

**Irvine Unified School District**  
Irvine, California

**Board of Education**  
**Minutes of Regular Meeting**  
**September 11, 2012**

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**Call to Order**

The Regular Meeting of the Board of Education was called to order by President Parham at 5:30 p.m., in the District Administration Center, 5050 Barranca Parkway, Irvine, California.

**Roll Call**

**Members Present:**

Gavin Huntley-Fenner, Sue Kuwabara, Carolyn McInerney, Mike Parham, Sharon Wallin

**Members Absent:**

None

**Oral Communication**

None

**Closed Session**

The Board adjourned to Closed Session at 5:32 p.m.

**Conference with Real Property Negotiators**

The Board met with legal counsel to discuss negotiations regarding the K-8 property located northeast of the former base entrance at the end of Trabuco Road.

**Conference with Legal Counsel - Anticipated Litigation**

The Board discussed anticipated litigation.

**Public Employee Discipline/Dismissal/Release**

The Board discussed an employee discipline issue.

**Reconvene Regular Meeting**

President Parham reconvened the meeting at 6:35 p.m.

### ***Pledge of Allegiance***

The Pledge of Allegiance to the Flag of the United States of America was led by Member Huntley-Fenner and was followed by a moment of silence in honor of the victims of September 11, 2001, and the families who have endured their loss.

### ***Roll Call***

#### **Members Present:**

Gavin Huntley-Fenner, Sue Kuwabara, Carolyn McInerney, Mike Parham, Sharon Wallin

#### **Members Absent:**

None

#### **Staff:**

Terry L. Walker, Superintendent of Schools  
John Fogarty, Assistant Superintendent, Business Services  
Eamonn O'Donovan, Assistant Superintendent, Human Resources  
Cassie Parham, Assistant Superintendent, Education Services  
Lee Brooks, Executive Assistant to the Superintendent

#### **Other Staff:**

Jan Benner, Mary Bevernick, Nevine Gerges, Karena Gibbs, Jill Hartstein, Erica Hawkes,  
Robin Hunter, Tim Jamison, Stacy Kredel, Lloyd Linton, Susana Lopez, Brianne Meyer,  
Mark Sontag, Rebecca Von Duering

#### **Video Production:**

James Adling  
Brian Des Palmes

### ***Closed Session Report***

President Parham reported on the discussion in Closed Session.

### ***Approval of Minutes***

On the motion of Member McInerney, seconded by Member Wallin and carried 5-0, the Board approved the following Minutes, as presented.

August 21, 2012 Regular Meeting  
August 28, 2012 Special Meeting

### ***Adoption of the Agenda***

On the motion of Member Wallin, seconded by Member McInerney and carried 5-0, the Board adopted the agenda, as presented.

### ***Special Report***

#### **Special Education Update**

Director Mary Bevernick, along with administrators Erica Hawkes and Rebecca Von Duering, provided an update on the district's special education program. Staff reviewed enrollment trends and eligibility data and reported on progress toward providing new services for students, as required by the mental health mandate. Efforts to serve students in the least restrictive environment were discussed and staff reiterated the connection between robust professional development and positive student outcomes. Bevernick advised that full funding for special education continues to be a top priority, as evidenced by a \$6 million shortfall for IUSD in 2011-12.

President Parham expressed a desire to hear from the parent community and suggested inviting members of the Special Ed CAC to a future meeting.

Board members also requested staff to agendize a resolution in support of Propositions 30 and 38, the school funding initiatives, for the Board's consideration at the October 2 meeting.

### ***Special Presentations/Recognitions***

#### **Irvine Public Schools Foundation**

CEO Neda Zaengle provided an overview of the various school programs supported by IPSF. She announced that Instrumental Rental Day will be held on September 15, and that ACE classes were commencing across the district. Zaengle highlighted IPSF's summer programs including the new AP Academy and the Summer Enrichment Program, which experienced a 25% enrollment increase. She expressed excitement about the kick-off of the foundation's annual fund raising campaign and reminded all to get their tickets for the IPSF Gala on October 27.

### ***Oral Communication***

None

### **Superintendent's Report**

Superintendent Walker extended appreciation to staff for the Special Education update and reiterated the importance of increased in-house capacity. He thanked those involved in the planning of another highly successful Administrative Advance, and marveled at the work of the Maintenance & Operations staff over the summer months. He invited all to view "The Culture of IUSD" video on the district's website, the first in a series commemorating the District's 40<sup>th</sup> anniversary. He reported that schools were underway with a slight increase in projected enrollment. He closed by recognizing Member Huntley-Fenner, who was recently named "Business Person of the Year" by the Black Chamber of Orange County.

### **Announcements and Acknowledgments**

Members Huntley-Fenner, Kuwabara, McInerney, Parham and Wallin reported on school visits, conference attendance, and meeting participation.

### **Consent Calendar**

On the motion of Member Wallin, seconded by Member McInerney and carried 5-0, the Board took the following action on the amended Consent Calendar:

1. **Payment for Nonpublic School/Agency Services for Special Education Students**  
Approved the individual pupil service contract(s) for disabled student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Schools/Agencies.
2. **Payment in Accordance with the Terms of the Settlement Agreement(s)**  
Authorized payment in an amount not to exceed \$7,500.00 in accordance with the terms of the Settlement Agreement(s).
3. **Agreement to Provide Positive Behavioral Intervention and Supports Services to Desert Mountain SELPA**  
Authorized entering into an agreement with Desert Mountain SELPA to provide Positive Behavioral Intervention and Supports services for fiscal year 2012-13.
4. **Purchase Order Detail Report**  
(A written report is on file in the District Office.)  
Approved the Purchase Order Detail Report dated August 30, 2012.

5. **Check Register Report**

*(A written report is on file in the District Office.)*

Ratified issuance of check numbers as listed, representing Board authorized purchase orders, invoices and contracts:

District 75, Irvine Unified School District - Numbers 00172056 through 00172637

District 50, Community Facilities District No. 01-1 - Numbers 00001573 through 00001574

District 44, Community Facilities District No. 86-1 - Numbers 00004714 through 00004724

District 41, Irvine Child Care Project - Numbers 00002727 through 00002743

Revolving Cash - Numbers 36922 through 36996

6. **Contract Services Action Report**

*(A written report was included with the agenda and is on file in the District Office.)*

Approved and/or ratified the Contract Services Action Report 2012-13/03, as submitted.

7. **Participation in Camp High Trails, Thousand Pines, Pali Institute, Catalina Island Marine Institute, and Irvine Ranch Outdoor Education Center Outdoor Science Camps for the 2012-13 School Year**

Authorized the Deputy Superintendent, Business Services to enter into contracts with Camp High Trails Outdoor Science School, Thousand Pines Outdoor Science School, Pali Institute Outdoor Science School, Catalina Island Marine Institute, and Irvine Ranch Outdoor Education Center Outdoor Science School for the 2012-2013 school year on behalf of the following elementary schools:

Camp High Trails – Alderwood, Culverdale, Deerfield, Greentree, Meadow Park, Northwood, Plaza Vista, Turtle Rock

Thousand Pines – Brywood, College Park, Woodbury

Pali Institute – Westpark

Catalina Island Marine Institute – Bonita Canyon, Eastshore

Irvine Ranch Outdoor Education Center – Canyon View, Oak Creek, Springbrook, Stone Creek, University Park

8. **Orange County Department of Education Outdoor Science School for the 2012-13 School Year (Agreement No. 50011)**

Approved participation for the following schools in the Orange County Department of Education Outdoor Science School for the 2012-13 school year: Santiago Hills, Vista Verde

9. **Orange County Department of Education Inside the Outdoors Field Program for the 2012-13 School Year (Agreement No. 50080)**

Approved participation for the following elementary schools in Inside the Outdoors Field Program with the Orange County Department of Education for the 2012-13 school year: Bonita Canyon, Plaza Vista, Santiago Hills

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10. **Orange County Department of Education Inside the Outdoors School Program for the 2012-13 School Year (Agreement No. 50064)**  
Approved participation for the following elementary schools in Inside the Outdoors School Program with the Orange County Department of Education for the 2012-13 school year: Canyon View, Eastshore, Santiago Hills
  11. **Irvine Unified School District/Coastline ROP Interagency Agreements for 2012-13**  
Approved IUSD/Coastline ROP Interagency Agreements for 2012-13.
  12. **Classified Personnel Action Report**  
*(A written report was included with the agenda and is on file in the District Office.)*  
Approved and/or ratified the Classified Personnel Action Report 2012-13/03, as submitted for Employment and Resignations.
  13. **Certificated Personnel Action Report**  
*(A written report was included with the agenda and is on file in the District Office.)*  
Approved and/or ratified the Certificated Personnel Action Report 2012-13/03, as submitted for Employment, Leaves of Absence and Resignations.
  14. **Conference Attendance**  
Approved out-of-state conference attendance for staff, as follows:
    - 1) Casey Kramer to St. George, Utah September 12-15, 2012, for \$1,265.00.
  15. **Field Trips and Excursions**  
Approved the following field trips funded by donations:
    - 1) Vista Verde Kindergarten students to Irvine, California, on October 31, 2012 for \$1,674.00;
    - 2) Vista Verde 7<sup>th</sup> and 8<sup>th</sup> grade students to Catalina Island, California, on May 6-8, 2013 for \$23,040.00.

### ***Consent Calendar Resolutions***

On the motion of Member Wallin, seconded by Member Huntley-Fenner and carried 5-0, the Board took the following action on the Consent Calendar Resolutions:

#### **RESOLUTION NO. 12-13-15: Signature Authorization and Submission of Contract Proposal for the California Employment Consortium "Let's Go to Work California" Grant**

Adopted Resolution No. 12-13-15 for signature authorization and approved submission of the proposal for the implementation of the California Employment Consortium "Let's Go to Work California" Grant.

#### **RESOLUTION NO. 12-13-16: 2012-13 Budget Revisions to Adjust 2011-12 Actual Fund**

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**Balance**

Adopted Resolution No. 12-13-16 for 2012-13 Budget Revisions to Adjust 2011-12 Actual Fund Balance.

**RESOLUTION NO. 12-13-18: Adopting the Gann Appropriations Limit**

Adopted Resolution No. 12-13-18 and declared that the appropriations in the budget for 2012-13 do not exceed the limitations imposed by Proposition 4.

**RESOLUTION NO. 12-13-20: Signature Authorization and Approval, Program Planning Calendar, Head Start, Early Childhood Learning Center, FY 2012-13**

Adopted Resolution No. 12-13-20 for signature authorization and approval of the Program Planning Calendar, Head Start, Early Childhood Learning Center, FY 2012-13.

**RESOLUTION NO. 12-13-21: Signature Authorization and Approval, Policy Committee Bylaws, Head Start, Early Childhood Learning Center, FY 2012-13**

Adopted Resolution No. 12-13-21 for signature authorization and approval of the Policy Committee Bylaws, Head Start, Early Childhood Learning Center, FY 2012-13.

**RESOLUTION NO. 12-13-22: Signature Authorization and Submission of Child and Adult Care Food Program Renewal Application, California Department of Education, Nutrition Services, Early Childhood Learning Center, FY 2012-13**

Adopted Resolution No. 12-13-22 for signature authorization and submission of the Child and Adult Care Food Program, Renewal Application, California Department of Education, Nutrition Services, Early Childhood Learning Center, 2012-13.

AYES: Members Huntley-Fenner, Kuwabara, McInerney, Parham, Wallin  
NOES: None  
ABSENT: None

***Facilities Consent Calendar***

On the motion of Member Wallin, seconded by Member McInerney and carried 5-0, the Board took the following action on the Facilities Consent Calendar:

1. **Authorization to Enter into a Settlement and Release Agreement – Woodbridge High School – Music and Fitness Project**  
Authorized the Assistant Superintendent of Business Services to enter into a Settlement and Release Agreement with First Sealord Surety, Inc., in liquidation, on the Woodbridge High School Music and Fitness project.
2. **Architectural Services for the Central Kitchen Located at Harvard/Barranca**  
Authorized the Assistant Superintendent of Business Services to negotiate and enter into a contract for PJHM Architects to provide architectural services for the design of IUSD's

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Central Kitchen.

3. **Change Order – Jeffrey Trail Middle School Project**  
Approved the listed change order in the deductive amount of <\$6,408.00>, at the Jeffrey Trail Middle School project. No change to the completion date.
4. **Notices of Completion – Jeffrey Trail Middle School Project**  
Accepted the contracts of the listed contractors for the Jeffrey Trail Middle School project as complete and authorized staff to file Notices of Completion with the County of Orange Recorder's Office.
5. **Notice of Completion – One (1) 90' X 32' Relocatable Building – Stonegate Elementary School**  
Accepted the purchase and placement of one (1) 90' x 32' Relocatable Building at Stonegate Elementary School as complete and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.

### **Items of Business**

*(Written reports were included with the agenda and are on file in the District Office.)*

### **Public Hearing: RESOLUTION NO. 12-13-19 – Statement of Assurance for the Pupil Textbook and Instructional Materials Incentive Program for Year Round Schools 2012-13**

On the motion of Member Wallin, seconded by Member Kuwabara and carried 5-0, the Board, after holding a public hearing and receiving no comments, adopted Resolution No. 12-13-19 Statement of Assurance for the Pupil Textbook and Instructional Materials Incentive Program for 2012-13.

AYES: Members Huntley-Fenner, Kuwabara, McNerney, Parham, Wallin  
NOES: None  
ABSENT: None

### **Certification of Unaudited Actuals Financial Report – 2011-12**

Fiscal Director Susana Lopez presented the 2011-12 Year End Financial Report. In addition, Lopez provided information on the impact of the unaudited actuals on the 2012-13 budget and multi-year projections. Lopez reiterated that the Governor's budget includes trigger language which will be implemented should the November tax initiatives fail.

On the motion of Member Wallin, seconded by Member McNerney and carried 5-0, the Board certified the 2011-12 Unaudited Actuals Financial Report.



**Oral Communication**

None

**Adjournment**

On the motion of Member McInerney, seconded by Member Huntley-Fenner and carried 5-0, there being no further Board of Education business, the meeting was adjourned at 7:53 p.m.

Michael Parham  
Board President

Terry L. Walker  
Superintendent of Schools