# Irvine Unified School District

## FOREMAN II PAINT

**DEFINITION**

Under general direction of the Supervisor, Building Maintenance Services, provides a variety of skilled and semi-skilled work related to the maintenance and repair of interior and exterior building surfaces involving paint and wall coverings. Assists in inspection of new construction and performs such other functions related to the paint and wall covering trade.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned.

- Assists in planning, estimating and scheduling work to be done.
- Inspects and insures quality control of completed work.
- Assists the Construction Inspectors in the inspection of new schools under construction and other contracted work; checks drawings, plans and specifications.
- Works with maintenance crews and conducts training programs for improved performance.
- Supervises and evaluates the work of others in the paint and wall covering department.
- Prepares and submits reports.
- Arranges work schedules for emergency, routine and periodic maintenance.
- Schedules preventive maintenance of interior and exterior surfaces.
- Assists in interviewing and selecting maintenance personnel.
- Assists in the development of the departmental budget.
- May personally perform a variety of skilled maintenance work as required.
- Estimates materials and equipment needed for projects and assigns tasks.
- Responsible for signage and asphalt striping district-wide.
- Knowledge and application of current painting technologies and design.

**QUALIFICATIONS GUIDE**

**Knowledge of:**

- Methods, materials and equipment used in one or more of the building trades, to include specialized knowledge of paint and wall covering.
- Work vocabulary and craft skills.
- Safety procedures and practices relating to the building trades.
- Current technology, software applications, office methods and practices, correct English usage, spelling, grammar and punctuation.
- Principle of training and supervision.

**Ability to:**

- Plan, layout and supervise the work of a crew of journey level workers in the painting trade.
- Estimate costs of labor and materials for a work project from blueprints, sketches or diagrams.
- Determine priorities and make long range schedules for completion.
- Read and interpret blueprints.
- Prepare reports.
- Understand, carry out and give oral and written instruction.
- Maintain cooperative working relationships with those contacted in the course of work.

**Training and experience:**

Equivalent to completion of the twelfth grade; five years of responsible experience in building at the journey level, including some experience in positions having supervisory responsibility, or any combination of training and experience that could likely provide the desired knowledge

and abilities.

**Licenses:**

Such as may be required to perform trade-specific functions. Valid California vehicle operators license.

**Physical:**

Good physical condition as determined by pre-and post-employment inquiries and health reports.

**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms. The employee frequently is required to walk; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear.

The employee must regularly lift and/or move up to 50 pounds and occasionally lift and/or move more than 100 pounds with assistance as needed. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

**WORK ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions and is regularly exposed to fumes or airborne particles. The employee is frequently exposed to toxic or caustic chemicals. The employee occasionally works near moving mechanical parts and is occasionally exposed to risk of electrical shock.

The noise level in the work environment is usually loud.

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