

Irvine Unified School District
Minutes
Regular Meeting of the Board of Education
February 18, 2020 6:30 PM
IRVINE UNIFIED SCHOOL DISTRICT
Administration Center
5050 Barranca Parkway
Irvine, CA 92604
6:30 p.m. Regular Meeting

Attendance Taken at 6:32 PM:

Present:

Paul Bokota
Lauren Brooks
Betty Carroll
Ira Glasky
Sharon Wallin

1. CONVENE REGULAR MEETING - 6:30 PM

Minutes:

President Carroll convened the meeting at 6:32 PM.

2. PLEDGE OF ALLEGIANCE / ROLL CALL

Minutes:

The Pledge of Allegiance to the Flag of the United States of America was led by Student Member Jenna Makarem.

Members Present:

Paul Bokota
Lauren Brooks
Betty Carroll
Ira Glasky
Sharon Wallin

Student Members Present:

Harshita Dabir
Benjamin Kim
Jenna Makarem
Jahnvi Mehta

Staff Present:

Terry L. Walker, Superintendent of Schools
John Fogarty, Assistant Superintendent, Business Services
Eamonn O'Donovan, Assistant Superintendent, Human Resources
Cassie Parham, Assistant Superintendent, Education Services
Brianna Ford, Chief Technology Officer
Raianna Chavez, Executive Assistant to the Superintendent

3. APPROVAL OF MINUTES

Motion Passed: Approve the minutes of the following meeting(s), as presented: January 14, 2020 - Regular Meeting.

Passed with a motion by Sharon Wallin and a second by Lauren Brooks.

Yes Paul Bokota
Yes Lauren Brooks
Yes Betty Carroll
Yes Ira Glasky
Yes Sharon Wallin

4. ADOPTION OF AGENDA

Motion Passed: Adopt agenda, as presented.

Passed with a motion by Lauren Brooks and a second by Paul Bokota.

Yes Paul Bokota
Yes Lauren Brooks
Yes Betty Carroll
Yes Ira Glasky
Yes Sharon Wallin

5. SPECIAL PRESENTATIONS / RECOGNITIONS

5.a. School Safety and Emergency Management Update

Minutes:

Risk Manager, Stephen Bayne, presented the School Safety Emergency Management presentation. He reviewed IUSD's Emergency Planning Collaboration, Comprehensive School Safety Plans, Safety Preparedness Efforts and Initiatives, and provided a look at what is on the horizon for IUSD.

IUSD's Emergency Planning Collaboration consists of the Irvine Safe Campus Group, Emergency Preparedness Interagency Collaborative (EPIC), the District Safety Committee, Public Safety Quarterly (PSQ) group, and Emergency/Safety Partnership (E/SPAR). Information from the various groups flow to the Emergency/Safety Partnership group. The use of these various groups show emergency planning is not created in isolation but rather in collaboration with many experts and agencies.

The Comprehensive School Safety Plans includes school specific information, including responses for the Emergency Response Team and Multi-Hazard Specific Guidelines, and appendices for students with Disabilities, Access and Functional Needs, and protocols for school violence, and threat and suicide assessments. New this year, Orange County Fire Authority also reviews the School Safety Plans.

IUSD Safety Preparedness Efforts recently have focused on wildfire planning in coordination with the Irvine Police Department and the Orange County Fire Authority. Through tabletop exercises, the importance of situational awareness became an essential factor in determining responsiveness. To help in the emergency response efforts, IUSD has installed a Point Tilt Zoom (PTZ) camera system on top of Loma Ridge Elementary using IUSD's existing camera infrastructure, which provides the ability to have immediate situational awareness and is accessible to the City of Irvine and the Orange County Fire Authority. Alderwood Elementary School is under consideration for a PTZ camera system.

The focus of District safety preparedness efforts have transitioned to recovery planning. Other preparedness efforts include the Stop-the-Bleed program and IUSD's upgraded two-way radio infrastructure. Since 2014, IUSD has invested nearly \$500,000 in upgrading and enhancing the radio infrastructure. IUSD has 24 VHF-high band licensed frequencies, 755 current radio users, including 13 school resource officers and a mobile van and trailer equipped with medical/trauma kits, generator, water and other emergency supplies. Every high school has its own radio frequency repeater with a generator power backup, with an additional repeater on the District Office building for redundancy. The two-way radios can connect with the Orange County Sheriff's department, and the Irvine Police Department has access to IUSD radios to connect with schools.

Other recent safety initiatives include the upcoming launch of the Sandy Hook Promise Anonymous Reporting System. The program is accessible via a 844 phone number, website or cell phone app. The system is manned around the clock, seven days a week. Additionally, the District is nearly complete with upgrading our telephone system districtwide, which allows for building and room specific identification of 911 calls and email and text notifications of a 911 placed call to specific representatives in the District.

The Board authorized an investment of nearly \$4 million to upgrade the districtwide camera surveillance system and access control system. To date, IUSD has 1,134 camera views, 1,096 access control doors and 103 lockdown buttons. Phase 2 of the Camera and Access Control Project will consist of 534 additional camera views and 63 additional access control doors. The Irvine Police Department has access to fobs to override the lockdown system for police officers to gain access when needed.

Irvine Police Department Threat Mitigation Officer, Rick Gramer, provided a School Safety Update which included an overview of various federal reports to combat targeted school violence including key findings and de-escalation efforts including the addition of an IPD Mental Health Unit and use of the Threat Assessment/Management Team. He stated that studies indicate there is an 80% likelihood of warning signs prior to a violent attack, so it's important to stay vigilant and report any concerns.

Board members inquired about the number of Bleed Care Kits districtwide and funding sources used for safety efforts. Stephen Bayne responded that there is one Bleed Care Kit by each AED and in every occupied classroom. John Fogarty responded that LCAP, Measure E, Fund 40, and new facilities funds have been utilized for safety measures.

Board Member Glasky added that that IUSD has spent more than \$29 million on student mental wellness.

All Board members expressed their appreciation for the District's student safety and wellness measures and the important collaborative relationship IUSD has with the City of Irvine and Irvine Police Department.

5.b. Measure E and Citizens Oversight Committee Annual Update

Minutes:

Executive Director of Facilities and Construction, Kelvin Okino, introduced Adele Heuer, 2018-19 Citizens Oversight Committee (COC) Chairwoman. Adele provided an overview of the Committee membership; the meeting locations and Measure E school facility tours; she noted the meetings have been well attended. The meeting materials have been posted on the IUSD website dedicated to the COC; the website is very easy to navigate and comprehensive. Lastly, Adele outlined the 2018-19 Measure E Annual Report highlighting sections on project updates and Audit Findings resulting in an unmodified opinion and no audit findings. In conclusion, she noted the District is in compliance with Article XIII A, Section 1 (b)(3) of the California Constitution; that Measure E bond proceeds have been expended on projects as set forth in the ballot measure.

5.c. Irvine Public Schools Foundation

Minutes:

President and Chief Executive Officer, Neda Eaton, of Irvine Public Schools Foundation (IPSF) reported on IPSF's Innovative Grants annual program, awarding grants to teachers and students for innovative ideas for programs that positively impact a wide variety of students. The Innovative Grants Program is one of IPSF's oldest programs, started over 20 years ago. This year, IPSF added a new grant opportunity for high school students to participate where they can proposed a project that would benefit their school. Two \$1,000 grants were awarded to students at University and Portola High Schools. In total, 50 applications were received and 29 projects will be funded, totaling just over \$200,000 in grants. Funding is provided by corporate sponsors and the Parents Appreciating Teachers and Staff (PATS) program. The PATS program recognized 1,700 teachers and staff and raised over \$60,000. A short video of the Mega Grant recipients being awarded was shared.

Neda invited Portola High School teacher, Anthony Pham, to provide an overview of the Esports program that was one of the Mega Grant recipients. Additionally, Student Board Member, Ben Kim, president and founder of Portola High School's Esports program reported on the passion of the students involved in the program.

6. ORAL COMMUNICATION

Minutes:

Mark Newgent addressed the Board regarding safety.

7. STUDENT BOARD MEMBER REPORTS

Minutes:

Student Board Members Harshita Dabir, Benjamin Kim, Jenna Makarem, and Jahnvi Mehta reported on school activities.

8. SUPERINTENDENT'S REPORT

Minutes:

Superintendent Walker thanked Risk Manager, Stephen Bayne, for the School Safety presentation and added that the presentation was a non-exhaustive overview. It has been an ongoing collaboration effort with industry experts. IUSD is constantly reflecting, reviewing and evolving; one example is the upcoming launch of the Say Something initiative; which will be more work for staff but will be an important communication vehicle to give students a voice. Early this month, we held the IUSD Professional Learning Summit where nearly 2,000 staff participated in 285 breakout sessions lead by IUSD teachers and administrators; the feedback has been overwhelmingly positive. In closing, the IUSD Annual Survey is now closed; we have received feedback from over 2,000 staff members, 750 parents, and 22,000 students.

9. ANNOUNCEMENTS AND ACKNOWLEDGMENTS

Minutes:

Board Members Bokota, Brooks, Carroll, Glasky and Wallin reported on school visits, conference attendance and meeting participation.

10. CONSENT CALENDAR

Motion Passed: Approve Consent Calendar Item Nos. 11.a. - 15.a.

Passed with a motion by Lauren Brooks and a second by Paul Bokota.

Yes Paul Bokota
Yes Lauren Brooks
Yes Betty Carroll
Yes Ira Glasky
Yes Sharon Wallin

11. CONSENT CALENDAR - Business Services

11.a. Check Register Report

11.b. Contract Services Action Report 2019-20/11

11.c. Purchase Order Detail Report

11.d. Annual Submission of the Comprehensive School Safety Plan

11.e. Authorize the Utilization of NASPO ValuePoint Contract for Computer Equipment, Software, Peripherals and Related Services

11.f. Re-Award Contract Item Nos. for Bid No. 19/20-01FA, Furniture & Equipment

11.g. Receive Bids/Award Contracts for Bid No. 19/20-01NS, Kitchen Equipment

12. CONSENT CALENDAR - Education Services

12.a. Field Trips and Excursions

13. CONSENT CALENDAR - Human Resources

13.a. Certificated Personnel Action Report 2019-20/11

13.b. Classified Personnel Action Report 2019-20/11

14. CONSENT CALENDAR - Special Education

14.a. Special Education Settlement Agreement(s)

14.b. Contract for Special Education Related Services

15. CONSENT CALENDAR - Superintendent

15.a. Conference Attendance

16. FACILITIES CONSENT CALENDAR

Motion Passed: Approve Facilities Consent Calendar Item Nos. 16.a. - 16.g.

Passed with a motion by Sharon Wallin and a second by Paul Bokota.

Yes Paul Bokota
Yes Lauren Brooks
Yes Betty Carroll
Yes Ira Glasky
Yes Sharon Wallin

16.a. Additional Architectural Services for Measure E Series 2 Improvements at Northwood Elementary School

16.b. Annual Renewal/Award Contract of Yearly Lease of Relocatable Buildings, Bid No. 2016/17-2FA

16.c. Architectural Design Services for Three (3) Leased Relocatable Classroom Buildings and One (1) Leased Relocatable Restroom Building at Cadence Park School

16.d. Architectural Design Services for Two (2) Leased Relocatable Buildings at the District Office

16.e. Change Order Request for the Measure E Series 1 Improvements - Modernization Projects at Springbrook and Westpark Elementary Schools

16.f. Engineering Services for the Measure E Series 2 Improvements at University Park Elementary School

16.g. Piggyback Authorization - Utilize the Pajaro Valley Unified School District, Districtwide Modular Classroom Buildings

17. ITEMS REMOVED FROM THE CONSENT CALENDAR

Minutes:
None.

18. ITEMS OF BUSINESS

18.a. Irvine Public Schools Foundation Funding Priorities 2020-21

Motion Passed: Approve the submission of a formal request to IPSF for the 2020-21 school year priorities, as described.

Passed with a motion by Lauren Brooks and a second by Sharon Wallin.

Yes Paul Bokota
Yes Lauren Brooks
Yes Betty Carroll
Yes Ira Glasky
Yes Sharon Wallin

Minutes:
Superintendent Walker reviewed the annual process for identifying the IUSD and IPSF Funding Priorities. Board members extended their appreciation for IPSF's continued support.

18.b. Ratification of the Joint Use of Facilities Agreement Between the City of Irvine and Irvine Unified School District

Motion Passed: Approve the Joint Use of Facilities Agreement between the City of Irvine and the Irvine Unified School District through February 13, 2030 and authorize the Assistant Superintendent of Business Services to enter the negotiated agreement.

Passed with a motion by Paul Bokota and a second by Sharon Wallin.

Yes Paul Bokota
Yes Lauren Brooks
Yes Betty Carroll
Yes Ira Glasky
Yes Sharon Wallin

Minutes:

John Fogarty introduced Director of Maintenance, Operations and Transportation, Joe Hoffman, who provided a brief overview of the Joint Use Facilities agreement. The previous agreement had been in place for 25 years, since 1995. It enables city and school district facilities to be shared and accessible to the public. The new agreement term is for an initial 10-years with the option to extend for two additional 5-year terms, with no significant changes. The usage of facilities is fairly evenly shared between the agencies.

18.c. Salary and Benefits Settlement with the Irvine Administrators Association (IAA) for 2019-20

Motion Passed: Approve the settlement on salary and benefits with the Irvine Administrators Association for 2019-20.

Passed with a motion by Sharon Wallin and a second by Ira Glasky.

Yes Paul Bokota
Yes Lauren Brooks
Yes Betty Carroll
Yes Ira Glasky
Yes Sharon Wallin

18.d. Proposal to Reschedule Two 2020 Regular Board of Education Meetings

Motion Passed: Approve the rescheduling of the April 21, 2020 Board of Education Regular Meeting to April 14, 2020 and the July 7, 2020 Board of Education Regular Meeting to July 14, 2020.

Passed with a motion by Lauren Brooks and a second by Ira Glasky.

Yes Paul Bokota
Yes Lauren Brooks
Yes Betty Carroll
Yes Ira Glasky
Yes Sharon Wallin

18.e. First Reading - Board Governance Protocols - 2020

Motion Passed: Approve for second reading and adoption the proposed Board Governance Protocols - 2020.

Passed with a motion by Sharon Wallin and a second by Ira Glasky.

Yes Paul Bokota
Yes Lauren Brooks
Yes Betty Carroll
Yes Ira Glasky
Yes Sharon Wallin

Minutes:

The Board waived the second reading and approved the proposed revisions to the Board Governance Protocols - 2020.

19. ORAL COMMUNICATION

Minutes:

None.

20. CLOSED SESSION

Minutes:

Mark Newgent addressed the Board regarding IEP.

21. ADJOURNMENT

Motion Passed: Meeting adjourned at 9:09 PM.

Passed with a motion by Ira Glasky and a second by Sharon Wallin.

Yes Paul Bokota
Yes Lauren Brooks
Yes Betty Carroll
Yes Ira Glasky
Yes Sharon Wallin