

Local Plan Template Information

Governance and Administration

1. Describe the geographic service area covered by the local plan.
2. Describe the SELPA regional governance and administrative structure of the local plan.
3. Describe the SELPA's regional policy making process.
4. Clearly define the roles of the County Office of Education (COE).
5. Describe the policies and procedures of the SELPA that allow for the participation of charter schools in the local plan.
6. Identify and describe the representation and participation of the SELPA community advisory committee (CAC) pursuant to EC Section 56190 in the development of the local plan.
7. Describe the SELPA's process for regular consultations regarding the plan development with representative of special education and regular education teachers, and administrators selected by the groups they represent and parent members of the CAC.
8. Identify and describe the responsible local agency (RLA), Administrative Unit (AU), or other agency who is responsible for performing tasks such as the receipt and distribution of funds, provision of administrative support, and coordination and implementation of the plan.
9. Describe the contractual agreements and the SELPA's system for determining the responsibility of participating agency for the education of each student with special needs residing within the geographical area served by the plan.
10. N/A
11. Identify the respective roles of the RLA/AU, the SELPA administrator, and the individual LEAs associated with the SELPA related to:
 - a. The hiring, supervision, evaluation, and discipline of the SELPA administrator and staff employed by the AU in support of the local plan.
 - b. The local method used to distribute federal and state fund to the SELPA RLA/AU and to LEAs within the SELPA
 - c. The operation of special education programs.
 - d. Monitoring the appropriate use of federal, state, and local funds allocated for special education programs.
12. Describe how specialized equipment and services will be distributed within the SELPA in a manner that minimizes the necessity to serve students in isolated sites and maximizes the opportunities to serve students in the least restrictive environments.

Policy Identification and Location

1. Free Appropriate Public Education
2. Full Educational Opportunity

3. Child Find
4. Individualized Education Program and Individualized Family Plan
5. Least Restrictive Environment
6. Procedural Safeguards
7. Evaluation
8. Confidentiality
9. Part C to Part B Transition
10. Private Schools
11. Local Compliance Assurances
12. Interagency
13. Governance
14. Personnel Qualifications
15. Performance Goals and Indicators
16. Participation in Assessments
17. Supplementation of State, Local, and Federal Funds
18. Maintenance of Effort
19. Public Participation
20. Suspension and Expulsion
21. Access to Instructional Materials
22. Overidentification and Disproportionality
23. Prohibition on Mandatory Medicine

Administration of Regionalized Operations and Services

Describe the regionalized operation and service functions.

1. Coordination of the SELPA and the implementation of the local plan.
2. Coordinated system of identification and assessment.
3. Coordinated system of procedural safeguards.
4. Coordinated system of staff development and parent and guardian education.
5. Coordinated system of curriculum development and alignment with the core curriculum.
6. Coordinated system internal program review, evaluation of the effectiveness of the local plan, and implementation of the local plan accountability system.
7. Coordinated system of data collection and management

8. Coordination of interagency agreements
9. Coordination of services to medical facilities.
10. Coordinated of service to licensed children's institutions and foster family homes.
11. Preparation and transmission of required special education local plan area reports.
12. Fiscal and logistical support of the CAC
13. Coordination of transportation services for individuals with exceptional needs.
14. Coordination of career and vocational education and transition services.
15. Assurance of full educational opportunity.
16. Fiscal administration and the allocation of state and federal funds pursuant to EC Section 56836.01
17. Direct instructional program support that may be provided by program specialists in accordance with EC Section 56836.01.

Special Education Local Plan Area Services

1. A description of programs for early childhood special education from birth through five years of age.
2. A description of the method by which members of the public, including parents or guardians of individuals with exceptional needs who are receiving services under the local plan, may address questions or concerns to the SELPA governing body or individual administrator.
3. A description of a dispute resolution process, including mediation and final and binding arbitration to resolve disputes over the distribution of funding, the responsibility for service provision, and the other governance activities specified within the local plan.
4. A description of the process being used to ensure a student is referred for special education instruction and services only after the resources of the regular education program have been considered and, where appropriate, utilized.
5. A description of the process being used to oversee and evaluate placements in nonpublic, nonsectarian schools and the method of ensuring that all requirements of each students individualized education program are not being me.

**If you have any questions regarding the local plan template, please email your questions to Melanie Hertig at melaniehertig@iusd.org **