

Addendum No. 1

RFP No. 20/21-01NS, Fresh Pizza & Delivery

March 25, 2020

Addendum No. 1 forms a part of the contract and modifies the original RFP documents. It is intended that all work affected by the following modifications shall conform to related provisions, general conditions and special provisions of the contract, of the original RFP documents. **Modify the following items wherever appearing in any portion of the RFP documents. Acknowledge receipt of Addendum No. 1 in the space provided on this form as well as on the Proposal Form. Failure to do so may subject bidder to disqualification.**

Changes to RFP Documents

- 1.1 Due to COVID-19 and the public health crisis it is causing, the District has decided to postpone the proposal and required samples deadline from April 2, 2020 at 11:00 am to **Wednesday, June 10, 2020 at 11:00 am.**

Response to Vendors' Questions

- 1.2 Question: "Who is the current vendor?"

Answer: Papa John's Pizza.

- 1.3 Question: "Is Irvine currently using a 16" 8 and 10 cut pizza?"

Answer: Yes.

- 1.4 Question: "What is the current price offered by the vendor at this time?"

Answer: \$7.53.

- 1.5 Question: "How many days do the schools receive service? And do you have a schedule of service to share?"

Answer: Our schools receive daily service and because the volume varies depending on the needs, we have no set schedule.

- 1.6 Question: "Sample day on page 2 says "must be submitted with proposal on the due date and time in a food transport box (hot box)**" You mean a delivery bag, correct? Did you want the bags left on site?"

Answer: Yes, a delivery bag is acceptable and yes, it will need to remain with the District during the evaluation process. Bidder can pick up the food transport box/bag two (2) hours after RFP submittal deadline.

1.7 Question: “Does the non-collusion need to be notarized?”

Answer: No.

1.8 Question: “For the Criminal background check- we typically get this waived by districts as we have minimum contact with students. Is this an option?”

Answer: The District is not willing to waive the Criminal Records Check.

1.9 Question: “What is the current price and product being used?”

Answer: See Answers above, nos. 1.1 and 1.3.

1.10 Question: “Are you interested in a non-whole grain product? CA requirements changed last year.”

Answer: No, the District is not interested in a non-whole grain product.

1.11 Question: “What is B2B transaction requirements exactly? What kind of program/technology is needed?”

Answer: The requirements are that a CSV file can be read from an SFTP site and import the relevant data from the order into the vendor’s ordering system. The FTP site can be hosted by vendor which is preferred or TITAN.

1.12 Question: “I see that Elementary schools are delivered twice a month. Will you consider customizing delivery days so that we don’t have to deliver to all 28 schools in one day?”

Answer: Deliveries will need to be made to 15 secondary sites daily and in addition to 4-5 elementary sites daily.

1.13 Question: “Confirming page 27-32 is a sample of the formulation document and we need to attach our own.”

Answer: Yes, pages 27-32 are samples and bidder is required to submit their own product formulation statements.

1.14 Question: “Are the annual estimates of pizzas required based historical data or strictly on projections?”

Answer: The estimates are based on historical data.

1.15 Question: “Are there any projections or historical data on how many pizzas are anticipated on a daily basis?”

Answer: The estimated daily use is as follows:

10 cut 16" cheese	128
10 cut 16" pepperoni	91
10 cut 16" veggie	8
8 cut 16" cheese	112
8 cut 16" pepperoni	145
8 cut 16" veggie	26

Please be advised these are daily averages and on some heavy order days the 10 cut cheese pizza could exceed 175 a day and the 10 cut pepperoni could exceed 130.

1.16 Question: “The RFP requires a 30 minute delivery window prior to the beginning of meal service. Are these meal service times staggered or do they all occur at the same time of day for each school site?”

Answer: Some meals are staggered and some are at the same time. Typically multiple drivers are needed.

ALL OTHER PROVISIONS of the original RFP documents shall remain unchanged.

SIGN AND RETURN THIS ADDENDUM NO. 1 WITH YOUR PROPOSAL.

RFP Due Date: June 10, 2020 at 11:00 am.

Company Name

Print Name and Title

Signature

Date