

**Irvine Unified School District**  
Irvine, California

**Board of Education**  
**Minutes of Regular Meeting**  
**July 15, 2008**

---

**Call to Order**

The Regular Meeting of the Board of Education was called to order by President McNerney at 6:05 p.m., in the District Administration Center, 5050 Barranca Parkway, Irvine, California.

**Roll Call**

Members Present:

Gavin Huntley-Fenner, Sue Kuwabara, Mike Parham, Sharon Wallin, Carolyn McNerney

Members Absent:

None

**Oral Communication**

None

**Closed Session**

The Board adjourned to Closed Session at 6:07 p.m.

**Public Employee Performance Evaluation - Superintendent**

The Board completed their review of the Superintendent's Performance Evaluation for 2007-08, approved at the June 24, 2008 meeting.

**Reconvene Regular Meeting**

President McNerney reconvened the meeting at 7:03 p.m.

**Pledge of Allegiance**

The Pledge of Allegiance to the Flag of the United States of America was led by Member Wallin and was followed by a moment of silence.

## **Roll Call**

### **Members Present:**

Gavin Huntley-Fenner, Sue Kuwabara, Mike Parham, Sharon Wallin, Carolyn McInerney

### **Members Absent:**

None

### **Staff:**

Gwen Gross, Superintendent of Schools

Vern Medeiros, Deputy Superintendent, Business Services

Terry Walker, Assistant Superintendent, Human Resources

Lee Brooks, Executive Assistant to the Superintendent

### **Other Staff:**

Mary Bevernick, Karen Brown, Janelle Cranch, Rhonda DeVaux, Yvonne Dina,

Ian Hanigan, Barb Petro, Mark Sontag, Rena Thompson

### **Video Production Services:**

Mike McIntyre, Teleios Services

## **Closed Session Report**

President McInerney reported on the discussion in Closed Session.

## **Approval of Minutes**

On the motion of Member Kuwabara, seconded by Member Huntley-Fenner and carried 5-0, the Board approved the Minutes of the Special Meeting of June 9, 2008, as presented.

## **Adoption of the Agenda**

On the motion of Member Parham, seconded by Member Wallin and carried 5-0, the Board adopted the agenda, as amended:

REVISE      *Item 14i - Receive Bids/Award Contract Santiago Hills Elementary School  
Modernization Project/Relocatable Electrical Portion*

Items Removed from Consent Calendars for Discussion and Separate Action:  
*Item 12h - Check Register Report*

Item 12i - *Contract Services Action Report*  
Item 12o - *Award Food Bids for 2008-09*

### ***Special Presentations***

#### **Nutrition Services Consultant Report**

Food Services Director Rhonda DeVaux provided an overview of a report prepared by independent consultant Meg Chesley, evaluating IUSD's food service program. Recommendations to increase participation and revenues were presented including enhanced marketing, increased meal serving stations, and tiered pricing.

Speaking to the topic:  
Janelle Cranch, CSEA President

#### **Emergency Preparedness**

Administrative Services Director Yvonne Dina provided an update on the District's emergency preparedness efforts including increased collaboration with the City, police and fire authorities, and the Orange County Red Cross. She reported that the \$244,000 federal grant has been utilized to fund training and supplies, significantly enhancing our abilities to respond to a disaster. "The Great Shakeout," a statewide earthquake drill, is scheduled for November 13, 2008.

### ***Oral Communication***

Monica Jackson commented on the need for tree maintenance at Eastshore Elementary School.

Guy Maily addressed the Board regarding a student discipline issue which occurred during Summer School.

Janelle Cranch, CSEA President, presented a plaque to the Superintendent in appreciation of the District's participation in the "Appreciating Classified Employees" program and thanked the Board for their personal involvement.

### ***Superintendent's Report***

Superintendent Gross provided a state budget update and reported on the IPSF/City Class Size Support matching grant. The kick-off of the Hydrated & Healthy Campaign was announced, designed to educate the public about the importance of staying hydrated during physical activity.

Curriculum Coordinator Mark Sontag was introduced to discuss the significant implications of the recent State Board action to require all 8th grade students to take and be assessed in Algebra I

within three years.

### ***Announcements and Acknowledgments***

Members Parham and Kuwabara reported on school visits, conference attendance, and meeting participation.

### ***Consent Calendar***

On the motion of Member Wallin, seconded by Member Huntley-Fenner and carried 5-0, the Board took the following action on the amended Consent Calendar:

1. **Payment for Nonpublic School/Agency Services for Special Education Students**  
Approved the individual pupil service contract(s) for disabled student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Schools/Agencies.
2. **Contract for Special Education Related Services**  
Authorized payment for special education related services in an amount not to exceed \$192,576.55.
3. **Payment in Accordance with the Terms of the Settlement Agreement(s)**  
Authorized payment in an amount not to exceed \$4,900.00 in accordance with the terms of the Settlement Agreement(s).
4. **Agreement with Orange County Superintendent of Schools for Medi-Cal Administrative Activities (MAA) -- Agreement #33263**  
Approved the agreement with Orange County Superintendent of Schools for Medi-Cal Administrative Activities (MAA).
5. **Quarterly Report on Complaints Pursuant to Ed. Code 35186(d)**  
For information.
6. **Submission of Application for Funding for English Language Acquisition Program (ELAP) for FY 2008-09**  
Approved the submission of the District's Application for Funding for English Language Acquisition Program for FY 2008-2009 to the California Department of Education.
7. **Purchase Order Detail Report**  
(A copy is attached to and made a part of these minutes.)  
Approved the Purchase Order Detail Report dated July 2, 2008.

8. **Mileage Reimbursement Rate**  
Set the mileage reimbursement rate at \$.585 per mile, effective July 1, 2008.
9. **Receive Bids/Award Contract – District-Wide Roofing Services – Unit Cost Pricing**  
Authorized the Deputy Superintendent of Business Services to enter into a contract not to exceed \$500,000.00 for district-wide roofing services for fiscal year 2008-09 with Commercial Roofing Systems, Inc.
10. **Claim for Damages – #3-2008**  
Approved return of the claim to the plaintiff with notice that the claim was filed late and to file for leave to present a late claim.
11. **Claim for Damages – #2-2008**  
Denied the Claim for Damages on behalf of the named claimants and referred the matter to the District’s insurance administrator.
12. **Claim for Damages - #4-2008**  
Denied the Claim for Damages on behalf of the named claimants and referred the matter to the District’s insurance administrator.
13. **Classified Personnel Action Report**  
*(A copy is attached to and made a part of these minutes.)*  
Approved and/or ratified the Classified Personnel Action Report 2008-09/01, as submitted for Employment, Separation, Retirement and Resignation.
14. **Certificated Personnel Action Report**  
*(A copy is attached to and made a part of these minutes.)*  
Approved and/or ratified the Certificated Personnel Action Report 2008-09/01, as submitted for Employment, Resignation and Retirement.
15. **Student Teacher Agreements**  
Approved the Student Teacher Placement Agreements with the named institutions and the Irvine Unified School District.
16. **Gifts**  
*(A copy is attached to and made a part of these minutes.)*  
Accepted gifts to the District, as listed.
17. **Conference Attendance**  
Approved out-of-state conference attendance for Mark Sontag, Joe Hoffman and Kathy Marvin to Oslo and Burgen, Norway on August 1-8, 2008 for no cost to IUSD.
18. **Field Trips and Excursions**  
Approved the following field trips funded by donations —

- 1) Irvine High School cheer squad to Aliso Viejo, California on July 17-20, 2008 for \$10,800.00;
- 2) Northwood High School ASB leadership class to Riverside, California on August 8-11, 2008 for \$14,364.00;
- 3) Irvine High School boys' basketball to Honolulu, Hawaii on December 25-31, 2008 for \$15,600.00.

### **Consent Calendar Resolutions**

On the motion of Member Wallin, seconded by Member Kuwabara and carried 5-0, the Board took the following action on the Consent Calendar Resolutions:

**RESOLUTION NO. 08-09-08: Signature Authorization and Submission, Child Care and Development Services Contract – Early Start, Early Childhood Learning Center, 2008-09**

Adopted Resolution No. 08-09-08 for signature authorization and submission of Child Care and Development Contract, Early Start – Early Childhood Learning Center, 2008-09.

**RESOLUTION NO. 08-09-09: Signature Authorization and Submission, Child Care and Development Services Contract, Child Development Center, Alderwood, Turtle Rock, Vista Verde Schools, 2008-09**

Adopted Resolution No. 08-09-09 for signature authorization and submission of Child Care and Development Services at Alderwood, Turtle Rock, and Vista Verde schools, 2008-09.

AYES: Members Huntley-Fenner, Kuwabara, Parham, Wallin, McInerney  
NOES: None  
ABSENT: None

### **CFD Consent Calendar**

On the motion of Member Wallin, seconded by Member Parham and carried 5-0, the Board, acting as the governing body of Community Facilities District No. 86-1, took the following action on the CFD Consent Calendar:

1. **Change Order No. 2 – Bid Category No. 4–Landscape & Irrigation – Creekside Education Center and K-12 Expansion Project, Phase 1**  
Approved Change Order No. 2 in the amount of \$14,352.00 to Pierre Sprinkler & Landscape, Bid Category No. 4 – Landscape & Irrigation, at the Creekside Education Center and K-12 Expansion Project, Phase 1. The revised contract amount to be \$937,347.00. No change to the completion date.
2. **Change Order No. 3 – Bid Category No. 6–Fencing & Railings – Creekside**

---

**Education Center and K-12 Expansion Project, Phase 1**

Approved Change Order No. 3 in the deductive amount of <\$2,580.00> to Alcorn Fence Company, Bid Category No. 6 – Fencing & Railings, at the Creekside Education Center and K-12 Expansion Project, Phase 1. The revised contract amount to be \$222,830.00. No change to the completion date.

3. **Change Order No. 3 – Bid Category No. 10–General Building – Creekside Education Center and K-12 Expansion Project, Phase 1**  
Approved Change Order No. 3 in the amount of \$1,000.00 to USS Cal Builders, Inc., Bid Category No. 10 – General Building, at the Creekside Education Center and K-12 Expansion Project, Phase 1. The revised contract amount to be \$789,135.00. No change to the completion date.
4. **Change Order No. 1 – Bid Category No. 3-1–Concrete (IUSD) – University High New Classroom Building**  
Approved Change Order No. 1 in the amount of \$8,537.00 to Hanan Construction, Bid Category No. 3-1 – Concrete (IUSD), at the University High New Classroom Building and Special Education Facility project. The revised contract amount to be \$603,537.00. No change to the completion date.
5. **Change Order No. 1 – Bid Category No. 3-1–Concrete (OCDE) – University High Special Education Facility**  
Approved Change Order No. 1 in the amount of \$4,818.00 to Hanan Construction, Bid Category No. 3-1 – Concrete (OCDE), at the University High New Classroom Building and Special Education Facility project. The revised contract amount to be \$1,004,818.00. No change to the completion date.
6. **Notice of Completion – Bid Category No. 4–Landscape & Irrigation – Creekside Education Center and K-12 Expansion Project, Phase 1**  
Accepted Pierre Landscape & Irrigation, Bid Category No. 4 – Landscape & Irrigation, at the Creekside Education Center and K-12 Expansion Project, Phase 1, as complete and authorized staff to file a Notice of Completion with the County of Orange Recorder’s Office.
7. **Notice of Completion – Bid Category No. 6–Fencing & Railings – Creekside Education Center and K-12 Expansion Project, Phase 1**  
Accepted Alcorn Fence Company, Bid Category No. 6 – Fencing & Railings, at the Creekside Education Center and K-12 Expansion Project, Phase 1, as complete and authorized staff to file a Notice of Completion with the County of Orange Recorder’s Office.
8. **Notice of Completion – Bid Category No. 10–General Building – Creekside Education Center and K-12 Expansion Project, Phase 1**  
Accepted USS Cal Builders, Inc., Bid Category No. 10 – General Building, at the

---

Creekside Education Center and K-12 Expansion Project, Phase 1, as complete and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.

9. **Receive Bids/Award Contract Santiago Hills Elementary School Modernization Project/Relocatable Electrical Portion**

Authorized the Deputy Superintendent of Business Services to award the contract for the Santiago Hills Elementary School Modernization Project/Relocatable Electrical Portion to Gilbert & Stearns, Inc., in the amount of \$174,700.00.

***Items Removed From Consent Calendars***

**Check Register Report**

Member McInerney questioned the need to print the full Check Register inasmuch as expenditures would have already been approved in the budget. Following discussion, the Board agreed there was value in seeing the report, sorted by vendor, and asked staff to continue the practice.

On the motion of Member McInerney, seconded by Member Parham and carried 5-0, the Board ratified issuance of check numbers as listed, representing Board authorized purchase orders, invoices and contracts:

District 75, Irvine Unified School District - Numbers 00120962 through 00121611

District 50, Community Facilities District No. 01-1 - Number 00001347

District 44, Community Facilities District No. 86-1 - Numbers 00003747 through 00003753

Revolving Cash - Numbers 30334 through 30390, and 30400 through 30407

**Contract Services Action Report**

*(A copy is attached to and made a part of these minutes.)*

Community member Don McCrea requested and received clarification regarding an increase in the contract with The Planning Center, retained to obtain CEQA clearance for a stadium at University High School.

On the motion of Member Huntley-Fenner, seconded by Member Wallin and carried 5-0, the Board approved and/or ratified the Contract Services Action Report 2008-09/1, as submitted.

**Award Food Bids for 2008-2009**

Member McInerney requested and received clarification regarding the bid process.

On the motion of Member McInerney, seconded by Member Parham and carried 5-0, the Board awarded bids for 2008-2009 as follows:



---

Milk	Clearbrook Farms	\$224,964.86
Pizza	Papa John's	\$186,669.00
Snacks & Beverages	A&R Wholesale	\$ 232,596.05
Snacks & Beverages	Campus Foods	\$109,223.75
Sandwiches	Sandwich World	\$103,700.00
Chinese Food	Pick Up Stix	\$121,621.50

**Items of Business**

*(Written reports were included with the agenda and are on file in the District Office.)*

**PUBLIC HEARING: Joint Bargaining Proposal Irvine Teachers Association and the Irvine Unified School District**

On the motion of Member Wallin, seconded by Member Kuwabara and carried 5-0, the Board, following a public hearing and receiving no comments, adopted the joint proposal of the Irvine Teachers Association and the Irvine Unified School District in order to initiate the bargaining process on these Articles.

**CFD Items of Business**

**RESOLUTION NO. 08-09-01: Levying Special Taxes Within CFD No. 86-1 For Fiscal Year 2008-09**

On the motion of Member Kuwabara, seconded by Member Wallin and carried 5-0, the Board, acting as the governing body of Community Facilities District No. 86-1, adopted Resolution No. 08-09-01 authorizing and providing for the levying of special taxes within Community Facilities District No. 86-1 for fiscal year 2008-09.

AYES: Members Huntley-Fenner, Kuwabara, Parham, Wallin, McInerney  
NOES: None  
ABSENT: None

**RESOLUTION NO. 08-09-02: Levying Special Taxes Within CFD No. 01-1 For Fiscal Year 2008-09**

On the motion of Member Wallin, seconded by Member Parham and carried 5-0, the Board, acting as the governing body of Community Facilities District No. 01-1, adopted Resolution No. 08-09-02 authorizing and providing for the levying of special taxes within Community Facilities District No. 01-1 for fiscal year 2008-09.

AYES: Members Huntley-Fenner, Kuwabara, Parham, Wallin, McInerney  
NOES: None  
ABSENT: None

---

**RESOLUTION NO. 08-09-03: Levying Special Taxes Within CFD No. 04-1 For Fiscal Year 2008-09**

On the motion of Member Kuwabara, seconded by Member Wallin and carried 5-0, the Board, acting as the governing body of Community Facilities District No. 04-1, adopted Resolution No. 08-09-03 authorizing and providing for the levying of special taxes within Community Facilities District No. 04-1 for fiscal year 2008-09.

AYES: Members Huntley-Fenner, Kuwabara, Parham, Wallin, McInerney  
NOES: None  
ABSENT: None

**RESOLUTION NO. 08-09-04: Levying Special Taxes Within CFD No. 04-2 (Improvement Area A) For Fiscal Year 2008-09**

On the motion of Member Wallin, seconded by Member Parham and carried 5-0, the Board, acting as the governing body of Community Facilities District No. 04-2 (Improvement Area A), adopted Resolution No. 08-09-04 authorizing and providing for the levying of special taxes within Community Facilities District No. 04-2A (Woodbury) for fiscal year 2008-09.

AYES: Members Huntley-Fenner, Kuwabara, Parham, Wallin, McInerney  
NOES: None  
ABSENT: None

**RESOLUTION NO. 08-09-05: Levying Special Taxes Within CFD No. 04-2 (Improvement Area B) For Fiscal Year 2008-09**

On the motion of Member Huntley-Fenner, seconded by Member Parham and carried 5-0, the Board, acting as the governing body of Community Facilities District No. 04-2 (Improvement Area B), adopted Resolution No. 08-09-05 authorizing and providing for the levying of special taxes within Community Facilities District No. 04-2B (Woodbury) for fiscal year 2008-09.

AYES: Members Huntley-Fenner, Kuwabara, Parham, Wallin, McInerney  
NOES: None  
ABSENT: None

**RESOLUTION NO. 08-09-06: Levying Special Taxes Within CFD No. 06-1 For Fiscal Year 2008-09**

On the motion of Member Kuwabara, seconded by Member Parham and carried 5-0, the Board, acting as the governing body of Community Facilities District No. 06-1, adopted Resolution No. 08-09-06 authorizing and providing for the levying of special taxes within Community Facilities District No. 06-1 (Portola Springs) for fiscal year 2008-09.

AYES: Members Huntley-Fenner, Kuwabara, Parham, Wallin, McInerney  
NOES: None  
ABSENT: None

**RESOLUTION NO. 08-09-07: Levying Special Taxes Within CFD No. 07-1 For Fiscal Year 2008-09**

On the motion of Member Huntley-Fenner, seconded by Member Parham and carried 5-0, the Board, acting as the governing body of Community Facilities District No. 07-1, adopted Resolution No. 08-09-07 authorizing and providing for the levying of special taxes within Community Facilities District No. 07-1 (Stonegate) for fiscal year 2008-09.

AYES: Members Huntley-Fenner, Kuwabara, Parham, Wallin, McInerney

NOES: None

ABSENT: None

***Oral Communication***

None

***Adjournment***

On the motion of Member Kuwabara, seconded by Member Wallin and carried 5-0, there being no further Board of Education business, the meeting was adjourned at 9:23 p.m.

Carolyn McInerney  
Board President

Gwen E. Gross, Ph.D.  
Superintendent of Schools