

**Irvine Unified School District**  
***MEASURE E CITIZENS OVERSIGHT COMMITTEE (COC)***  
***MEETING MINUTES***  
***Monday, July 25, 2022***

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**Meeting Location:** Canyon View Elementary School (Multipurpose Room)

**Call to Order:** The meeting of the Measure E Citizens Oversight Committee (Committee) was called to order

**Roll Call:** Roll Call via Sign-In Sheet

**Members Present:** Adele Heuer, Daniel Tudo, Jeffrey Schmehr, Juneu Kim, Nancy Reisinger, Patti Ragland (Chair), Ruby Lin, and Steve Morton

**Members Absent:** Barbara Belfield (Vice Chair), Sharad Gima, Ryan Larson, and Margie Wakeham

**IUSD Staff:** Kelvin Okino (Executive Director, Facilities & Construction), and Nicole Reynolds (Administrative Assistant, Facilities & Construction)

**Next Meeting Date:** Monday, October 24, 2022 at Northwood Elementary School

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***Measure E Citizens Oversight Committee Business***

**1. Call to Order; Roll Call**

A. Chair Patti Ragland called the meeting to order at 6:36 PM. Roll call was conducted via Sign In Sheet.

**2. Approval of April 25, 2022 Minutes**

A. Chair Patti Ragland opened the minutes for discussion. There were no items for discussion. Member Ruby Lin moved to approve the minutes and member Steve Larson seconded. The April 25, 2022 minutes were approved.

**3. Tour of Canyon View ES Improvements**

A. Kelvin Okino conducted a tour of the new music rooms and construction of the innovation lab, design lab, and conference room.

**4. Measure E Series Financial Reports (2016A-Series 1, 2018B-Series 2, 2021C-Series 3 and AFAP)**

A. Kelvin Okino discussed and reviewed Series 1, 2, 3, and AFAP financial reports.

**5. Selection Timeline for New Term Committee Members**

A. Kelvin Okino stated that the second group of the original COC members (Adele Heuer, Jeffery Schmehr, Patti Ragland, and Ryan Larson) will term out and this will be their last required meeting. On behalf of the District, he thanked the four (4) members and expressed gratitude for serving on the committee and their support over the years.

**6. Measure E Updates:** Kelvin Okino presented a PowerPoint on Measure E. The presentation was separated into four (4) categories: Budget, State Funding, Schedule, and Project Updates.

A. The following Measure E Budget items were discussed:

- i. Revised Bond Series projections
    - a. The District is evaluating the potential to sell the next Bond series, possibly in 2023 which could result in Series 4 being sold earlier than anticipated. Member Steve Morton asked about interest rates going up if it will affect the bond. Kelvin Okino responded that the District uses a financial advisor to advise on the timing of the bond sales. Typically, the financial advisor factors in the increased interest rates.
  - ii. Kelvin Okino presented the Funding Timeline and noted that there were minor changes, identifying updates to State grants that were received and that are anticipated.
    - a. Kelvin Okino re-reviewed the Budget Versions and discussed the timeframes for the different stages of the budgets.
  - iii. Kelvin Okino discussed Upcoming Budgetary Challenges for future projects.
    - a. Cost escalation on materials and impacts caused by supply chain delays will affect upcoming projects. If there is a dip in the market in the upcoming fall/winter, there may be an opportunity for more competitive bids which could result in more favorable prices.
  - iv. Kelvin Okino presented the Budget Summary and added there have not been any significant changes from last meeting.
  - v. Kelvin presented the Post-Bid Budget versus Initial Budget comparing the budgets and cost variance for completed projects. Presently, the sum of the final budgets is below the sum of the post-bid budget which indicates that the projects are finishing under budget.
  - vi. Kelvin Okino presented the Construction Change Orders Percentages.
    - a. Summary of construction change orders for each project:
      - For the Series 1 and Series 2 completed projects, the change order percentage is 0.01%.
        - Series 1: Final change order percentage for the twenty-five (25) projects is 0.22% based on \$113.6 million in construction costs.
        - Series 2: After two (2) completed projects, the change order percentage is currently <2.45%> for Bonita Canyon ES and Turtle Rock ES.
  - vii. Kelvin Okino presented Budget Update by Series and discussed the updates and fund sources for Series 1, Series, 2, Series 3, and AFAP and a current anticipated surplus.
- B. Kelvin Okino presented the State Funding and discussed the following:
- i. There are various State grant programs available to school districts through the School Facility Program. The District primarily applies for State grants that involve new construction, modernization, or Career Technical Education. In 2016, Proposition 51 was passed by California voters which provided \$9.0 billion to schools. The breakdown was \$3.0 billion for new construction grants, \$3.0 billion for modernization grants, \$500.0 million for Career Technical Programs, and \$500.0 million for Charter Schools. The remaining \$2.0 billion was made available to community colleges.
  - ii. Kelvin Okino explained the three (3) steps to the State grant funding process and elaborated on the following:
    - \$31.6 million in State grant funds have been received through Proposition 51.

- a. Step 1a “Acknowledged” which list projects there were submitted and beyond the Proposition 51 available funds. Currently, there are eight (8) projects totaling \$10.0 million.
  - b. Step 1b “Workload” which list projects submitted and under review by the State. Currently, there are zero (0) projects.
  - c. Step 2 “Unfunded” which list projects submitted and waiting for funds to be approved under Proposition 51. Currently, there are zero (0) projects.
  - d. Step 3 “Apportioned”. List the projects submitted, approved, and waiting for Proposition 51 State funds. Currently, there are six (6) projects totaling \$12.2 million.
- C. Kelvin Okino presented an updated Schedule and noted the following.
- i. Construction continues at Northwood ES, Canyon View ES, Deerfield ES, Oak Creek ES, and South Lake MS. Plaza Vista School is completed.
  - ii. Irvine High School Increment No. 1 ground improvements have started.
- D. Kelvin Okino presented Measure E Project Updates
- i. Northwood ES: Irvine Child Care Project (ICCP) was relocated and restoration of the playfield started.
  - ii. South Lake MS: Modernization of the Multipurpose Room, administration area, and library continued. Construction of new music classroom continued.
  - iii. Woodbridge HS: The scope of work includes heating, ventilation, and air conditioning upgrades scheduled to start in the summer 2023.
  - iv. Renderings for the upcoming work at Culverdale ES, Greentree ES, and Santiago Hills ES were presented. Work includes new multipurpose buildings and expanded nutrition service facilities.
  - v. Irvine High School: Construction started in summer 2022 for increment No. 1 (deep soil mixing) for the new Performing Arts Center foundation system. Renderings were included of the interior and exterior of the PAC.
  - vi. Canyon View ES: Construction started on the innovation and design labs.
  - vii. Oak Creek ES: Construction started on the new lunch shelter.
  - viii. Deerfield ES: Illustration of the proposed floor plan for the Nutrition Services renovation with a covered walkway and current progress photos.
  - ix. Plaza Vista School: Construction of the new kindergarten renovation was completed.

## 7. Questions

- A. Member Nancy Reisinger asked if the State grants were based on enrollment. Kelvin Okino responded that the State grants are based on several factors which include: the District’s eligibility through the State grant program, type of work (classroom-related), and State funds available.
- i. Regarding the District’s student enrollment, Kelvin Okino added that in 2020, the District saw a dip in enrollment due to COVID-19. Since the District opened, fifty years ago, up until 2019, student enrollment grew an average of 3% annually. However, some students may have left during COVID-19 causing enrollment to go down. Also, enrollment may be down due to the charter school and the District’s Irvine Virtual Academy. This year, a new Pre-Kindergarten (PK) program will increase the District’s enrollment. The District student enrollment is currently at 36,000 students. The Great Park neighborhoods continue to build homes resulting

in additional students. Ruby Lin mentioned the older neighbors have seen a decrease in enrollment and because of the Great Park area developments.

**8. Adjournment**

- A. The next Committee Meeting is scheduled for Monday, October 24, 2022. Tentative meeting location is Northwood Elementary School.
- B. Chair Patti Ragland asked for a motion to adjourn the meeting. Motion was made by member Steve Morton and member Ruby Lin seconded the motion. The meeting was adjourned at 8:05 PM.