

ADDENDUM NO. 1

Bid No. 2021/22 – 3FA

Furniture & Equipment

Date Issued: May 24, 2022

This addendum forms a part of the contract and modifies the original bid documents. It is intended that all work affected by the following modifications shall conform to related provisions and general conditions of the contract, of the original bid documents. Modify the following items wherever appearing in any portion of the bid documents. Acknowledge receipt of Addendum No. 1 in the space provided on this form. Failure to do so may subject bidder to disqualification.

The District has a standard agreement (listed as SAMPLE Independent Contractor Agreement in the bid documents) used for this bid. Should the awarded manufacturer wish to make changes to the agreement, any requests must be made and approved by the District prior to the Board Award of the bid.

The following revisions and/or additions are hereby made:

Response to Request for Information (RFI) is included in this Addendum.

ALL OTHER PROVISIONS of the Bid Documents shall remain unchanged. This Addendum is hereby made a part of the Bid Documents to the same extent as those provisions contained in the original documents and all itemized listings thereof.

NOTE: The failure or omission of any bidder to receive or examine any bid documents, forms, instrument, addendum, specifications, plans or other documents shall by no means relieve any bidder from any obligation with respect to his/her bid or to the contract.

PLEASE SIGN AND RETURN ONE COPY OF THIS ADDENDUM WITH YOUR BID FORM.

Company Name

Signature

Print Name

Title

Request for Information

1. Please confirm all installation is done during normal business hours and non-prevailing wage.
 - a. Deliveries typically occur starting at 7am Monday through Friday. There are times, when school is in session, that deliveries must occur after hours or on weekends.
2. Will the District allow for any installation to be quoted separate from product to ensure the District is paying the lowest total delivered cost?
 - a. No. Per the Bid Documents, Page 3, Section 3: Bid Pricing. **Bid prices are to include shipping**, F.O.B. Irvine Unified School District, drawings of layouts, assembly, inside delivery, and any required installation.
3. We understand there are no volume commitments going forward, however, can you provide historical annual volume?
 - a. Unfortunately, we cannot. Each fiscal year and each manufacturer vary.
4. Will you allow for alternate manufacturers? For example, in place of ECR for Kids, we'd like to bid Childcraft. Additionally, for Mytcoat, we'd like to bid UltraSite.
 - a. Per the Bid Documents, Page 11, Section 22: 22. Substitutions (if applicable). All items bid must conform to the terms and conditions set forth in these bid documents. The District reserves the right to reject all bids that do not conform to the bid. **Should the bidder wish to request any substitution, the bidder shall submit a written request to the District within the timeframe stated for Requests for Information (RFI's) deadline (noted on the Calendar of Events)**. At a minimum, descriptive technical literature (manufacturer's specifications and a picture of the specific item), marked with the appropriate bid item number, should be provided fully describing the claimed "or equal" product. Suitability and valuation of "equals" rest in the sole discretion of the District. Request for substitution received after the timeframe stated for Requests for Information (RFI's) deadline (noted on the Calendar of Events) will not be considered. If the substituted item is acceptable, the District will approve it in an Addendum issued to all bidders of record. It is understood and agreed to by the bidder that the District reserves the right to reject any such proposed substitution. If the material, process, service, or equipment offered by the bidder is not, in the sole opinion of the District, then the bidder expressly understands and agrees that bidder shall furnish the material, process, service, or equipment specified by the District.
5. Are we able to add manufacturers than what is listed on the bid documents?
 - a. The District is not adding any manufacturers at this time.

6. On page 15, Section 15 states, “bidders can be either a manufacturer or authorized reseller...” Is there anywhere in the bid that says a manufacturer can’t bid the contract direct and list the authorized local dealers to services, sell and warranty the product?
 - a. Per the Bid Documents, Page 13, Section 31: 31. No Assignment. The successful bidder shall not assign, transfer, or convey the contract which may be awarded, or any right accruing there-under, title or interest therein, funds to be received hereunder, or any power to execute the same.

7. Can we provide alternates to the listed manufacturers?
 - a. Per the Bid Documents, Page 11, Section 22: 22. Substitutions (if applicable). All items bid must conform to the terms and conditions set forth in these bid documents. The District reserves the right to reject all bids that do not conform to the bid. **Should the bidder wish to request any substitution, the bidder shall submit a written request to the District within the timeframe stated for Requests for Information (RFI's) deadline (noted on the Calendar of Events)**. At a minimum, descriptive technical literature (manufacturer’s specifications and a picture of the specific item), marked with the appropriate bid item number, should be provided fully describing the claimed “or equal” product. Suitability and valuation of “equals” rest in the sole discretion of the District. Request for substitution received after the timeframe stated for Requests for Information (RFI's) deadline (noted on the Calendar of Events) will not be considered. If the substituted item is acceptable, the District will approve it in an Addendum issued to all bidders of record. It is understood and agreed to by the bidder that the District reserves the right to reject any such proposed substitution. If the material, process, service, or equipment offered by the bidder is not, in the sole opinion of the District, then the bidder expressly understands and agrees that bidder shall furnish the material, process, service, or equipment specified by the District.

8. Will any product be allowed to direct ship to site?
 - a. No. Per the Bid Documents, Page 3, Section 3: Bid Pricing. **Bid prices are to include shipping**, F.O.B. Irvine Unified School District, drawings of layouts, assembly, inside delivery, and any required installation.

9. Will bid opening be done in person or Zoom?
 - a. In Person.

10. I would love to add some additional furniture manufacturers to the following bid Bid No. 2021-22-3FA. Is that possible?
 - a. The District is not adding any manufacturers at this time.