

**Irvine Unified School District**  
Irvine, California

**Board of Education**  
**Minutes of Organizational/Regular Meeting**  
**December 11, 2012**

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**Call to Order**

The Regular Meeting of the Board of Education was called to order by President Parham at 6:17 p.m., in the District Administration Center, 5050 Barranca Parkway, Irvine, California.

**Roll Call**

**Members Present:**

Paul Bokota, Lauren Brooks, Gavin Huntley-Fenner, Mike Parham, Sharon Wallin

**Members Absent:**

None

**Oral Communication**

None

**Closed Session**

The Board adjourned to Closed Session at 6:19 p.m.

**Student Discipline Issues**

The Board discussed six (6) student discipline issues.

**Reconvene Regular Meeting**

President Parham reconvened the meeting at 6:35 p.m.

**Pledge of Allegiance**

The Pledge of Allegiance to the Flag of the United States of America was led by Member Brooks.

## **Roll Call**

### **Members Present:**

Paul Bokota, Lauren Brooks, Gavin Huntley-Fenner, Mike Parham, Sharon Wallin

### **Members Absent:**

None

### **Student Members Present:**

Tim Steen, Hannah Kim, Isabelle Doan Van, Chris Ponce de Leon

### **Student Members Absent:**

Jeff DeKlotz

### **Staff:**

Terry L. Walker, Superintendent of Schools  
John Fogarty, Assistant Superintendent, Business Services  
Eamonn O'Donovan, Assistant Superintendent, Human Resources  
Cassie Parham, Assistant Superintendent, Education Services  
Lee Brooks, Executive Assistant to the Superintendent

### **Other Staff:**

Mary Bevernick, Ian Hanigan, Joe Hoffman, Tim Jamison, Lloyd Linton, Susana Lopez,  
Brienne Meyer, Rena Thompson

### **Video Production:**

James Adling  
Brian Des Palmes

## **Closed Session Report**

President Parham reported on the discussion in Closed Session.

### **Student Discipline Issues**

On the motion of Member Wallin, seconded by Member Huntley-Fenner and carried 5-0, the Board approved the staff recommendation to expel Case No.05H-1213 through January 30, 2013.

On the motion of Member Bokota, seconded by Member Brooks and carried 5-0, the Board approved the staff recommendation to expel Case No. O8M-1213 through June 20, 2013, with suspension of the expulsion beginning the second semester of the 2012-13 school year.

On the motion of Member Bokota, seconded by Member Wallin and carried 5-0, the Board approved the staff recommendation to expel Case No. 09M-1213 through June 20, 2013, with suspension of the expulsion beginning the second semester of the 2012-13 school year.

On the motion of Member Huntley-Fenner, seconded by Member Wallin and carried 5-0, the Board approved the staff recommendation to expel Case No. 010H-1213 through June 20, 2013.

On the motion of Member Wallin, seconded by Member Bokota and carried 5-0, the Board approved the staff recommendation to expel Case No. 011H-1213 through June 20, 2013, with immediate suspension of the expulsion.

On the motion of Member Huntley-Fenner, seconded by Member Bokota and carried 5-0, the Board approved the staff recommendation to expel Case No. 07H-1213 through June 20, 2013, with immediate suspension of the expulsion.

### ***Administration of Oath of Office***

Superintendent Walker administered the Oath of Office to newly elected board members – Paul Bokota, Lauren Brooks and Mike Parham (incumbent).

### ***Board Organization - 2013***

#### **Election of Officers**

President Parham opened nominations for officers.

Member Parham nominated Member Huntley-Fenner to serve as Board President, seconded by Member Wallin. Member Huntley-Fenner was unanimously elected to serve as Board President.

Member Huntley-Fenner nominated Member Wallin to serve as Board Clerk, seconded by Member Brooks. Member Wallin was unanimously elected to serve as Board Clerk.

New President Huntley-Fenner assumed the Chair. He expressed appreciation to outgoing President Parham for his leadership and presented a gift on behalf of the Board.

#### **Board Responsibilities**

On the motion of Member Bokota, seconded by Member Parham and carried 5-0, the Board reorganized responsibilities and assignments:

Responsibility	2013
<p>Representative to the Nominating Committee of the County Committee on School District Organization  <i>Serves on the nominating committee to the county committee which determines boundaries for school districts</i>  <i>(Meets once a year - evening)</i></p>	<p>Parham  <i>Alternate:</i>  Bokota</p>
<p>Representative to the Governing Board of Coastline Regional Occupational Program (ROP)  <i>Serves as a member of the Coastline ROP Board under the Joint Powers Agreement between Coastline ROP and IUSD (2 yr min/4 yr max)</i>  <i>(Meets once a month - am)</i></p>	<p>Wallin (year 4)  <i>Alternate:</i>  Brooks</p>
<p>Coalition for Legislative Action (District) (2 members)  <i>Coordinates district-wide legislative activities including mailing to local legislators; sponsors annual Legislative Action Meeting</i>  <i>(Number of meetings varies depending on legislative agenda - am)</i></p>	<p>Brooks  Wallin  <i>(shared)</i></p>
<p>Irvine Child Care Project  <i>Serves as one of five directors under the Joint Powers Agreement between the City and IUSD regarding child care programs</i>  <i>(2 yr min/4 yr max)</i>  <i>(Meets once a month - am)</i></p>	<p>Brooks  <i>Alternate:</i>  Wallin</p>
<p>Special Education Community Advisory Committee  <i>Serves as liaison to the special ed community to promote Board awareness of special ed issues</i>  <i>(Meets six times a year - evening)</i></p>	<p>Parham  <i>Alternate:</i>  Brooks</p>
<p>P.T.A. Council Representative (2 members)  <i>Serves as liaison to the IUSD PTA Council (composed of PTA Presidents from each site) and updates Council on District issues</i>  <i>(Meets once a month - am)</i></p>	<p>Huntley-Fenner  Parham  <i>(shared)</i></p>
<p>G.A.T.E. Community Advisory Committee  <i>Serves as liaison to the GATE community to promote board awareness of gifted &amp; talented education issues</i>  <i>(Meets four times a year - evening)</i></p>	<p>Huntley-Fenner  <i>Alternate:</i>  Parham</p>
<p>Irvine Public Schools Foundation (2 members)  <i>Serves as ex-officio officer and liaison to IPSF (foundation which solicits contributions for performing arts, after-school enrichment programs and technology)</i>  <i>(Meets 1-3 times a month - am/evening)</i></p>	<p>Parham  Wallin  <i>(shared)</i></p>

Responsibility	2013
Irvine Prevention Coalition <i>Serves as liaison to the IPC to promote and enhance prevention services to students</i> <i>(Meets once per month - pm)</i>	Bokota <i>Alternate:</i> Huntley-Fenner
Emergency Preparedness <i>Serves as liaison to the Emergency Preparedness Interagency Committee (EPIC) regarding emergency preparedness policy and procedures</i> <i>(Meets two times per year - pm)</i>	Brooks <i>Alternate:</i> Bokota
Educational Partnership Fund Committee <i>Serves as Board representative to the Educational Partnership Fund Committee to evaluate process</i> <i>(Meets 3-4 times per year)</i>	Bokota <i>Alternate:</i> Wallin
Medical Advisory Board <i>Serves as Board representative to the Medical Advisory Board to promote the safety and well-being of students through collaboration between the school and health care communities</i> <i>(Meets three times per year - evening)</i>	Parham <i>Alternate:</i> Wallin
Irvine Chamber of Commerce (Governmental Affairs Committee) <i>Serves as Board representative to Governmental Affairs Committee to provide school district perspective</i>	Bokota <i>Alternate:</i> Parham
City/District Liaison Committee <i>Serves as Board representative to the City regarding current issues of joint interest</i> <i>(Meets 4-5 times per year; seated President &amp; Clerk to serve)</i>	Huntley-Fenner Wallin
California Association of Suburban School Districts (CALSSD) <i>Serves as Board representative to state-wide coalition of suburban school districts</i> <i>(Meets monthly; seated President to serve)</i>	Huntley-Fenner <i>Alternate:</i> Wallin

**School Site Liaison Assignments**

On the motion of Member Wallin, seconded by Member Brooks and carried 5-0, the Board approved School Site Liaison assignments:

School Sites	2013
Brywood Canyon View Northwood Northwood H.S. Santiago Hills Sierra Vista Stonegate	Brooks
Culverdale Early Childhood Learning Center Lakeside Oak Creek Plaza Vista Stone Creek Woodbridge H.S.	Parham
College Park Creekside/San Joaquin H.S. Greentree Meadow Park South Lake Vista Verde Woodbury	Wallin
Alderwood Deerfield Eastshore Irvine H.S. Springbrook Venado	Huntley-Fenner
Bonita Canyon Rancho San Joaquin Turtle Rock University H.S. University Park Westpark	Bokota

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### Appointment of Representatives to District Committees

On the motion of Member Wallin, seconded by Member Parham and carried 5-0, the Board confirmed appointments to the Finance and Health Advisory committees, and requested staff to provide orientations for new members including clarification of the role and mission of each committee.

<b>Finance Committee</b>	
<b>Board Member</b>	<b>2013 Appointment</b>
Paul Bokota	Ira Glasky
Lauren Brooks	Madeleine Clyde
Gavin Huntley-Fenner	Felix Chen
Mike Parham	Brian Daucher
Sharon Wallin	Kathy Oberman

<b>Health Advisory Committee</b>	
<b>Board Member</b>	<b>2013 Appointment</b>
Paul Bokota	Shelly Flath
Lauren Brooks	Laura Cook
Gavin Huntley-Fenner	Marlene Campbell
Mike Parham	David Cheng
Sharon Wallin	Steffanie Early

### Establishment of Meeting Dates

On the motion of Member Parham, seconded by Member Wallin and carried 5-0, the Board approved the 2013 meeting dates as presented:

- January 15
- February 5
- February 19
- March 5
- March 19
- April 16
- May 7
- May 21

June 4  
June 25  
July 9  
August 20  
September 17  
October 1  
October 15  
November 12  
December 10

### ***Approval of Minutes***

On the motion of Member Wallin, seconded by Member Parham and carried 3-0 (Members Bokota and Brooks abstaining), the Board approved the following Minutes, as presented.

November 13, 2012 Regular Meeting

### ***Adoption of the Agenda***

On the motion of Member Wallin, seconded by Member Bokota and carried 5-0, the Board adopted the agenda, as amended:

REVISE        Item 3a - *Student Discipline Issues (6 cases)* (1 case removed by staff)

Items Removed from Consent Calendars for Discussion and Separate Action:  
Item 15n - *Gifts*

### ***Special Presentations/Recognitions***

#### **Irvine Public Schools Foundation**

Steffanie Early, Director of Community Relations, congratulated newly elected board members and provided an update on IPSF activities including the upcoming Wyland Art Foundation event at Woodbury Elementary on January 17. She reported that with generous support from the Google Community Grants Fund of Tides Foundation, IPSF will provide Alternative Energy Kits for science classes and sponsor the Middle School Career Options Fair for 2013. She reminded all that there was still time to contribute to IPSF's annual campaign, currently at 60% of their goal to raise \$500,000 by December 31.

### ***Oral Communication***



ITA President Tim Jamison extended congratulations to newly elected board members and provided a snapshot of a day in the life of the ITA President. In closing, he expressed his deep appreciation for the powerful partnership between the District, Board, parents and teachers in support of Irvine's students.

### ***Student Board Member Reports***

Student Members Steen, Kim, Doan Van and Ponce de Leon reported on school activities.

### ***Superintendent's Report***

Superintendent Walker welcomed the new board members and remarked on the positive impacts of the passage of Proposition 30. He advised that Jeffrey Trail Middle School was on schedule to open the Fall of 2013, and that preliminary meetings regarding a district technology bond were underway. He thanked staff members Kathleen Cooke and Mark Sontag for their leadership in providing staff development opportunities in preparation for implementation of the California Common Core, and expressed appreciation to outgoing Board President Parham for his service.

### ***Announcements and Acknowledgments***

Members Bokota, Brooks, Huntley-Fenner, Parham and Wallin reported on school visits, conference attendance and meeting participation.

### ***Consent Calendar***

On the motion of Member Wallin, seconded by Member Bokota and carried 5-0 (Student Members voting "Yes"), the Board took the following action on the amended Consent Calendar:

1. **Payment for Nonpublic School/Agency Services for Special Education Students**  
Approved the individual pupil service contract(s) for disabled student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Schools/Agencies.
2. **Orange County Department of Education Inside the Outdoors School Program for the 2012-13 School Year (Agreement No. 50064)**  
Approved participation for the following elementary schools in Inside the Outdoors School Program with the Orange County Department of Education for the 2012-13 school year: Stone Creek
3. **Orange County Department of Education Inside the Outdoors Field Program for**

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**the 2012-13 School Year (Agreement No. 50080)**

Approved participation for the following elementary schools in Inside the Outdoors Field Program with the Orange County Department of Education for the 2012-13 school year:  
Stone Creek

4. **Purchase Order Detail Report**  
*(A written report is on file in the District Office.)*  
Approved the Purchase Order Detail Report dated November 28, 2012.
5. **Check Register Report**  
*(A written report is on file in the District Office.)*  
Ratified issuance of check numbers as listed representing Board authorized purchase orders, invoices and contracts:  
District 75, Irvine Unified School District - Numbers 00175037 through 00176003  
District 50, Community Facilities District No. 01-1 - Numbers 00001582  
District 44, Community Facilities District No. 86-1 - Numbers 00004761 through 00004775  
District 41, Irvine Child Care Project - Numbers 00002772 through 00002781  
Revolving Cash - Numbers 37297 through 37426
6. **Contract Services Action Report**  
*(A written report was included with the agenda and is on file in the District Office.)*  
Approved and/or ratified the Contract Services Action Report 2012-13/07, as submitted.
7. **Mileage Reimbursement Rate**  
Effective January 1, 2013, set the mileage reimbursement rate at \$0.56.5 per mile.
8. **Exercise Option to Extend Contract Unit Cost Pricing for District-Wide Concrete Services**  
Approved extending the contract for district-wide concrete services with Whitehorn Construction, Inc. for 2013/14 not to exceed \$500,000.
9. **Notice of Completion – Irvine Child Care Project (ICCP) Relocatable Replacement – Northwood Elementary School**  
Authorized the Assistant Superintendent of Business Services to accept the one (1) 24' x 80' relocatable for ICCP at Northwood Elementary School as complete, and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.
10. **Notice of Completion – Irvine Child Care Project (ICCP) Relocatable Replacement – Stone Creek Elementary School**  
Authorized the Assistant Superintendent of Business Services to accept the one (1) 48' x 40' relocatable for ICCP at Stone Creek Elementary School as complete, and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.

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11. **Classified Personnel Action Report**  
(A written report was included with the agenda and is on file in the District Office.)  
Approved and/or ratified the Classified Personnel Action Report 2012-13/07, as submitted for Employment, Retirements, and Resignations.
  12. **Certificated Personnel Action Report**  
(A written report was included with the agenda and is on file in the District Office.)  
Approved and/or ratified the Certificated Personnel Action Report 2012-13/07, as submitted for Employment, Ed Code Authorizations and Leaves of Absence.
  13. **Conference Attendance**  
Approved out-of-state conference attendance for staff, as follows –
    - 1) Mark Sontag to Phoenix, Arizona, April 30-May 2, 2013, for \$1,134.18.
  14. **Field Trips and Excursions**  
Approved the following field trips funded by donations —
    - 1) Irvine High School girls soccer team to Irvine, California, on December 14-15, 2012 for no cost;
    - 2) Woodbury 4th grade students to San Juan Capistrano, California, on December 20, 2012 for \$2,196.00;
    - 3) University High School boys' basketball team to San Rafael, California, on December 26-30, 2012 for \$8,400.00;
    - 4) Irvine High School chorale students to Yucaipa, California, on February 1-2, 2013 for \$8,800.00;
    - 5) Irvine High School Science Olympiad team to Huntington Beach, California, on March 1, 2013 for no cost;
    - 6) College Park 5th grade students to Oak Glen, California, on March 28, 2013 for \$4,320.00.

### **Consent Calendar Resolutions**

On the motion of Member Parham, seconded by Member Wallin and carried 5-0 (Student Members voting "Yes"), the Board took the following action on the Consent Calendar Resolutions:

**RESOLUTION NO. 12-13-30 Signature Authorization and Submission, Head Start Services Contract Amendment, Early Childhood Learning Center, FY 2012-13**  
Adopted Resolution No. 12-13-30 for signature authorization and submission of the Head Start Services Contract Amendment, Early Childhood Learning Center, FY 2012-13.

**RESOLUTION NO. 12-13-31: Signature Approval, Annual Self-Assessment Process, Head Start, Early Childhood Learning Center, FY 2012-13**  
Adopted Resolution No. 12-13-31 for signature approval, Annual Self-Assessment

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Process, Head Start, Early Childhood Learning Center, FY 2012-13.

**RESOLUTION NO. 12-13-32: Signature Authorization and Approval, Program Area Plans, Policies and Procedures, Head Start, Early Childhood Learning Center, FY 2012-13**

Adopted Resolution No. 12-13-32 for signature authorization and approval of the program area plans, policies and procedures, Head Start, Early Childhood Learning Center, FY 2012-13.

AYES: Members Bokota, Brooks, Huntley-Fenner, Parham, Wallin

NOES: None

ABSENT: None

***Facilities Consent Calendar***

On the motion of Member Wallin, seconded by Member Brooks and carried 5-0, the Board took the following action on the Facilities Consent Calendar:

1. **Change Order – University High School Pool Refurbishment – Rebid II Project**  
Approved the listed change order in the amount of \$31,195.72, at the University High School Pool Refurbishment Rebid II project. No change to the completion date.
2. **Receive Bids/Award Contract – University High School – Athletic Facility Project – Bid Category No. 07-2**  
Authorized the Assistant Superintendent of Business Services to award the contract for the University High School Athletic Facility project to Chapman Coast Roofing, Inc., for Bid Category No. 07-2.
3. **Authorization to Enter into a Settlement and Release Agreement – Jeffrey Trail Middle School Project**  
Authorized the Assistant Superintendent of Business Services to enter into a Settlement and Release Agreement with First National Insurance Company of America on the Jeffrey Trail Middle School project.
4. **Change Order – Jeffrey Trail Middle School Project**  
Approved the listed change order in the deductive amount of <\$2,375.00> at the Jeffrey Trail Middle School project. No change to the completion date.
5. **Notices of Completion - Jeffrey Trail Middle School Project**  
Accepted the contracts of the listed contractors for the Jeffrey Trail Middle School project as complete, and authorized staff to file Notices of Completion with the County of Orange Recorder's Office.

### **Items Removed From Consent Calendars**

#### **Gifts**

*(A written report was included with the agenda and is on file in the District Office.)*

Member Wallin publicly thanked the Japan Business Association of Southern California for their generous support of the Language Minority Program.

On the motion of Member Wallin, seconded by Member Bokota and carried 5-0 (Student Members voting "Yes"), the Board accepted gifts to the District, as listed.

#### **Items of Business**

*(Written reports were included with the agenda and are on file in the District Office.)*

#### **Lease Termination Agreement with Heritage Fields El Toro, LLC**

On the motion of Member Wallin, seconded by Member Parham and carried 5-0, the Board approved the execution and delivery of the Lease Termination Agreement with Heritage Fields El Toro, LLC, as presented.

#### **First Interim Report of 2012-13 (AB1200, Chapter 1213, Statutes of 1991)**

Assistant Superintendent John Fogarty reviewed the First Interim Report, projecting a positive ending fund balance through 2014-15. He reiterated that the ongoing structural deficit will result in the systematic reduction of available reserves through 2014-15. He reported on the impacts of the passage of Proposition 30, and a positive turn in the state economy, as projected by the Legislative Analyst's Office (LAO). Remaining challenges were discussed including potential impacts of the Governor's Weighted Student Formula (WSF) proposal, existing state deferrals, a 22.3% revenue limit deficit, and potential impacts of federal sequestration cuts. He advised that the District's Basic Aid status continues to be tenuous, but also of little benefit due to the fair share reduction.

On the motion of Member Parham, seconded by Member Bokota and carried 5-0, the Board certified the First Interim Report of 2012-13 as "Positive" based on information presented.

#### **CSBA Delegate Assembly Nominations 2013 (Region 15)**

Following discussion of a possible nominee to the CSBA Delegate Assembly for Region 15, the Board agreed to forego a nomination this year, but to consider for a future election.

#### **Oral Communication**

None

**Adjournment**

On the motion of Member Bokota, seconded by Member Parham and carried 5-0, there being no further Board of Education business, the meeting was adjourned at 8:30 p.m.

Gavin Huntley-Fenner  
Board President

Terry L. Walker  
Superintendent of Schools