

# Irvine Unified School District Minutes

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## Regular Board of Education Meeting

June 04, 2013

Tuesday, 06:30 PM

Administrative Center  
5050 Barranca Parkway  
Irvine, CA 92604

### Attendees

Paul Bokota	Board Member
Lauren Brooks	Board Member
Gavin Huntley-Fenner	Board Member
Michael Parham	Board Member
Sharon Wallin	Board Member

### 1. CALL TO ORDER

#### Minutes

President Huntley-Fenner called the meeting to order at 5:02 p.m.

### 2. ORAL COMMUNICATION

#### a. Addressing the Board

*Opportunities for public input occur at the beginning of each agenda item and at Oral Communication (for items not on the agenda). Persons wishing to address the Board should complete a blue request form, available on the information table, and submit it to the Board Secretary. Each topic or item is limited to 30 minutes; each speaker is limited to 3 minutes.*

#### Minutes

None

### 3. CLOSED SESSION

#### a. Closed Session

*Conducted in accordance with applicable sections of California law, Closed Sessions are not open to the general public. If additional time is required, the Board will reconvene the Closed Session at the end of the regular meeting.*

#### Minutes

The Board adjourned to Closed Session at 5:05 p.m.

#### b. Student Discipline Issue (1 case) [Education Code Sections 35146 and 48918(c)]

#### Minutes

The Board discussed one (1) student discipline issue.

**c. Public Employee Performance Evaluation [Government Code Section 54957]**

- Superintendent
- Assistant Superintendents
- Chief Technology Officer

Minutes

The Board discussed performance evaluations for the Superintendent, Assistant Superintendents and the Chief Technology Officer.

**4. ADJOURN TO CLASSIFIED EMPLOYEES OF THE YEAR RECEPTION - 6:00 PM**

Minutes

The Board adjourned to the Classified Employees of the Year Reception at 6:10 p.m.

**5. RECONVENE REGULAR MEETING - 6:30 PM**

Minutes

President Huntley-Fenner called the meeting to order at 6:32 p.m.

**6. PLEDGE OF ALLEGIANCE / ROLL CALL / MOMENT OF SILENCE**

Minutes

The Pledge of Allegiance to the Flag of the United States of America was led by Student Member Doan Van and was followed by a moment of silence in memory of IUSD students Aurora Cabrera, Robin Cabrera, Cecilia Zamora, Nozad Al Hamawendi, and Abdulrahman Alyahyan who passed away on May 27.

Members Present:

Paul Bokota  
Lauren Brooks  
Gavin Huntley-Fenner  
Michael Parham (Member Parham joined Closed Session at 5:15 p.m.)  
Sharon Wallin

Student Members Present:

Jeff DeKlotz  
Isabelle Doan Van  
Hannah Kim

Chris Ponce de Leon

Staff:

Terry L. Walker, Superintendent of Schools  
John Fogarty, Assistant Superintendent, Business Services  
Eamonn O'Donovan, Assistant Superintendent, Human Resources  
Cassie Parham, Assistant Superintendent, Education Services  
Lee Brooks, Executive Assistant to the Superintendent

**7. REPORT OF CLOSED SESSION DISCUSSION/ACTION**

Minutes

President Huntley-Fenner reported on the discussion in Closed Session.

**8. STUDENT DISCIPLINE**

**a. Case No. 29H-1213 (Correction) (V)**

Reapprove the staff recommendation to expel Case No. 29H-1213 through the end of the first semester of the 2013-14 school year. (Correction to previous Board Action on 5/21/2013).

Motion made by: Paul Bokota

Seconded by: Lauren Brooks

Votes

Unanimously Approved

**9. APPROVAL OF MINUTES**

**a. Approval of Minutes (D) (V)**

Approve the minutes of the following meetings, as presented:

May 21, 2013 - Regular Meeting

Motion made by: Sharon Wallin  
Seconded by: Michael Parham

Votes  
Unanimously Approved

**10. ADOPTION OF AGENDA**

- a. Adoption of Agenda** (V)  
Adopt the agenda, as presented.  
Minutes

The Board adopted the agenda, as revised:

*Items removed from Consent Calendars for Discussion:*  
Item 20b - Payment in Accordance with the Terms of the Settlement Agreement(s)

Motion made by: Michael Parham  
Seconded by: Sharon Wallin

Votes  
Unanimously Approved

**11. SPECIAL PRESENTATIONS / RECOGNITIONS**

- a. Classified Employees of the Year - 2013**  
Minutes

Human Resources Director Rena Thompson provided an overview of the rigorous selection process for the Classified Employees of the Year, and introduced CSEA President Janelle Cranch, who commented on the significant contributions of classified staff.

Board members recognized the 2013 Classified Employees of the Year for their exemplary service to the District:

- Vanessa Byrne, Instructional Assistant - South Lake Middle School
- Jesus Cazares, Head Custodian - Lakeside Middle School
- Ingrid Green, Instructional Assistant - Westpark Elementary School
- Isaac Indich, Paint Foreman - Maintenance and Operations
- Anne Melanson, Administrative Assistant to the Principal - Stone Creek Elementary School

**b. Student Board Members - 2013**Minutes

Superintendent Walker recognized the 2012-13 student board members and the Board expressed appreciation for their active engagement and student-oriented perspective.

Jeff DeKlotz - Irvine High School  
Isabelle Doan Van - University High School  
Hannah Kim - Northwood High School  
Chris Ponce de Leon - Woodbridge High School

**c. Irvine Unified Council PTA**

Petra Schaefer, President

Minutes

Outgoing PTA Council President Petra Schaefer thanked the Board for their partnership and commitment to Irvine students and reported that the new executive board, led by Sharon Wigal, would take office in July. She advised she would stay active, especially in the legislative advocacy arena.

She extended appreciation to all the groups and organizations which positively impact Irvine's students, with special thanks to PTA volunteers who logged nearly one-half million hours this year.

Board members expressed their deep appreciation to Mrs. Schaefer for her leadership.

**12. ORAL COMMUNICATION****a. Addressing the Board**

*An opportunity to speak to a topic not on the agenda; limited to 3 minutes per person; 30 minutes per topic.*

Minutes

Tim Jamison, ITA President, addressed the Board regarding an opportunity to lead the way by being the first district to offer restorative compensation to staff. He praised classified staff for their extraordinary contributions and recognized the Student Board members for their service.

Janelle Cranch, CSEA President, thanked the Nutrition Services staff for facilitating an elegant reception for the Classified Employees of the Year.

### 13. STUDENT BOARD MEMBER REPORTS

#### Minutes

Student Members DeKlotz, Doan Van, Kim and Ponce de Leon reported on school activities.

### 14. SUPERINTENDENT'S REPORT

#### Minutes

Superintendent Walker expressed congratulations to all four Irvine comprehensive high schools which were named in Newsweek's top 600 schools in the nation, and NHS teacher Zach Halop who received the Music Educator Award from the Grammy Foundation and Academy.

He reported another highly successful ACE Day on May 31, wherein administrators shadow classified employees, and congratulated Meadow Park Elementary on their 25th anniversary.

He reported on his attendance of the Coastline ROP Awards on May 31, including a stunning video presentation, and the Scholar Athlete Awards on June 3, which recognizes those students who achieve excellence in both academics and athletics.

He thanked the community for their compassionate support and response to the tragic loss of five Irvine students, and expressed sincere sympathy to their families.

### 15. ANNOUNCEMENTS AND ACKNOWLEDGMENTS

#### Minutes

Members Bokota, Brooks, Huntley-Fenner, Parham and Wallin reported on school visits, conference attendance and meeting participation. All expressed their appreciation to staff and the community for their caring and sensitive response to the tragic loss of five IUSD students.

### 16. CONSENT CALENDAR

#### a. Consent Calendar (V)

*All matters of the Consent Calendar are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At the time the Board adopts the agenda an item may be removed from the consent calendar by the Board, staff, or community for discussion.*

#### Minutes

The Board took the following action on the amended Consent Calendar.

Motion made by: Sharon Wallin  
Seconded by: Michael Parham

Votes

Unanimously Approved

**17. CONSENT CALENDAR - Business Services**

**a. Check Register Report** (V) (C)

Ratify issuance of check numbers as listed, representing Board authorized purchase orders, invoices and contracts:

District 75, Irvine Unified School District — Numbers **00181778** through **00182285**

District 50, CFD No. 01-1 – Number **00001612**

District 44, CFD No. 86-1 — Numbers **00004875** through **00004882**

District 41, Irvine Child Care Project — Numbers **00002840** through **00002849**

Revolving Cash — Numbers **38165** through **38238**

**b. Purchase Order Detail Report** (V) (C)

Approve the Purchase Order Detail Report dated May 24, 2013.

**c. Contract Services Action Report 2012-13/16** (V) (C)

Approve and/or ratify the Contract Services Action Report 2012-13/16, as submitted.

**18. CONSENT CALENDAR - Education Services**

**a. Field Trips and Excursions** (V) (C)

Approve field trips funded by donations as submitted.

**19. CONSENT CALENDAR - Human Resources**

**a. Certificated Personnel Action Report 2012-13/16** (V) (C)

Approve and/or ratify the Certificated Personnel Action Report 2012-12/16 Board as submitted for Resignations.

**b. Classified Personnel Action Report 2012-13/16** (V) (C)

Approve and/or ratify the Classified Personnel Action Report 2012-13/16 Board as submitted

for Employment.

**c. Emergency Permit Requirement; Declaration of Need For Fully Qualified Educators**

(V) (C)

Adopt the "Declaration of Need for Fully Qualified Educators" authorizing the employment of teachers holding emergency permits for the 2013-14 school year.

**d. Student Teacher/Intern Agreements for 2013/14** (V) (C)

Approve the Student Teacher/Intern Placement Agreements with the named institutions and the Irvine Unified School District.

**20. CONSENT CALENDAR - Special Education**

**a. Payment for Nonpublic School / Agency Services for Special Education Students**

(V) (C)

Approve the individual pupil service contract(s) for disabled student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Schools/Agencies.

**b. Payment in Accordance with the Terms of the Settlement Agreement(s)** (V) (C)

Authorize payment in an amount not to exceed \$15,000.00 in accordance with the terms of the Settlement Agreement(s).

Minutes

Member Parham reiterated his opposition to settlement agreements for special education related services.

Motion made by: Sharon Wallin

Seconded by: Paul Bokota

Votes

Paul Bokota	Yes
Lauren Brooks	Yes
Gavin Huntley-Fenner	Yes
Michael Parham	No
Sharon Wallin	Yes

**c. Agreement for Provision of Educationally Related Mental Health Services Between Orange County Health Care Agency and Irvine Special Education Local Plan Area (SELPA) and Irvine Unified School District** (V) (C)

Approve the MOU with Orange County Health Care Agency allowing our students to



potentially access services through June 30, 2014 if needed.

## 21. CONSENT CALENDAR - Superintendent

### a. Conference Attendance (V) (C)

Approve out-of-state conference attendance for staff, as follows:

1) Melissa Figge, Marilyn Hale, Cheryl Linquiti and Elizabeth Taylor-Baker to Philadelphia, PA from June 30 - July 3, 2013, for \$9,428.08.

## 22. CONSENT CALENDAR RESOLUTIONS

### a. Consent Calendar Resolutions - Roll Call (V)

*All Resolutions on the Consent Calendar are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At the time the Board adopts the agenda an item may be removed from the Consent Calendar by the Board, staff, or community for discussion.*

#### Minutes

None

## 23. FACILITIES CONSENT CALENDAR

### a. Facilities Consent Calendar (V)

*All matters of the Community Facilities District Consent Calendar are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At the time the Board adopts the agenda, an item may be removed from the Consent Calendar by the Board, staff, or community for discussion.*

#### Minutes

The Board took the following action on the Facilities Consent Calendar.

Motion made by: Michael Parham

Seconded by: Paul Bokota

#### Votes

Unanimously Approved

### b. Authorization for the Placement of One (1) Relocatable Classroom at Woodbridge High School (V) (C)

Acting as the governing body of Community Facilities District No. 86-1, authorize the Assistant Superintendent of Business Services to enter in to a contract with Mobile Modular Management Corporation for the lease of one (1) 24' x 40' relocatable classroom building to be placed at Woodbridge High School.

**c. Placement of One (1) Shade Structure Santiago Hills Elementary School** (V) (C)

Authorize the project and approve the placement of one (1) shade structure, the purchase and installation to be fully funded by the Santiago Hills Elementary School PTA.

**d. Request for Substitution of Subcontractor Bid Package #12-1 Track & Field, Drainage Excavation, Base Installation University High School Athletic Facility**

(V) (C)

Approve the substitution of All American Asphalt for Onyx Paving Company, Inc., for the asphalt paving portion of the University High School Athletic Facility project as requested by the prime contractor, Park West Landscape, Inc.

**e. State Building Program - Authorized Signatories** (V) (C)

Authorize the filing of applications with the State Allocation Board and designate the District Representatives submitted as authorized signatories for contracts, agreements, and change orders.

**24. ITEMS REMOVED FROM CONSENT CALENDARS**

**a. Items Removed From Consent Calendar**

*Items removed from Consent Calendars will be addressed at this time.*

**25. ITEMS OF BUSINESS**

**a. Public Hearing: Special Education Local Plan Area (SELPA) Annual Service Delivery and Budget Plan** (D) (V)

Adopt the Irvine SELPA Annual Service Delivery Plan and Annual Budget Plan.

Minutes

President Huntley-Fenner opened and closed the public hearing, receiving no comments.

Motion made by: Michael Parham

Seconded by: Paul Bokota

Votes

Unanimously Approved

**b. Resolution No. 12-13-52: Initiate Proceedings for the Levy and Collection of Assessments within the Irvine Unified School District Recreation Improvement and Maintenance District for Fiscal Year 2013-14 Pursuant to the Provisions of Part 2 of Division 15 of the California Streets and Highways Code and as Provided by Article**

**XIIID of the California Constitution - Roll Call** (D) (V)

Adopt Resolution No. 12-13-52 authorizing the initiation of proceedings for the levy and collection of assessments for fiscal year 2013-14 within the Irvine Unified School District Recreation Improvement and Maintenance District.

Motion made by: Paul Bokota

Seconded by: Lauren Brooks

Votes

Unanimously Approved

**c. Resolution No. 12-13-53: Education Protection Account for Fiscal Year 2012-13 - Roll Call** (D) (V)

Adopt Resolution No. 12-13-53: Education Protection Account for Fiscal Year 2012-13.

Minutes

Assistant Superintendent Fogarty provided clarification regarding the Education Protection Account, created to receive and disburse revenues from the incremental increases in taxes imposed by Proposition 30. He further advised that revenues from that source will be kept in reserve pending final legislation and determination of the District's Basic Aid status.

Motion made by: Michael Parham

Seconded by: Lauren Brooks

Votes

Unanimously Approved

**26. ORAL COMMUNICATION**Minutes

None

**27. CLOSED SESSION****a. Closed Session**

*Conducted in accordance with applicable sections of California law, Closed Sessions are not open to the general public.*

Minutes

None

**28. ADJOURNMENT****a. Adjournment** (V)Minutes

The meeting was adjourned at 7:39 p.m.

Motion made by: Michael Parham  
Seconded by: Paul Bokota

Votes

Unanimously Approved

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Board President

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Superintendent of Schools