

Request for Information No. I
Bid No. 19/20-01 IT Technology Equipment and Peripherals
November 6, 2019

Response to Bidders' Questions

1.1 Question: We are interested in submitting a bid for the above listed and we were wondering what your hours are for Thanksgiving week. We want to make sure we take into consideration the holiday and any closure days prior to mailing out our bid documents.

Answer: The Irvine Unified School District Office is open and can accept deliveries 8:00am - 5:00pm Monday through Friday. While Bid No. 19/20-01 IT is open the District office will be closed on Monday, November 11, Wednesday, November 27, Thursday, November 28, and Friday, November 29, 2019. The bid submission deadline has been scheduled on 2:00pm on Tuesday, December *3, 2019 in an effort to allow deliveries after the closures.

1.2 Question: We carry over 4000 brands in the categories mentioned in the bid. Do you expect a manufacturer letter for each brand?

Answer: Section 12 of the General Conditions of pages 55-56 states: "Bidders must be either manufacturers or factory authorized resellers/distributors for brands they are bidding and must be able to show proof of information." The District's goal is to purchase brand name computer and network hardware from manufacturer authorized resellers. We ask that you provide the manufacturer letter for all items on the Short List Bid Items (lines 1-22) in your bid response. For the other brands you sell or provide services for, we do not require this as part of your bid submission, but we ask that you are able to provide this proof upon request. An Addendum will be issued reflecting this clarification.

*revised 11/18/2019