

**IRVINE UNIFIED SCHOOL DISTRICT
Special Education Department**

Community Advisory Committee (CAC) Meeting
9:00am – March 8, 2018
IUSD District Office – Board Room

AGENDA

Call to Order: (Chair)

Welcome to Guests

- Board Member(s):
- District Staff and Program Specialists

Attendance: Introductions/Roll Call (Chair)

Attendance: Introductions/Roll Call (Chair)

- Non Voting Members
- Voting Members Present

Approval of the Agenda

Moved by: _____ Seconded by: _____ Vote: _____

Reading of January meeting minutes (Secretary)

Approval of Minutes of January Meeting

Moved by: _____ Seconded by: _____ Vote: _____

Public Comments

The CAC invites members of the public to present information to the Committee and District about topics of interest or concern to individuals. We have provided a form to document your comments and facilitate CAC follow-up. When you are called upon, please provide your name. If you do not wish to speak, you may ask someone to speak for you or submit your input in writing. Please note that time limit of 3-minutes per presentation may be applied to maximize community participation. Please submit your form to the Secretary after you have addressed those present. Thank you.

Staff Presentation/Information

- Superintendent's Executive Assistant – Raianna Chavez
 - Regional Board Representation Information
- Chairwoman Report – Danielle
 - FAQs will be presented for review and approval at the May 10th meeting
 - Officer Candidates and Elections for 2018-19
 - Job Descriptions are as follows

The Chairperson shall:

- a) preside at all meetings of the Community Advisory Committee
- b) prepare agendas for said meetings with Administrative Council Representatives
- c) appoint committees as agreed upon by the membership
- d) act as liaison with the Administration
- e) be responsible for implementation of Community Advisory Committee decisions
- f) assume other responsibilities as directed by the Community Advisory Committee
- g) be an ex-officio member of all appointed committees
- h) act as liaison to the school district

The Vice-Chairperson shall:

- a) conduct meetings in the absence of the chairperson
- b) be responsible for execution of the bylaws

- c) assume other duties as directed by the chairperson
- d) be an ex-officio member of all appointed committees
- e) act as liaison to the school district
- Proposed addition:

The Secretary shall:

- a) maintain membership and attendance records
 - b) seek committee approval prior to public distribution
 - c) keep minutes and distribute to committee
 - d) attend to correspondence
 - e) act as treasurer as the need arises
 - f) assume other responsibilities as directed by the chairperson
- Consideration of new committee
 - Membership Committee
- Secretary Report
 - Upcoming Speakers:
 - March 8th – Support Challenging Behavior in the Home Setting – Parent Workshop
 - May 10th - Supporting Reading Needs for Children with Weaknesses, Dyslexia and Learning Disabilities
 - Special Ed. Director Report
 - Special Ed. Department Updates
 - Autism Coordinator
 - Amy Ochoa will go over her role in IUSD

Discussion/Action Items

Committee Report

Special Presentation at 9:30am

- Parent Workshop presentation: Supporting Challenging Behavior in the Home Setting

NEXT MEETING

- The next meeting will be on May 11, 2018 at the District Office (5050 Barranca Parkway, Irvine, CA 92604) – Board Room at 6:00pm. A parent workshop will follow the business meeting at 6:30pm
- Items tabled

Adjourn

Moved by: _____ Seconded by: _____ Vote: _____
 Time: _____