Turtle Ridge K-8 (Vista Verde) School**
Approved Change Order No. 1 in the deductive amount of <\$244, 936.00> to America West Landscape, Inc., Bid Category No. 4-Landscaping, at the Turtle Ridge K-8 (Vista Verde) School project. The revised contract amount to be \$1,036,036.57. No change to the completion date.
4. **Change Order No. 1 – Bid Category No. 15-Wall Finishes – Turtle Ridge K-8 (Vista Verde) School**
Approved Change Order No. 1 in the amount of \$9,382.00 to C.T. Georgiou Painting, Co., Bid Category No. 15-Wall Finishes, at the Turtle Ridge K-8 (Vista Verde) School project. The revised contract amount to be \$292,382.00. No change to the completion date.
5. **Change Order No. 2 – Bid Category No. 5-Concrete – Turtle Ridge K-8 (Vista Verde) School**
Approved Change Order No. 2 in the amount of \$21,455.00 to JBH Structural Concrete, Inc., Bid Category No. 5-Concrete, at the Turtle Ridge K-8 (Vista Verde) School project. The revised contract amount to be \$2,871,560.00. No change to the completion date.
6. **Change Order No. 2 – Bid Category No. 9- Finish Carpentry – Turtle Ridge K-8 (Vista Verde) School**
Approved Change Order No. 2 in the credit amount of <\$3,585.00> to K&Z Cabinet Co., Inc., Bid Category No. 9- Finish Carpentry, at the Turtle Ridge K-8 (Vista Verde) School

project. The revised contract amount to be \$571,302.00. No change to the completion date.

7. **Notice of Completion – Bid Category No. 9-Finish Carpentry – Turtle Ridge K-8 (Vista Verde) School**

Accepted K&Z Cabinet Co., Inc. - Bid Category No. 9 at the Turtle Ridge K-8 (Vista Verde) School project as complete, subject to completion of the punch list, and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.

8. **Notice of Completion – Bid Category No. 8-Rough Carpentry – Turtle Ridge K-8 (Vista Verde) School**

Accepted Rocky Coast Framers, Inc. - Bid Category No.8 at the Turtle Ridge K-8 (Vista Verde) School project as complete and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.

9. **Authorization to Lease Two (2) Relocatable Classrooms at Alderwood Basics Plus**

Authorized the Deputy Superintendent of Business Services to enter into a contract with Mobile Modular Management Corporation to lease two (2) relocatables at Alderwood Basics Plus Elementary School.

Items Removed From Consent Calendars

Notice of Completion - LCD Projector Cabling and Electrical - Venado Middle School

Member Huntley-Fenner requested a progress report on the overall project. Staff reported the project is two-thirds complete and on budget, with the challenge being timely installation due to an overwhelmingly positive response by teachers.

On the motion of Member Kuwabara, seconded by Member Huntley-Fenner and carried 5-0 (Student Members voting "Yes"), the Board authorized the Deputy Superintendent of Business Services to accept the LCD projector cabling and electrical project at Venado Middle School as complete and authorized filing a Notice of Completion with the Office of the County Recorder.

Certificated Personnel Action Report

(A copy is attached to and made a part of these minutes.)

Member Wallin congratulated Terry Walker on his appointment as Assistant Superintendent of Human Resources and invited him to be seated at the board table.

On the motion of Member McInerney, seconded by Member Wallin and carried 5-0 (Student Members voting "Yes"), the Board approved and/or ratified the Certificated Personnel Action Report 2006-07/08, as submitted for Employment and Resignation.

Items of Business

(Written reports were included with the agenda and are on file in the District Office.)

Gifts to School Personnel

Speaking to the topic:
Rodney Ziebol

Member McInerney suggested convening a subcommittee to study the issue of gifts to school personnel and to determine the feasibility of developing a policy or guidelines relative to the acceptance of gifts. Members Kuwabara and McInerney volunteered to serve as board representatives to the committee.

On the motion of Member McInerney, seconded by Member Kuwabara and carried 5-0, the Board directed staff to convene a sub-committee to determine the feasibility of a gift policy or guidelines. Committee membership to include:

- ▶ 1 executive staff member
- ▶ 1 site administrator
- ▶ 2 Board of Education members
- ▶ 1 PTA Council member
- ▶ 1 ITA member
- ▶ 1 CSEA member

On the motion of Member McInerney, seconded by Member Wallin and carried 5-0, the Board amended the motion to specify the sub-committee as an "*ad hoc*" body.

Lease Agreement With the Orange County Department of Education for the Deaf and Hard of Hearing (DHH) Facility at University High School

Deputy Superintendent Medeiros reviewed steps taken over the past several years to facilitate a land sale or lease to enable OCDE to build permanent facilities for the Deaf & Hard of Hearing (DHH) program at University High School. Positive impacts of the project were discussed including increased permanent capacity at the school, thereby decreasing the need for relocatables, as well as access to the County's Rehabilitation Center by the District's special education program.

The Board requested and received clarification regarding possible impacts on future enrollment, future modernization eligibility, quality control, and who bears responsibility for construction costs.

On the motion of Member McInerney, seconded by Member Kuwabara and carried 5-0, the Board authorized the Deputy Superintendent of Business Services on behalf of the Irvine Unified School District to enter into a ground lease agreement with Orange County Superintendent of

Schools for building space at University High School.

Irvine Public Schools Foundation (IPSF) Funding Priorities – 2007-08

Superintendent Gross reviewed the IPSF Funding Priorities for 2007-08, as determined at the Board Study Session on October 10, 2006.

Member Kuwabara made a motion, seconded by Member Huntley-Fenner, to approve the submission of a formal request to IPSF for the 2007-08 school year priorities, as described. (No vote was taken on the motion.)

The Board then discussed the need to prioritize the areas of support and to clarify application of the minimum and maximum funding ranges.

On the motion of Member McInerney, seconded by Member Kuwarbara and carried 5-0, the Board approved the submission of a formal request to IPSF for the 2007-08 school year priorities, as revised below:

Continuation of the current areas of support at the minimum and maximum dollar ranges previously established, *as prioritized below (funding each area at the minimum range first, with additional funds applied to prioritized maximums thereafter):*

- | | |
|--|-----------------|
| • 9 th Grade Class Size Reduction | \$200K - \$400K |
| • Classroom Support for Large Classes | \$100K - \$200K |
| • Elementary Media Support | \$200K - \$400K |
| • School-based Tech Support K-12 | \$42K - \$250K |
| • Health Services | \$277K - \$277K |
| • Public Information Officer | \$80K - \$80K |
| • Parent Portal | \$10K - \$10K |
| • Voice Messaging System | \$18K - \$18K |

~~Pending additional funding availability~~, the following new program considerations were also discussed:

- Academic Support (Writing Project, After School Programs, Fitness/Wellness)
- College Night for Parents & Students
- Career Day with Irvine Chamber of Commerce
- School Safety

Revised Elementary Art/Music Program Enhancement Proposal

Deputy Superintendent Laule explained the need to reapprove this item (previously approved on September 19, 2006) to correct the addition of primary music for 2006-07 at grade 3 only.

On the motion of Member Kuwabara, seconded by Member Wallin and carried 5-0, the Board approved the Elementary Art/Music Program Enhancement proposal, as revised.

First Reading: Proposed Revisions to Board Policy 5123 - Promotion and Retention

On the motion of Member McInerney, seconded by Member Kuwabara and carried 5-0, the Board adopted the proposed revisions to Board Policy 5123 - Promotion and Retention, effectively immediately, and waived the second reading.

Oral Communication

None

Adjournment

On the motion of Member Kuwabara, seconded by Member Wallin and carried 5-0, there being no further Board of Education business, the meeting was adjourned at 8:07 p.m.

Mike Parham
Board President

Gwen Gross
Superintendent of Schools