



FOREMAN II-PAINTER

DEFINITION:

Under the supervision of the assigned supervisor, performs a variety of skilled and semi-skilled work related to the maintenance and repair of interior and exterior building surfaces involving paint and wall coverings; assists in inspection of new construction accordingly; performs other various functions related to the paint and wall covering trade as assigned.

DISTINGUISHING CHARACTERISTICS:

The classification of Foreman II is distinguished from the lower classification of maintenance Foreman positions primarily by the higher degree of journey-level skills and leadership abilities required and the high degree of independence exercised in carrying out these duties. The Foreman I classification is the entry-level classification in the Foreman series. The Foreman III classification is the advanced-level position in the series. Incumbents work independently and perform a variety of skilled and semi-skilled duties in the maintenance and repair of assigned facilities, utilities and equipment. Incumbents also oversee structural maintenance projects and staff.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Performs a variety of skilled and semi-skilled work related to the maintenance and repair of interior and exterior building surfaces involving paint and wall coverings; assists in planning, estimating and scheduling painting work accordingly.
- Inspects and ensures quality control of completed work according to established procedures.
- Assists Construction Inspectors in the inspection of new schools under construction and other contracted work as assigned; checks drawings, plans and specifications according to established procedures.
- Supervises and evaluates the work of assigned personnel in the paint and wall covering department; works with assigned maintenance crews regarding related duties and conducts training programs for improved performance as assigned.
- Prepares and maintains records and reports related to assigned activities.
- Arranges work schedules for emergency, routine and periodic maintenance; schedules preventive maintenance of interior and exterior surfaces.
- Assists in providing input during interviewing and selection of assigned maintenance personnel.
- Assists in the development of the departmental budget.
- Provides assistance in performing a variety of skilled maintenance work as assigned by the position.
- Estimates materials and equipment needed for projects and assigns tasks.
- Performs duties related to District-wide signage and asphalt striping.
- Maintains current knowledge and application of related painting technologies and design.
- Operates a variety of equipment related to assigned activities including various hand and power tools; drives a vehicle to conduct work.
- Communicates with personnel and various outside agencies as assigned to exchange information, coordinate activities and resolve issues or concerns.

QUALIFICATIONS GUIDE

Knowledge of:

- Methods, procedures, equipment and materials used in the painting trade.
- Methods of preparing a variety of surfaces for painting and finish work.
- Work vocabulary and craft skills.
- Principles of providing training and supervision.
- Building codes related to the painting trade.
- Operation and maintenance of tools, equipment and machinery used in the painting trade.
- Proper methods of storing equipment, materials and supplies.
- Technical aspects of the painting trade.
- Principles of training and providing work direction.
- Appropriate safety precautions and procedures.

- Interpersonal skills using tact, patience and courtesy.
- Oral and written communication skills.
- Record-keeping techniques.

Ability to:

- Plan, layout and supervise the work of a crew of journey level workers in the painting trade.
- Estimate costs of labor and materials for a work project from blueprints, sketches or diagrams.
- Determine priorities and make long range schedules for completion.
- Mix and apply paints or other surface coatings to buildings, equipment and furniture.
- Train and provide work direction to assigned personnel.
- Operate and maintain tools, equipment and machinery used in the painting trade.
- Observe health and safety regulations and procedures.
- Plan and lay out painting work.
- Communicate effectively both orally and in writing.
- Establish and maintain cooperative and effective working relationships with others.
- Meet schedules and time lines.
- Understand and follow oral and written instructions.
- Work independently with little direction.
- Prepare and maintain reports related to work performed.

EDUCATION/EXPERIENCE:

Any combination equivalent to: graduation from high school and five years of journey-level experience in the painting trade including some experience in a lead or supervisory capacity.

LICENSES AND OTHER REQUIREMENTS:

- Valid California Class C driver's license.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Dexterity of hands and fingers to operate specialized equipment and tools.
- Hearing and speaking to exchange information.
- Seeing to perform painting duties.
- Regularly lift and/or move up to 50 pounds; lifting, carrying, pushing or pulling heavy objects up 100 pounds with assistance.
- Reaching overhead, above the shoulders and horizontally.
- Bending at the waist, kneeling or crouching.
- Climbing ladders and working from heights.
- Standing and walking for extended periods of time.

WORK ENVIRONMENT:

Indoor and outdoor work environment. Regular exposure to fumes, dust and odors. Driving a vehicle to conduct work. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually loud Hazards include:

- Regular exposure to vapors from paints and solvents.
- Working at heights.
- Working around and with machinery having moving parts.

