



DIRECTOR III: VISUAL AND PERFORMING ARTS (VAPA)

DEFINITION:

Under the general direction of the Assistant Superintendent/Education Services, plans, implements, supervises, coordinates, and evaluates arts education instruction throughout the district; understands and supports implementation of CA Arts Standards and Frameworks for all grade levels. oversees professional learning, and assists in development, implementation and evaluation of curriculum and instruction in the arts (VAPA) PK-12 and Adult School.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Develops processes to assist VAPA staff in the implementation of CA standards and frameworks for all grade levels
- Provides direction and assists in the development, implementation, and evaluation of curriculum and the instruction in VAPA
- Knows and understands current research, pedagogies and their implications for program development in IUSD
- Stays current with developments and trends in curriculum and instruction and provide leadership in determining program direction and improvement to curriculum and instruction
- Coordinates with principals and teaching staff to effect horizontal and vertical continuity and articulation of Arts Education instruction throughout the district
- Develops schedules and calendars for elementary VAPA programs
- Develops budgets and allocates resources for the support of VAPA programs
- Coordinates VAPA instruction across all school sites
- Coordinates VAPA instructional materials adoption and other curricular materials
- Coordinates VAPA professional learning and support materials in collaboration with the Executive Director of Professional Learning
- Facilitates and models effective collaborative communication to support professional learning communities
- Recruits, selects, assigns, supervises and evaluates department certificated and classified staff
- Develops Arts Education Curriculum Guides for new instructional materials adoption (Grades K8)
- Coordinates Arts Media and Entertainment CTE Courses and instruction with CTE Coordinator
- Coordinates District Arts Events
- Serves as a VAPA liaison to districts schools and parent community
- Supports the coordination of content-related events (i.e. Honors Concert, Art Show)
- Develops goals, objectives, processes, standards, and procedures regarding performing arts centers and their events at various school sites
- Supervises classified performing arts theatre staff and instrument repair staff
- Prepares and maintains a variety of reports, records, and files relating to

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- assigned duties and staff
- Attends district meetings
- Attends professional learning and conference opportunities and events related to visual and performing arts and general leadership
- Serves as liaison and participate with curriculum leaders at the local, county, state, and/or national level

QUALIFICATIONS GUIDE

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Knowledge of:

- Comprehensive knowledge of and experience with effective presentation strategies
- Comprehensive knowledge of applicable state and federal laws, regulations, and compliance requirements governing special education programs in California
- Knowledge of State funding allocation methods

Ability to:

- Communicate and collaborate effectively with diverse groups and audiences
- Promote flexibility and resiliency through thinking critically and creatively
- Model the IUSD core values of integrity, trust, collaboration, empowerment, and learning
- Ability to communicate orally and in writing sufficient to express ideas, thoughts, and instructions clearly to clients, community, and staff
- Ability to collaborate with other agencies in planning and implementing effective programs, including staff and parent trainings, within established budget constraints
- Ability to analyze complex situations and prepare response alternatives for consideration by decision-making groups

EDUCATION/EXPERIENCE:

- Five years of successful teaching experience
- A Master's degree from an accredited college or university is preferred
- Valid California teaching or other related Services credential
- California Administrative Services or other related Services credential
- Possession of a valid California driver's license

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit and talk or hear. The employee is occasionally required to walk.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

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The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate.

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