



# Irvine Unified School District

## NUTRITION SERVICE ASSISTANT II MIDDLE & HIGH SCHOOL

### DEFINITION

Under general supervision, to assist in the preparation and/or serving of a variety of food in quantity, and to perform related work as required.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned.

- Assists and participates in the operation of the speedline including preparation and serving various food items.
- Assists in requisitioning, receiving and storing of foods and supplies. Estimates quantities of food and supplies required.
- Assists in taking of inventory and completing Daily Worksheet.
- Assists in maintaining proper care of equipment and sanitation of the kitchen.
- Washes dishes and kitchen equipment.
- Serves in operation of assorted equipment - grill and fryer.
- Assumes duties of Assistant III in her absence.

### QUALIFICATIONS GUIDE

#### Knowledge of:

- Methods and materials used in the preparation of food.
- Standard safety practices and procedures related to the preparation and transporting of food.
- Standard kitchen equipment, utensils and measurements.
- Hold and maintain current ServSafe certificate or equivalent (California Retail Food Code).

#### Ability to:

- Estimate quantities needed and to order correct amounts for economical food service.
- Communicate with customers.
- Count, add, subtract and make change quickly and accurately.
- Work efficiently during rush conditions.
- Oversee the operation of the department during the absence of Assistant III.
- Understand and carry out oral and written instructions.
- Maintain cooperative relationships with those contacted in the course of work.

#### Training and Experience:

One year of experience in the preparation and serving of food, dealing with the public, or any combination of training and experience that could likely provide the desired knowledge and abilities. Demonstrate dependability and cleanliness.

#### PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger,

handle, or feel objects, tools, or controls; talk or hear; and taste or smell. The employee frequently is required to reach with hands and arms. The employee is occasionally required to climb or balance and stoop, kneel, crouch, or crawl.

The employee must regularly lift and/or move up to 25 pounds and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

**WORK ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally exposed to extreme heat.

The noise level in the work environment is usually loud.

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This page was last modified 12/2011