

Irvine Unified School District
Irvine, California

Board of Education
Minutes of Regular Meeting
June 26, 2012

Call to Order

The Regular Meeting of the Board of Education was called to order by President Parham at 5:30 p.m., in the District Administration Center, 5050 Barranca Parkway, Irvine, California.

Roll Call

Members Present:

Sue Kuwabara, Carolyn McInerney, Mike Parham, Sharon Wallin

Members Absent:

Gavin Huntley-Fenner (excused)

Oral Communication

None

Closed Session

The Board adjourned to Closed Session at 5:32 p.m.

Public Employee Performance Evaluation - Superintendent

The Board discussed the Superintendent's performance evaluation.

Reconvene Regular Meeting

President Parham reconvened the meeting at 6:35 p.m.

Pledge of Allegiance

The Pledge of Allegiance to the Flag of the United States of America was led by President Parham.

Roll Call

Members Present:

Sue Kuwabara, Carolyn McInerney, Mike Parham, Sharon Wallin

Members Absent:

Gavin Huntley-Fenner (excused)

Staff:

Terry L. Walker, Superintendent of Schools
John Fogarty, Assistant Superintendent, Business Services
Eamonn O'Donovan, Assistant Superintendent, Human Resources
Cassie Parham, Assistant Superintendent, Education Services
Lee Brooks, Executive Assistant to the Superintendent

Other Staff:

Bob Barnhart, Mary Bevernick, Irene Brady, Janelle Cranch, Mark Cunningham, Jeff Dixon,
Rick Flickinger, Jr., Don Grudem, Ian Hanigan, Bill Hensche, Erica Hoegh, Joe Hoffman,
Tim Jamison, Lloyd Linton, Susana Lopez, Lisa Mennes, Brianne Meyer, Jason Miles,
Andy Moo, Efrain Saavedra, Gil Sanchez, Alan Schlichting, Mark Sontag, Ismail Yusuff

Video Production:

James Adling
Brian Des Palmes

Closed Session Report

President Parham reported on the discussion in Closed Session.

Approval of Minutes

On the motion of Member McInerney, seconded by Member Wallin and carried 4-0, the Board approved the following Minutes, as presented.

June 5, 2012 Regular Meeting

Adoption of the Agenda

On the motion of Member McInerney, seconded by Member Kuwabara and carried 4-0, the Board adopted the agenda, as amended:

Items Removed from Consent Calendars for discussion and separate action:

Item 12a - *Payment for Nonpublic School/Agency Services for Special Education Students*

Item 12c - *Payment in Accordance with the Terms of the Settlement Agreement(s)*

Item 12e - *Purchase Order Detail Report*

Item 12g - *Contract Services Action Report*

Item 12i - *Approval of Individualized Transportation Services for Special Provisions*

Special Presentations/Recognitions

Irvine Public Schools Foundation

IPSF representative Steffanie Early reported a successful year for the After School Classroom Enrichment Program (ACE), with 4,651 enrollments and 371 class offerings. Upcoming programs were highlighted including the Summer AP Academy, which began on June 24 with seven class offerings, and the Summer Enrichment Academy (K-9), beginning on July 2. She reported that the iTRYathlon and iTRY5K, presented by Destination Irvine and Renegade Racing, will take place on July 28. She advised that the Foundation has forged a new partnership with the Ocean Institute which will bring new programs to Irvine students and include IPSF in their upcoming Million Dollar House raffle.

2012 Achievements in Respiratory Health Award

Scott Kessler, Programs Manager, California Department of Public Health announced the award of the 2012 Achievements in Respiratory Health Award to IUSD, and presented a check in the amount of \$5,000. Designed to recognize efforts to maintain healthy indoor air quality and eliminate asthma triggers, Mr. Kessler advised that this award is presented to only three districts statewide, and that Irvine has set a high standard for others to emulate. The Board expressed their appreciation to the members of the IUSD Air Quality Team:

- Jeff Dixon
- Rick Flickinger, Jr.
- Don Grudem
- Bill Hensche
- Joe Hoffman
- Andy Moo
- Efrain Saavedra
- Gil Sanchez
- Ismail Yusuff

Recognition of Retiring County Superintendent Bill Habermehl

President Parham recognized retiring County Superintendent Bill Habermehl and read a letter of commendation for his 45 years of dedicated service to public education.

Oral Communication

None

Superintendent's Report

Superintendent Walker expressed appreciation to the employee groups which have reached agreements for the 2011-12 year, agendized for Board approval this evening. District Office recycling programs were highlighted and the opening of Summer School for secondary students was reported with 2,000 participants. Walker expressed appreciation to staff for another successful year and his inclusion in commensurate end of year celebrations.

Announcements and Acknowledgments

Members Kuwabara, McInerney, Parham and Wallin reported on school visits, conference attendance and meeting participation.

Consent Calendar

On the motion of Member McInerney, seconded by Member Wallin and carried 4-0, the Board took the following action on the amended Consent Calendar:

1. **Contract for Special Education Related Services**
Authorized payment for special education related services in an amount not to exceed \$61,750.00.
2. **Submission Annual Self Assessment, State Preschool, Early Childhood Learning Center, 2011-12**
Approved submission of Annual Self Assessment, State Preschool, Early Childhood Learning Center, 2011-12.
3. **Check Register Report**
(A written report is on file in the District Office.)
Ratified issuance of check numbers as listed, representing Board authorized purchase orders, invoices and contracts:
District 75, Irvine Unified School District - Numbers 00170038 through 00170704
District 50, Community Facilities District No. 01-1 - Numbers 00001562 through

00001565

District 44, Community Facilities District No. 86-1 - Numbers 00004666 through 00004675

District 41, Irvine Child Care Project - Numbers 00002699 through 00002707
Revolving Cash - Numbers 36589 through 36686

4. **Exercise Option to Extend Contract Employee Uniform Services**
Approved extending the contract with Prudential Overall Supply for fiscal year 2012-13 in the amount of \$39,613.60.
5. **Agreement Between Irvine Unified School District and Other Orange County School Districts for Transportation Services**
Authorized participation in a county-wide transportation services agreement with other Orange County school districts.
6. **Exercise Option to Extend Nutrition Contracts**
Authorized the Assistant Superintendent of Business Services/CFO to extend the listed nutrition contracts for an additional one (1) year term.
7. **Piggy-Back Authorization – Microsoft Licensing**
Approved the award of a piggy-back contract to SHI Incorporated pursuant to WASCO Union Elementary School District bid number 059-12M.1 and authorized the Assistant Superintendent Business Services/CFO to negotiate terms and conditions and enter into a contract that is in the best interest of the District.
8. **Classified Personnel Action Report**
(A written report was included with the agenda and is on file in the District Office.)
Approved and/or ratified the Classified Personnel Action Report 2011-12/17, as submitted for Employment.
9. **Certificated Personnel Action Report**
(A written report was included with the agenda and is on file in the District Office.)
Approved and/or ratified the Certificated Personnel Action Report 2011-12/17, as submitted for Employment and Resignations.
10. **Student Teacher/Intern Agreements for 2012-13**
Approved the Student Teacher/Intern Placement Agreements with the named institutions and the Irvine Unified School District.
11. **Ratification of Agreement Between the Irvine Unified School District and the California School Employees Association (Chapter 517) for 2011-12**
Ratified the Tentative Agreement between the Irvine Unified School District and the California School Employees Association (Chapter 517) for 2011-12.

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12. **Salary and Benefits Settlement with the Irvine Supervisory Association for 2011-12**
Approved the settlement with the Irvine Supervisory Association for 2011-12.
13. **Salary and Benefits Settlement with the Irvine Administrative Assistants to the Principals and the Irvine Administrators Association for 2011-12**
Approved the settlement with the Irvine Administrative Assistants to the Principals and the Irvine Administrators Association for 2011-12.
14. **Gifts**
(A written report was included with the agenda and is on file in the District Office.)
Accepted gifts to the District, as listed.
15. **Field Trips and Excursions**
Approved the following field trips funded by donations:
- 1) University High School Future Business Leaders of America to San Jose, California, on July 13-15, 2012 for no cost;
 - 2) Northwood High School yearbook students to Long Beach, California, on August 5-9, 2012 for \$5,100.00;
 - 3) University High School ASB students to Idyllwild, California, on August 6-8, 2012 for \$8,100.00;
 - 4) Woodbridge High School football team to Catalina Island, California, on August 25-29, 2012 for \$5,100.00;
 - 5) Northwood High School cross country to San Francisco, California, on September 14-16, 2012 for \$4,500.00;
 - 6) University High School girls basketball team to Walnut Creek, California, on December 26-31, 2012 for \$4,500.00.

Consent Calendar Resolutions

On the motion of Member McInerney, seconded by Member Wallin and carried 4-0, the Board took the following action on the Consent Calendar Resolutions:

RESOLUTION NO. 11-12-56: Authorization of Signatures

Adopted Resolution No. 11-12-56, authorizing the named person(s) to sign necessary documents related to Payroll, Vendor Orders for Payment, Purchase Orders, Contracts and Travel Reimbursement Requisitions and to rescind all previous authorizations.

RESOLUTION No. 11-12-57: Initiate Proceedings for the Levy and Collection of Assessments Within the Irvine Unified School District Recreation Improvement and Maintenance District for Fiscal Year 2012-13 Pursuant to the Provisions of Part 2 of Division 15 of the California Streets and Highways Code and as Provided by Article XIII D of the California Constitution

Adopted Resolution No. 11-12-57 which authorizes the initiation of proceedings for the levy and collection of assessments for fiscal year 2012-13 within the Irvine Unified School District Recreation Improvement and Maintenance District.

RESOLUTION NO. 11-12-58: Preliminarily Approving the Engineer's Report for the Levy and Collection of Assessments Within the Irvine Unified School District Recreation Improvement and Maintenance District for Fiscal Year 2012-13

Adopted Resolution No. 11-12-58 which approves the Report of the Engineer in connection with the Irvine Unified School District Recreation Improvement and Maintenance District, as filed.

RESOLUTION NO. 11-12-59: Declaring an Intention to Levy and Collect Assessments Within the Irvine Unified School District Recreation Improvement and Maintenance District for Fiscal Year 2012-13 Pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code and as Provided by Article XIID of the California Constitution, and Appointing a Time and Place for a Public Hearing

Adopted Resolution No. 11-12-59 Declaring an Intention to Levy and Collect Assessments Within the Irvine Unified School District Recreation Improvement and Maintenance District for Fiscal Year 2012-13 and set the 10th day of July 2012 at 6:30 p.m. as the date and time for a public hearing.

RESOLUTION NO. 11-12-61: Signature Authorization and Submission, Annual Self Assessment, Head Start, Early Childhood Learning Center, 2011-12

Adopted Resolution No. 11-12-61 for signature authorization and submission, annual Self-Assessment, Head Start, Early Childhood Learning Center, 2011-12.

RESOLUTION NO. 11-12-62: Signature Authorization and Submission, Program Monitoring, Head Start, Early Childhood Learning Center, 2011-12

Adopted Resolution No. 11-12-62 for signature authorization and approval of program monitoring, Head Start, Early Childhood Learning Center, 2011-12.

RESOLUTION NO 11-12-63: Designate the Observance of Lincoln's Day on November 21, 2012

Adopted Resolution No. 11-12-63 to approve the calendar for 2012-13, authorizing the designation of "Lincoln's Day" to November 21, thereby extending the Thanksgiving break for students.

AYES: Members Kuwabara, McInerney, Parham, Wallin
NOES: None
ABSENT: Member Huntley-Fenner

Facilities Consent Calendar

On the motion of Member Wallin, seconded by Member McInerney and carried 4-0, the Board took the following action on the Facilities Consent Calendar:

1. **Change Orders – Jeffrey Trail Middle School Project**
Approved the listed change orders in the deductive amount of <\$6,401.00>, at the Jeffrey Trail Middle School project. No change to the completion date.
2. **Notices of Completion – Jeffrey Trail Middle School Project**
Accepted the contracts of the listed contractors for the Jeffrey Tail Middle School project as complete and authorized staff to file Notices of Completion with the County of Orange Recorder’s Office.
3. **Architectural Services for Design of the New Data Center at the Maintenance and Operations Yard**
Authorized the Assistant Superintendent of Business Services/CFO to negotiate and enter into a contract with GKK Works to provide architectural services for the new data center project.
4. **Architectural Services for Design of the Future High School #5**
Authorized the Assistant Superintendent of Business Services/CFO to negotiate and enter into a contract with HMC Architects to provide architectural services for design of the future high school #5 project.
5. **Annual Renewal/Award – Contract Bid Package No. R-02 – Lease of Relocatable Buildings**
Authorized the Assistant Superintendent of Business Services/CFO to enter into a contract with Mobile Modular Management Corporation for the renewal of Bid Package No. R-02 Lease of Relocatable Buildings, as needs are identified for a time period of up to four (4) additional years, renewable on an annual basis.

Items Removed From Consent Calendars

Payment for Nonpublic School/Agency Services for Special Education Students

Member Wallin requested clarification regarding the fiscal impact of nonpublic school placements and options to mitigate those impacts.

On the motion of Member McInerney, seconded by Member Wallin and carried 4-0, the Board approved the individual pupil service contract(s) for disabled student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Schools/Agencies.

Payment in Accordance with the Terms of the Settlement Agreement(s)

Member Parham expressed a desire for additional information regarding the settlement agreements prior to approval.

On the motion of Member Parham, seconded by Member McInerney and carried 4-0, the Board continued the item to the July 10, 2012 meeting.

Purchase Order Detail Report

(A written report is on file in the District Office.)

Member Wallin suggested, and the Board concurred, that the Purchase Order Detail Report be provided electronically, thereby eliminating the need for paper copies.

On the motion of Member McInerney, seconded by Member Wallin and carried 4-0, the Board approved the Purchase Order Detail Report dated June 13, 2012.

Contract Services Action Report

(A written report was included with the agenda and is on file in the District Office.)

Member Parham requested clarification regarding specific legal services and a desire to see total costs by specialty. Board members discussed options to reduce costs including potential savings of in-house counsel and consideration of a bid process for consultants. In response to concerns about escalating special education legal costs, Mary Bevernick advised there has been a significant decrease in costs over the past four years.

On the motion of Member McInerney, seconded by Member Kuwabara and carried 4-0, the Board approved and/or ratified the Contract Services Action Report 2011-12/17, as revised to remove consultant Harbottle Law Group.

Approval of Individualized Transportation Services for Special Provisions

Member Parham requested clarification regarding specialized transportation services and the need to explore all service providers for potential cost savings.

On the motion of Member Parham, seconded by Member McInerney and carried 4-0, the Board authorized the Assistant Superintendent, Business Services, to renew the agreement including additional services with American Logistics, Inc. effective July 1, 2012.

Items of Business

(Written reports were included with the agenda and are on file in the District Office.)

PUBLIC HEARING: Special Education Local Plan Area (SELPA) Annual Service Delivery and Budget Plan

Special Education Coordinator Mary Bevernick reviewed the SELPA Annual Service Delivery and Budget Plan, advising a new prospective timeline for reporting.

On the motion of Member McInerney, seconded by Member Wallin and carried 4-0, the Board, after holding a public hearing and receiving no comments, adopted the Irvine SELPA Annual Service Delivery Plan and Annual Budget Plan.

PUBLIC HEARING: Presentation and Adoption of the IUSD 2012-13 Budget

Assistant Superintendent John Fogarty provided an overview of the 2012-13 State Education Budget and advised that districts are required to develop 2012-13 budgets with contingencies assuming the November tax initiative is not successful. He reported that the Governor's proposed Weighted Student Formula will not be included in the 2012-13 Final Budget, but will be considered by the California School Finance Commission to be convened in January 2013. Plans to mitigate potential mid-year cuts were presented. A comparison of basic aid vs. revenue limit funding was provided, confirming little benefit to IUSD after the fair share reduction.

Fiscal Director Susana Lopez reviewed 2012-13 budget assumptions and 2011-12 estimated actuals. She reported projected shortfalls of \$17.3 million in 2013-14, growing to \$37.2 million in 2014-15 (if no mitigation steps are taken).

Budget observations, regardless of the outcome of the November tax initiative, include: 1) the need to address an operating structural deficit, 2) the District's ability to maintain required reserve levels for 2012-13, and 3) the need to address forecasted budget shortfalls in 2013-14.

The Board discussed other potential revenue source increases including the Recreation Improvement and Maintenance District (RIMD) and redevelopment fees, and requested staff to increase communication about the importance of the upcoming tax initiative to parents.

On the motion of Member McInerney, seconded by Member Wallin and carried 4-0, the Board, after holding a public hearing and receiving no comments, adopted the 2012-13 Budget as presented, and directed staff to forward the appropriate documentation to the Orange County Department of Education.

Annual Review of District-Wide Continuous Improvement Efforts – 2012-13

Assistant Superintendent Cassie Parham provided a captivating review of the District-Wide Continuous Improvement Efforts for 2012-13, as recommended by the Curriculum Council.

Board Member Parham discussed the importance of developing interpersonal skills among students and staff responded to questions regarding how best to embed the improvement efforts on a day-to-day basis.

On the motion of Member McInerney, seconded by Member Parham and carried 4-0, the Board 1) approved the Continuous Improvement Efforts for 2012-13, as presented, and 2) expressed appreciation to the members of the 2012-13 Curriculum Council for their work.

IUSD Strategic Initiatives – 2012-17

Superintendent Walker reviewed the Strategic Initiatives for 2012-17, representing collective input from of all stakeholders as the District's road map for progress.

On the motion of Member McInerney, seconded by Member Wallin and carried 4-0, the Board approved the IUSD Strategic Initiatives for 2012-17, as presented.

RESOLUTION NO. 11-12-60: To Establish Temporary Interfund Transfers of Special or Restricted Fund Monies

On the motion of Member Wallin, seconded by Member McInerney and carried 4-0, the Board adopted Resolution No. 11-12-60 to Establish Temporary Interfund Transfers of Special or Restricted Fund Monies.

AYES: Members Kuwabara, McInerney, Parham, Wallin

NOES: None

ABSENT: Member Huntley-Fenner

FIRST READING – Proposed Revisions to Board Policy 1312.2: Uniform Complaint Policy

On the motion of Member Wallin, seconded by Member McInerney and carried 4-0, the Board waived the second reading and approved the proposed revisions to Board Policy 1312.2: Uniform Complaint Policy.

Oral Communication

None

Adjournment

There being no further Board of Education business, the meeting was adjourned at 8:37 p.m.

Michael Parham
Board President

Terry L. Walker
Superintendent of Schools