

**Irvine Unified School District**  
**MEASURE E CITIZENS OVERSIGHT COMMITTEE (COC)**  
**MEETING MINUTES**  
**Monday, October 24, 2022**

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**Meeting Location:** Northwood Elementary School (New Music Building)

**Call to Order:** The meeting of the Measure E Citizens Oversight Committee (Committee) was called to order

**Roll Call:** Kelvin Okino conducted roll call

**Members Present:** Barbara Belfield (Vice Chair/Chair), Daniel Tudo, Juneu Kim, Nancy Reisinger, Ruby Lin, Samuel Jacoby, Sharad Gima, Steve Morton (Vice Chair)

**Members Absent:** Margie Wakeham

**IUSD Staff:** John Fogarty (Assistant Superintendent, Business Services), Kelvin Okino (Executive Director, Facilities & Construction), and Nicole Reynolds (Administrative Assistant, Facilities & Construction)

**Next Meeting Date:** Monday, January 30, 2023 at South Lake Middle School

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***Measure E Citizens Oversight Committee Business***

**1. Call to Order; Roll Call**

A. Vice Chair Barbara Belfield called the meeting to order at 6:36 PM. Roll call was conducted.

**2. Tour of Northwood ES Nutrition Services Expansion and New Music Classroom Building**

A. Kelvin Okino conducted a tour of the nutrition services expansion and the new music classroom building.

**3. Approval of July 25, 2022 Minutes**

A. Vice Chair Barbara Belfield opened the minutes for discussion. There were no items for discussion. Member Ruby Lin moved to approve the minutes and member Daniel Tudo seconded. The July 25, 2022 minutes were approved.

**4. Introduction of the New COC Member**

A. Kelvin Okino introduced new member, Samuel Jacoby, as the new Bona-fide Taxpayers Association Representative.

**5. Establishment of Committee Chair and Vice Chair**

A. Kelvin Okino opened up the position of Committee Chair and explained the primary role of the Committee Chair is to lead the Committee meetings and to present the annual report at a Board of Education Meeting. Vice Chair Barbara Belfield volunteered for Committee Chair. Member Ruby Lin seconded the motion. All members present voted in favor. There were no objections.

B. Member Steve Morton volunteered for Vice Chair. Member Ruby Lin seconded the motion. All members present voted in favor. There were no objections.

C. Chair Barbara Belfield led the remainder of the meeting.

**6. Approval of the 2023 Meeting Calendar**

- A. The 2023 Meeting Calendar was approved by member Ruby Lin and Chair Barbara Belfield seconded the motion.

## **7. Measure E Fiscal Year 2021-2022 Expense Report**

- A. John Fogarty discussed the 2021-2022 Expense Report. John Fogarty stated more detailed information on purchase orders can be provided if requested. John Fogarty stated that these reports are audited each year.

## **8. Measure E Series Financial Reports (2016A-Series 1, 2018B-Series 2, 2021C-Series 3 and AFAP)**

- A. John Fogarty discussed Series 1, 2, 3, and AFAP financial reports. Anything shaded in green is a final budget. The Board approved other funds to augment Measure E projects. The yellow projects are post bid budgets.
- i. Chair Barbara Belfield asked about the Irvine High School theater from Series 3 how it was funded from different sources. John Fogarty responded that we use different sources to fund projects and the Irvine High School Performing Arts Center is funded through CFD 86-1 and Measure E (Fund 21).
  - ii. Member Steve Morton asked why Woodbridge High School is listed in different series (Series 2 and Series 3) and what is the difference. Kelvin Okino responded Series 2 covered design costs and Series 3 will cover construction costs. When future funding is anticipated, funding is made available to start the design process and obtain State agency approval. Once future funding is received, the funds will go to the construction of the project.
  - iii. Member Samuel Jacoby asked about the money we get back from the State and wanted to know why the State charged fees. Kelvin Okino responded that the State offers a grant program that reimburses school districts for modernization or construction of classrooms. Regarding the fees, the State charges plan review fees, similar to a City Building Department.

## **9. Measure E Updates**

- A. Kelvin Okino presented a PowerPoint on Measure E. The presentation was separated into four (4) categories: Budget, State Funding, Schedule, and Project Updates.
- B. The following Measure E Budget items were discussed:
- i. Revised Bond Series projections
    - John Fogarty discussed the Bond plan. The voters approved a maximum bond issuance of \$319.0 million.
  - ii. Kelvin Okino presented the Funding Timeline and noted that there were minor changes, identifying updates to State grants that were received and grants that are anticipated.
  - iii. Kelvin Okino re-reviewed the Budget Versions and discussed the timeframes for the four (4) different stages of the budgets.
  - iv. Kelvin Okino discussed Upcoming Budgetary Challenges for future projects.
    - Cost escalation on materials and impacts caused by supply chain delays will affect upcoming projects.
  - v. Kelvin Okino presented the Budget Summary and added there have not been any significant changes from the last meeting.

- vi. Kelvin Okino presented the Post-Bid Budget versus Final Budget comparing the budgets and cost variance for completed projects.
  - vii. Kelvin Okino presented the Construction Change Orders Percentages.
    - Summary of construction change orders for each project:
      - a. For the Series 1 and Series 2 completed projects, the change order percentage is 0.01%.
      - b. Series 1: Final change order percentage for the twenty-five (25) projects is 0.22% based on \$113.6 million in construction costs.
      - c. Series 2: After two (2) completed projects, the change order percentage is currently -2.45% for Bonita Canyon ES and Turtle Rock ES.
  - viii. Kelvin Okino presented Budget Update by Series and discussed the updates and fund sources for Series 1, Series, 2, Series 3, and AFAP and a current anticipated surplus.
- C. Kelvin Okino presented the State Funding and discussed the following:
- i. There are various State grant programs available to school districts through the School Facility Program. The District primarily applies for State grants that involve new construction, modernization, or Career Technical Education. In 2016, Proposition 51 was passed by California voters which provided \$6.0 billion to K-12 schools. The breakdown was \$3.0 billion for new construction grants, \$3.0 billion for modernization grants, \$500.0 million for Career Technical Programs, and \$500.0 million for Charter Schools. The remaining \$2.0 billion was made available to community colleges.
  - ii. \$43.9 million in State grant funds have been received through Proposition 51.
  - iii. Kelvin Okino explained the three (3) steps to the State grant funding process and elaborated on the following:
    - Step 1a “Acknowledged” which list projects there were submitted and beyond the Proposition 51 available funds. Currently, there are five (5) projects totaling \$9.1 million.
    - Step 1b “Workload” which list projects submitted and under review by the State. Currently, there are three (3) projects totaling \$837,000.
    - Step 2 “Unfunded” which list projects submitted and waiting for funds to be approved under Proposition 51. Currently, there are zero (0) projects.
    - Step 3 “Apportioned”. List the projects submitted, approved, and waiting for Proposition 51 State funds. Currently, there are zero (0) projects.
- D. Kelvin Okino presented an updated Schedule and noted the following:
- i. Projects at Northwood ES, Canyon View ES, Deerfield ES, Oak Creek ES, South Lake MS, and Plaza Vista School are completed.
  - ii. Irvine High School Increment No. 1 ground improvements have started.
- E. Project updates:
- i. Completed Projects
    - Kelvin Okino provided background on the Project Implementation process presented and approved by the Board of Education on August 26, 2016. The criteria for implementing these projects included:
      - a. Leveraging IUSD funds in the first six (6) years of the Bond to construct projects at 24 of the 28 schools;
      - b. Address safety and security by enclosing classrooms at the elementary schools;

- c. Address older school facilities by modernizing facilities over 25 years of age and optimizing potential State grant funding;
- d. Construct projects at all high schools to broaden the range of students who could enjoy the improvements, sequence new theaters to minimize impact on the Visual Performing Arts program; and
- e. Upgrade or construction new science labs at the middle schools.
- Kelvin Okino provided slides highlighting the five (5) criteria and explained how six (6) years later the criteria has been met or exceeded.
  - a. *Leveraging IUSD funds in the first six (6) years of the Bond to construct projects at 24 of the 28 schools.* By August 18, 2022 all 28 schools received improvements.;
  - b. *Address safety and security by enclosing classrooms at the elementary schools.* From 2017 through 2020, ten (10) schools received interior classroom doors.;
  - c. *Address older school facilities by modernizing facilities over 25 years of age and optimizing potential State grant funding.* From 2018 through 2020, four (4) elementary schools received campus-wide modernizations which included expanded nutrition services facilities and student collaboration spaces. In addition, new music classroom buildings were constructed and new Design Labs and Innovation Labs were built. One (1) elementary school received a kindergarten expansion, one (1) middle school received modernization and a new music classroom. Two (2) high schools received modernization improvements.;
  - d. *Construct project at all high schools to broaden the range of students who could enjoy the improvements, sequence new theaters to minimize impact on the Visual Performing Arts program.* By 2021, all five (5) high schools received improvements.;
  - and
  - e. *Upgrade or construct new science labs at the middle schools.* By 2022, all five (5) middle schools received science lab upgrades.
- ii. Kelvin Okino presented Measure E Project Updates
  - Northwood ES: Irvine Child Care Project classroom building was relocated and the restoration of the playfield was completed.
  - South Lake MS: Construction of the new music classroom and modernization of the Multipurpose Room, administration area, and library were completed.
  - Woodbridge HS: The scope of work includes heating, ventilation, and air conditioning upgrades scheduled to start in the summer 2024.
  - Renderings for the upcoming work at Culverdale ES, Greentree ES, and Santiago Hills ES were presented. Work includes new multipurpose buildings and expanded nutrition services facilities.
  - Irvine High School: Construction started in summer 2022 for Increment No. 1 (deep soil mixing) for the new Performing Arts Center (PAC) foundation system. Renderings were included of the interior and exterior of the PAC.
  - Canyon View ES: Construction on the innovation and design labs were completed
  - Oak Creek ES: Construction of the new lunch shelter was completed
  - Deerfield ES: Construction of the nutrition services expansion was completed.

- Plaza Vista School: Construction of the new kindergarten renovation and shade structure were completed.

## **10. Questions**

- A. There were no questions.

## **11. Adjournment**

- A. The next Committee Meeting is scheduled for Monday, January 30, 2023. Tentative meeting location is South Lake Middle School.
- B. Chair Barbara Belfield asked to adjourn the meeting. Member Steve Morton seconded the motion. The meeting was adjourned at 8:09 PM.