

AGREEMENT

THIS AGREEMENT, dated the 29 day of June 2022, in the County of Orange, State of California, is by and between **Irvine Unified School District** (hereinafter referred to as "DISTRICT", and **Office & Ergonomic Solutions, Inc.** (hereinafter referred to as "CONTRACTOR").

The DISTRICT and the CONTRACTOR, for the consideration stated herein, agree as follows:

1. CONTRACTOR agrees to comply with all the terms and conditions set forth in the proposal documents for **Bid No. 2021/22-3FA, Furniture & Equipment**, including but not limited to the Notice Calling for Bids, Calendar of Events, Information for Bidders, Bid Form, Bid Form Pricing Sheet, References, Noncollusion Declaration, Certification of Primary Participant Regarding Debarment, Suspension, and Other Responsibility Matters, Certification of Restrictions on Lobbying, Agreement, Tobacco Use Policy, Worker's Compensation Certificate, Drug-Free Workplace Certification, Criminal Records Check Certification, W-9, Insurance Certificates and Endorsements, General Conditions, and all modifications, addenda and amendments thereto by this reference incorporated herein. The bid documents are complementary, and what is called for by any one shall be as binding as if called for by all.

2. CONTRACTOR shall timely perform everything required to be performed, and shall provide, furnish and pay for all the labor, materials, supplies, tools, equipment, and all applicable taxes, utility and transportation services required pursuant to this Agreement. All of said work shall be performed and completed in a good workmanlike manner in strict accordance with all provisions of this Agreement as hereinabove defined and in accordance with applicable laws, codes, regulations, ordinances and any other legal requirements. The CONTRACTOR shall be liable to the DISTRICT for any damages arising as a result of a failure to fully comply with this obligation.

3. DISTRICT shall pay to the CONTRACTOR, as full consideration for the faithful performance of this Agreement, subject to any additions or deductions as agreed to in writing, according to the unit prices identified on the Bid Form Pricing Sheet.

4. The initial term of the Agreement is in full force and effect from July 1, 2022 through June 30, 2023. The term of the Agreement may be extended upon mutual consent of District and successful bidder(s) for an additional two (2) one (1) year periods in accordance with provisions contained in the Education Code section 17596 (K-12). The maximum term of the Agreement is three (3) years.

5. Time is of the essence.

6. The DISTRICT shall have discretion to terminate this Agreement at any time and require CONTRACTOR to cease all work under this Agreement by providing CONTRACTOR thirty (30) days prior written notice of termination, CONTRACTOR shall:

- (i) Cease operations as directed by DISTRICT in the notice;

- (ii) Take any actions necessary, or that DISTRICT may direct, for the protection and preservation of the work; and
- (iii) Not terminate any insurance provisions required by the proposal documents.

In case of such termination for the DISTRICT's convenience, CONTRACTOR shall be entitled to receive payment from the DISTRICT for furniture and equipment satisfactorily received and accepted prior to the effective date of the termination. The foregoing provisions are in addition to and not in limitation of any other rights or remedies available to the DISTRICT.

7. The CONTRACTOR agrees to and does hereby indemnify and hold harmless the DISTRICT, its Governing Board, officers, agents, and employees from every claim or demand made, and every liability, loss, damage, or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Any injury to or death of any person(s) or damage to, loss or theft of any property sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the work called for in this AGREEMENT, except for liability resulting from the sole active negligence, or willful misconduct of the DISTRICT.

(b) Any injury to or death of any person(s), or damage, loss or theft of any property caused by any act, neglect, default or omission of the CONTRACTOR, or any person, firm, or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with the work covered by this Agreement, whether said injury or damage occurs either on or off DISTRICT property, if the liability arose due to the negligence or willful misconduct of anyone employed by the CONTRACTOR, either directly or by independent contract.

The CONTRACTOR, at CONTRACTOR's own expense, cost, and risk shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the DISTRICT, its Governing Board, officers, agents or employees, on any such claim, demand or liability, and shall pay or satisfy any judgment that may be rendered against the DISTRICT, its Governing Board, officers, agents or employees in any action, suit or other proceedings as a result thereof.

8. All items shall be subject to the inspection of the DISTRICT. Inspection of the items shall not relieve the CONTRACTOR from any obligation to fulfill this Agreement. Defective items shall be made good by the CONTRACTOR, and unsuitable items may be rejected, notwithstanding that such defective items have been previously overlooked by the DISTRICT and accepted. If any items shall be found defective at any time before final acceptance of the complete delivery, the CONTRACTOR shall forthwith remedy such defect in a manner satisfactory to the DISTRICT. All items rejected by the DISTRICT at any time prior to final inspection and acceptance shall at once be removed from the place of delivery by the CONTRACTOR who shall assume and pay the cost thereof without expense to the DISTRICT, and shall be replaced by items satisfactory to the DISTRICT.

9. While engaged in carrying out and complying with the terms and conditions of this Agreement the CONTRACTOR is an independent contractor, and is not an officer, employee or agent of the DISTRICT.

10. CONTRACTOR shall, at CONTRACTOR's sole cost and expense, provide for and maintain in full force and effect, from the commencement of services until the expiration of this Agreement, a policy or policies of insurance, in connection with the furnishing of materials, articles, or services covered under this Agreement. CONTRACTOR agrees to provide an endorsement to this policy(s) stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by the DISTRICT shall be excess and noncontributory." In addition, CONTRACTOR agrees to name DISTRICT, its Governing Board, officers, agents and employees as additional insured under said policy. No later than five (5) calendar days after the execution of this Agreement, CONTRACTOR shall provide DISTRICT with copies of the policy or policies of insurance evidencing all coverage's and endorsements required hereunder including a provision for a thirty (30) day written notice of cancellation or reduction in coverage.

a. CONTRACTOR shall, at CONTRACTOR's sole cost and expense, maintain in full force and effect the following insurance coverages from a California licensed insurer with an A, VIII, or better rating from A.M. Best or an approved self-insurance program, sufficient to cover any claims, damages, liabilities, costs and expenses (including attorney fees) arising out of or in connection with CONTRACTOR's fulfillment of the obligations under this AGREEMENT:

i. Comprehensive General Liability Insurance, including bodily injury, property damage and contractual liability with minimum limits set by the DISTRICT. The policy may not contain an exclusion for sexual molestation or abuse coverage, may be waived by the DISTRICT.

(1) General Aggregate	\$2,000,000
(2) Each Occurrence	\$1,000,000
(3) Products/Completed Operations	\$1,000,000
(4) Personal and Advertising Injury	\$1,000,000
(5) Damage to Rented Premises	\$50,000
(6) Medical Expense (any one person)	\$5,000

ii. Umbrella (excess) liability insurance coverage with a limit of \$3,000,000, unless waived by the DISTRICT. The policy may not contain an exclusion for sexual molestation or abuse coverage, may be waived by the DISTRICT.

iii. Business Automobile Liability Insurance for owned, scheduled, non-owned, or hired automobiles with a combined single limit not less than \$1,000,000 per occurrence. (Required only if the CONTRACTOR drives on behalf of the DISTRICT in the course of performing Services.)

iv. Professional Liability Insurance with a limit of \$1,000,000 per occurrence, unless waived by the DISTRICT.

v. Workers' Compensation and Employers Liability Insurance in a form and amount covering CONTRACTOR's full liability under the California Workers' Compensation Insurance and Safety Act and in accordance with applicable state and federal laws. The policy shall be endorsed with the insurer's waiver of rights of subrogation against the DISTRICT.

It should be expressly understood, however, that the coverage and limits referred to under i., ii., iii., and iv. above shall not in any way limit the liability of the CONTRACTOR.

b. No later than ten (10) days from execution of this AGREEMENT by the DISTRICT and CONTRACTOR, and prior to commencing the Services under this AGREEMENT, CONTRACTOR shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder.

CONTRACTOR shall provide prior written notice to the DISTRICT thirty (30) days in advance of any non-renewal, cancellation, or modification of the required insurance. The certificates of insurance providing the coverages referred to in clauses (i) and (ii) above shall name DISTRICT, its Governing Board, officers, and employees, as additional insureds with appropriate endorsements. In addition, the certificates of insurance shall include a provision stating "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." Failure to maintain the above mentioned insurance coverages shall be cause for termination of this AGREEMENT

Insurance Covering Special Hazards: The following special hazards shall be covered by rider or riders to above-mentioned public liability insurance or property damage insurance policy or policies of insurance, or by special policies of insurance in amounts as follows:

Automotive and truck where operated in amounts as above.

Material hoist where used in amounts as above.

11. If CONTRACTOR is a corporation, the undersigned hereby represents and warrants that the corporation is duly incorporated and in good standing in the State of California, and that Preston Evans, whose title is President, is authorized to act for and bind the corporation.

12. The failure of the DISTRICT in any one or more instances to insist upon strict performance of any of the terms of this Agreement or to exercise any option herein conferred shall not be construed as a waiver or relinquishment to any extent of the right to assert or rely upon any such terms or option in the future.

13. The CONTRACTOR shall not assign, transfer, convey, sublet or otherwise dispose of this Agreement or of its rights, title or interest in or to the same or any part thereof. If the CONTRACTOR shall assign, transfer, convey, sublet or otherwise dispose of the Agreement or its right, title or interest therein, or any part thereof, such attempted or purported assignment, transfer, conveyance, sublease or other disposition shall be null, void and of no legal effect whatsoever; and the Agreement may, at the option of the DISTRICT, be terminated, revoked and annulled, and the DISTRICT shall thereupon be relieved and discharged from any and all liability and obligations growing out of the same to the CONTRACTOR, and to its purported assignee or transferee.

14. The CONTRACTOR shall maintain books, records, documents, and other evidence and accounting procedures and practices, sufficient to reflect properly all costs of whatever nature claimed to have been incurred and anticipated to be incurred for the performance of this Agreement. The CONTRACTOR shall preserve and make available its records to the DISTRICT and/or other representative agencies having a pecuniary or other bona fide interest in this Agreement including designees of the interested parties for a period of five (5) years from the date of expiration of this Agreement or until released in writing from this obligation by the DISTRICT. The CONTRACTOR is responsible for any audit discrepancies involving any deviation from the terms of this Agreement, and for any commitments or expenditures in excess of amounts allotted by the DISTRICT.

15. Any notice from one party to the other or otherwise under the Agreement shall be in writing and shall be dated and signed by the party giving such notice or by a duly authorized representative of such party. Any such notice shall not be effective for any purpose whatsoever unless served in one of the following manners:

- (1) If notice is given to DISTRICT, by personal delivery thereof to DISTRICT, or by depositing same in United States mail, enclosed in a sealed envelope addressed to DISTRICT, and sent by registered or certified mail with postage prepaid;
- (2) If notice is given to CONTRACTOR, by personal delivery thereof to said CONTRACTOR, or by depositing same in United States mail, enclosed in a sealed envelope addressed to said CONTRACTOR at its regular place of business or at such address as may have been established for the conduct of work under this Agreement, and sent by registered or certified mail with postage prepaid.

16. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and the Agreement shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not currently inserted, then upon application of either party, the Agreement shall forthwith be physically amended to make such insertion or correction. The Agreement and proposal documents are complementary. CONTRACTOR warrants and certifies that in the performance of this Agreement, it will comply with all applicable statutes, laws, rules, regulations and orders of the United States, and of any state or political subdivision thereof, including laws

and regulations pertaining to labor, wages, hours, and other conditions of employment, and applicable price ceilings if any. The CONTRACTOR shall indemnify, hold harmless and defend the DISTRICT against any and all actions, proceedings, penalties or claims arising out of the failure to comply strictly with the IRCA. Failure of the DISTRICT to insist on the strict performance of the terms and conditions of this Agreement shall not constitute or be construed as a waiver or relinquishment of the DISTRICT rights thereafter to enforce strict compliance with any such terms or conditions but the same shall continue in full force and effect.

17. The parties to the Agreement shall be excused from performance during the time and to the extent that they are prevented from obtaining, delivering or performing by act of God, fire, or commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented, provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.

18. This Agreement constitutes the entire agreement of the parties. No other agreements, oral or written, pertaining to the work to be performed, exists between the parties. This Agreement can be modified only by an amendment in writing, signed by both parties and pursuant to action of the Governing Board of the DISTRICT.

19. The laws of the State of California shall govern the terms and conditions of this Agreement with venue in the County of Orange.

20. Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the entity on behalf of which his or her signature is made.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

DISTRICT
Irvine Unified School District

By: 
Signature

John Fogarty
Print Name

Assistant Superintendent, Business Services
Title

July 7, 2022
Date

Irvine Unified School District
Board Approval Date June 28, 2022

CONTRACTOR

By: 
Signature

Preston Evans
Print Name

Resident
Title

7-6-2022
Date

Contractor's License No.

56-239-3966
Tax ID No.

(Corporate Seal of Contractor,
if corporation)

TOBACCO USE POLICY

IRVINE UNIFIED SCHOOL DISTRICT
Irvine, California

In the interest of public health, the Irvine Unified School District provides a tobacco-free environment. Smoking or the use of any tobacco products are prohibited in buildings and vehicles, and on any property owned, leased or contracted for, by the District. Failure to abide with this requirement could result in the termination of this contract.

I acknowledge that I am aware of Tobacco Use Policy and hereby certify that I and my employees will adhere to the requirements of the policy.

Rester Evans

Name of Bidder



Signature

7-6-2022

Date

WORKERS' COMPENSATION CERTIFICATE

Labor Code section 3700.

"Every employer except the state shall secure the payment of compensation in one or more of the following ways:

(a) By being insured against liability to pay compensation in one or more insurers duly authorized to write compensation insurance in this state.

(b) By securing from the Director of Industrial Relations a certificate of consent to self-insure either as an individual employer or as one employer in a group of employers, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his or her employees.

(c) For any county, city, city and county, municipal corporation, public district, public agency or any political subdivision of the state, including each member of a pooling arrangement under a joint exercise of powers agreement (but not the state itself), by securing from the Director of Industrial Relations a certificate of consent to self-insure against workers' compensation claims, which certificate may be given upon furnishing proof satisfactory to the director of ability to administer workers' compensation claims properly, and to pay workers' compensation claims that may become due to its employees. On or before March 31, 1979, a political subdivision of the state which, on December 31, 1978, was uninsured for its liability to pay compensation, shall file a properly completed and executed application for a certificate of consent to self-insure against workers' compensation claims. The certificate shall be issued and be subject to the provisions of Section 3702."

I am aware of the provisions of Labor Code section 3700 which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

Office & Ergonomic Solutions, Inc.

Name of Contractor

By: 

Signature

Preston Evans

Print Name

President

Title

7-6-2022

Date

(In accordance with Article 5 [commencing at Section 1860], Chapter 1, Part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the awarding body prior to performing any work under the Agreement.)

DRUG-FREE WORKPLACE CERTIFICATION

This Drug-Free Workplace Certification is required pursuant to Government Code section 8350 et seq., the Drug-Free Workplace Act of 1990. The Drug-Free Workplace Act of 1990 requires that every person or organization awarded a contract for the procurement of any property or services from any State agency must certify that it will provide a drug-free workplace by doing certain specified acts. In addition, the Act provides that each contract awarded by a State agency may be subject to suspension of payments or termination of the contract and the contractor may be subject to debarment from future contracting, if the state agency determines that specified acts have occurred.

Pursuant to Government Code section 8355, every person or organization awarded a contract from a State agency shall certify that it will provide a drug-free workplace by doing all of the following:

a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in the person's or organization's workplace and specifying actions which will be taken against employees for violations of the prohibition;

b) Establishing a drug-free awareness program to inform employees about all of the following:

- 1) The dangers of drug abuse in the workplace;
- 2) The person's or organization's policy of maintaining a drug-free workplace;
- 3) The availability of drug counseling, rehabilitation and employee-assistance programs;
- 4) The penalties that may be imposed upon employees for drug abuse violations;

c) Requiring that each employee engaged in the performance of the contract be given a copy of the statement required by subdivision (a) and that, as a condition of employment on the contract, the employee agrees to abide by the terms of the statement.

I, the undersigned, agree to fulfill the terms and requirements of Government Code section 8355 listed above and will publish a statement notifying employees concerning (a) the prohibition of controlled substance at the workplace, (b) establishing a drug-free awareness program, and (c) requiring that each employee engaged in the performance of the contract be given a copy of the statement required by Section 8355(a) and requiring that the employee agree to abide by the terms of that statement.

I also understand that if the District determines that I have either (a) made a false certification herein, or (b) violated this certification by failing to carry out the requirements of Section 8355, that the contract awarded herein is subject to suspension of payments, termination, or both. I

further understand that, should I violate the terms of the Drug-Free Workplace Act of 1990, I may be subject to debarment in accordance with the requirements of Section 8350 et seq.

I acknowledge that I am aware of the provisions of Government Code section 8350 et seq. and hereby certify that I will adhere to the requirements of the Drug-Free Workplace Act of 1990.

Office + Ergonomic Solutions, Inc.

Name of Contractor



Signature

Preston Evans

Print Name

President

Title

7-6-2022

Date

NOTICE REGARDING CRIMINAL RECORDS CHECK
EDUCATION CODE SECTION 45125.1

Education Code section 45125.1 provides that if the employees of any entity that has a contract with a school district may have any contact with pupils, those employees shall submit or have submitted their fingerprints in a manner authorized by the Department of Justice together with a fee determined by the Department of Justice to be sufficient to reimburse the Department for its costs incurred in processing the application.

The Department of Justice shall ascertain whether the individual whose fingerprints were submitted to it has been arrested or convicted of any crime insofar as that fact can be ascertained from information available to the Department. When the Department of Justice ascertains that an individual whose fingerprints were submitted to it has a pending criminal proceeding for a violent felony listed in Penal Code section 1192.7(c), or has been convicted of such a felony, the Department shall notify the employer designated by the individual of the criminal information pertaining to the individual. The notification shall be delivered by telephone and shall be confirmed in writing and delivered to the employer by first-class mail.

The contractor shall not permit an employee to come in contact with pupils until the Department of Justice has ascertained that the employee has not been convicted of a violent or serious felony. The contractor shall certify in writing to the governing board of the school district that none of its employees who may come in contact with pupils have been convicted of a violent or serious felony.

Penal Code section 667.5(c) lists the following “violent” felonies: murder; voluntary manslaughter; mayhem; rape; sodomy by force; oral copulation by force; lewd acts on a child under the age of 14 years; any felony punishable by death or imprisonment in the state prison for life; any felony in which the defendant inflicts great bodily injury on another; any robbery perpetrated in an inhabited dwelling; arson; penetration of a person’s genital or anal openings by foreign or unknown objects against the victim’s will; attempted murder; explosion or attempt to explode or ignite a destructive device or explosive with the intent to commit murder; kidnapping; continuous sexual abuse of a child; and carjacking.

Penal Code section 1192.7 lists the following “serious” felonies: murder; voluntary manslaughter; mayhem; rape; sodomy by force; oral copulation by force; a lewd or lascivious act on a child under the age of 14 years; any felony punishable by death or imprisonment in the state prison for life; any felony in which the defendant personally inflicts great bodily injury on another, or in which the defendant personally uses a firearm; attempted murder; assault with intent to commit rape or robbery; assault with a deadly weapon on a peace officer; assault by a life prisoner on a noninmate; assault with a deadly weapon by an inmate; arson; exploding a destructive device with intent to injure or to murder, or explosion causing great bodily injury or mayhem; burglary of an inhabited dwelling; robbery or bank robbery; kidnapping; holding of a hostage by a person confined in a state prison; attempt to commit a felony punishable by death or imprisonment in the state prison for life; any felony in which the defendant personally uses a dangerous or deadly weapon; selling or furnishing specified controlled substances to a minor; penetration of genital or anal openings by foreign objects against the victim’s will; grand theft involving a firearm; carjacking; and a conspiracy to commit specified controlled substances offenses.

CERTIFICATION BY CONTRACTOR

CRIMINAL RECORDS CHECK

AB 1610, 1612 and 2102

To the Governing Board of Irvine Unified School District:

I, Office + Ergonomic Solutions Inc certify that:
Name of Contractor

1. I have carefully read and understand the Notice Regarding Criminal Records Check (Education Code section 45125.1) required by the passage of AB 1610, 1612 and 2102.
2. Due to the nature of the work I will be performing for the Districts, my employees may have contact with students of the Districts.
3. None of the employees who will be performing the work have been convicted of a violent or serious felony as defined in the Notice and in Penal Code section 1192.7 and this determination was made by a fingerprint check through the Department of Justice.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at Rancho Cucamonga, California on 7-6-2022.

Date



Signature

Preston Evans

Typed or printed name

President

Title

8480 Utica Ave, Rancho Cucamonga, Ca 91730

Address

909-527-4643

Telephone

FIRM NAME: Office & Ergonomic Solutions, Inc.

ADDRESS: 8480 Utica Ave.

Rancho Cucamonga, Ca 91730

TELEPHONE: (909) 527-4643 FAX: (909) 527-4647

E-MAIL ADDRESS: preston@oesofficefurniture.com

**BID FORM AND REQUIRED DOCUMENTS ATTACHED
HERETO**

FOR

**FURNITURE & EQUIPMENT
BID NO. 2021/22-3FA**

FOR

**IRVINE UNIFIED SCHOOL DISTRICT
FACILITIES PLANNING & CONSTRUCTION SERVICES
2015 ROOSEVELT
IRVINE, CA 92620**

BID FORM

Bidder Name: Preston Evans
Firm Name: Office & Ergonomic Solutions, Inc.
Address: 8480 Utica Ave.
Phone #: 909-527-4643 **Fax #:** 909-527-4647
Contact Person Name: Preston Evans
Contact Person Email: preston@oesofficefurniture.com

To: Irvine Unified School District, acting by and through the Governing Board herein, called the "District."

1. The undersigned bidder, having become familiarized with all the following documents including but not limited to the Notice Calling for Bids, Calendar of Events, Bid Form, Bid Form Pricing Sheet, Information for Bidders, Noncollusion Declaration, Certification of Primary Participant Regarding Debarment, Suspension & Other Related Matters, Certificate of Lobbying, Tobacco Use Policy, Workers' Compensation Certificate, Agreement, Drug-Free Workplace Certification, Criminal Records Check Certification, all insurance requirements, General Conditions, specifications, and all modifications, addenda and amendments, if any (hereinafter Bid Documents), the local conditions affecting the performance of the work and the cost of the work at the place where the work is to be done, hereby proposes and agrees to be bound by all the terms and conditions of the Bid Documents and agrees to perform, within the time stipulated, the work, including all of its component parts, and everything required to be performed, and to provide and furnish and pay for any and all of the labor, materials, supplies, tools, equipment, and all applicable taxes, utility and transportation services necessary to perform the work and complete in a good workmanlike manner all of the work required in accordance with laws, codes, regulations, ordinances and any other legal requirements governing the work, in connection with the following:

**FURNITURE & EQUIPMENT
BID NO. 2021/22-3FA**

All in strict conformity with the Bid Documents, including Addenda Nos. 1, ____, ____, on file at the Facilities/Purchasing Office of the Irvine Unified School District for the sums as set forth in this Bid Form.

Each individual bid term shall be determined from reviewing the drawings and specifications and all portions of the Bid Documents, and shall include all items necessary to complete the work, including the assumption of all obligations, duties, and responsibilities necessary to the successful completion of the work, and the furnishing of all materials and equipment required to be incorporated in and form a permanent part of the work, and the furnishing of tools, equipment, supplies, transportation, facilities, labor, superintendence, and services required to perform and complete the work, all as per the requirements of the Bid Documents, whether or not expressly listed or designated.

2. It is understood that the District reserves the right to reject any or all bids or to waive any irregularities or informalities in any bids or in the bidding process. Bidder agrees that this bid shall remain open and not be withdrawn for the period specified in the Information for Bidders.

3. The initial term of the Agreement is through June 30, 2023. Term of the Agreement may be extended upon mutual consent of District and successful bidder(s) for an additional two (2) one (1) year periods in accordance with provisions contained in the Education Code section 17596 (K-12). The maximum term of the Agreement is three (3) years.

4. It is understood and agreed that if written notice of the award of a contract is mailed, faxed, or delivered to the bidder, the bidder will execute and deliver to the DISTRICT the Agreement and will also furnish and deliver to the DISTRICT the Faithful Performance Bond and a separate Payment Bond as specified, and certificates and endorsements of insurance, the Workers' Compensation Certificate, Drug-Free Work Place Certification, the Criminal Records Check Certification, Contractor's Certificate Regarding Non-Asbestos Containing Materials, and the Disabled Veteran Business Enterprises Certification, if applicable, within five (5) working days of the notice of award of the contract, or as otherwise requested in writing by the DISTRICT. It is understood that should bidder fail or refuse to return these documents as required by the DISTRICT, the bid security shall be forfeited to the DISTRICT. The bidder further agrees that the work shall be commenced by the bidder, if awarded the contract, on or before the fifth (5th) day after receiving the DISTRICT's Notice to Proceed, and shall be completed by the bidder in the time specified by the DISTRICT.

5. Communication conveying notice of award of the contract, requests for additional information or other correspondence should be addressed to the bidder stated below in Section 6.

6. The name(s) of all persons interested in the bid as principals are as follows: 5

<u>Name</u>	<u>Address</u>	<u>Phone/ Email</u>
Preston Evans	8480 Utica Ave., Rancho Cucamonga, Ca 91730	909-527-4643/preston@oesofficefurniture.com
_____	_____	_____
_____	_____	_____

7. The bidder hereby warrants that the bidder has all appropriate licenses and permits to perform the work as specified in the bid documents and that such licenses and permits will be in force and effect throughout the Agreement.

8. The bidder, whether manufacturer, supplier, distributor or retailer, hereby certifies that the products offered under this bid have been placed in regular commercial use for a period of at least three (3) years and that adequate spare parts exist in the marketplace for the items sold.

9. In submitting this bid, the bidder offers and agrees that if the bid is accepted, it will assign to the DISTRICT all rights, title and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Section 15) or under the Cartwright Act (Business & Professions Code Section 16700, et seq.) arising from purchases of goods, materials, or services by the bidder for sale to the DISTRICT pursuant to the bid. Such assignment shall be made and become effective at the time the DISTRICT tenders final payment under the contract. (Public Contract Code Section 7103.5; Government Code Section 4450, 4451 and 4552).

10. The bidder hereby certifies that it is, and at all times during the performance of work hereunder shall be, in full compliance with the provisions of the Immigration Reform and Control Act of 1986 ("IRCA") in the hiring of its employees, and the bidder shall indemnify, hold harmless and defend the DISTRICT against any and all actions, proceedings, penalties or claims arising out of the bidder's failure to comply strictly with the IRCA.

11. It is understood and agreed that if requested by the DISTRICT, the bidder shall furnish a notarized financial statement, references, and other information required by the DISTRICT that is sufficiently comprehensive to permit an appraisal of bidder's ability to perform the work.

12. **Time is of the essence.**

13. The required Noncollusion Declaration is attached as required by Public Contract Code Section 7106. Bidder understands and agrees that failure to submit a completed and signed declaration will render the bidder automatically nonresponsive.

14. Failure to complete the Bid Form and Bid Form Pricing Sheet (and required documents) in its entirety will render a bidder nonresponsive.

15. **Bid prices are to include shipping, F.O.B. Irvine Unified School District, drawing of layouts, assembly, inside delivery, and any required installation.**

16. Pursuant to Public Contract Code Sections 20118 and 20652, other public agencies in the State of California may procure identical items off this bid under the same terms and conditions and at the same percentage discount. Public agencies within the counties of the State of California shall process their purchase orders and warrants directly to the successful bidder upon agreement by their District and the successful bidder.

Acceptance or rejection of this clause will not affect the outcome of this bid.

OPTION GRANTED: X

OPTION NOT GRANTED:

Bidder Firm Name: Office & Ergonomic Solutions, Inc.
**FURNITURE & EQUIPMENT
BID FORM PRICING SHEET**

Please indicate "NO BID" in the "% Catalog Discount" column if not bidding on the manufacturer identified

Manufacturer: 9to5 SEATING					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
1	Lounge: Lily, Sophie, Shuttle	All Models	Soft Seating, Single and Tandem Seating, Stools, Benches and Tables	57%	LIMITED LIFETIME
2	All Styles & Models	All Models	Task/Work Chairs	57%	LIMITED LIFETIME
3	All Styles & Models	All Models	Executive / Conference, Guest and Side Chairs	57%	LIMITED LIFETIME
4	All Styles & Models	All Models	Stacking and Nesting Chairs and Stools	57%	LIMITED LIFETIME
5	9to5 SEATING OTHER: NON-SPECIFIED ITEMS			57% CATALOG DISCOUNT	

Manufacturer: ABM OFFICE SOLUTIONS					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
6	All Paneling Systems			NO BID	
7	ABM OFFICE SOLUTIONS OTHER: NON-SPECIFIED ITEMS			NO BID % CATALOG DISCOUNT	

Manufacturer: AMTAB					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
8	Folding Tables (Mobile), Stages, Risers & Accessories			51%	LIMITED LIFETIME
9	AMTAB Other: Non-Specified Items			51% CATALOG DISCOUNT	

Manufacturer: AIS					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
10	Aloft	All Models	Desks / Systems / Height Adjustable Tables	NO BID	
11	Calibrate			NO BID	
12	Compete			NO BID	
13	AIS OTHER: NON-SPECIFIED ITEMS			NO BID % CATALOG DISCOUNT	

Manufacturer: ARCADIA CONTRACT					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
14	Lounge, Modular, Bench Seating, Stools, Executive, Guest & Conference Seating and Tables: All Styles	All Models	Soft Seating, Single and Tandem Seating, Stools, Benches and Tables	NO BID	
15		All Models	Children Furniture	NO BID	
16	ARCADIA CONTRACT OTHER: NON-SPECIFIED ITEMS			NO BID % CATALOG DISCOUNT	

Bidder Firm Name: Office & Ergonomic Solutions, Inc.

**FURNITURE & EQUIPMENT
BID FORM PRICING SHEET**

Please indicate "NO BID" in the "% Catalog Discount" column if not bidding on the manufacturer identified

Manufacturer: ARTCO-BELL					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
17	Alphabet Series	Seating: Poly 4-Leg, Cantilever Chair Model: AS4L06, AS4L..., AS4C..., ASCL..	Stacking: FLOT, Four leg chair, Four leg Caster Chair & Cantilever Chair	42%	LIMITED LIFETIME
18		Seating: Café Stool Model: AS4ST..	Four leg café stool	42%	LIMITED LIFETIME
19		Seating: Poly Task Chair and Stool, Swivel Model: ASTA18 & ASST18	Task chair and stool with glides or casters	42%	LIMITED LIFETIME
20		Student Desk Model: ASWA6, ASWAJ	Student desk with full metal book box and permatuff edge	42%	LIMITED LIFETIME
21		Arise Model: ATPA1	Podium	42%	LIMITED LIFETIME
22		Shape Tables	Rectangle, Square, Round, Pyramid, Taper and Teardrop	42%	LIMITED LIFETIME
23		Soft Seating: Lounge Model: ASMOV, ABLOC, ASTP, AEXP, ANEB	MOV stool, Bloc, STP EXP and NEB	42%	LIMITED LIFETIME
24	Discover Series	Seating: Poly 4-Leg Chair, Cantilever Chair Model: D00A, D10..., DP9A, D Series	Stacking: Sled base chair (18"); four leg stacking chair; task chair; stacking cantilever chair; gas lift swivel chair & stool	42%	LIMITED LIFETIME
25		Shape Student Desks Model: DST-RC..., DST-EX..., DST-AP....	Expanse, Aperture, Rectangle	42%	LIMITED LIFETIME
26		Shape Tables	3P-120, Aperture, Expanse, Gravity, Nebula, Nova, Rectangle, Teardrop	42%	LIMITED LIFETIME
27		Café Tables	Café tables with bases	42%	LIMITED LIFETIME
28		T-Leg Flip Top and Fixed Tables	Nesting tables with locking casters	42%	LIMITED LIFETIME
29	Uniflex Series	Student Desk Model: R90D	Student desk with book box	42%	LIMITED LIFETIME
30		Activity Tables	Horseshoe, rectangular, half round and trapezoid	42%	LIMITED LIFETIME
31	ARTCO-BELL OTHER: NON-SPECIFIED ITEMS			42% CATALOG DISCOUNT	

Bidder Firm Name: Office & Ergonomic Solutions, Inc.
**FURNITURE & EQUIPMENT
BID FORM PRICING SHEET**

Please indicate "NO BID" in the "% Catalog Discount" column if not bidding on the manufacturer identified

Manufacturer: Artopex					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
32	All Paneling Systems			NO BID	
33	Artopex Other: Non-Specified Items			NO BID % CATALOG DISCOUNT	

Manufacturer: CARPET FOR KIDS					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
34	All Styles & Models			NO BID	
35	CARPET FOR KIDS OTHER: NON-SPECIFIED ITEMS			NO BID % CATALOG DISCOUNT	

Manufacturer: CLARIDGE PRODUCTS					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
36		Markerboards	Porcelain, Melamine, Graphic Board, Aluminum Frame	42.5%	LIMITED LIFETIME
37		Glass Markerboards	Glass writing surfaces	42.5%	LIMITED LIFETIME
38		Tackboards	Claridge Cor, Fabricork, Designer Fabirc, Tan Nucor, Aluminum & Wood Frames	42.5%	LIMITED LIFETIME
39		Mobile Boards & Easels	Porcelain and Tackable surfaces	42.5%	LIMITED LIFETIME
40		Displays & Trophy Cases	Freestanding, Wall Mount and Recessed Cases. Aluminum & Wood Frames; Illuminated or Non-Illuminated; Tempered Glass Doors and Shelves	42.5%	LIMITED LIFETIME
41	CLARIDGE PRODUCTS OTHER: NON-SPECIFIED ITEMS			42.5% CATALOG DISCOUNT	

Bidder Firm Name: Office & Ergonomic Solutions, Inc.
**FURNITURE & EQUIPMENT
BID FORM PRICING SHEET**

Please indicate "NO BID" in the "% Catalog Discount" column if not bidding on the manufacturer identified

Manufacturer: DIVERSIFIED WOODCRAFTS					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
42		Culinary	Stainless Steel Tables, Sinks, Racks, Shelving	41.5%	LIMITED LIFETIME
43		Art & Drafting Tables		41.5%	LIMITED LIFETIME
44		Robotics, Storage Cabinets		41.5%	LIMITED LIFETIME
45		All Seating Stools	Metal & Steel Frame, Hardwood Seat, Tempered Masonite Panel Overlay	41.5%	LIMITED LIFETIME
46		All Workbenches & Mobile Cabinets	Butcher Block	41.5%	LIMITED LIFETIME
47		Science & Lab Tables	Chem-guard, Phenolic Resin, Epoxy Resin etc.	41.5%	LIMITED LIFETIME
48	DIVERSIFIED WOODCRAFTS OTHER: NON-SPECIFIED ITEMS			<u>41.5</u> % CATALOG DISCOUNT	

Manufacturer: ECD - ERGONOMIC COMFORT DESIGN					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
49		Task & Executive Seating		NO BID	
50		Conference & Guest Seating		NO BID	
51		Multipurpose Seating		NO BID	
52	ECD - ERGONOMIC COMFORT DESIGN OTHER: NON-SPECIFIED ITEMS			<u>NO BID</u> % CATALOG DISCOUNT	

Manufacturer: ECR 4 KIDS					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
53		Classroom furniture	Student Desks, Activity Tables	28%	10 Years
54	ECR 4 KIDS OTHER: NON-SPECIFIED ITEMS			<u>28</u> % CATALOG DISCOUNT	

Bidder Firm Name: Office & Ergonomic Solutions, Inc.
**FURNITURE & EQUIPMENT
 BID FORM PRICING SHEET**

Please indicate "NO BID" in the "% Catalog Discount" column if not bidding on the manufacturer identified

Manufacturer: ENCORE & ONQ SEATING					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
55		Benches & Modular Seating		NO BID	
56		Guest & Stackable Seating		NO BID	
57		Lounge & Modular Seating		NO BID	
58	ENCORE & ONQ SEATING OTHER: NON-SPECIFIED ITEMS			NO BID % CATALOG DISCOUNT	

Manufacturer: FAUSTINOS FURNITURE					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
59	Le Fantome		Office Desks, Workstations, Lounge Seating	52.8%	10 Years
60	Universal			52.8%	10 Years
61	Faustino's			52.8%	10 Years
62	FAUSTINOS FURNITURE OTHER: NON-SPECIFIED ITEMS			52.8 % CATALOG DISCOUNT	

Manufacturer: FLEETWOOD FURNITURE					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
63	Classroom	All Styles & Models	Students Desks & Tables	29.1%	LIMITED LIFETIME
64	Designer 2.0, Sheerline, Illusions 2.0	All Styles & Models	Storage Cabinets (including mobile)	29.1%	LIMITED LIFETIME
65	Specialty: Science, MakerSpace, Stem & CTE, Harmony	All Styles & Models	Science tables, stools, whiteboards units, mobile cabinets, instrument Storage compartments	29.1%	LIMITED LIFETIME
66	Evoke	All Styles & Models	Student Seating	29.1%	LIMITED LIFETIME
67	FLEETWOOD FURNITURE OTHER: NON-SPECIFIED ITEMS			29.1 % CATALOG DISCOUNT	

Bidder Firm Name: Office & Ergonomic Solutions, Inc.
**FURNITURE & EQUIPMENT
BID FORM PRICING SHEET**

Please indicate "NO BID" in the "% Catalog Discount" column if not bidding on the manufacturer identified

Manufacturer: FOMCORE					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
68	ALL SEATING PRODUCTS (ALL SERIES)			NO BID	
69	FOMCORE OTHER: NON-SPECIFIED ITEMS			NO BID % CATALOG DISCOUNT	

Manufacturer: GLOBAL FURNITURE GROUP					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
70	Seating	All Styles & Models	Lounge, Task, Executive, Guest, Tandem, Benches etc.	46.6%	LIMITED LIFETIME
71	Desking, Tables & Paneling Systems	All Styles & Models	Workstation, Paneling, Office, Classrooms etc.	46.6%	LIMITED LIFETIME
72	Filing & Storage	All Styles & Models	Filing Cabinets, Bookcases, Pedestals, Specialty Storage (including mobile)	46.6%	LIMITED LIFETIME
73	GLOBAL FURNITURE GROUP OTHER: NON-SPECIFIED ITEMS			46.6 % CATALOG DISCOUNT	

Manufacturer: HASKELL					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
74	Ethos Series	All Styles & Models	All-in-One Seating Units with tablet arm and casters	NO BID	
75	HASKELL OTHER: NON-SPECIFIED ITEMS			NO BID % CATALOG DISCOUNT	

Manufacturer: HERMAN MILLER					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
76	ALL SEATING PRODUCTS			NO BID	
77	HERMAN MILLER OTHER: NON-SPECIFIED ITEMS			NO BID % CATALOG DISCOUNT	

Bidder Firm Name: Office & Ergonomic Solutions, Inc.
**FURNITURE & EQUIPMENT
 BID FORM PRICING SHEET**

Please indicate "NO BID" in the "% Catalog Discount" column if not bidding on the manufacturer identified

Manufacturer: HON					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
78	Seating	All Styles & Models	Lounge seating, Task, Executive, Guest, Collaborative, Stacking etc.	57.9%	LIMITED LIFETIME
79	Desking, Tables & Paneling Systems	All Styles & Models	Workstation, Paneling, Office, Multi-Purpose etc.	Panels: 63.5% Tables & Desks: 57.6%	LIMITED LIFETIME
80	Filing & Storage	All Styles & Models	Filing Cabinets, Bookcases, Pedestals, Specialty Storage (including mobile)	57.9%	LIMITED LIFETIME
81	HON OTHER: NON-SPECIFIED ITEMS			57.6% CATALOG DISCOUNT	

Manufacturer: HUMANSCALE					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
82	HUMANSCALE PERCENTAGE ON ALL CATALOG ITEMS			NO BID	

Manufacturer: IDEON					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
83	ALL SEATING PRODUCTS			57.5%	LIMITED LIFETIME
84	IDEON OTHER: NON-SPECIFIED ITEMS			57.5% CATALOG DISCOUNT	

Manufacturer: KI					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
85		Lounge Seating		NO BID	
86		Upholstered Ottoman		NO BID	
87	KI OTHER: NON-SPECIFIED ITEMS			NO BID % CATALOG DISCOUNT	

Bidder Firm Name: Office & Ergonomic Solutions, Inc.
**FURNITURE & EQUIPMENT
 BID FORM PRICING SHEET**

Please indicate "NO BID" in the "% Catalog Discount" column if not bidding on the manufacturer identified

Manufacturer: LAKESHORE LEARNING					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
88	Flex-Space	Classroom Furniture	Comfy Floor Seats, Premium Wobble Chairs, Soft Seating	NO BID	
89	Flex-Space Jr.	Mobile Furniture and Storage	Mobile Tables, Mobile Storage, Mobile Nook	NO BID	
90	Classic Birch	Classroom Furniture and Storage	Storage Cubbies, Tabletop Writing Center, Transition Chairs, Storage Unites, Tables, Step Stool	NO BID	
91	Heavy Duty	Classroom Furniture and Storage	Tables, Storage, Bookstands, Cots, Teaching Easels	NO BID	
92	Kids Colors	Classroom Furniture and Storage	Storage, Tables, Chairs	NO BID	
93	Just Like Home	Classroom Furniture, Soft Seating and Classroom Carpets	Carpets, Comfy Couch, Comfy Chair, Tables, Storage	NO BID	
94	Outdoor	Outdoor Furniture	Privacy Nook, Outdoor Tables, Benches, Lounger, Storage, Cabana	NO BID	
95		Classroom Carpets and Rugs	Classroom Carpets and Rugs, Multiple Sizes	NO BID	
96	LAKESHORE LEARNING OTHER: NON-SPECIFIED ITEMS			NO BID % CATALOG DISCOUNT	

Manufacturer: MAVERICK OFFICE SOLUTIONS					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
97	Apex	Office Desks, Workstations, Conference Tables		NO BID	
98	Canyon			NO BID	
99	Gravity			NO BID	
100	Maverick			NO BID	
101	MAVERICK OFFICE SOLUTIONS OTHER: NON-SPECIFIED ITEMS			NO BID % CATALOG DISCOUNT	

Bidder Firm Name: Office & Ergonomic Solutions, Inc.
**FURNITURE & EQUIPMENT
BID FORM PRICING SHEET**

Please indicate "NO BID" in the "% Catalog Discount" column if not bidding on the manufacturer identified

Manufacturer: McDOWELL-CRAIG					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
102		Student Desk	All styles of student desk (includes with adjustable height option)	NO BID	
103		Nesting Mobile Flip Tables	Whiteboard and/or laminate tops, adjustable height, locking casters, with vertical lock option	NO BID	
104		Science Tables	Science lab tables and butcher block tables	NO BID	
105		Lateral & Vertical file cabinets; Bookcases	Standard with lock file cabinets, adjustable shelf bookcases	NO BID	
106		Mobile Whiteboards; Tote Tray Carts with markerboard back	Mobile Markerboard to include dual size porcelain magnetic markerboard, locking casters	NO BID	
107	McDOWELL-CRAIG OTHER: NON-SPECIFIED ITEMS			NO BID % CATALOG DISCOUNT	

Manufacturer: MOORECO					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
108	MOORECO PERCENTAGE ON ALL CATALOG ITEMS			29.5%	LIMITED LIFETIME

Manufacturer: MIEN					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
109	Flex	Lounge Seating		NO BID	
110	Chameleon	Lounge Seating		NO BID	
111	K10	Storage, Straight & Curved Bookcases, Bin Storage Cabinets	Mobile	NO BID	
112	MIEN OTHER: NON-SPECIFIED ITEMS			NO BID % CATALOG DISCOUNT	

Manufacturer: MITY LITE					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
113	MITY LITE PERCENTAGE ON ALL CATALOG ITEMS			NO BID	

Bidder Firm Name: Office & Ergonomic Solutions, Inc.
**FURNITURE & EQUIPMENT
 BID FORM PRICING SHEET**

Please indicate "NO BID" in the "% Catalog Discount" column if not bidding on the manufacturer identified

Manufacturer: MYTCOAT					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
114	Commercial	Rectangular Outdoor Table Model: TRT...	8' Rectangular Portable Table, expanded metal, diamond pattern with matching frame and top paint finish	List+9.5%	5 Years
115		Round Outdoor Table Model: TRD46...	Kinder height: 46" Round Portable Table, expanded metal, diamond pattern with matching frame and top paint finish	List+9.5%	5 Years
116		Round Outdoor Table Model: TRD46...	Adult height: 46" Round Portable Table, expanded metal, diamond pattern with matching frame and top paint finish	List+9.5%	5 Years
117		Square Outdoor Table Model: TSQ46...	46" Square Portable Table, expanded metal, diamond pattern with matching frame and top paint finish	List+9.5%	5 Years
118	MYTCOAT OTHER: NON-SPECIFIED ITEMS			List+9.5% CATALOG DISCOUNT	

Manufacturer: NATIONAL PUBLIC SEATING					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
119		Folding Chairs		39.6%	10 Years
120		Folding Tables		39.6%	10 Years
121		Music Chairs		39.6%	10 Years
122		Transport Carts, Dollies & Racks		39.6%	10 Years
123		Science & Industrial Stools		39.6%	10 Years
124	NATIONAL PUBLIC SEATING OTHER: NON-SPECIFIED ITEMS			39.6% CATALOG DISCOUNT	

Manufacturer: OCI CONTRACT SEATING / SITWELL					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
125	All Styles	All Models	Lounge & Wood Seating	NO BID	
126	All Styles	All Models	Tables & Benches	NO BID	
127	All Styles	All Models	Collaborative Seating & Benches	NO BID	
128	OCI CONTRACT SEATING / SITWELL OTHER: NON-SPECIFIED ITEMS			NO BID % CATALOG DISCOUNT	

Bidder Firm Name: Office & Ergonomic Solutions, Inc.
**FURNITURE & EQUIPMENT
 BID FORM PRICING SHEET**

Please indicate "NO BID" in the "% Catalog Discount" column if not bidding on the manufacturer identified

Manufacturer: OKLAHOMA SOUND					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
129		AV Presentation	Lecterns & Podiums	NO BID	
130		Tech Furniture	Mobile Storage & Charging Carts	NO BID	
131	OKLAHOMA SOUND OTHER: NON-SPECIFIED ITEMS			NO BID % CATALOG DISCOUNT	

Manufacturer: PALMERHAMILTON					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
132	Daisy, Hive Lounge	Collaborative Seating		21.1%	5 TO 15 YEARS DEPENDING ON SERIES
133		Shelving	Bookcases & Book Truck	21.1%	5 TO 15 YEARS DEPENDING ON SERIES
134	PALMERHAMILTON OTHER: NON-SPECIFIED ITEMS			21.1 % CATALOG DISCOUNT	

Manufacturer: PLATINUM VISUAL SYSTEMS					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
135	ALL BOARDS PRODUCT (ALL SERIES)			NO BID	
136	PLATINUM VISUAL SYSTEMS OTHER: NON-SPECIFIED ITEMS			NO BID % CATALOG DISCOUNT	

Manufacturer: SAFCO PRODUCTS					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
137	SAFCO PRODUCTS PERCENTAGE ON ALL CATALOG ITEMS			NO BID	

Bidder Firm Name: Office & Ergonomic Solutions, Inc.
**FURNITURE & EQUIPMENT
 BID FORM PRICING SHEET**

Please indicate "NO BID" in the "% Catalog Discount" column if not bidding on the manufacturer identified

Manufacturer: SCHOLAR CRAFT FURNITURE					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
138	All Styles	All Models	Student Desks & Tables	NO BID	
139	All Styles	All Models	All Seating	NO BID	
140	All Styles	All Models	Collaborative Soft Seating	NO BID	
141	SCHOLAR CRAFT FURNITURE OTHER: NON-SPECIFIED ITEMS			NO BID % CATALOG DISCOUNT	

Manufacturer: SCREENFLEX PRODUCTS					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
142	PORTABLE ROOM DIVIDERS			29.5%	LIMITED LIFETIME
143	SCREENFLEX PRODUCTS OTHER: NON-SPECIFIED ITEMS			29.5 % CATALOG DISCOUNT	

Manufacturer: SEATING COMPONENTS MFG (SCM)					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
144	Outdoor Canvas Umbrellas & Bases (Including mobile)			NO BID	
145	SEATING COMPONENTS UMBRELLA OTHER: NON-SPECIFIED ITEMS			NO BID % CATALOG DISCOUNT	

Manufacturer: SISNEROS OFFICE FURNITURE					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
146	ALL CUSTOM OFFICE, CLASSROOM & SPECIALTY FURNITURE			NO BID	
147	SISNEROS OFFICE FURNITURE OTHER: NON-SPECIFIED ITEMS			NO BID % CATALOG DISCOUNT	

Bidder Firm Name: Office & Ergonomic Solutions, Inc.
**FURNITURE & EQUIPMENT
BID FORM PRICING SHEET**

Please indicate "NO BID" in the "% Catalog Discount" column if not bidding on the manufacturer identified

Manufacturer: SIT ON IT SEATING					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
148	All Styles	All Models	Executive Chairs	57.5%	LIMITED LIFETIME
149	All Styles	All Models	Task Chairs & Stools	57.5%	LIMITED LIFETIME
150	All Styles	All Models	Guest Seating & Conference	57.5%	LIMITED LIFETIME
151	SIT ON IT SEATING OTHER: NON-SPECIFIED ITEMS			57.5% CATALOG DISCOUNT	

Manufacturer: SMITH SYSTEM					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
152	Interchange	All Models	Student desks, tables, casters	NO BID	
153	Silhouette		Student desks, tables, casters	NO BID	
154	Flex		Student desks, tables, casters	NO BID	
155	UXL		Student desks, tables, casters	NO BID	
156	Elemental		Student desks, tables, casters	NO BID	
157	Planner		Student desks, tables, casters	NO BID	
158	All Styles & Models	All Seating		NO BID	
159	Cascade	Storage	Cabinets, Towers & Whiteboard Unit	NO BID	
160		Book Trucks		NO BID	
161	SMITH SYSTEM OTHER: NON-SPECIFIED ITEMS			NO BID % CATALOG DISCOUNT	

Bidder Firm Name: Office & Ergonomic Solutions, Inc.
**FURNITURE & EQUIPMENT
 BID FORM PRICING SHEET**

Please indicate "NO BID" in the "% Catalog Discount" column if not bidding on the manufacturer identified

Manufacturer: STEELCASE					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
162	Groupwork	Mobile Screen & Mobile Easel		NO BID	
163	Huddle board	Whiteboard	Huddleboard & Markerboard	NO BID	
164	Verb	Whiteboard & Easel and Accessories		NO BID	
165	Verb	Tables		NO BID	
166	Alight	Ottomans	Soft Seating: Bench & Round	NO BID	
167	Campfire	Ottomans	Soft Seating	NO BID	
168	STEELCASE OTHER: NON-SPECIFIED ITEMS			NO BID % CATALOG DISCOUNT	

Manufacturer: SYMMETRY					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
169	All Styles	All Models	Conference & Flips Tables	52.6%	LIMITED LIFETIME
170	All Styles	All Models	Benches & Power Bridge	52.6%	LIMITED LIFETIME
171	All Styles	All Models	Sit/Stand Tables & Units	52.6%	LIMITED LIFETIME
172	SYMMETRY OTHER: NON-SPECIFIED ITEMS			52.6% CATALOG DISCOUNT	

Manufacturer: UNITED DESK					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
173	New York	Office Desks & Workstations		NO BID	
174	SOHO			NO BID	
175	United			NO BID	
176	UNITED DESK OTHER: NON-SPECIFIED ITEMS			NO BID % CATALOG DISCOUNT	

Bidder Firm Name: Office & Ergonomic Solutions, Inc.
**FURNITURE & EQUIPMENT
 BID FORM PRICING SHEET**

Please indicate "NO BID" in the "% Catalog Discount" column if not bidding on the manufacturer identified

Manufacturer: VIRCO					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
177	All Styles	All Models	All Seating	NO BID	
178	All Styles	All Models	Desks & Tables	NO BID	
179	All Styles	All Models	Storage & Trucks	NO BID	
180	VIRCO OTHER: NON-SPECIFIED ITEMS			<u>NO BID</u> % CATALOG DISCOUNT	

Manufacturer: VS AMERICA					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
181	Seating	31300, 31400, 03825, 3428 & 3429	Compass, Cantilever, Hokki Stools, Lupo	NO BID	
182		31506 & 31507	PantoMove Lupo Star Base & Star Base with Foot Ring	NO BID	
183	All Styles	All Models	Student Desks and Tables, Nesting Tables	NO BID	
184	Shift+ Product	All Models	Soft Seating (Landscape), book cases (mobile)	NO BID	
185	VS AMERICA OTHER: NON-SPECIFIED ITEMS			<u>NO BID</u> % CATALOG DISCOUNT	

Bidder Firm Name: Office & Ergonomic Solutions, Inc.
**FURNITURE & EQUIPMENT
 BID FORM PRICING SHEET**

Please indicate "NO BID" in the "% Catalog Discount" column if not bidding on the manufacturer identified

Manufacturer: WEBCOAT					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
186	Commercial	Rectangular Outdoor Table	8' Rectangular Portable Table, expanded metal, diamond pattern with matching frame and top paint finish	NO BID	
187		Round Outdoor Table	Kinder height: 46" Round Portable Table, expanded metal, diamond pattern with matching frame and top paint finish	NO BID	
188		Round Outdoor Table	Adult height: 46" Round Portable Table, expanded metal, diamond pattern with matching frame and top paint finish	NO BID	
189		Square Outdoor Table	46" Square Portable Table, expanded metal, diamond pattern with matching frame and top paint finish	NO BID	
190		Benches & Receptacles	8' or 10' bench with or without back, portable legs or in-ground legs, 32 gal. PVC Coated with dome and line or flat top and liner	NO BID	
191	WEBCOAT OTHER: NON-SPECIFIED ITEMS			<u>NO BID</u> % CATALOG DISCOUNT	

Manufacturer: WISCONSIN BENCH MFG					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
192	Lobo	Science & Lab	Tables: Butcher Block, Phenolic, Stainless Steel	54.6%	LIMITED LIFETIME
193	Toro			54.6%	LIMITED LIFETIME
194	All Styles	All Models	Mobile - Music Storage Units	54.6%	LIMITED LIFETIME
195	All Styles	All Models	Stools	54.6%	LIMITED LIFETIME
196	WISCONSIN BENCH MFG (WB MFG) OTHER: NON-SPECIFIED ITEMS			<u>54.6%</u> % CATALOG DISCOUNT	

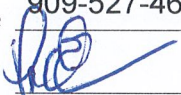
Manufacturer: WOODCUT FURNITURE					
Line Item #	Brand / Series	Category and/or Model #	Description	% Catalog Discount	Warranty (Years)
197	ALL CUSTOM OFFICE & SPECIALTY FURNITURE			NO BID	
198	WOODCUT FURNITURE OTHER: NON-SPECIFIED ITEMS			<u>NO BID</u> % CATALOG DISCOUNT	

- End of Bid Form Pricing Sheet -

The undersigned hereby declares that all of the representatives of this bid are made under penalty of perjury under the laws of the State of California.

Individual Name: _____
 Signed by: _____
 Print Name: _____
 Date: _____
 Business Address: _____
 Telephone: _____

Partnership Name: _____
 Signed by: _____
 Print Name: _____
 Date: _____
 Business Address: _____
 Telephone: _____
 Other Partner(s): _____

Corporation Name: Office & Ergonomic Solutions, Inc.
 (a S Corporation)
 Business Address: 8480 Utica Ave., Rancho Cucamonga, Ca 91730
 Telephone: 909-527-4643
 Signed by:  _____, President Date: 5-26-22
 Print Name: Preston Evans _____, President Date: 5-26-22
 Signed by: _____, Secretary Date: _____
 Print Name: _____, Secretary Date: _____

¹A corporation awarded the contract shall furnish evidence of its corporate existence and evidence that the officer signing the Agreement and bonds is duly authorized to do so.

Joint Venturer Name: _____

Presto Signed by: _____

Print Name: _____

Date: _____

Business Address: _____

Telephone: _____

Other Parties *If an individual* Name: _____
to Joint Venturer

Signed by: _____

Print Name: _____

Date: _____

Doing Business as: _____

Business Address: _____

Telephone: _____

If a Partnership Name: _____

Signed by: _____

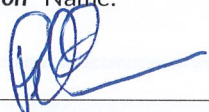
Print Name: _____

Date: _____

Business Address: _____

Telephone: _____

If a Corporation Name: Office & Ergonomic Solutions, Inc.
(a S Corporation)

Signed by:  _____

Print Name: Preston Evans

Title: President

Date: 5-26-22

Business Address: 8480 Utica Ave., Rancho Cucamonga, Ca 91730

Telephone: 909-527-4643

LIST OF REFERENCES

Please provide references of school districts and/or any public agencies that bidder has contracted with to provide Furniture and Equipment.

1. Firm Name:	Murrieta Valley USD
Address:	41870 McAlby Ct., Murrieta, Ca 92562
Telephone Number:	951-696-1600
Contact Person:	Joanyn Miller
Description of work:	We provide, school and office furniture, delivery and installation.

2. Firm Name:	Hemet USD
Address:	1791 W Acacia Ave., Hemet, Ca 92545
Telephone Number:	951-765-5100 ext. 5402
Contact Person:	Julie Shepherd
Description of work:	We provide, school and office furniture, delivery and installation.

3. Firm Name:	Downey USD
Address:	11627 Brookshire Ave., Downey, Ca 90241
Telephone Number:	562-469-6535
Contact Person:	Marcos Gutierrez
Description of work:	We provide, school and office furniture, delivery and installation.

4. Firm Name:	Chaffey Joint Union HSD
Address:	211 West Fifth St., Ontario, Ca 91762
Telephone Number:	909-988-8511 Ext. 2642
Contact Person:	Kris Rangel
Description of work:	We provide, school and office furniture, delivery and installation.

5. Firm Name:	Alta Loma School District
Address:	9390 Base Line Rd., Alta Loma, Ca 91701
Telephone Number:	909-484-5151 ext. 102047
Contact Person:	Eryn Ogren
Description of work:	We provide, school and office furniture, delivery and installation.

**CERTIFICATION OF PRIMARY PARTICIPANT
REGARDING DEBARMENT, SUSPENSION, AND OTHER
RESPONSIBILITY MATTERS**

The Office & Ergonomic Solutions, Inc./Preston Evans
Firm name/principal

certified to the best of its knowledge and belief, that it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department agency;
2. Have not within a three-year period preceding this proposal been convicted of a or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction; violation of federal or state antitrust or destruction of records, making false statements, or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local), with commission of any of the offenses enumerated in paragraph (2) of this certification; and
4. Have not within a three-year period preceding this proposal had one or more public transactions (federal, state or local) terminated for cause of default.

If unable to certify to any of the statements in this certification, the participant shall attach an explanation to this certification.

THE PRIMARY PARTICIPANT Office & Ergonomic Solutions, Inc./Preston Evans
Firm name/principal

CERTIFIED OR AFFIRMS THE TRUTHFULNESS AND ACCURACY OF THE CONTENTS OF THE STATEMENTS SUBMITTED ON OR WITH THIS CERTIFICATION AND UNDERSTANDS THAT THE PROVISIONS OF 31 U.S.C. SECTION 3801 ET SEQ. ARE APPLICABLE THERETO.



President

Signature and Title of Authorized Official

**CERTIFICATE OF
RESTRICTIONS ON LOBBYING**

I, Preston Evans, hereby certify on behalf (name of offeror) of
Office & Ergonomic Solutions, Inc. that:
(Firm Name)

1. No Federal appropriated funds have been paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds, other than Federal appropriated funds, have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit the attached, Standard Form-LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in all subcontracts, and that all subcontracts shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance is placed when this transaction as made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Executed this 26th day of May, 2022

By: 

(Signature of authorized official)

President

(Title of authorized official)

**NONCOLLUSION DECLARATION TO BE EXECUTED BY
BIDDER AND SUBMITTED WITH BID**
(Public Contract Cod Section 7106)

The undersigned declares:

I am the President [Title] of Office & Ergonomic Solutions, Inc.
[Name of Company], the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on May 26th 2022 [Date], at Rancho Cucamonga [City], California [State].



Signature

Preston Evans

Print Name



APPLICATION FOR PUBLIC WORKS CONTRACTOR REGISTRATION

Registration Information

Type: Public Works

Period: 07/01/2021 06/30/2023

Contractor Information

Contractor Name: Office & Ergonomic Solutions, Inc

Trade Name: OES Office Furniture

License Type Number: PW-LR-1000419740

Contractor Physical Address

Physical Business Country: United States of America

Physical Business City/ Province: Rancho Cucamonga

Physical Business Address: 8480 Utica Ave

Physical Business State: CA

Physical Business Postal Code: 91730

Contractor Mailing Address

Mailing Country: United States of America

Mailing City /Province: Rancho Cucamonga

Mailing Address: 8480 Utica Ave

Mailing State: CA

Mailing Postal Code: 91730

Contact Info

Daytime Phone:

Daytime Phone Ext.:

Mobile Phone:

Business Email: kristy@oesofficefurniture.com

Applicant's Email: kristy@oesofficefurniture.com

Workers' Compensation

Professional Employer Organization (PEO)

Do you lease employees through Professional Employer Organization? No

Workers' Compensation Overview

Carrier: Hartford Casualty Insurance
Inception Date: 11/23/2018
Policyholder Name: Office & Ergonomic Solutions, Inc
Expiration Date: November 23, 2021
Policy Number: 72WECAB9X1T

Certification

Yes I certify that I do not have any delinquent liability to an employee or the state for any assessment of back wages or related damages, interest, fines, or penalties pursuant to any final judgment, order, or determination by a court or any federal, state, or local administrative agency, including a confirmed arbitration award

I certify that the contractor is not currently debarred under Section 1777.1 or under any other federal or state law providing for the debarment of contractors from public works.

Yes I certify that one of the following is true: (1) I am licensed by the Contractors State License Board (CSLB) in accordance with Chapter 9 (commencing with Section 7000) of the Business and Professions Code; or (2) my business or trade is not subject to licensing by the CSLB.

I understand refunds are not authorized

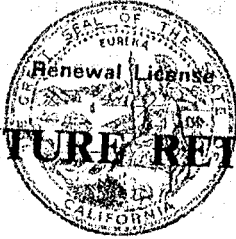
I, Kristy Evans, the undersigned, am , Office & Ergonomic Solutions, Inc with the authority to act for and on behalf of the above named contractor. I certify under penalty of perjury that all of the above information provided is true and correct. I further acknowledge that any untruthful information provided in this application could result in the certification being canceled.

I certify this on: 11:48 AM

Legal Entity Information

Legal Entity Type: Corporation

Name: Office & Ergonomic Solutions, Inc



FURNITURE RETAILER

BUREAU OF ELECTRONIC AND APPLIANCE REPAIR,
HOME FURNISHINGS AND THERMAL INSULATION
P.O. BOX 942518
WEST SACRAMENTO, CA 94258-0518
916 999-2041 FAX: 916 921-7279
WWW.BEARHFTI.CA.GOV

LICENSE NO. A 144296
RECEIPT NO. 00015070

VALID UNTIL MAY 31, 2017

OFFICE AND ERGONOMIC SOLUTIONS INC
8480 UTICA AVE.
RANCHO CUCAMONGA CA 91730

In accordance with the provisions of
Division 8, Chapter 3 of the Business and
Professions Code, the firm named hereon
is issued a Furniture Retailer License.
This license is valid only at the address
shown below.

8480 UTICA AVE.
RANCHO CUCAMONGA CA 91730

----- NON-TRANSFERABLE --- POST IN PUBLIC VIEW -----

WHFA 06/12/12

7/07/15

7/07/15

CALIFORNIA STATE BOARD OF EQUALIZATION

SELLER'S PERMIT



ACCOUNT NUMBER

10/1/2003 SR EH 100-321334

OFFICE & ERGONOMIC SOLUTIONS, INC
8480 UTICA AVE
RANCHO CUCAMONGA, CA 91730-3808

*NOTICE TO PERMITTEE:
You are required to obey all
Federal and State laws that
regulate or control your
business. This permit does
not allow you to do
otherwise.*

IS HEREBY AUTHORIZED PURSUANT TO SALES AND USE TAX LAW TO ENGAGE IN THE
BUSINESS OF SELLING TANGIBLE PERSONAL PROPERTY AT THE ABOVE LOCATION.
THIS PERMIT IS VALID ONLY AT THE ABOVE ADDRESS.

THIS PERMIT IS VALID UNTIL REVOKED OR CANCELED AND IS NOT TRANSFERABLE. IF YOU SELL YOUR BUSINESS
OR DROP OUT OF A PARTNERSHIP, NOTIFY US OR YOU COULD BE RESPONSIBLE FOR SALES AND USE TAXES
OWED BY THE NEW OPERATOR OF THE BUSINESS.

Not valid at any other address

**For general tax questions, please call our Customer Service Center at 1-800-400-7115 (TTY:711).
For information on your rights, contact the Taxpayers' Rights Advocate office at 1-888-324-2798 or 1-916-324-2798.**

BOE-442-R REV. 16 (11-14)

A MESSAGE TO OUR NEW PERMIT HOLDER

New ADDRESS

As a seller, you have rights and responsibilities under the Sales and Use Tax Law. In order to assist you in your endeavor and to better understand the law, we offer the following sources of help:

- Visiting our website at www.boe.ca.gov
- Visiting a field office
- Attending a Basic Sales and Use Tax Law class offered at one of our field offices
- Sending your questions in writing to any one of our offices
- Calling our toll-free Customer Service Center at 1-800-400-7115 (TTY:711)

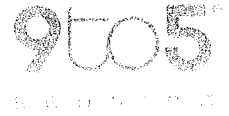
As a seller, you have the right to issue resale certificates for merchandise that you intend to resell. You also have the responsibility of not misusing resale certificates. While the sales tax is imposed upon the retailer,

- You have the right to seek reimbursement of the tax from your customer
- You are responsible for filing and paying your sales and use tax returns timely
- You have the right to be treated in a fair and equitable manner by the employees of the California State Board of Equalization (BOE)
- You are responsible for following the regulations set forth by the BOE

As a seller, you are expected to maintain the normal books and records of a prudent businessperson. You are required to maintain these books and records for no less than four years, and make them available for inspection by a BOE representative when requested. You are also expected to notify us if you are buying, selling, adding a location, or discontinuing your business, adding or dropping a partner, officer, or member, or when you are moving any or all of your business locations. If it becomes necessary to surrender this permit, you should only do so by mailing it to a BOE office, or giving it to a BOE representative.

If you would like to know more about your rights as a taxpayer, or if you are unable to resolve an issue with the BOE, please contact the Taxpayers' Rights Advocate office for help by calling toll-free, 1-888-324-2798 or 1-916-324-2798. Their fax number is 1-916-323-3319.

Please post this permit at the address for which it was issued and at a location visible to your customers.



Wednesday, May 11, 2022

RE: Irvine USD Bid NO. 2021/22-3FA

To whom it may concern:

9to5 Seating is a vertically integrated manufacturer specializing in the design and production of ergonomic office seating to accommodate the rigorous demands of today's office environments. While 9to5 Seating has many years of experience manufacturing, we truly differentiate ourselves from our competitors by using vertical integration within our own manufacturing facilities. We are proud to be a United States based manufacturer with a facility in Hawthorne, CA.

Please accept this correspondence as confirmation that the following furniture dealer is an authorized servicing dealer approved to represent, specify, quote, sell and service 9to5 Seating's products:

OES Office Furniture
8480 Utica Ave.
Rancho Cucamonga, CA 91730

Please feel free to contact me directly if you have any questions or concerns regarding this submission. 9to5 Seating looks forward to serving Irvine Unified School District through this agreement's forthcoming term.

Kind regards,

A handwritten signature in cursive script that reads "Joni D. Stafford".

Joni D. Stafford
Contract Specialist
Phone: 812-766-3736
Email: Joni.Stafford@9to5Seating.com



AMTAB MANUFACTURING CORP.
600 Eagle Drive
Bensenville IL 60106-301

Irvine Unified School District
2015 Roosevelt
Irvine, CA 92620
Attn: Dana Grudem

May 26, 2022

RE: Furniture & Equipment Bid No. 2021/22-3FA

To Whom It May Concern:

This is to certify that **OES Office Furniture, 8480 Utica Avenue, Rancho Cucamonga, CA 91730** is an authorized dealer in good standing for AmTab Manufacturing Corporation and, thereby authorized to market, sell, distribute, and supply our entire product line for the above referenced solicitation/contract. This includes providing installation, service, warranty service work, and/or maintenance service work for said product.

Please feel free to contact me should you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Themio Lies", is written over a faint, illegible background.

Themio Lies
Contracts Manager



May 25, 2022

Irvine Unified School District
Facilities Planning, Dana Grudem
2015 Roosevelt
Irvine, CA 92620

Reference: Bid No. 2021/22-3FA – Furniture & Equipment

To Whom This May Concern:

This letter serves to verify that Office & Ergonomic Solutions, as of the date of this letter, is an authorized dealer to purchase products for resale to customers in support of the Irvine Unified School District bid referenced above. Should you have any questions, please give me a call.

Sincerely,

A handwritten signature in cursive script that reads "Cindy R. Hawkins".

Cindy Hawkins
Bid/Contract Manager
Artcobell Corporation
chawkins@artcobell.com
254 899-3610



May 27, 2022

To:
Irvine Unified School District
Re: BID NO. 2021/22-3FA

To Whom It May Concern:

OES (Office and Ergonomics Solutions) is an authorized dealer in good financial standing for **Claridge Products** and, thereby authorized to provide our full line of products on the above referenced bid and resulting contract.

Please feel free to contact me should you have any questions.

Sincerely,

Martin Quiroz JR

Martin "JR" Quiroz | West Div Const Sales Manager
Claridge Products "Turn Workspaces Into Idea Places"
O: (951) 734-6262 M: (714) 833-4039



May 31, 2022

Irvine Unified School District

RE: Letter of Authorization for **Office and Ergonomic Solutions** Bid No. 2021/22 Furniture and Equipment

To Whom It May Concern:

Office and Ergonomic Solutions, is an authorized dealer in good standing for Diversified Spaces and, thereby authorized to market, sell, distribute, warranty and supply our products on the above referenced bid/contract.

Please feel free to contact me should you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Sarah Hanson".

Sarah Hanson
Contract Administration



May 26, 2022

To whom it may concern:

This letter is to certify that: Office & Ergonomic Solutions
8480 UTICA AVE
RANCHO CUCAMONGA, CA 91730
PH 909/527-4643
Account # 1794

Office & Ergonomic Solutions is an authorized dealer for Faustino's Furniture. OES is authorized to market, sell, distribute, warrant, or supply any product or service offered by Faustino's.

Please feel free to call us if you have any questions.

Sincerely,

Steve Limon

Steve Limon
Sales Manager

2425 S. Malt Ave. Commerce, CA 90040
Phone (323) 724-8055 Fax (323) 724-8056
www.faustinosfurniture.com



May 26th, 2022

RE: Letter of Authorization; Irvine USD Bid# 2021/22-3FA for OES Office Furniture .

To Whom it May Concern:

Please be advised that OES Office Furniture is a Fleetwood Furniture dealer in good standing and is authorized to bid and sell Fleetwood Furniture products. Our dealer network will provide delivery and installation services according to Fleetwood's standard terms.

Fleetwood dealers are required to represent our warranty in the market and service needs after the product sale. We are proud of our 65 years of partnering with local dealerships.

If you have any questions, please do not hesitate to contact me directly.

Robin Slenk

Robin Slenk
Fleetwood Furniture
robins@fleetwoodfurniture.com
c: 616-405-5937

Global Furniture Group
17 West Stow Road, PO Box 562, Marlton, New Jersey, USA 08053
t 856.596.3390 or 800.220.1900 | f 856.596-5684 | globalfurnituregroup.com



5 May 2022

Irvine Unified School District
Facilities/Purchasing
2015 Roosevelt, Building 7
Irvine, California 92620
Attn: Dana Grudem

Manufacturer's Confirmation of Authorized Servicing Dealer for Bid #2021/22-3FA for
FURNITURE & EQUIPMENT – OES Office Furniture

Dear Irvine Unified School District:

Global Industries, Inc. ("Global") is a worldwide manufacturer and distributor of office, educational, institutional, hospitality, healthcare and specialty markets furniture and related ergonomic accessories. Global Furniture Group and Offices To Go are trade styles of Global products.

Per Section #15 of the General Conditions for Bid #2021/22-3FA for FURNITURE & EQUIPMENT (page 15 of 61), please accept this correspondence as confirmation that OES Office Furniture is an authorized servicing dealer for the sale of the goods specified herein. They are authorized to market, sell, distribute, warrant, or supply any Global Furniture Group or Offices To Go products offered by Global to the Irvine Unified School District and throughout the State of California.

OES Office Furniture is authorized to submit a sealed bid specifying Global Furniture Group and Offices To Go products for the Irvine Unified School District's Bid #2021/22-3FA for FURNITURE & EQUIPMENT.

Please feel free to contact me directly if you have any questions or concerns regarding this submission. Global appreciates your support and looks forward to serving the Irvine Unified School District through this agreement.

Regards,

Joseph Freund

JOSEPH FREUND
Contracts Manager & Authorized Representative
jfreund@globalfurnituregroup.com

global
furniture
group



Make your space work.

May 4, 2022

OES Office Furniture
8480 Utica Ave
Rancho Cucamonga, CA 91730

RE: Authorized Reseller

To Whom This May Concern:

This letter certifies that OES Office Furniture is a fully authorized dealer for The HON Company. OES Office Furniture has access to the full line of HON products. OES is authorized to market, sell, install, warrant and service our products.

Should you have further questions or need more information, please do not hesitate to reach out.

Sincerely,

A handwritten signature in cursive script that reads "Diana Breding".

Sales Operations
SalesOpsTeam@honcompany.com

Exemplis[®]

SitOnIt Seating[®]
IDEON[®]

May 19, 2022

Reference: Authorized Dealer

To Whom It May Concern:

Please let this Letter serve as Exemplis LLC's notification that Office & Ergonomic Solutions is an Authorized Dealer for Exemplis LLC.

Office & Ergonomic Solutions is authorized to sell all products offered by Exemplis LLC.

Please let me know if you have any questions at all.

Best Regards,

**Katya
King**

Digitally signed by Katya King
DN: cn=Katya King, o=Exemplis
LLC, ou=Finance, Contracts,
email=kking@exemplis.com,
c=US
Date: 2022.05.19 11:54:20 -07'00'

Katya King
Contracts Specialist
Exemplis LLC
Phone: 714-995-4800
Email: kking@exemplis.com

6415 Katella Avenue
Suite 200
Cypress, CA 90630
714 995 4800
www.exemplis.com

MOORECO, INC.

VANERUM
NORTH AMERICA



Corporate HQ & Manufacturing

2885 Lorraine Ave. | Temple, TX 76501
P: 800.749.2258 | F: 866.888.7483

Showroom

4930 S. Congress Ave. #305 | Austin, TX 78745
P: 800.749.2258

May 27, 2022

RE: Letter of Authorization – OES Office Furniture
BID NO. 2021/22-3FA – Irvine Unified School District

To Whom It May Concern,

OES Office Furniture is an authorized reseller and installer, in good standing, on behalf of MooreCo, Inc. They are authorized to sell, market, distribute, warrant and service our products and we hereby extend our full warranty to OES Office Furniture for all MooreCo, Inc. products they sell on the above referenced contract.

Please do not hesitate to contact me should you have any questions or need any additional information.

Sincerely,

Kenneth Fagan

Kenny Fagan
Bid/Contract Manager
kfagan@moorecoinc.com
Direct #: 254.239.7810



PO Box 1790 Whitney, TX 76692 – Phone: (855) 637-9616 – Email: info@mytcoat.com

Wednesday, May 4, 2022

Re: Authorization Letter - Irvine Unified – 2021/22-3FA

To Whom It May Concern:

This letter is to certify that OES Office Furniture is an authorized Dealer for the state of California in good standing with MyTCoat Commercial Outdoor Furniture. OES Office Furniture is authorized to bid, distribute and warehouse our products based on guidelines on all contracts, and are qualified and experienced to assess existing conditions and supply customers with solutions.

Sincerely,

A handwritten signature in black ink that reads 'Troy R Stephens'.

Troy R Stephens
Owner
MyTCoat Commercial Outdoor Furniture.

**National
Public
Seating**



**Oklahoma
Sound**



www.nationalpublicseating.com

To Whom it may concern,

This letter is to confirm that OES (Office Ergonomic Solutions) is an authorized dealer of National Public Seating.

OES is in good standing, and has full authority to market, sell, and warranty our entire line of products

Leo Drel

Leo Drel
National Public Seating
Oklahoma Sound
800-261-4112

June 1, 2022

Irvine Unified School District
5050 Barranca Parkway
Irvine, CA, 92604

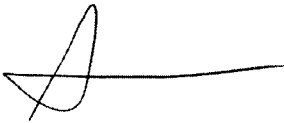
RE: OES Office Furniture - Bid #2021/22-3FA: Furniture and Equipment

To Whom It May Concern:

OES Office Furniture is authorized to bid and distribute our full line of products in the territory for this Irvine USD Bid #2021/22-3FA: Furniture and Equipment.

Please do not hesitate to contact me at 262-325-9477, or tmaras@palmerhamilton.com should you have any questions or would like any additional information.

Sincerely,



Ty Maras
Director of National Sales, Palmer Hamilton, LLC
Managing Director, PHabLAB



We Can.
DESIGN. BUILD. DELIVER.

May 24, 2022

Irvine Unified School District

RE: Letter of Authorization for **OES Office Furniture**
Bid No. 2021/22 Furniture and Equipment

To Whom It May Concern:

OES Office Furniture, is an authorized dealer in good standing for WB Manufacturing and, thereby authorized to market, sell, distribute, warranty and supply our products on the above referenced bid/contract.

Please feel free to contact me should you have any questions.

Sincerely,

Sarah Hanson
Contract Administration



June 6, 2022

Ref: Irvine Unified School District

BID NO. 2021/22-3FA

To Dana Grudem,

This letter certifies that OES Office Furniture is a Screenflex dealer in good standing.

Sincerely,

A handwritten signature in black ink that reads "Shawn McAvoy". The signature is written in a cursive style with a large, looping "y" at the end.

Shawn McAvoy
Director of Sales

Darin Shoemaker

From: Darin Shoemaker
Sent: Tuesday, January 21, 2020 10:19 AM
To: Darin Shoemaker
Subject: ECR4Kids!

From: Sales (ECR) <sales@ecr4kids.com>
Sent: Monday, January 20, 2020 4:51 PM
To: Darin Shoemaker <Darin@oesofficefurniture.com>; Kristy Evans <kristy@oesofficefurniture.com>
Subject: Welcome to ECR4Kids!

Hello,

Your authorized account is all set up in our system and we look forward to working with you. Please retain this email for future reference to take advantage of all the tools we offer. As an ECR4Kids dealer, you have many resources at your disposal.

We accept orders via our online Dealer Portal, Electronic Data Interchange (EDI), Application Program Interface (API) and File Transfer Protocol (FTP). To be set-up via EDI, API or FTP, please contact sales@ecr4kids.com.

Your Contacts at ECR4Kids

Questions related to:	<ul style="list-style-type: none">▪ Order status▪ Payment and invoices▪ Shipping information▪ Large freight quotes (over 5000 lbs.)▪ Damages and returns▪ Most requests after PO submission	Contact: Customer Service 619-323-2005 option 1 ecrcs@ecr4kids.com
Questions related to:	<ul style="list-style-type: none">▪ Product information and content▪ Product recommendations▪ New product setup and pricing▪ Samples orders▪ Catalog requests▪ Large bid/contract quotes	Contact: Sales & Marketing 619-323-2005 option 2 sales@ecr4kids.com

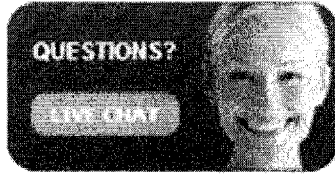
Please let us know if you have any questions about the information in this email or ECR4Kids—we are always happy to help.

Thank you,



Sales and Marketing | sales@ecr4kids.com
619-323-2005 | www.ecr4kids.com
View our e-catalog at: ecr4kids.com/Catalog.aspx

***Need immediate assistance? Live Chat with one of our representatives now on the ECR4Kids Dealer Portal!
Login to www.ecr4kids.com/dealerportal and click on this icon.***



ADDENDUM NO. 1

Bid No. 2021/22 – 3FA

Furniture & Equipment

Date Issued: May 24, 2022

This addendum forms a part of the contract and modifies the original bid documents. It is intended that all work affected by the following modifications shall conform to related provisions and general conditions of the contract, of the original bid documents. Modify the following items wherever appearing in any portion of the bid documents. Acknowledge receipt of Addendum No. 1 in the space provided on this form. Failure to do so may subject bidder to disqualification.

The District has a standard agreement (listed as SAMPLE Independent Contractor Agreement in the bid documents) used for this bid. Should the awarded manufacturer wish to make changes to the agreement, any requests must be made and approved by the District prior to the Board Award of the bid.

The following revisions and/or additions are hereby made:

Response to Request for Information (RFI) is included in this Addendum.

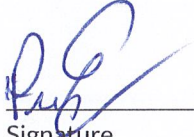
ALL OTHER PROVISIONS of the Bid Documents shall remain unchanged. This Addendum is hereby made a part of the Bid Documents to the same extent as those provisions contained in the original documents and all itemized listings thereof.

NOTE: The failure or omission of any bidder to receive or examine any bid documents, forms, instrument, addendum, specifications, plans or other documents shall by no means relieve any bidder from any obligation with respect to his/her bid or to the contract.

PLEASE SIGN AND RETURN ONE COPY OF THIS ADDENDUM WITH YOUR BID FORM.

Office of Ergonomic Solutions

Company Name



Signature

Preston Evans

Print Name

President

Title

Request for Information

1. Please confirm all installation is done during normal business hours and non-prevailing wage.
 - a. Deliveries typically occur starting at 7am Monday through Friday. There are times, when school is in session, that deliveries must occur after hours or on weekends.
2. Will the District allow for any installation to be quoted separate from product to ensure the District is paying the lowest total delivered cost?
 - a. No. Per the Bid Documents, Page 3, Section 3: Bid Pricing. **Bid prices are to include shipping**, F.O.B. Irvine Unified School District, drawings of layouts, assembly, inside delivery, and any required installation.
3. We understand there are no volume commitments going forward, however, can you provide historical annual volume?
 - a. Unfortunately, we cannot. Each fiscal year and each manufacturer vary.
4. Will you allow for alternate manufacturers? For example, in place of ECR for Kids, we'd like to bid Childcraft. Additionally, for Mytcoat, we'd like to bid UltraSite.
 - a. Per the Bid Documents, Page 11, Section 22: 22. Substitutions (if applicable). All items bid must conform to the terms and conditions set forth in these bid documents. The District reserves the right to reject all bids that do not conform to the bid. **Should the bidder wish to request any substitution, the bidder shall submit a written request to the District within the timeframe stated for Requests for Information (RFI's) deadline (noted on the Calendar of Events)**. At a minimum, descriptive technical literature (manufacturer's specifications and a picture of the specific item), marked with the appropriate bid item number, should be provided fully describing the claimed "or equal" product. Suitability and valuation of "equals" rest in the sole discretion of the District. Request for substitution received after the timeframe stated for Requests for Information (RFI's) deadline (noted on the Calendar of Events) will not be considered. If the substituted item is acceptable, the District will approve it in an Addendum issued to all bidders of record. It is understood and agreed to by the bidder that the District reserves the right to reject any such proposed substitution. If the material, process, service, or equipment offered by the bidder is not, in the sole opinion of the District, then the bidder expressly understands and agrees that bidder shall furnish the material, process, service, or equipment specified by the District.
5. Are we able to add manufacturers than what is listed on the bid documents?
 - a. The District is not adding any manufacturers at this time.

6. On page 15, Section 15 states, "bidders can be either a manufacturer or authorized reseller..." Is there anywhere in the bid that says a manufacturer can't bid the contract direct and list the authorized local dealers to services, sell and warranty the product?
 - a. Per the Bid Documents, Page 13, Section 31: 31. No Assignment. The successful bidder shall not assign, transfer, or convey the contract which may be awarded, or any right accruing there-under, title or interest therein, funds to be received hereunder, or any power to execute the same.

7. Can we provide alternates to the listed manufacturers?
 - a. Per the Bid Documents, Page 11, Section 22: 22. Substitutions (if applicable). All items bid must conform to the terms and conditions set forth in these bid documents. The District reserves the right to reject all bids that do not conform to the bid. **Should the bidder wish to request any substitution, the bidder shall submit a written request to the District within the timeframe stated for Requests for Information (RFI's) deadline (noted on the Calendar of Events)**. At a minimum, descriptive technical literature (manufacturer's specifications and a picture of the specific item), marked with the appropriate bid item number, should be provided fully describing the claimed "or equal" product. Suitability and valuation of "equals" rest in the sole discretion of the District. Request for substitution received after the timeframe stated for Requests for Information (RFI's) deadline (noted on the Calendar of Events) will not be considered. If the substituted item is acceptable, the District will approve it in an Addendum issued to all bidders of record. It is understood and agreed to by the bidder that the District reserves the right to reject any such proposed substitution. If the material, process, service, or equipment offered by the bidder is not, in the sole opinion of the District, then the bidder expressly understands and agrees that bidder shall furnish the material, process, service, or equipment specified by the District.

8. Will any product be allowed to direct ship to site?
 - a. No. Per the Bid Documents, Page 3, Section 3: Bid Pricing. **Bid prices are to include shipping**, F.O.B. Irvine Unified School District, drawings of layouts, assembly, inside delivery, and any required installation.

9. Will bid opening be done in person or Zoom?
 - a. In Person.

10. I would love to add some additional furniture manufacturers to the following bid Bid No. 2021-22-3FA. Is that possible?
 - a. The District is not adding any manufacturers at this time.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/23/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER TPG Insurance Services 10373 Trademark Street Suite F & G Rancho Cucamonga, CA 91730 License #: 0H31766	CONTACT NAME: Sheena Jenkins	FAX (A/C. No.): (888)229-6632	
	PHONE (A/C. No. Ext): (909)466-7876	E-MAIL ADDRESS: Sjenkins@mytpg.com	
INSURED Office and Ergonomic Solutions, Inc. DBA OES Office Furniture 8480 Utica Ave Rancho Cucamonga, CA 91730-3808	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A:	Sentinel Insurance Company	11000
	INSURER B:	Hartford Accident and Indemnity Company	22357
	INSURER C:	Hartford Casualty Company	29424
	INSURER D:		
	INSURER E:		

COVERAGES

CERTIFICATE NUMBER: 00002614-71481

REVISION NUMBER: 158

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			72SBABC9617	11/23/2021	11/23/2022	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			72UECCB5203	11/23/2021	11/23/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ DED - Comp/Coll \$ \$1000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			72SBABC9617	11/23/2021	11/23/2022	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			72WECAB9X1T	11/23/2021	11/23/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Building			72SBABC9617	11/23/2021	11/23/2022	Limit 1,379,100
A	Business Pers. Prop.			72SBABC9617	11/23/2021	11/23/2022	Limit 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Workers Comp: Officer(s):
Preston Evans
Kristy Evans

CERTIFICATE HOLDER

CANCELLATION

Evidence of Insurance	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Sheena Jenkins</i> (SMJ)

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17 This **Spectrum Policy** consists of the Declarations, Coverage Forms, Common Policy Conditions and any
96 other Forms and Endorsements issued to be a part of the Policy. This insurance is provided by the stock
BC insurance company of The Hartford Insurance Group shown below.

SBA

INSURER: SENTINEL INSURANCE COMPANY, LIMITED
ONE HARTFORD PLAZA, HARTFORD, CT 06155
COMPANY CODE: A

Policy Number: 72 SBA BC9617 SC



SPECTRUM POLICY DECLARATIONS

Named Insured and Mailing Address: OFFICE AND ERGONOMIC
(No., Street, Town, State, Zip Code) SOLUTIONS, INC
8480 UTICA AVE
RANCHO CUCAMONGA CA 91730

Policy Period: From 11/23/21 To 11/23/22 1 YEAR
12:01 a.m., Standard time at your mailing address shown above. **Exception:** 12 noon in New Hampshire.

Name of Agent/Broker: TPG INSURANCE SERVICES
Code: 181242

Previous Policy Number: 72 SBA BC9617

Named Insured is: CORPORATION

Audit Period: NON-AUDITABLE

Type of Property Coverage: SPECIAL

Insurance Provided: In return for the payment of the premium and subject to all of the terms of this policy, we agree with you to provide insurance as stated in this policy.

TOTAL ANNUAL PREMIUM IS: \$11,416
IN RECOGNITION OF THE MULTIPLE COVERAGES INSURED WITH THE HARTFORD, YOUR
POLICY PREMIUM INCLUDES AN ACCOUNT CREDIT.

Countersigned by *Suean L. Castaneda*
Authorized Representative

09/07/21
Date

SPECTRUM POLICY DECLARATIONS (Continued)

POLICY NUMBER: 72 SBA BC9617

Location(s), Building(s), Business of Named Insured and Schedule of Coverages for Premises as designated by Number below.

Location: 001 **Building:** 001

8480 UTICA AVE
RANCHO CUCAMONGA CA 91730

Description of Business:
Furniture Store - Office

Deductible: \$ 2,500 PER OCCURRENCE

BUILDING AND BUSINESS PERSONAL PROPERTY LIMITS OF INSURANCE

BUILDING

REPLACEMENT COST \$ 1,379,100

BUSINESS PERSONAL PROPERTY

REPLACEMENT COST \$ 522,500

PERSONAL PROPERTY OF OTHERS

REPLACEMENT COST NO COVERAGE

**MONEY AND SECURITIES
INCREASED LIMITS**

INSIDE THE PREMISES \$ 40,000
OUTSIDE THE PREMISES \$ 20,000

MORTGAGE HOLDER: APPLIES
MORTGAGE HOLDER: APPLIES
LOSS PAYEE: APPLIES

SPECTRUM POLICY DECLARATIONS (Continued)

POLICY NUMBER: 72 SBA BC9617

PROPERTY OPTIONAL COVERAGES APPLICABLE TO ALL LOCATIONS LIMITS OF INSURANCE

**BUSINESS INCOME AND EXTRA EXPENSE
COVERAGE** 12 MONTHS ACTUAL LOSS SUSTAINED
**COVERAGE INCLUDES THE FOLLOWING
COVERAGE EXTENSIONS:**

ACTION OF CIVIL AUTHORITY: 30 DAYS
EXTENDED BUSINESS INCOME: 30 CONSECUTIVE DAYS

**EQUIPMENT BREAKDOWN COVERAGE
COVERAGE FOR DIRECT PHYSICAL LOSS
DUE TO:
MECHANICAL BREAKDOWN,
ARTIFICIALLY GENERATED CURRENT
AND STEAM EXPLOSION**

**THIS ADDITIONAL COVERAGE INCLUDES
THE FOLLOWING EXTENSIONS**

HAZARDOUS SUBSTANCES \$ 50,000
EXPEDITING EXPENSES \$ 50,000

**MECHANICAL BREAKDOWN COVERAGE ONLY
APPLIES WHEN BUILDING OR BUSINESS
PERSONAL PROPERTY IS SELECTED ON
THE POLICY**

IDENTITY RECOVERY COVERAGE \$ 15,000
FORM SS 41 12

EMPLOYEE DISHONESTY COVERAGE - \$ 100,000
EXCLUDES ERISA
FORM: SS 42 01
DEDUCTIBLE: \$ 500

WELFARE AND PENSION PLAN ERISA \$ 30,000
COVERAGE
FORM: SS 42 02

SPECTRUM POLICY DECLARATIONS (Continued)

POLICY NUMBER: 72 SBA BC9617

BUSINESS LIABILITY	LIMITS OF INSURANCE
LIABILITY AND MEDICAL EXPENSES	\$2,000,000
MEDICAL EXPENSES - ANY ONE PERSON	\$ 10,000
PERSONAL AND ADVERTISING INJURY	\$2,000,000
DAMAGES TO PREMISES RENTED TO YOU ANY ONE PREMISES	\$1,000,000
AGGREGATE LIMITS	
PRODUCTS-COMPLETED OPERATIONS	\$4,000,000
GENERAL AGGREGATE	\$4,000,000

**BUSINESS LIABILITY OPTIONAL
COVERAGES**

**UMBRELLA LIABILITY - SEE
SCHEDULE ATTACHED**

**CYBERFLEX COVERAGE
FORM SS 40 26**

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
 See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Office & Ergonomic Solutions, Inc

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Other (see instructions) ▶ _____

C Corporation

S Corporation

Partnership

Trust/estate

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
8480 Utica Ave

6 City, state, and ZIP code
Rancho Cucamonga CA 91739

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
-			-						
or									
Employer identification number									
5	6								
-									

Part II Certification

- Under penalties of perjury, I certify that:
- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
 - I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
 - I am a U.S. citizen or other U.S. person (defined below); and
 - The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ Date ▶ 1/2/19

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.