



Request for Proposals 14/15- 0001 IT: College and Career Readiness

Response to RFIs/Questions

Updated January 30, 2015

Q1. Has IUSD's listed its priorities in order of importance? If not, is IUSD willing to disclose priorities deemed the most critical?

A. Priorities are not specifically designated by their order. However the categories at the beginning, College, Career, and Academic planning, are considered the most critical.

Q2. It is stated that IUSD has been utilizing Naviance's program for grades 7-12, districtwide for the past three years. Further, IUSD's priorities list on page 5 includes Academic Planning: Tool that matches the needs of students in grade 7-12 that helps with college and career readiness. Should RFP responses tailor to only grades 7-12, or would IUSD be open to learning about comprehensive K-12 college and career readiness tools?

A. IUSD is open to learning about comprehensive K-12 college and career readiness tools. However, the focus will be on 7-12 opportunities.

Q3. Are manual signatures required for all five hardcopies of the response (one master, four additional), or can the four additional hardcopies be photocopied from the master?

A. The master bound hardcopy proposal must have a wet signature. The four additional bound hardcopy proposals may be photocopied from the master.

Q4. It's stated that providers not meeting the minimum requirements outlined in the RFP may be disqualified. Are there any requirements that guarantee disqualification if not met?

A. Vendors/Providers are required to meet the minimum qualifications of the RFP.

Q5. On page 9, IUSD states that a Criminal Records Check Certification by Contractor form (found on page 42) must be submitted by the selected provider within ten days of the Notice of Intent to Award. We do not anticipate any associates to have direct contact with students. Please clarify as to whether the selected vendor, in the event of a contract award, will be required to complete and submit the Criminal Records Check Certification by Contractor form.



A. Yes, the selected vendor will be required to complete and submit the Criminal Records Check Certification by Contractor form in the event of a contract award.

Q6. Are you able to share details regarding the members of the proposal evaluation committee?

A. The evaluation committee will be composed of counselors, teachers, administrators, parents and IT staff. Students will be utilized if schedules allow.

Q7. Which organization or agencies are represented?

A. IUSD is the organization that will be represented during the selection process

Q8. What are the job titles of the members?

A. Job titles included in the selection committee include: Counselor, Teachers, Principal, Assistant Principal, Director of Secondary Education, Director of Instructional Technology, Parent, Data Technician

Q9. What is the anticipated annual budget for IUSD's College and Career Readiness Program?

A. The anticipated annual budget is \$30,000 – \$50,000.

Q10. What funding sources (state or federal) is IUSD planning to utilize for services outlined in the RFP?

A. The funding source for these services will come from the District's General Fund utilizing general State funding.

Q11. What is implementation timeline for this project?

A. IUSD's implementation timeline would include initial training with counselors and staff in the spring of 2015 with full use beginning in the 2015-16 school year.

Q12. By when does the College and Career Readiness Program need to be in place and available to IUSD staff and students?

A. To allow full application going into the 2015-16 school year, the College and Career Readiness program should be ready for use by student and staff by August 2015.