

IRVINE UNIFIED SCHOOL DISTRICT
Special Education Department

Community Advisory Committee (CAC) Meeting
3:30-5:30 April 19, 2017
IUSD Learning Center
3387 Barranca, Irvine CA

AGENDA
April 19, 2017

Call to Order: (Chair) Meeting started: 3:33

Welcome to Guests

- Board Member(s): none

- Program Specialists and District Staff-
 - Erica Hawkes, Director of Operations Preschool/Elementary,
 - Allison Robbins, Director of Operations Secondary/Adult Transition
 - Jan Benner
 - Tracy Meghan Sparling, Lead Speech Pathologist

Attendance: Introductions/Roll Call (Chair)

Attendance: Introductions/Roll Call (Chair)

- New Members- welcome and please fill out a membership application.
- Voting Members Present-7 parents filled out the parent membership forms and four recognized members in attendance.

Reading of last Minutes (Secretary)

Approval of the Agenda and Minutes of last meeting

Moved by: Anita McElvane

Second by: Stacy Kredel

Public Comments

The CAC invites members of the public to present information to the Committee and District about topics of interest or concern to individuals. Please fill out a card with your name with your questions and concerns. We will address these during our open forum. At any time during the meeting, you may hand these cards to any of the district personnel or Committee members. When you are called upon, we request to keep a time limit of 3-minutes per presentation, so that we are able to address as many members as possible. Any questions that are specific to a child or situation, or any cards that are not attended to during this business meeting will be addressed at the next meeting or forwarded to the appropriate sub-committee to support you. Thank you.

1- IPSF Summer programs. Cheyl Braun. Have worked in IPSF 20 Years, and has had two boys attend IUSD from K-12. IPSF is not part of the school district. IUSD and IPSF are two separate entities. Teachers are familiar with best practices, as some work for IUSD. Similar to community programs, they are a private non-profit. They do not work with 504 and IEPs, as they are not funded by IUSD, but they do want to work with the families whom want to attend. In the

past they have many with disabilities, please make sure that you notify the program. No one on one aides provided, but if you want to hire one that is okay. You just need to fill out a form to notify whom is on campus. There are lots of programs that support developing skills. There is an aide that roams, they can help, but there is not for sitting next to a child.

Parent Question: Do the city work with IPSF?- they do not work. They only provide support for their own classes.

Reports of Officers

Chairwoman Report- Danielle

- Business Meetings will be held four times yearly. We will bring back the monthly discussion/lecture series next year. Motion: Jennifer Martinez Second: Morie McElvane
- We will be voting in new board

All positions have a “write in” option. Review of positions available and person(s) running for the position

The Chairperson shall:

- a) preside at all meetings of the Community Advisory Committee
- b) prepare agendas for said meetings with Administrative Council Representatives
- c) appoint committees as agreed upon by the membership
- d) act as liaison with the Administration
- e) be responsible for implementation of Community Advisory Committee decisions
- f) assume other responsibilities as directed by the Community Advisory Committee
- g) be an ex-officio member of all appointed committees
- h) act as liaison to the school district

Running for this position is Danielle Wiltchik- approved by vote

The Vice-Chairperson shall:

- a) conduct meetings in the absence of the chairperson
- b) be responsible for execution of the bylaws
- c) assume other duties as directed by the chairperson
- d) be an ex-officio member of all appointed committees
- e) act as liaison to the school district

Open seat.

The Secretary shall:

- a) maintain membership and attendance records
- b) seek committee approval prior to public distribution
- c) keep minutes and distribute to committee
- d) attend to correspondence
- e) act as treasurer as the need arises
- f) assume other responsibilities as directed by the chairperson

Open seat.

Sub-Committee Chairs are **all open seat**

- a) PTA Liaison – Jennifer Cao and Jamie Brant
- b) Legislation
- c) Parent Network / Mentor Program
- d) Community Network / Fundraising

Secretary Report- Danielle

- Review of Networking binders-and community upcoming events.

Erica secondary programming: getting ready for transitioning to new school and/or new site. HS had open house for incoming 9th graders and Adult transition program. Adult programming does provide opportunities for parent trainings. Personal question

Erica- elementary/preschool. Open houses are happening different days and times. Each school chooses their own days. Transition meeting- ECLC started and will continue to end of school year. Transitions for 6th graders to middle. ESY is June 14-July 13. No school July 3 or 4. 20 days total.

Reports from District –

Executive Director Report – Melanie Hertig not in attendance.

Committee Reports

Open Floor:

If a community member would like to make an announcement of upcoming events, programs, or services please contact Danielle to be added to the agenda

Discussion/Action Items (Chair)

Michelle: question about Canyon View to Eastwood autism program is moving. Bell schedule is not posted for next year. Erica will contact Yetzer needs to update website. Parents concern that they were not part of the decision. Site is updated to the ED Specs for all needs. Kitchen is no longer available for life skills and parents are concern how this part of the program will continue. Children will not be moved back to Canyon View. TK program at Canyon View will remain. Worried about the Buddy Program, and how that will change. Erica stated is that the new school provide the opportunity to create an inclusive environment.

SELP- June 13th budget

NEXT MEETING:

Set dates for -CAC family BBQ, CAC Family night out at a sensory sensitive movie, beach day and Appreciation tea.

Set up Speakers on following topics chosen by families for the monthly Education Series:

- social emotional development- strategies and red flags and how to support especially transition into upper grades and adolescents.
- How to start on a positive note- how and when collaborate with school.
- What works best to transition into the school year.
- Panel with parent info on transitions- self to gen, or grade by grade, how to help child at home-
- State testing- op out, accommodations. General info. SAT and ACT
- Homework strategies- what is appropriate to ask for, and how to help- specialist input- information how to speak Common Core with your children.
- Common Core-
- Sports access-

- Items tabled:

Adjourn Time: 4:28 pm
Motion: Jennifer Martinez

Seconded: Maury