

Measure E

Independent Citizens' Bond Oversight Committee



**IRVINE UNIFIED
SCHOOL DISTRICT**

**Annual Report
October 24, 2016 – June 30, 2017**

January 22, 2018

Table of Contents

1.0	Overview	3
2.0	Purpose	3
3.0	Membership.....	3
4.0	Committee Activities	4
5.0	District Support	5
6.0	Meeting Dates.....	5
7.0	Project Updates.....	5
8.0	Audit Findings.....	10
9.0	Conclusion.....	10
10.0	Additional Information.....	10

1.0 Overview

Irvine Unified School District (“District”) General Obligation Bond Measure E (“Measure E”) was approved by the voters on June 7, 2016 within School Facilities Improvement District (“SFID”) No. 1 of the District. Approval of Measure E authorized the District to issue up to an aggregate principal amount of \$319,000,000 in General Obligation Bonds within SFID No. 1.

The Measure E election was conducted under Proposition 39, being chaptered as the Strict Accountability in Local School Construction Bonds Act of 2000 and was approved and authorized subject to provisions of Section 1 of Article XIII A of the California Constitution which established California Education Code Section 15278. California Education Code Section 15278 requires the establishment of an Independent Citizens’ Bond Oversight Committee (“Committee”) in order to satisfy the accountability requirements of Proposition 39.

The Board of Education of the Irvine Unified School District established the Independent Citizens’ Bond Oversight Committee on August 23, 2016. The Committee maintains the duties and rights set forth in the Bylaws. The Committee does not have legal capacity independent from the District. Moreover, the Committee is charged with responsibility for overseeing the expenditure of Measure E projects and bond proceeds only.

2.0 Purpose

The purposes of the Committee are set forth in Proposition 39, and the Committee Bylaws were developed and approved subject to the applicable provisions of Proposition 39. The Committee is subject to the *Ralph M. Brown Public Meetings Act* (“Brown Act”) of the State of California and meetings are conducted in accordance with the provisions thereof. The District provides necessary administrative support to the Committee consistent with the Committee’s purposes, as set forth in Proposition 39.

3.0 Membership

The current Committee consists of eleven members and includes representatives from the organizations required under Proposition 39:

- 1) Parent or guardian of a child enrolled in the District (two representatives);
- 2) Both parent or guardian of a child enrolled in the District and active in a parent-teacher organization, such as the Parent Teacher Association or a school site council (four representatives);
- 3) Active in a business organization representing the business community located in the District (one representative);
- 4) Active in a senior citizen’s organization (one representative);
- 5) Active in a bona-fide taxpayers association (one representative); and
- 6) Members of the community at-large (two representatives).

The following table lists the members, group representing, and current terms.

Member	Representative Group	Current Term
Todd Cope	Parent active in a parent-teacher organization	Sept. 2017 - Sept. 2019
Terri Elia	Business organization representative	Sept. 2016 - Sept. 2018
Adele Heuer	Member of community at-large	Sept. 2016 - Sept. 2018
Ryan Larson	Parent active in a parent-teacher organization	Sept. 2016 - Sept. 2018
Roza Mansouri	Parent / Guardian	Sept. 2017 - Sept. 2019
Patti Ragland	Bona-fide taxpayers association representative	Sept. 2016 - Sept. 2018
Jeffrey Schmehr	Parent / Guardian	Sept. 2016 - Sept. 2018
Kristi Smemoe	Parent active in a parent-teacher organization	Sept. 2017 - Sept. 2019
Connie Stone	Parent active in a parent-teacher organization	Sept. 2016 - Sept. 2018
Kenric Stone	Member of community at-large	Sept. 2017 - Sept. 2019
Betty Jo Woollett	Senior citizen organization representative	Sept. 2017 - Sept. 2019

4.0 Committee Activities

In order to perform the duties as set forth within the Bylaws, the Committee engaged in the following authorized activities (where applicable):

- 1) District staff presented financial reports, various processes and approaches, communications, and regular updates on current projects. Hand-outs were distributed at the meetings and subsequently posted to the District’s Measure E website;
- 2) Received copies and reviewed the 2016-17 annual Irvine Unified School District Building Fund (Measure E) Financial and Performance Audits (“Audits”) required by Prop 39 (Article XIII A of the California Constitution);
- 3) Inspected District facilities and grounds for which bond proceeds have been or will be expended;
- 4) Reviewed efforts by the District to maximize bond proceeds by implementing various cost-saving measures;
- 5) Received from the Board, within three months of the District receiving the Audits, responses to any and all findings, recommendations, and concerns addressed in the Audits, and review said responses.

5.0 District Support

The District provided the Committee with the following technical and administrative assistance:

- 1) Prepared and posted public notices, as required by the Brown Act. Ensured that all notices to the public were provided in the same manner as notices regarding meetings of the District Board;
- 2) Provided meeting rooms with audio/visual equipment;
- 3) Prepared and distributed copies of meeting materials, such as agendas and reports;
- 4) Retained all Committee records and provided public access to the District website;
- 5) Attended Committee proceedings and reported on the status of projects and expenditures of Bond proceeds. The following District staff provided administrative support:
 - John Fogarty, Assistant Superintendent, Business Services;
 - Kelvin Okino, Executive Director Facilities Planning and Construction;
 - Sherry McGrew, Analyst II: Financial - Construction, Budget & Analysis;
 - Jennifer Payton, Confidential Assistant; and
 - Cathie Rain, Administrative Assistant II.

6.0 Meeting Dates

During the 2016/17 year, the Committee met five (5) times. Meetings were held at the District Office as well as at selected school sites that were part of the summer 2017 work. District staff conducted tours of the Santiago Hills Elementary School and College Park Elementary School sites, as part of the meetings.

2016/2017 Meetings

- October 24, 2016 (Location: District Office)
- January 9, 2017 (Location: District Office)
- April 10, 2017 (Location: District Office)
- July 24, 2017 (Location: Santiago Hills Elementary School)
- October 9, 2017 (Location: College Park Elementary School)

2018 Scheduled Meetings

- January 22, 2018 (Location: Brywood Elementary School)
- April 23, 2018 (Location: to be determined)
- July 23, 2018 (Location: to be determined)
- October 8, 2018 (Location: to be determined)

7.0 Project Updates

Listed below are twenty-one (21) of the twenty-eight (28) school sites within Measure E. These projects will be completed with Measure E Series 1 funds.

2017 Completed Projects

Bonita Canyon ES: Enclose Classrooms



College Park ES: Enclose Classrooms (Phase 1)



Culverdale ES: Enclose Classrooms



Greentree ES: Enclose Classrooms



Santiago Hills ES: Enclose Classrooms



Stone Creek ES: Enclose Classrooms



Upcoming Projects - Expansions

Stone Creek ES: Design & Innovation Lab



Creekside HS: CTE Classrooms



Eastshore ES: Kindergarten Expansion



Upcoming Projects - High School Modernizations

Irvine HS: Modernization



Upcoming Projects - High School Modernizations

University HS: Modernization



Upcoming Projects - Elementary School Modernizations

Brywood ES: Modernization



Meadow Park ES: Modernization



Springbrook ES: Modernization



Westpark ES: Modernization



Upcoming Projects - New Theater

Woodbridge HS: Performing Arts Theater



Upcoming Projects - Middle School Science Classrooms

Lakeside MS: New Science Classrooms



Rancho San Joaquin MS: New Science Classrooms



Sierra Vista MS: New Science Classrooms



South Lake MS: New Science Classrooms

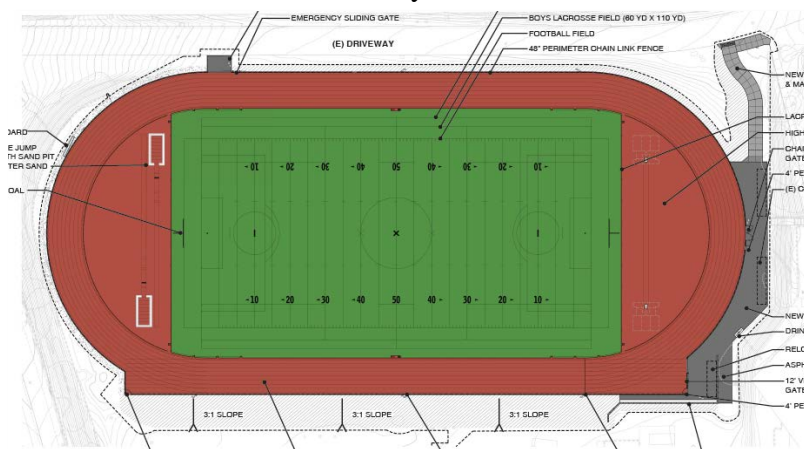


Venado MS: New Science Classrooms



Upcoming Projects - Athletic Field

Northwood HS: New Synthetic Track & Field



8.0 Audit Findings

The Committee received and reviewed the 2016-17 annual Irvine Unified School District Building Fund (Measure E) Financial and Performance Audits. There were no findings for 2016-17.

9.0 Conclusion

Based upon the listed activities, the Committee advises the public that the District is in compliance with Article XIII A, Section 1(b)(3) of the California Constitution: Bond proceeds have been expended on projects set forth in the ballot measure; No bond proceeds have been used for teacher or administrative salaries or other school operating expenditures; and audits have been performed as prescribed by law.

10.0 Additional Information

Meeting minutes, audits, and various other documents are available on the District website: <https://iusd.org/departments/measure-e>.