

Irvine Unified School District Minutes

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Regular Board of Education Meeting

June 25, 2013

Tuesday, 06:30 PM

Administrative Center
5050 Barranca Parkway
Irvine, CA 92604

Attendees

Paul Bokota	Board Member
Lauren Brooks	Board Member
Gavin Huntley-Fenner	Board Member
Michael Parham	Board Member
Sharon Wallin	Board Member

1. CALL TO ORDER

Minutes

President Huntley-Fenner called the meeting to order at 4:30 p.m.

2. ORAL COMMUNICATION

a. Addressing the Board

Opportunities for public input occur at the beginning of each agenda item and at Oral Communication (for items not on the agenda). Persons wishing to address the Board should complete a blue request form, available on the information table, and submit it to the Board Secretary. Each topic or item is limited to 30 minutes; each speaker is limited to 3 minutes.

Minutes

None

3. CLOSED SESSION

a. Closed Session

Conducted in accordance with applicable sections of California law, Closed Sessions are not open to the general public. If additional time is required, the Board will reconvene the Closed Session at the end of the regular meeting.

Minutes

The Board adjourned to Closed Session at 4:32 p.m.

b. Student Discipline Issues (2 cases) [Education Code Sections 35146 and 48918(c)]

Minutes

The Board discussed two (2) student discipline issues.

c. Conference with Legal Counsel - Anticipated Litigation (1 case) [Government Code Section 54956.9(b)]

Minutes

The Board met with legal counsel to discuss anticipated litigation.

d. Public Employee Performance Evaluation [Government Code Section 54957]

- Superintendent
- Assistant Superintendents
- Chief Technology Officer

Minutes

The Board discussed performance evaluations for the Superintendent, Assistant Superintendents and the Chief Technology Officer.

4. RECONVENE REGULAR MEETING - 6:30 PM

Minutes

President Huntley-Fenner reconvened the regular meeting at 6:35 p.m.

5. PLEDGE OF ALLEGIANCE / ROLL CALL

Minutes

The Pledge of Allegiance to the Flag of the United States of America was led by Member Bokota and was followed by a moment of silence in memory of IUSD student Casey Strale, who passed away June 24.

Members Present:

Paul Bokota
Lauren Brooks
Gavin Huntley-Fenner
Sharon Wallin

Members Absent:

Michael Parham (Member Parham left the meeting following Closed Session)

Staff:

Terry L. Walker, Superintendent of Schools
John Fogarty, Assistant Superintendent, Business Services
Eamonn O'Donovan, Assistant Superintendent, Human Resources
Cassie Parham, Assistant Superintendent Education Services
Lee Brooks, Executive Assistant to the Superintendent

6. REPORT OF CLOSED SESSION DISCUSSION / ACTION

Minutes

President Huntley-Fenner reported on the discussion in Closed Session.

a. Public Employee Performance Evaluation - Assistant Superintendents, Chief Technology Officer (D) (V)

Accept the Superintendent's recommendation to approve contract extensions for Assistant

Superintendents John Fogarty, Eamonn O'Donovan, and Cassie Parham, and Chief Technology Officer Brianne Meyer, effective July 1, 2013 through June 30, 2015; and approve contract revisions for Assistant Superintendents Eamonn O'Donovan and Cassie Parham.

Motion made by: Paul Bokota
Seconded by: Sharon Wallin

Votes

Paul Bokota	Yes
Lauren Brooks	Yes
Gavin Huntley-Fenner	Yes
Michael Parham	Not Present
Sharon Wallin	Yes

7. STUDENT DISCIPLINE

a. Case No. 33H-1213 (v)

Approve the staff recommendation to expel Case No. 33H-1213 through the end of the second semester of the 2012-13 school year.

Motion made by: Lauren Brooks
Seconded by: Paul Bokota

Votes

Paul Bokota	Yes
Lauren Brooks	Yes
Gavin Huntley-Fenner	Yes
Michael Parham	Not Present
Sharon Wallin	Yes

b. Case No. 34H-1213 (v)

Approve the staff recommendation to expel Case No. 34H-1213 through the end of the first semester of the 2013-14 school year; however, the expulsion will be suspended through the first semester of the 2013-14 school year.

Motion made by: Paul Bokota
Seconded by: Lauren Brooks

Votes

Paul Bokota	Yes
Lauren Brooks	Yes
Gavin Huntley-Fenner	Yes
Michael Parham	Not Present
Sharon Wallin	Yes

8. APPROVAL OF MINUTES**a. Approval of Minutes** (D) (V)

Approve the minutes of the following meeting(s), as presented:

May 30, 2013 - Special Meeting
June 4, 2013 - Regular Meeting

Motion made by: Sharon Wallin

Seconded by: Lauren Brooks

Votes

Paul Bokota	Yes
Lauren Brooks	Yes
Gavin Huntley-Fenner	Yes
Michael Parham	Not Present
Sharon Wallin	Yes

9. ADOPTION OF AGENDA**a. Adoption of Agenda** (D) (V)

Adopt the agenda, as presented.

Minutes

The Board adopted the agenda, as revised.

Move:

Item 24a - *Public Hearing: Presentation and Adoption of the IUSD 2013-14 Budget* to follow
Item 10a - *U.S. Dept of Energy Solar Decathlon 2013*

Motion made by: Lauren Brooks

Seconded by: Sharon Wallin

Votes

Paul Bokota	Yes
Lauren Brooks	Yes
Gavin Huntley-Fenner	Yes
Michael Parham	Not Present
Sharon Wallin	Yes

10. SPECIAL PRESENTATIONS / RECOGNITIONS**a. U.S. Department of Energy Solar Decathlon 2013**

Craig Reem, Director of Public Affairs and Communications, City of Irvine

Minutes

Mr. Reem provided an overview of the U.S. Department of Energy's Solar Decathlon 2013 and XPO, to be held on October 3-6 and October 10-13, 2013, at the Orange County Great Park.

11. SPECIAL REPORT

a. PBIS Update

Alan Schlichting, Director of Student Support Services

Minutes

Staff members Barbara Kelley, Cristy Clouse, Elaine Keeley, Luis Torres, Anne Rubin and Monica Colunga reported on the implementation strategies and significant impacts of the Positive Behavioral Interventions and Supports (PBIS) program at all levels including preschool, elementary, middle and high school.

Assistant Superintendent Parham advised that as of next year all schools would be involved at some level and that data collection was underway.

12. ORAL COMMUNICATION

a. Addressing the Board

An opportunity to speak to a topic not on the agenda; limited to 3 minutes per person; 30 minutes per topic.

Minutes

Janelle Cranch, CSEA President, thanked the Board and executive staff for their participation in this year's Appreciating Classified Employees (ACE) Day on May 31, and shared a video of highlights.

Tim Jamison, ITA President, addressed the Board regarding teacher compensation.

13. SUPERINTENDENT'S REPORTMinutes

Superintendent Walker extended congratulations to the Class of 2013 and thanked executive staff members for their continued commitment and support. He reported that district growth remains at an all time high, with the latest groundbreaking for Cypress Village Elementary School held on June 12.

14. ANNOUNCEMENTS AND ACKNOWLEDGMENTSMinutes

Members Bokota, Brooks, Huntley-Fenner and Wallin reported on school visits, conference attendance and meeting participation.

15. CONSENT CALENDAR**a. Consent Calendar** (V)

All matters of the Consent Calendar are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At the time the Board adopts the agenda an item may be removed from the consent calendar by the Board, staff, or community for discussion.

Motion made by: Sharon Wallin

Seconded by: Lauren Brooks

Votes

Paul Bokota	Yes
Lauren Brooks	Yes
Gavin Huntley-Fenner	Yes
Michael Parham	Not Present
Sharon Wallin	Yes

16. CONSENT CALENDAR - Business Services**a. Purchase Order Detail Report** (V) (C)

Approve the Purchase Order Detail Report dated June 13, 2013.

b. Check Register Report (V) (C)

Ratify issuance of check numbers as listed, representing Board authorized purchase orders, invoices and contracts:

District 75, Irvine Unified School District — Numbers **00182286** through **00182978**
 District 50, CFD No. 01-1 — Numbers **00001613** through **00001616**
 District 44, CFD No. 86-1 — Numbers **00004883** through **00004906**

District 41, Irvine Child Care Project — Numbers **00002850** through **00002851**
Revolving Cash — Numbers **38239** through **38323**

c. Contract Services Action Report 2012-13/17 (V) (C)

Approve and/or ratify the Contract Services Action Report 2012-13/17, as submitted.

d. Approval of Bid #13/14-01TS Charter Bus Services (Field and Athletic Trips) for the 2013-14 Fiscal Year (V) (C)

Authorize the Assistant Superintendent of Business Services to award Bid #13/14-01TS Charter Bus Services (Field and Athletic Trips) to Certified Transportation, Inc. effective July 1, 2013.

e. Exercise Option to Extend Nutrition Contracts - Snack and Beverage Products

(V) (C)

Authorize the Assistant Superintendent of Business Services to extend the Snack and Beverage nutrition contract for an additional and final one (1) year term.

f. Receive Bids/Award Contract Employee Uniforms (V) (C)

Authorize the Assistant Superintendent of Business Services to enter into a two-year contract with Prudential Overall Supply for \$91,876.72 for the Employee Uniform Contract.

g. Recreation Improvement Maintenance District Capital Project Recommendations

(V) (C)

Approve the three-year plan for Recreation Improvement Maintenance District Capital Projects.

h. Request for Allowance of Attendance Because of Emergency Conditions – Form J-13A (V) (C)

Approve the required J-13A affidavit and authorize the Assistant Superintendent of Business Services to submit the required affidavit and form J-13A for the material decrease in enrollment on December 21, 2012.

i. Approval of the CDW-G Master Services and Product Agreement (V) (C)

Approve the Master Services and Product Agreement with CDW Government LLC for the first two year term.

j. Piggy Back Authorization – Computers and Related Products - Dell Marketing, L.P.

(V) (C)

Authorize the purchase of Computer Systems, Peripherals, Accessories, Software and Integration Options through Dell Marketing, L.P., based on the California Participating Addendum to the Western States Contracting Alliance known as DGS/NASPO.

k. Piggy Back Authorization – Computers And Communications Equipment – CDW-G

(V) (C)

Authorize the purchase of computers and communications equipment from CDW Government LLC through the California Participating Addendum to the Western States Contracting Alliance known as DGS/NASPO.

l. Receive Bids/Award Contract for CDBG / ADA Path of Travel (V) (C)

Authorize the Assistant Superintendent of Business Services to enter into a contract with Avi-Con Inc. dba CA Construction not to exceed \$291,000.00 for the CDBG / ADA Path of Travel Project.

17. CONSENT CALENDAR - Education Services

a. Field Trips and Excursions (V) (C)

Approve field trips funded by donations as submitted.

18. CONSENT CALENDAR - Human Resources

a. Certificated Personnel Action Report 2012-13/17 (V) (C)

Approve and/or ratify the Certificated Personnel Action Report 2012-13/17 as submitted for Employment, Leave of Absence and Resignations.

b. Classified Personnel Action Report 2012-13/17 (V) (C)

Approve and/or ratify the Classified Personnel Action Report 2012-13/17 Board as submitted for Employment, Retirements, and Resignations.

c. Ratification of Agreement Between the Irvine Unified School District and the California School Employees Association (Chapter 517) for 2012-13 (V) (C)

Ratify the Tentative Agreement between the Irvine Unified School District and the California School Employees Association (Chapter 517) for 2012-13.

19. CONSENT CALENDAR - Special Education

a. Payment for Nonpublic School / Agency Services for Special Education Students

(V) (C)

Authorize the Director of Special Education to contract with and approve the individual pupil service contract(s) for disabled student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Schools/Agencies.

b. Contract for Special Education Related Services (V) (C)

Authorize payment for special education related services in an amount not to exceed \$5,000.00.

c. Agreement with Orange County Superintendent of Schools for Providing Special Education Programs and Services for Individuals with Exceptional Needs (V) (C)

Authorize the Director of Special Education to approve the 2013-14 school year agreement with Orange County Superintendent of Schools for providing special education programs and services for individuals with exceptional needs who are the responsibility of the Irvine Unified School District at county-operated schools.

d. Submission of the 2013-14 Workability I Contract (V) (C)

Approve submission of the 2013-14 Workability I Contract to the California Department of Education.

20. CONSENT CALENDAR - Superintendent**a. Gifts** (V) (C)

Accept gifts to the District, as listed.

21. CONSENT CALENDAR RESOLUTIONS**a. Consent Calendar Resolutions - Roll Call** (V)

All Resolutions on the Consent Calendar are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At the time the Board adopts the agenda an item may be removed from the Consent Calendar by the Board, staff, or community for discussion.

Motion made by: Sharon Wallin

Seconded by: Lauren Brooks

Votes

Paul Bokota	Yes
Lauren Brooks	Yes

Gavin Huntley-Fenner	Yes
Michael Parham	Not Present
Sharon Wallin	Yes

b. Resolution No. 12-13-54: Authorization of Signatures (V) (C)

Adopt Resolution No. 12-13-54, authorizing the named person(s) to sign necessary documents related to Payroll, Vendor Orders for Payment, Purchase Orders, Contracts and Travel Reimbursement Requisitions and to rescind all previous authorizations.

c. Resolution No. 12-13-55: Preliminarily Approving the Engineer's Report for the Levy and Collection of Assessments within the Irvine Unified School District Recreation Improvement and Maintenance District for Fiscal Year 2013-14 (V) (C)

Adopt Resolution No. 12-13-55 which preliminarily approves the Report of the Engineer in connection with the Irvine Unified School District Recreation Improvement and Maintenance District, as filed.

d. Resolution No. 12-13-56: Declaring an Intention to Levy and Collect Assessments within the Irvine Unified School District Recreation Improvement and Maintenance District for Fiscal Year 2013-14 Pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code and as Provided by Article XIID of the California Constitution, and Appointing a Time and Place for a Public Hearing (V) (C)

Adopt Resolution No. 12-13-56 Declaring an Intention to Levy and Collect Assessments Within the Irvine Unified School District Recreation Improvement and Maintenance District for Fiscal Year 2013-14 and set the 9th day of July 2013 at 6:30 p.m. as the date and time for a public hearing.

e. Resolution No. 12-13-58: Acknowledgement that the Remaining School Facility Program Bond Authority is Currently Exhausted (V) (C)

Adopt Resolution No. 12-13-58 certifying compliance with regulation 1859.95.1.

f. Resolution No. 12-13-59: Approving Form SAB 50-04 Applications for Funding Submitted for Cypress Village Elementary School, Northwood High School Expansion and Irvine High School Expansion (V) (C)

Adopt Resolution No. 12-13-59, authorizing the Superintendent, or his authorized designee, to execute documents as necessary to carry out the provisions of this Resolution for the purpose of using School Facility Program Student Grant Funding for Construction of the Cypress Village Elementary School, Northwood High School Expansion and Irvine High School Expansion.

22. FACILITIES CONSENT CALENDAR

a. Annual Renewal/Award Contract Bid Package No. R-02 Lease of Relocatable

Buildings (V) (C)

Authorize the Assistant Superintendent of Business Services to enter into a contract with Mobile Modular Management Corporation for the renewal of Bid Package No. R-02 Lease of Relocatable Buildings, as needs are identified for a time period of up to three (3) additional years, renewable on an annual basis.

Motion made by: Lauren Brooks

Seconded by: Paul Bokota

Votes

Paul Bokota	Yes
Lauren Brooks	Yes
Gavin Huntley-Fenner	Yes
Michael Parham	Not Present
Sharon Wallin	Yes

b. Disposal of Surplus/Discarded Equipment and Supplies (V) (C)

Authorize disposal of surplus/discarded equipment and supplies by the most efficient means in compliance with the provisions of the California Education Code and IUSD Board Policy.

Motion made by: Lauren Brooks

Seconded by: Paul Bokota

Votes

Paul Bokota	Yes
Lauren Brooks	Yes
Gavin Huntley-Fenner	Yes
Michael Parham	Not Present
Sharon Wallin	Yes

23. ITEMS REMOVED FROM CONSENT CALENDARS**a. Items Removed From Consent Calendar**

Items removed from Consent Calendars will be addressed at this time.

24. ITEMS OF BUSINESS**a. Public Hearing: Presentation and Adoption of the IUSD 2013-14 Budget** (D) (V)

After holding a public hearing and considering all comments, adopt the 2013-14 Budget as presented and direct staff to forward the appropriate documentation to the Orange County Department of Education.

Minutes

President Huntley-Fenner opened the public hearing.

Assistant Superintendent John Fogarty provided an overview of the 2013-14 State Education Budget, and discussed the new Local Control Funding Formula (LCFF) and corresponding Local Control Accountability Plans (LCAP) requirement.

He reviewed the major components of the LCFF which are calculated based on the district's percentage of disadvantaged and ELL students.

He reported that the LCFF would likely provide more revenue to the district in the coming years, but to also expect additional changes to the funding model. Based on current information, the district anticipates a \$9M increase for 2013-14.

2013-14 budget assumptions were presented, along with an overview of the 2013-14 Adopted Budget and multi-year projections. He advised the district's basic aid status remains tenuous and would fluctuate over the next several years, therefore this budget assumes the district is no longer in basic aid status. He reminded all that the district's "fair share" contribution for 2012-13 is applied in the subsequent year, representing an additional \$9.9 million expense in 2013-14.

A summary of budget challenges was discussed including: 1) the implementation of LCFF and funding determination, 2) fluctuation of the district's funding model (LCFF vs. BA), 3) development and implementation of the LCAP; 4) impact of CSR augmentation; 5) federal sequestration cuts, and 6) increases in health & welfare costs.

Board members discussed the unknown impacts of the new funding model on the fair share contribution, cost of living adjustments (COLA), and maintenance factor, and expressed a desire to verify property tax growth projections with the county tax assessor's office.

Motion made by: Sharon Wallin

Seconded by: Lauren Brooks

Votes

Paul Bokota	Yes
Lauren Brooks	Yes
Gavin Huntley-Fenner	Yes
Michael Parham	Not Present
Sharon Wallin	Yes

b. Resolution No. 12-13-57: To Establish Temporary Interfund Transfers of Special or Restricted Fund Monies – Roll Call (D) (V)

Adopt Resolution 12-13-57 to Establish Temporary Interfund Transfers of Special or Restricted Fund Monies.

Motion made by: Paul Bokota

Seconded by: Lauren Brooks

Votes

Paul Bokota	Yes
Lauren Brooks	Yes
Gavin Huntley-Fenner	Yes

Michael Parham	Not Present
Sharon Wallin	Yes

c. Annual Review of District-wide Continuous Improvement Efforts for 2013-14

(D) (V)

Approve the Continuous Improvement Efforts for 2013-14 as presented.

Minutes

Assistant Superintendent Parham recapped the formation and history of the Curriculum Council, which last year successfully revised the Continuous Improvement Efforts document to increase its relevance and better guide goal setting and instruction. She reported that this year, in lieu of convening the Council, all certificated staff were surveyed to determine the impact of the new document on their work, with very positive results.

Motion made by: Sharon Wallin

Seconded by: Lauren Brooks

Votes

Paul Bokota	Yes
Lauren Brooks	Yes
Gavin Huntley-Fenner	Yes
Michael Parham	Not Present
Sharon Wallin	Yes

25. ORAL COMMUNICATION

Minutes

None

26. CLOSED SESSION

a. Closed Session

Conducted in accordance with applicable sections of California law, Closed Sessions are not open to the general public.

Minutes

None

27. ADJOURNMENT

a. Adjournment (V)

Minutes

The meeting was adjourned at 8:50 p.m.

Motion made by: Paul Bokota

Seconded by: Lauren Brooks

Votes

Paul Bokota	Yes
Lauren Brooks	Yes
Gavin Huntley-Fenner	Yes
Michael Parham	Not Present
Sharon Wallin	Yes

Board President

Superintendent of Schools