



Irvine Unified School District

CUSTODIAN II

DAY CUSTODIAN

DEFINITION

Under general supervision performs a variety of custodial duties in support of classroom and administrative operations. responsibilities include, but may not be limited to, tasks required to maintain the cleanliness, good order, sanitary and secure condition of schools and/or administrative spaces. Incumbents must be capable of working reliably and independently to carry out assigned tasks and work schedules.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Sweeping, mopping, waxing, dusting.
- Washes (cleans windows, walls, floors, chalkboards and furnishings).
- Picks up paper and other debris, empties and cleans trash receptacles.
- Waters plants, cleans planter boxes, performs minor trimming and weeding.
- Rearranges and moves furnishings, transports and delivers educational supplies.
- Operates vacuums, floor machines, buffers and carpet cleaning equipment.

QUALIFICATIONS GUIDE

Ability to:

- Understand and carry out both written and oral instructions.
- Perform heavy physical labor, climb ladders and work in confined spaces.
- Maintain work schedules in the performance of cleaning tasks.
- Read or recognize cleaning chemical labels.
- Properly select, mix and apply cleaning agents appropriate to the task.
- Maintain cooperative working relationships and harmony within the workplace.

Training and Experience:

- Six months experience in custodial field and the ability to demonstrate knowledge of custodial procedures, equipment and cleaning products.

Licenses:

- None. (NOTE: Selected positions may require a valid California Drivers License.)

Physical Condition:

- Good physical condition is determined by pre and post employment examinations.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; and talk or hear. The employee frequently is

required to climb or balance and stoop, kneel, crouch, or crawl. The employee is occasionally required to sit and taste or smell.

The employee must regularly lift and/or move up to 25 pounds and frequently lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works near moving mechanical parts and in outside weather conditions and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration.

The noise level in the work environment is usually moderate.

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[Return to top](#)

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