



## Request for Information No. II

### RFP No. 15/16-0001IT, Media Repository Solution Project

July 2, 2015

#### Response to Vendors' Questions

- 2.1 Question: Does the district intend to migrate existing content from Vimeo/GAFE/O365 into the new platform? If so, approximately how many assets and size?

Answer: The District has 75 videos that would need to be transferred from Vimeo to the new media repository. The actual size is unavailable at this time.

- 2.2 Question: Could you provide a general overview regarding your current and future use case scenarios for video and live broadcasting at the district as it relates to teaching/learning and/or parent/community?

Answer: The District plans on having a video repository where teachers and administrators can upload files. The District would like the files to be embedded on our websites and to have control of who sees what. Ideally, videos would be private, public, or password protected. Eventually the District would like students to be able to upload video assignments. Many schools are interested in live broadcasting events, such as, elections, graduations, or weekly news shows.

- 2.3 Question: For the initial roll-out will you provide access for teachers and student to create video assets?

Answer: During the initial roll out, teachers and district personnel will be able to create media assets. Eventually, the District would like to allow students to create media assets.

- 2.4 Question: How many participants do you anticipate for the system admin. Technical training?

Answer: The District will have 3-4 participants at the district office and one (1) for each of the schools, there are currently 35 schools. District office staff would need training and then can train the school site administrators.

- 2.5 Question: Will end users want/need training (e.g. Teachers, Staff)?

Answer: The trained District staff will provide training to teachers and staff.



2.6 Question: For teacher training is your preferred method of training train-the-trainer? If so, how many anticipated trainers will be trained by the provider?

Answer: Yes; the District anticipates that 3-10 staff members will need to be trained by the provider.

2.7 Question: Do you prefer onsite or remote webinar training for the teachers?

Answer: The District is open to either option, however, we would like prices on both scenarios. The final decision will be made between the District and successful provider.

2.8 Question: Do you current record or broadcast live events? If so, what type of events?

Answer: Yes, the District currently has a few sites streaming via YouTube and record professional development events. The live streaming events include graduations and student broadcasts. Additional schools have expressed interest in live broadcasting events such as elections, graduations, or weekly news shows.

2.9 Question: The Criminal Records Check Certification form requires that contractors having contact with students submit fingerprints to the Department of Justice. As a remote hosted software as a service provider none of our employees will have any contact with IUSD students. Therefore, if notified of an award, will we be required to sign this certification and submit anyone's fingerprints to the Department of Justice?

Answer: The nature of the hosted videos with the provider may include sensitive and/or confidential information about IUSD students. For this reason, if the successful provider does not fingerprint staff who will have access to data, then provider must provide alternative documentation to demonstrate equivalent security and protection measures.