

TEACHER- EDUCATION SPECIALIST

DEFINITION:

Under general supervision, serves as a member of the Individual Education Program Planning Team and participates in decisions regarding placement of students with exceptional needs.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following: Other duties may be assigned.

- Appraises academic, behavioral, and perceptual functioning of an individual student.
- Implements and monitors students' Individual Education Plans.
- Provides a basic core curriculum program for special education students consistent with state and federal education code requirements.
- Recommends to support staff, classroom teacher, parents and district personnel appropriate diagnostic/instructional services for individuals with exceptional needs.
- Provides consultative, resource, and supervisory services in program and curriculum planning, research, and program evaluation for special projects involving students with exceptional needs within the school and at the district level.
- Plans with teachers and other staff members implementation of instructional strategies to meet the needs of an individual with exceptional needs.
- Coordinates and supervises work experience and on-campus job-training programs involving special education students.
- Works cooperatively with classroom teachers who have special education students in general education classes, interpreting the abilities and disabilities of these students to the entire staff, and assisting the student's core curriculum instructional needs. Assists in referral of an individual with exceptional needs to available community agencies when their needs cannot be met by the services provided by the district.
- Consults with parents (or guardians) and members of related disciplines, including outside agencies regarding the needs of an individual with exceptional needs.
- Confers frequently with parents and professional staff members regarding the educational, social, and personal concerns of such students.
- Assists other professional staff members in resolving the unique psychological and/or disciplinary concerns of such students.
- Keeps attendance records, computerized IEP records and all other records pertinent to the special education program for the state reports and program accountability.
- Develops specialized inservice programs for school and community personnel.
- Develops parent education programs and individual or group counseling to assist parents in the prevention, understanding, and remediation of exceptional needs when appropriate.
- Participates in professional growth activities
- Participates in district-wide meetings for maintenance of standards and evaluation of special education services.

QUALIFICATIONS

KNOWLEDGE OF:

Legal requirements, principles, theories, methods, techniques, and strategies pertaining to teaching, instruction, and assessment of students with special needs; academic, social, and behavioral characteristics of students with special needs; educational curriculum and instructional goals and objectives, and educational trends and research findings pertaining to comprehensive content-area programming; motivational, behavior management and behavior shaping strategies, techniques and methods, and conflict resolution procedures; socio-economic and cultural backgrounds of the school population.

ABILITY TO:

Plan, organize, develop, and conduct a comprehensive teaching and instructional program for students; provide appropriate and effective learning experiences for students from a wide range of socio-economic levels and cultural backgrounds; effectively assess the instructional and educational needs of students, and design, develop, and implement sound instructional and educational programs; provide a motivating and stimulating learning environment; perform research and development activities pertaining to curriculum and instructional programs and innovative and creative pilot projects designed to enhance student educational opportunities and experiences; comply with the District's core values, continuous improvement efforts and strategic initiatives.

CREDENTIAL:

Valid California Credential authorizing service in grade levels and areas assigned as an education specialist.

TRAINING AND EXPERIENCE:

A combination of student teaching, internship, or teaching experience.

EDUCATION:

Bachelor's degree or higher including all courses to meet credential requirements.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; talk or hear; and taste or smell. The employee is occasionally required to sit and stoop, kneel, crouch, or crawl.

The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee

encounters while performing the essential functions of this job in a typical classroom setting. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate.

Modified 8/2018