

Regular Meeting of the Board of Education

Irvine USD

November 14, 2017 6:30PM

IRVINE UNIFIED SCHOOL DISTRICT Administration Center 5050 Barranca Parkway Irvine, CA 92604 5:30 p.m. Closed Session / 6:30 p.m. Regular Meeting

1. CALL TO ORDER

2. ORAL COMMUNICATION

Quick Summary / Abstract:

Opportunities for public input occur prior to closed session (limited to closed session agenda items), at the beginning of each agenda item and at Oral Communication (for items not on the agenda). Persons wishing to address the Board should complete a blue request form, available on the information table, and submit it to the Board Secretary. Each topic or item is limited to 30 minutes; each speaker is limited to 3 minutes.

3. CLOSED SESSION

Quick Summary / Abstract:

Conducted in accordance with applicable sections of California law, Closed Sessions are not open to the general public. If additional time is required, the Board will reconvene the Closed Session at the end of the regular meeting.

3.a. Public Employee Performance Evaluation [Government Code Section 54957]

Quick Summary / Abstract:

- Superintendent's Goals and Objectives 2017-18

4. RECONVENE REGULAR MEETING - 6:30 PM

5. PLEDGE OF ALLEGIANCE / ROLL CALL

6. REPORT OF CLOSED SESSION DISCUSSION / ACTION

6.a. Public Employee Performance Evaluation - Superintendent Recommended Motion:

Approve the Superintendent's Goals and Objectives for 2017-18.

Quick Summary / Abstract:

Approve the Superintendent's Goals and Objectives for 2017-18.

7. APPROVAL OF MINUTES

Recommended Motion:

Approve the minutes of the following meeting(s), as presented:

October 17, 2017 - Regular Meeting

Quick Summary / Abstract:

Approve the minutes of the following meeting(s), as presented:

October 17, 2017 - Regular Meeting

Attachments:

Minutes - 101717

8. ADOPTION OF AGENDA

Recommended Motion:

Adopt agenda, as presented.

Quick Summary / Abstract:

Adopt agenda, as presented.

9. ORAL COMMUNICATION

Quick Summary / Abstract:

An opportunity to speak to a topic not on the agenda; limited to 3 minutes per person; 30 minutes per topic.

10. STUDENT BOARD MEMBER REPORTS

11. SUPERINTENDENT'S REPORT

12. ANNOUNCEMENTS AND ACKNOWLEDGMENTS

13. CONSENT CALENDAR

Quick Summary / Abstract:

All matters of the Consent Calendar are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion.

14. CONSENT CALENDAR - Business Services

14.a. Check Register Report

Rationale:

Commercial Check Registers are presented to the Board of Education listing checks which have been issued in accordance with the established purchasing procedures and administrative regulations of the Irvine Unified School District.

These checks represent previously approved purchase orders and contracts and are presented to the Board of Education for ratification in accordance with the applicable provisions of the Education and Government Code Statutes of the State of California. A copy of the full report is attached.

District 75, Irvine Unified School District -
Numbers **00255532** through **00257333**

District 50, CFD No. 01-1 - Numbers **00001766** through **00001766**

District 44, CFD No. 86-1 - Numbers **00007632** through **00007652**

District 41, Irvine Child Care Project - Numbers **00003356** through **00003363**

Revolving Cash - Numbers **46130** through **46319**

IUSD/Fogarty/Payton
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Attachment

Recommended Motion:

Ratify issuance of check numbers as listed, representing Board authorized purchase orders, invoices and contracts.

Quick Summary / Abstract:

Ratify issuance of check numbers as listed, representing Board authorized purchase orders, invoices and contracts.

Attachments:

Check Register Report 11-14-2017

14.b. Contract Services Action Report 2017-18/06

Rationale:

ATKINSON, ANDELSON, LOYA, RUUD & ROMO

Consultant to provide professional legal and consulting services related to Heritage Fields K-8 School No. 3 school government approval and architectural contract review to Business Services.

November 15, 2017 – June 30, 2018

Budget No.: 3570790185-5839

Fogarty/Business Services

Fee..... not to exceed \$20,000.00*

County School Facilities Fund – Fund 35

**Amount to be reimbursed by Heritage Fields*

AUTISM DIAGNOSTIC AND INTERVENTIONS CONNECTIONS, INC.

Consultant to conduct a psychoeducational Independent Education Evaluation (IEE) during the 2017-18 school year.

October 5, 2017 – June 30, 2018

Budget No.: 0101755710-5811

Hertig/Special Education Services

Fee..... not to exceed \$5,000.00

Restricted General Fund – Fund 01

**Ratify*

BRAIN LEARNING PSYCHOLOGICAL CORPORATION

Consultant to conduct an Independent Educational Evaluation (IEE), both a psychoeducational assessment and speech assessment, during the 2017-18 school year.

October 23, 2017 – June 30, 2018

Budget No.: 0101755710-5811

Hertig/Special Education Services

Fee..... not to exceed \$5,500.00

Restricted General Fund – Fund 01

**Ratify*

CALIFORNIA DEPARTMENT OF EDUCATION

Consultant to provide a child development services grant to fund the California State Preschool Program at the Early Childhood Learning Center. Through this grant, parents who meet income and need eligibility requirements may be provided subsidized preschool services. (Previously Board Approved June 13, 2017.)

July 1, 2017 – June 30, 2018
Budget No.: 1202724510-8290
Hunter/Early Childhood Learning Center
Income..... not to exceed \$723,671.00
Income..... not to exceed \$818,155.00
Restricted General Fund – Fund 01

CALIFORNIA WEEKLY EXPLORER, INC.

Contractor to provide Walk Through the Ancient World, Walk Through the American Revolution, and Walk Through California presentations for students at Turtle Rock Elementary School.

November 15, 2017 – June 30, 2022
Budget No.: 0115670010-5810
Stonebarger/Turtle Rock Elementary School
Fee.....not to exceed \$40,000.00
Other: Turtle Rock Elementary School Donations

CARTY WEB STRATEGIES, INC. DBA HOME CAMPUS AND ATHLETICCLEARANCE.COM

Consultant to provide scheduling software, website/calendar integration, and student clearance registration. A California Student Data Privacy Agreement (CSDPA) is to be established between the consultant and IUSD. Individual service purchases are to be funded from school site budgets and approved through the Purchase Order Detail Report.

November 14, 2017 – November 13, 2020
Ford/Information Services

CENGAGE LEARNING, INC.

Consultant to provide a free trail of two secondary science databases, Science in Context and Interactive Science, and the science professional development ebook collection, National Science Teachers Professional Development, for the science specialists and secondary teachers to use and evaluate as possible support for Next Generation Science Standards (NGSS). A California Student Data Privacy Agreement (CSDPA) is to be established between the consultant and IUSD.

November 15, 2017 – November 14, 2020
Ford/Information Services

CLEVER, INC.

Consultant to provide an application management system offered at no cost to school districts. Clever is integrated into the District student-information-system and identity system to create easy and secure data transportation for rostering and provisioning of student accounts for partner applications. Clever offers single-sign-on into any application, a customizable student and teacher portal, and an administrator dashboard that allows for easy trouble-shooting and application management. A California Student Data Privacy Agreement (CSDPA) is to be established between the consultant and IUSD.

November 15, 2017 – November 14, 2022
Ford/Information Services

CUMMING CONSTRUCTION MANAGEMENT, INC.

Consultant to assist with the development of bid documents that fully comply with Proposition 39 procurement and requirements, Construction Management services including preconstruction, construction, and post-construction, and American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE) Level 2 Energy Audits at Irvine High School.

November 15, 2017 – December 31, 2018
Budget No.: 0100558581-5811
Hoffman/Maintenance & Operations
Fee..... not to exceed \$119,908.00
Restricted General Fund – Fund 01

DISCOVERY CUBE ORANGE COUNTY

Consultant to provide one ninety (90) minute assembly about water education and conservation to fifth grade students at Santiago Hills Elementary School at no cost.

January 12, 2018 – January 12, 2018
Ogden/Santiago Hills Elementary School

DOCUMENT TRACKING SERVICES, LLC

Consultant to provide a web-based application to assist the District with the completion and updating of school and district-level reports (SPSA, SARC, LCAP, LEAP) and provide Spanish, Korean and Mandarin translation services for 1 SARC.

December 15, 2017 – December 14, 2020
Budget No.: 0100904120-5810
Schlichting/Student Support Services
Fee..... not to exceed \$40,000.00
Unrestricted General Fund – Fund 01

EDUCATIONAL TESTING SERVICE/CRITERION

Consultant to provide Criterion software to enhance student writing skills in

the areas of topic sentences, grammar, spelling and sentence structure as well as quality of content.

November 15, 2017 – October 20 2018

Budget No.: 0114412510-5810

Kellar/Northwood Elementary School

Fee..... not to exceed \$1,400.00

Unrestricted General Fund – Fund 01

ENCYCLOPEDIA BRITANNICA, INC.

Consultant to provide a trial of two databases, Image Quest and Original Sources, as add-on products to the general reference online encyclopedia to support students with research and writing at no cost to IUSD. A California Student Data Privacy Agreement (CSDPA) is to be established between the consultant and IUSD.

November 15, 2017 – November 14, 2018

McKinney/Education Technology

FAMILIES FORWARD

Consultant to provide programmatic support for the Irvine Family Resource Center.

(Previously Board Approved May 23, 2017.)

July 1, 2017 – June 30, 2018

Budget No.: ~~0102562320-5811~~

Budget No.: 0100905520-5811

~~DiScala/Mental Health and Wellness~~

S. Okino/Prevention and Intervention

Fee..... not to exceed \$125,000.00

~~Restricted General Fund – Fund 01~~

Unrestricted General Fund – Fund 01

FOLLETT SCHOOL SOLUTIONS, INC.

Consultant to provide Lightbox products, a multimedia educational space that encourages users to see learning in a whole new light. Lightbox is designed to supplement core instruction using content from renowned video providers, Google Maps, IUSD's library collections in Follett's Destiny product, and Vocabulary.com, along with customized support materials in a single learning resource. A California Student Data Privacy Agreement (CSDPA) is to be established between the consultant and IUSD. Individual software purchases are to be funded from school site budgets and approved through the Purchase Order Detail Report.

November 15, 2017 – November 14, 2020

McKinney/Education Technology

FRANKLIN COVEY CLIENT SALES, INC.

Consultant to provide New Horizon staff, a non-public school participating in

the Title II program, coaching to achieve Schoolwide WIGS (Wildly Important Goals) to guide learning in reading and leadership. Staff will be reviewing reading standards and devising Lead Measures to help achieve higher reading achievement. Total fee of \$2,500.00 reduced to the equitable services amount of \$1,806.30 based on Title II requirements for non-public schools.

November 10, 2017 – November 10, 2017
Budget No.: 0100920424-5811
Schlichting/Student Support Services
Fee..... not to exceed \$1,806.30
Restricted General Fund – Fund 01
**Ratify*

GLOBAL ENVIRONMENTAL COMPLIANCE, INC.
Consultant to provide Storm Water Pollution Prevention Plan (SWPPP) design and Qualified SWPPP Practitioner (QSP) inspection and monitoring services for the PA6N Elementary School project.

November 15, 2017 – September 30, 2019
Budget No.: 3570590185-6267
Okino/Construction & Facilities
Fee..... not to exceed \$39,957.00
Community Facilities District – CFD 09-1 / County School Facilities Fund – Fund 35

GROUP DELTA CONSULTANTS, INC.
Consultant to provide consulting services for the Measure E Series 1 Modernization project at Westpark Elementary School.

November 15, 2017 – April 30, 2018
Budget No.: 2116691085-6268
Okino/Construction & Facilities
Fee..... not to exceed \$4,260.00
Funding may be provided by various categories including, but not limited to: Building Fund – Fund 21, Community Facilities District 86-1, Special Reserve Fund for Capital Outlay Projects – Fund 40.

GROUP DELTA CONSULTANTS, INC.
Consultant to provide consulting services for the Measure E Series 1 Modernization project at Springbrook Elementary School.

November 15, 2017 – April 30, 2018
Budget No.: 2115091085-6268
Okino/Construction & Facilities
Fee..... not to exceed \$4,260.00
Funding may be provided by various categories including, but not limited to: Building Fund – Fund 21, Community Facilities District 86-1, Capital Facilities Fund – Fund 25, Special Reserve Fund for Capital Outlay Projects

– Fund 40.

HANOVER RESEARCH

Consultant to provide a three year membership to an organization-wide framework for addressing questions and concerns that all administrators face when determining the effectiveness of curriculum and instruction practices. This framework provides districts with access to research-based components such as: Learning Outcomes Evaluation, Instructional Model Effectiveness, Instructional Coaching Evaluations, and Cost-Benefit-Achievement Analysis. Beyond determining instructional effectiveness, Consultant provides a host of solutions related to instructional integrity, including: Achievement Gap Analysis, State Standards Alignment, Curriculum Implementation Strategies, Program Scaling and Sustainability, Review of Formative and Summative Assessments, and Professional Learning Communities.

January 1, 2018 – December 31, 2020

Budget No.: 0100904127-5811

Schlichting/Student Support Services

Fee..... not to exceed \$260,000.00

Unrestricted General Fund – Fund 01

HIME, GERALD J.

Consultant to serve as a Section 504 Hearing Officer including pre-hearing consultation with parent and District, presiding at Hearing, review of testimony and evidence, and transmittal of final decision to all parties.

October 25, 2017 – June 30, 2018

Budget No.: 0102583210-5810

S. Okino/Prevention and Intervention

Fee..... not to exceed \$8,000.00

Unrestricted General Fund – Fund 01

**Ratify*

HYPOTHESIS PROJECT

Consultant to provide web annotation services for web-based news, blogs, research papers, and articles. A California Student Data Privacy Agreement (CSDPA) is to be established between consultant and IUSD. Service provided at no cost to IUSD.

November 15, 2017 – November 14, 2020

McKinney/Education Technology

IRVINE CUBESAT PROGRAM (IRVINE 02)

Memorandum of Understanding between Irvine Unified School District, Irvine Public Schools Foundation, Brent Freeze and Kain Sosa for the Irvine CubeSat STEM Program – Irvine 02. The Irvine CubeSat STEM Program (ICSP)(IRVINE02) is a joint project between Irvine public schools and industry partners to assemble, test and launch a CubeSat (Nano-Satellite)

into low Earth Orbit. Funding for the ICSP IRVINE02 program by Irvine Public Schools Foundation was board approved on January 17, 2017. (Item 25.a. Irvine Public Schools Foundation Funding Priorities 2017-18).

January 17, 2017 – June 30, 2021
Tuominen/Secondary Education

K-12 FACILITIES PLANNING, LLC

Consultant to provide facilities and educational planning and consultation to the District for the 2017-18 fiscal year. All applicable funds to pay their pro-rata share.

(Previously Board Approved May 23, 2017.)

July 1, 2017 – June 30, 2018
Budget No.: 0100564481-5811

Fogarty/Business Services

Fee..... not to exceed \$15,000.00

Fee..... not to exceed \$25,000.00

Community Facilities District – Multiple

KEY2ED, INC.

Consultant to provide training for Special Education staff regarding Individual Education Plan (IEP) Facilitation and Conflict Prevention.

(Previously Board Approved June 13, 2017.)

July 1, 2017 – June 29, 2018
Budget No.: 0101736620-5210

Hertig/Special Education Services

Fee..... not to exceed \$10,000.00

Fee..... not to exceed \$23,000.00

Restricted General Fund – Fund 01

July 1, 2017 – June 29, 2018
Budget No.: 0101774510-5811

Hertig/Special Education Services

Fee..... not to exceed \$29,000.00

Restricted General Fund – Fund 01

LARSEN, DIANA

Consultant to provide a review of Irvine Unified School District's Aeries maintenance setup and a professional opinion regarding the procurement of maintenance for Aeries in the future.

November 15, 2017 – December 31 2018
Budget No.: 0100910477-5810

Ford/Information Services

Fee..... not to exceed \$750.00

Unrestricted General Fund – Fund 01

MIRSHAFIEE, MATHEW

In partnership with the IUSD Employee Well-Being Program, consultant to provide three (3) eight (8) week yoga sessions to interested IUSD employees.

November 8, 2017 – May 30, 2018

Budget No.: 6900516960-5825

Bayne/Risk Management

Fee..... not to exceed \$6,000.00*

Self-Insurance Fund – Fund 67

**Amount to be reimbursed by Blue Shield of California*

**Ratify*

MUSICAL THEATRE INTERNATIONAL (MTI)

Contractor to provide rights and use of performance materials for South Lake Middle School’s musical production.

October 18, 2017 – November 29, 2017

Budget No.: 0152070010-4314

Averill/South Lake Middle School

Fee.....not to exceed \$1,200.00

Other: South Lake Middle School Donations

**Ratify*

NCS PEARSON, INC.

Consultant to provide the OTIS-LENNON SCHOOL ABILITY TEST (OLSAT) online license as an optional fee based test to be included in the Multiple Criteria Measure process for 3rd-7th grade students. Online license includes implementation, scoring, and reporting. A California State Data Privacy Agreement is to be established between the consultant and IUSD. The OLSAT administration is cost neutral as each student pays a fee to participate in the test and all fees pay for the product and administration costs.

November 15, 2017 – July 1, 2020

Budget No.: 011021410-5810

Rydman/Education Services

Fee..... not to exceed \$105,000.00*

Restricted General Fund – Fund 01

**To be reimbursed by participants*

PASSARO, Ph.D., PERRY

Consultant to conduct a psychoeducational Independent Education Evaluation (IEE) during the 2017-18 school year.

October 12, 2017 – June 30, 2018

Budget No.: 0101755710-5811

Hertig/Special Education Services

Fee..... not to exceed \$4,950.00

Restricted General Fund – Fund 01
**Ratify*

ROBISON, MICHELE

Consultant to provide “Using Stress to Your Advantage” presentations for IUSD parents.

November 15, 2017 – June 8, 2018
Budget No.: 0100904127-5811
Schlichting/Student Support Services
Fee..... not to exceed \$6,000.00
Unrestricted General Fund – Fund 01

SEGERSTROM CENTER FOR THE ARTS

Contractor to provide facility use of concert hall for the IUSD Honors Concert.

April 18, 2018 – April 18, 2018
Budget No.: 0100981110-5810
Van Patten/Visual and Performing Arts
Fee..... not to exceed \$30,000.00
Restricted General Fund – Fund 01

STEINHORN, JULY

In partnership with the IUSD Employee Well-Being Program, consultant to provide two 2-hour A Woman’s Right self-defense and personal safety seminars to IUSD employees.

October 19, 2017 – January 11, 2018
Budget No.: 6900516960-5825
Bayne/Risk Management
Fee..... not to exceed \$1,000.00*
Self-Insurance Fund – Fund 67
**Amount to be reimbursed by Blue Shield of California*
**Ratify*

UCMI, INC.

Consultant to provide Division of the State Architect (DSA) inspection services for the Measure E Series 1 Modernization project at Irvine High School.

November 15, 2017 – January 31, 2019
Budget No.: 2160091085-6280
Okino/Construction & Facilities
Fee..... not to exceed \$185,500.00
Funding may be provided by various categories including, but not limited to:
Building Fund – Fund 21, Community Facilities District 86-1, Special Reserve Fund for Capital Outlay Projects – Fund 40.

Financial Impact:

Community Facilities District – not to exceed \$49,957.00

County School Facilities Fund – not to exceed \$20,000.00
**Amount to be reimbursed by Heritage Fields*

Building Fund – not to exceed \$194,020.00

Self-Insurance Fund – not to exceed \$7,000.00
**Amount to be reimbursed by Blue Shield of California*

Restricted General Fund - not to exceed \$85,680.30

Restricted General Fund – not to exceed \$105,000.00*
**Amount to be reimbursed by participants*

Unrestricted General Fund – not to exceed \$316,150.00

Other Funds – ASB and/or Donations – not to exceed \$41,200.00

Recommended Motion:

Approve and/or ratify the Contract Services Action Report 2017-18/06, as submitted.

Quick Summary / Abstract:

Approve and/or ratify the Contract Services Action Report 2017-18/06, as submitted.

14.c. Purchase Order Detail Report

Rationale:

The purchase orders listed on the Purchase Order Detail Report are processed in compliance with the applicable purchasing procedures and administrative regulations of the Irvine Unified School District. A copy of the full report is attached. A purchase order cannot be initiated unless the funds necessary have been previously approved in the school or program budget by the Board of Education. Each purchase order has been approved in the form of a requisition by the school administrator or manager responsible for the respective site or program. After initial approval at the local level, each requisition is reviewed and, if appropriate, authorized for processing in the form of a purchase order by staff of the Business Department.

IUSD/Fogarty/Payton
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Financial Impact:

All expenditures have been made within the authorized budget.

Recommended Motion:

Approve the Purchase Order Detail Report dated November 3, 2017.

Quick Summary / Abstract:

Approve the Purchase Order Detail Report dated November 3, 2017.

Attachments:

Purchase Order Detail Report 11-14-2017

14.d. Award Cooperative Bid No. 1160, Food Services Paper Products and Cleaning Supplies

Rationale:

Paper products and supplies, such as, trays, napkins, and utensils are necessary items needed to serve student meals daily at each of the District's school sites.

Bid No. 1160, Food Services Paper Products and Cleaning Supplies was formally bid by Huntington Beach Union High School District (HBUHSD) on behalf of the Beach Cities Nutrition Services Cooperative for their annual paper products needs. The cooperative is comprised of Buena Park School District, Huntington Beach Union High School District, Irvine Unified School District, Los Alamitos Unified School District, Magnolia School District, Newport-Mesa Unified School District, Placentia-Yorba Linda Unified School District, Saddleback Valley Unified School District, and Westminster School District.

The bid was advertised as required per Public Contract Code on August 17 and August 24, 2017 in the Huntington Beach Wave. A bid due date of September 7, 2017 at 2:00 pm was set; six (6) vendors responded to the call for bids. HBUHSD Food/Nutrition Services staff reviewed and evaluated the bids received and recommended an award by line item per the attached bid matrix to All American Poly, Eve Packaging, Inc., Interboro Packaging Corporation, P & R Paper Supply Co., Inc., and Pyramid School Products.

The initial term of the contract will be from the date of award through June 30, 2018 with an option to extend for two (2) additional one (1) year increments upon mutual written agreement of the District and Vendor and the approval of the District's Governing Board, for a maximum term of three (3) years, in accordance with provisions contained in Education Code section 17596 (K-12).

IUSD/Fogarty/Hartstein/Ragas
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Financial Impact:

Approximately \$40,000.00 Cafeteria Special Revenue - Fund 13

Recommended Motion:

Approve the award of the Beach Cities Nutrition Services Cooperative, Huntington Beach Union High School District's Bid No. 1160, Food Services Paper Products and Cleaning Supplies to All American Poly, Eve Packaging, Inc., Interboro Packaging Corporation, P & R Paper Supply Co., Inc., and Pyramid School Products through June 30, 2018.

Quick Summary / Abstract:

Approve the award of the Beach Cities Nutrition Services Cooperative, Huntington Beach Union High School District's Bid No. 1160, Food Services Paper Products and Cleaning Supplies to All American Poly, Eve Packaging, Inc., Interboro Packaging Corporation, P & R Paper Supply Co., Inc., and Pyramid School Products through June 30, 2018.

Attachments:

COOP Bid No. 1160 Food Services Paper Products & Cleaning Supplies

14.e. Exercise Option to Extend Contracts for Bid No. 16/17-01NS, Kitchen Equipment & Accessories

Rationale:

Nutrition Services and Culinary Arts have an ongoing need to purchase kitchen equipment and accessories throughout the school year.

On November 15, 2016, the Board of Education awarded Bid No. 16/17-01NS, Kitchen Equipment & Accessories to the following seven (7) vendors; Action Sales, Chefs' Toys, Douglas Equipment, East Bay Restaurant Supply, F.S.E., Inc., Plastic Package, Inc., and Sunrise Packaging Products, Inc.

The initial term of the contracts was January 1, 2017 through December 31, 2017 with the option to extend for two (2) additional one (1) year terms upon mutual written agreement of the District and Vendor and the approval of the District's Governing Board, for a maximum term of three (3) years, in accordance with provisions contained in Education Code section 17596.

Staff received proposed pricing from six (6) of the seven (7) awarded vendors for the first extension and has found most to be competitive, with the exception of the following line items, which will be removed from the contract: Equipment - Nos. 31, 39, 55, 59, 60, 63-69, 72, 73, Accessories - Nos. 76, 78b-87b, 90-93, and Catalog Percentage Discounts - Nos. 98, 100, and 102.

The District has been pleased with the services from Action Sales, Chefs'

Toys, Douglas Equipment, East Bay Restaurant Supply, Plastic Package, Inc., and Sunrise Packaging Products, Inc.; therefore, staff requests the authorization to extend the first one (1) year term, as allowable per the terms and conditions outlined in the contract, from January 1, 2018 through December 31, 2018.

IUSD/Fogarty/Hartstein/Ragas
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Financial Impact:

Approximately \$300,000.00 Cafeteria Special Revenue - Fund 13

Recommended Motion:

Authorize the Assistant Superintendent of Business Services to extend contracts for Bid No. 16/17-01NS, Kitchen Equipment & Accessories to the vendors listed, effective January 1, 2018 through December 31, 2018.

Quick Summary / Abstract:

Authorize the Assistant Superintendent of Business Services to extend contracts for Bid No. 16/17-01NS, Kitchen Equipment & Accessories to the vendors listed, effective January 1, 2018 through December 31, 2018.

14.f. Piggyback Authorization - Purchase of Mainline Fresh Produce and Harvest of the Month Produce and Services

Rationale:

The USDA encourages schools to increase the availability of fruits and vegetables in school meals because fresh produce products are a vital element in the daily preparation of student meals.

Pursuant to Public Contract Code section 20118, school districts may purchase under another school district's contract when purchasing the same product price and terms. This procedure is often referred to as "piggybacking".

The Fontana Unified School District awarded Bid No. 15/16-1447, Mainline Fresh Produce and Harvest of the Month Produce and Services on July 13, 2016 to Sunrise Produce Company with an initial term through June 30, 2017 with an option to renew for two (2) additional, one (1) year increments, for a period not to exceed three (3) years. Fontana USD approved the first extension on June 21, 2017 through June 30, 2018.

Staff has reviewed the terms, conditions, and prices in this bid and finds them to be competitive, therefore, recommends authorization be granted to acquire produce using the Fontana Unified School District Bid No. 15/16-1447 through June 30, 2018.

IUSD/Fogarty/Hartstein/Ragas
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Financial Impact:

Approximately \$200,000.00 Cafeteria Special Revenue - Fund 13

Recommended Motion:

Authorize the utilization of Fontana Unified School District Bid No. 15/16-1447, Mainline Fresh Produce and Harvest of the Month Produce and Services awarded to Sunrise Produce Company for use by Nutrition Services through June 30, 2018.

Quick Summary / Abstract:

Authorize the utilization of Fontana Unified School District Bid No. 15/16-1447, Mainline Fresh Produce and Harvest of the Month Produce and Services awarded to Sunrise Produce Company for use by Nutrition Services through June 30, 2018.

15. CONSENT CALENDAR - Education Services

15.a. Participation in Outdoor Education Science Camps for the 2017-18 School Year

Rationale:

Camp High Trails, Mile High Pines, Thousand Pines, Pali Institute, Catalina Island Marine Institute, Emerald Cove Outdoor Science Institute and Irvine Ranch Outdoor Education Center Outdoor Science School provide students with an outdoor education program focusing on instruction in biology, geology, and environmental issues. Sixth, seventh and eighth grade students experience hands-on instruction in the flora and fauna of California's mountain, high desert, and island regions with emphasis on individual learning in small group settings. All outdoor schools blend science and nature activities with social growth where students will be hiking, exploring, and learning about the environment. It is a wonderful opportunity to learn cooperative and leadership skills. Students are challenged to think about the world around them. Camp High Trails, Mile High Pines, Thousand Pines, Pali Institute, Catalina Island Marine Institute, Emerald Cove Outdoor Science Institute, and Irvine Ranch Outdoor Education Center are privately owned facilities prepared to meet the needs of sixth, seventh and eighth grade students. The variation in costs from site to site occurs due to a number of variables including: location of the camp, duration of the stay, student transportation options, and other local site decisions related to the camp.

School	# of Days	Cost Per Student	Location
Canyon View	4	\$310	Thousand Pines

Recommended Motion:

Authorize the Assistant Superintendent of Business Services to enter into contracts with Camp High Trails, Mile High Pines, Outdoor Science School, Thousand Pines Outdoor Science School, Pali Institute Outdoor Science School, Catalina Island Marine Institute, Emerald Cove Outdoor Science Institute and Irvine Ranch Outdoor Education Center Outdoor Science School for the 2017-18 school year on behalf of the following school:

Canyon View

Quick Summary / Abstract:

Authorize the Assistant Superintendent of Business Services to enter into contracts with Camp High Trails, Mile High Pines, Outdoor Science School, Thousand Pines Outdoor Science School, Pali Institute Outdoor Science School, Catalina Island Marine Institute, Emerald Cove Outdoor Science Institute and Irvine Ranch Outdoor Education Center Outdoor Science School for the 2017-18 school year on behalf of the following school:

Canyon View

15.b. Field Trips and Excursions

Rationale:

District policy states that field trips or excursions that involve out-of-state travel, overnight travel, air travel or solicitation of funds in excess of \$3,500 shall be submitted to the Superintendent or designee for review and recommendation to the Board.

District policy further states that no expenses of pupils participating in a field trip or excursion shall be paid with school district funds, unless the field trip is required as part of an approved program. If an individual cannot raise the funds, a scholarship or other form of financial support shall be provided. The source of this financial support shall not be from any IUSD account.

Applications for the attached field trips were received for approval. These trips fall within district overnight field trip restrictions. District liability will apply.

IUSD/Parham
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Attachment

Recommended Motion:

Approve field trips and excursions funded by donations as submitted.

Quick Summary / Abstract:

Approve field trips and excursions funded by donations as submitted.

Attachments:

Field Trips and Excursions 11-14-17

16. CONSENT CALENDAR - Human Resources

16.a. Certificated Personnel Action Report 2017-18/06

Rationale:

The Certificated Personnel Action Report represents proposed Employment, Resignations and/or Separations from Employment.

IUSD/O'Donovan/Krumes
Board Agenda
November 14, 2017

Attachment

Recommended Motion:

Approve and/or ratify the Certificated Personnel Action Report 2017-18/06 as submitted for Employment, Leave of Absence, Resignations and Temporary to Probationary Status.

Quick Summary / Abstract:

Approve and/or ratify the Certificated Personnel Action Report 2017-18/06 as submitted for Employment, Leave of Absence, Resignations and Temporary to Probationary Status.

Attachments:

Certificated Personnel Action Report 2017-18/06

16.b. Classified Personnel Action Report 2017-18/06

Rationale:

The Classified Personnel Action Report represents proposed Employment, Resignation and/or Separation from Employment.

IUSD/O'Donovan/Baum
Board Agenda
November 14, 2017

Attachment

Recommended Motion:

Approve and/or ratify the Classified Personnel Action Report 2017-18/06 as submitted for Employment, Retirement, and Separation.

Quick Summary / Abstract:

Approve and/or ratify the Classified Personnel Action Report 2017-18/06 as submitted for Employment, Retirement, and Separation.

Attachments:

Classified Personnel Action Report 2017-18/06

16.c. Student Teacher Agreement for the 2017-20 School Years

Rationale:

For several years, the District has established formal student teacher placement agreements with colleges and universities. The following college will enter into an agreement with the Irvine Unified School District for teacher preparation programs for the 2017-18 through 2019-20 school years.

- Hope International University of Fullerton, California

In order to continue the Irvine Unified School District's participation with the selected teacher preparation programs, it is desirable to continue agreements with the above teacher preparation institution.

IUSD/O'Donovan
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Financial Impact:

None

Recommended Motion:

Approve the Student Teacher Placement Agreement between the named institution and the Irvine Unified School District.

Quick Summary / Abstract:

Approve the Student Teacher Placement Agreement between the named institution and the Irvine Unified School District.

17. CONSENT CALENDAR - Special Education

17.a. Payment for Nonpublic School/Agency Services for Special Education

Rationale:

The district continues to experience need for non-public school and agency (NPS/NPA) services. Provision of service is mandated by law under the Individuals with Disabilities Education Act (IDEA) for one or more of the following reasons:

- Student has been placed in one of the district's less restrictive programs and has been found to need a more restrictive setting. The change of placement occurs through the IEP process.
- Student was placed in a NPS or NPA program by another school district prior to the student's Irvine residency. The placement will continue until reviewed by the IEP team.
- District is unable to provide the type or amount of service required in the student's IEP due to lack of staff with appropriate qualifications or level of expertise.
- Students, with extreme mental health needs, who are in danger of harming themselves or others and have not been successful in less

restrictive placements, may be placed in residential NPS schools in California or out-of-state placements.

Each year the district prepares a master agreement for special education services with nonpublic schools and nonpublic agencies. In addition to the general agreement, individual service agreements for each identified special education student are negotiated at each IEP meeting. NPS/NPA providers work cooperatively with the district to provide services unattainable within the district or other local public schools.

IUSD/Parham/Hertig
Board Agenda
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Financial Impact:

\$154,231.01 for the 2017-18 school year in special education related services.

Recommended Motion:

Authorize the Executive Director of Special Education to contract with and approve the individual pupil service contract(s) for disabled student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Schools/Agencies.

Quick Summary / Abstract:

Authorize the Executive Director of Special Education to contract with and approve the individual pupil service contract(s) for disabled student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Schools/Agencies.

17.b. Contract for Special Education Related Services

Rationale:

On occasion, it is appropriate for the District to enter into a contract arrangement with parents of students with special education needs. A small percentage of more severely involved special education students have very unique needs that cannot be met entirely by special education employees of IUSD who normally support our school-based programs. It is frequently financially advantageous to the district to have the flexibility to provide these specialized services without the usual employment restrictions associated with education code procedures. All services are provided as required by federal and state mandates or the IEP.

IUSD/Parham/Hertig
Board Agenda
November 14, 2017

Financial Impact:

\$102,500.00 in special education related services.

Recommended Motion:

Authorize payment for special education related services in an amount not to exceed \$102,500.00 for ongoing educational services to two families.

Quick Summary / Abstract:

Authorize payment for special education related services in an amount not to exceed \$102,500.00 for ongoing educational services to two families.

17.c. Payment in Accordance with the Terms of the Settlement Agreement(s)

Rationale:

Pursuant to the Settlement Agreement(s), the negotiated agreement(s) has/have been reached.

IUSD/Parham/Hertig
Board Agenda
November 14, 2017

Financial Impact:

\$226,580.91 Special Education related services.

Recommended Motion:

Approve agreement(s) to settle five cases in accordance with the terms of the Settlement Agreement(s) and authorize the Executive Director of Special Education to enter into the negotiated agreements.

Quick Summary / Abstract:

Approve agreement(s) to settle five cases in accordance with the terms of the Settlement Agreement(s) and authorize the Executive Director of Special Education to enter into the negotiated agreements.

18. CONSENT CALENDAR - Superintendent

18.a. Conference Attendance

Rationale:

Board approval and/or ratification is required for the attendance of staff at the following out-of-state events:

Event: 2017 Midwest Clinic
Location: Chicago, IL
Dates: December 20-23, 2017
Attendee: Monica Cummins
Cost: No cost to district
Budget: 0100913410-5210

Event: American Football Coaches Association
Location: Charlotte, NC
Dates: January 4-10, 2018
Attendees: Erik Terry
Cost: No cost to district
Budget: 0160012510-5210

Event: 2018 NASP Annual Convention
Location: Chicago, IL
Dates: February 13-16, 2018
Attendees: Alison Lucidi, Angelea Weedn and Karen Ciston
Cost: \$1,167.00
Budget: 0101703431-5210

Event: 2018 NASP Annual Convention
Location: Chicago, IL
Dates: February 13-16, 2018
Attendees: Su Young Yu
Cost: \$345.00
Budget: 0160070010-5210

Event: 2018 NASP Annual Convention
Location: Chicago, IL
Dates: February 13-16, 2018
Attendees: Stefanie Cachola
Cost: \$249.00
Budget: 0151612510-5210

Event: 66th NSTA National Conference on Science Education
Location: Atlanta, GA
Dates: March 15-18, 2018
Attendees: Michael Lim
Cost: \$850.00
Budget: 0100909310-5210

Event: Solution Tree - Grading From the Inside Out Workshop
Location: Austin, TX
Dates: March 25-27, 2018
Attendees: Catherine Holmes and Allyssa McCanne
Cost: \$3,631.20
Budget: 0100909320-5210

IUSD/Walker
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November 14, 2017

Recommended Motion:

- Approve/ratify out-of-state conference attendance for staff, as follows:
- 1) Monica Cummins to Chicago, IL December 20-23, 2017, no cost to district;
 - 2) Erik Terry to Charlotte, NC January 4-10, 2018, no cost to district;
 - 3) Alison Lucidi, Angela Weedn and Karen Ciston to Chicago, IL February 13-16, 2018, for \$1,167.00;
 - 4) Su Young Yu to Chicago, IL February 13-16, 2018, for \$345.00;
 - 5) Stefanie Cachola to Chicago, IL February 13-16, 2018, for \$249.00;

- 6) Michael Lim to Atlanta, GA March 15-18, 2018, for \$850.00;
- 7) Catherine Holmes and Alyssa McCanne to Austin, TX March 25-27, 2018, for \$3,631.20.

Quick Summary / Abstract:

Approve/ratify out-of-state conference attendance for staff, as follows:

- 1) Monica Cummins to Chicago, IL December 20-23, 2017, no cost to district;
- 2) Erik Terry to Charlotte, NC January 4-10, 2018, no cost to district;
- 3) Alison Lucidi, Angela Weedn and Karen Ciston to Chicago, IL February 13-16, 2018, for \$1,167.00;
- 4) Su Young Yu to Chicago, IL February 13-16, 2018, for \$345.00;
- 5) Stefanie Cachola to Chicago, IL February 13-16, 2018, for \$249.00;
- 6) Michael Lim to Atlanta, GA March 15-18, 2018, for \$850.00;
- 7) Catherine Holmes and Alyssa McCanne to Austin, TX March 25-27, 2018, for \$3,631.20.

19. CONSENT CALENDAR RESOLUTIONS - Roll Call

Quick Summary / Abstract:

All Resolutions on the Consent Calendar are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At this time an item may be removed from the Consent Calendar by the Board, staff, or community for discussion.

19.a. Resolution No. 17-18-19: Approving the Submission of Applications for the Career Technical Education Facilities Program at Creekside High School and Woodbridge High School

Rationale:

The following resolution supports the grant applications that will be submitted to the California Department of Education (CDE) for the Career Technical Education (CTE) Facilities Program under Proposition 51.

Staff will submit applications for CTE pathways in the industry sectors of Arts, Media, and Entertainment; Health Science and Medical Technology; and Building and Construction Trades at Creekside High School. Additionally, staff will submit an application for the CTE pathway in the industry sector of Arts, Media, and Entertainment for Woodbridge High School.

IUSD/Fogarty/Okino
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Attachment

Financial Impact:

Maximum possible grant award totals \$10.5 million for all applications.

Recommended Motion:

Adopt Resolution No. 17-18-19, authorizing the Assistant Superintendent of

Business Services to execute documents necessary to carry out the provisions of this Resolution for the purpose of using School Facility Program Student Grant Funding for Creekside High School and Woodbridge High School projects.

Quick Summary / Abstract:

Adopt Resolution No. 17-18-19, authorizing the Assistant Superintendent of Business Services to execute documents necessary to carry out the provisions of this Resolution for the purpose of using School Facility Program Student Grant Funding for Creekside High School and Woodbridge High School projects.

Attachments:

Res No 17-18-19 CTE Applications CHS WHS

20. FACILITIES CONSENT CALENDAR

Quick Summary / Abstract:

All matters of the Community Facilities District Consent Calendar are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At this time an item may be removed from the Consent Calendar by the Board, staff, or community for discussion.

20.a. Architectural Design Services for the Irvine Child Care Project Relocatable Additions at Eastshore Elementary, Portola Springs Elementary and Stonegate Elementary Schools

Rationale:

Facilities Planning staff was asked to evaluate the feasibility and potential costs for adding a 24' x 40' relocatable child care building at several of the Irvine Child Care Project (ICCP) sites. The additional buildings would help alleviate the number of students waitlisted at these sites. After an initial feasibility review of the sites and development of potential costs, ICCP requested that one (1) additional 24' x 40' relocatable child care building be placed at Eastshore Elementary, Portola Springs Elementary and Stonegate Elementary schools. ICCP has expressed a desire to have these buildings available for the 2018-19 school year.

On March 31, 2016, the Facilities Planning and Construction Services Department issued a Request for Qualifications (RFQ) to seek qualified design firms to provide architectural services for new construction. On May 24, 2016, the Board of Education approved a list of qualified architectural firms based on the results from the RFQ.

On October 3, 2017, staff issued a Request for Proposal (RFP) to three (3) architectural firms from the approved list. Of those three (3) firms, one (1) responded. Staff reviewed and evaluated the RFP response and recommends that Studio WC Architecture and Engineering (formerly, Webb Cleff Architecture and Engineering, Inc.) be retained for the design of the ICCP Relocatable additions. Studio WC Architecture and Engineering is familiar with IUSD's standards and expectations. They have been the architect of record on several District projects including the villas at Stonegate Elementary, Cypress Village Elementary and Portola Springs Elementary schools. In addition, they are working on several Measure E

projects. They are available to immediately begin work on the planning and placement of these buildings upon Board approval.

IUSD/Fogarty/Okino
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Financial Impact:

\$33,500.00 Special Reserve Fund for Capital Outlay Projects - Fund 40 (To be reimbursed by Irvine Child Care Project)

Recommended Motion:

Authorize the Assistant Superintendent of Business Services to enter into a contract with Studio WC Architecture and Engineering to provide architectural services for the Irvine Child Care Project Relocatable Additions at Eastshore Elementary, Portola Springs Elementary and Stonegate Elementary Schools.

Quick Summary / Abstract:

Authorize the Assistant Superintendent of Business Services to enter into a contract with Studio WC Architecture and Engineering to provide architectural services for the Irvine Child Care Project Relocatable Additions at Eastshore Elementary, Portola Springs Elementary and Stonegate Elementary Schools.

20.b. Authorization for the Lease and Placement of One (1) Relocatable Building (Measure E Series 1) for Interim Housing at Eastshore Elementary School

Rationale:

On October 18, 2016, the Board of Education authorized the retention of DLR Group to provide architectural services for Measure E Series 1 Improvements at Eastshore Elementary School.

On June 27, 2017, the Board of Education authorized the Assistant Superintendent of Business Services to enter into a contract to lease four (4) relocatable buildings for one (1) year. After review of 2017-18 enrollment and further discussion with the school site, it was determined that an additional relocatable will be needed. The lease of these relocatable buildings will provide temporary classrooms, also referred to as “interim housing,” to students displaced during the Measure E Series 1 Improvements. Relocating these students will minimize disruptions to the classrooms receiving improvements.

At this time, staff is requesting Board approval to lease one (1) 36’ x 40’ DSA approved relocatable building as set forth in the current contract Bid No. 2016/17-2FA between the District and Class Leasing, LLC as listed below:

Monthly Lease Amount	Delivery & Set-up Costs	Modifications (One-time Fees)	Removal Costs
\$1,233 x (1) building \$14,796/annually	\$6,615 x (1) buildings \$6,615/one-time fee	\$4,400 – Add interior partition to create two (2) classrooms	\$4,820 x (1) buildings \$4,820/one-time fee

		\$1,315 - Add interior door	
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Additional costs associated with the placement of this proposed relocatable will include site preparation and required Division of the State Architect accessibility upgrades.

A public information meeting will be held prior to placement of this relocatable building.

IUSD/Fogarty/Okino
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Financial Impact:

\$31,946.00

Funding may be provided by various categories, including, but not limited to: Building Fund - Fund 21, Community Facilities District - Multiple, Capital Facilities Fund - Fund 25, Special Reserve Fund for Capital Outlay Projects - Fund 40.

Recommended Motion:

Authorize the Assistant Superintendent of Business Services to enter into a contract with Class Leasing, LLC to lease one (1) relocatable building at Eastshore Elementary School to be placed in the summer of 2018.

Quick Summary / Abstract:

Authorize the Assistant Superintendent of Business Services to enter into a contract with Class Leasing, LLC to lease one (1) relocatable building at Eastshore Elementary School to be placed in the summer of 2018.

20.c. Request for Substitution of Subcontractor Bid Package No. 01 Measure E Series 1 Improvements - Stone Creek Elementary School Design Lab Increment 2

Rationale:

On October 5, 2017, JRH Construction Company, Inc., the contractor for Bid Package No. 01 at the Measure E Series 1 Improvements – Stone Creek Elementary School Design Lab Increment 2 project, submitted a request to substitute Junior Steel Company for the listed subcontractor, Troy’s Ornamental Iron Craft, Inc., for structural steel placement.

JRH Construction Company, Inc. has requested that the listed subcontractor, Troy’s Ornamental Iron Craft, Inc., be released from their contract in accordance with Public Contract Code Section 4100 et seq., due to the subcontractor’s failure to hold the specified California State License Board certificate.

On October 16, 2017, staff notified Troy’s Ornamental Iron Craft, Inc. of the substitution request, in accordance with Public Contract Code 4100, which allows five (5) business days for Troy’s Ornamental Iron Craft, Inc. to file any written objection(s).

On October 17, 2017, staff received a letter from Troy’s Ornamental Iron

Craft, Inc. withdrawing from the project. Public Contract Code Section 4107 now allows approval of the prime contractor's request by the Board of Education, or its duly authorized officer, prior to substitution.

IUSD/Fogarty/Okino
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Recommended Motion:

Approve the subcontractor substitution of Junior Steel Company for Troy's Ornamental Iron Craft, Inc. for the structural steel placement of the Measure E Series 1 Improvements – Stone Creek Elementary School Design Lab Increment 2 project as requested by the prime contractor, JRH Construction Company, Inc.

Quick Summary / Abstract:

Approve the subcontractor substitution of Junior Steel Company for Troy's Ornamental Iron Craft, Inc. for the structural steel placement of the Measure E Series 1 Improvements – Stone Creek Elementary School Design Lab Increment 2 project as requested by the prime contractor, JRH Construction Company, Inc.

20.d. Retention of Construction Management Firm for PA6N Elementary School

Rationale:

On June 28, 2016, the Board of Education authorized the Assistant Superintendent of Business Services to negotiate and enter into a contract with Ruhnau Ruhnau Clarke to provide architectural services for PA6N Elementary School.

It is now necessary to retain the services of a construction management firm for PA6N Elementary School during the construction phase.

On September 2, 2016, staff issued a Request for Proposals (RFP) to thirteen (13) firms to provide construction management services at PA6N Elementary School. On September 30, 2016, seven (7) firms submitted proposals. Interviews were held on October 6, 2016.

After an extensive process, staff is recommending the retention of Balfour Beatty Construction to provide construction management services during the construction phase for PA6N Elementary School.

Balfour Beatty Construction has provided excellent services and professionalism as demonstrated on the Central Kitchen and Culinary Arts Facility project.

Services provided by the construction management firm include but are not limited to, bid evaluation, and management/coordination of the construction and closeout.

Financial Impact:

Fixed Fee of \$1,352,252.00 Community Facilities District 09-1

Recommended Motion:

Authorize the Assistant Superintendent of Business Services to enter into a contract for construction management services with the firm of Balfour Beatty Construction for PA6N Elementary School.

Quick Summary / Abstract:

Authorize the Assistant Superintendent of Business Services to enter into a contract for construction management services with the firm of Balfour Beatty Construction for PA6N Elementary School.

20.e. Review of Public Information Meetings Held for Measure E Series 1 Projects

Rationale:

In accordance with Administrative Regulation 7110.1, staff must notify adjacent homeowners when contemplating the expansion of existing structures or placing new structures on District sites. Notices will be sent to adjacent property owners, appropriate homeowner associations and local media, by mail, no later than fourteen (14) days prior to the meeting at which the placement of these structures will be discussed. These Public Information Meetings are held in the evening to provide accessibility by the majority of those noticed.

As part of the Measure E, Series 1 projects, fifteen (15) sites will receive either temporary building(s), a permanent building, or a building expansion. The table below provide a summary of seven (7) of the Public Information Meetings held to date.

PIMs for Approval at Board Meeting		
<i>School Site</i>	<i>PIM Meeting Date</i>	<i>Project Description</i>
College Park ES	April 12, 2017	Relocatables
Stone Creek ES	April 27, 2017	Expansion/Temporary Relocatables
Brywood ES	September 13, 2017	Expansion
Meadow Park ES	October 2, 2017	Expansion
El Camino (Interim)	October 4, 2017	Temporary Relocatables/Re-opening
Westwood (Interim)	October 11, 2017	Temporary Relocatables/Re-opening
Westpark ES	October 26, 2017	Expansion/Temporary Relocatables

Comments were addressed at the meetings and are on file within the Facilities Planning Department Office.

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Recommended Motion:

After consideration of the results of the public information meetings, authorize staff to continue the construction of these Measure E Series 1 Projects.

Quick Summary / Abstract:

After consideration of the results of the public information meetings, authorize staff to continue the construction of these Measure E Series 1 Projects.

20.f. Change Order Request – Cadence Park School Project

Rationale:

Certain modifications were issued during the construction phase of the Cadence Park School project and require a change order to the contract. A list of each item, the requesting party, a brief explanation of the reason for the change, and the cost of the change are available in the Facilities office upon request.

The following list contains the bid category, contractor, change order amount, and brief description. The cumulative total of the change order to the contractor listed below is within the 10% allowed by the Public Contract Code.

Change Order
Description: Change Order No. 1
Bid Package No.: 01 Site Electrical
Contractor: RDM Electric Co., Inc.
Requested by: District
Reason: Install deep electrical duct banks throughout the project.
Amount: \$39,147.00

The total contract amount awarded for the project to date is \$43,856,064.00. The total of all change orders is \$76,710.00 or .17% of the project. The new total of all contract amounts shall be \$43,932,774.00.

IUSD/Fogarty/Okino
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November 14, 2017

Financial Impact:

\$39,147.00 County Schools Facility Fund - Fund 35 (Funded by Heritage Fields El Toro, LLC)

Recommended Motion:

Approve the listed change order in the amount of \$39,147.00 at the Cadence Park School project as listed. No change to the completion date.

Quick Summary / Abstract:

Approve the listed change order in the amount of \$39,147.00 at the Cadence Park School project as listed. No change to the completion date.

20.g. Change Order Requests – Eastwood Elementary School Project

Rationale:

Certain modifications were issued during the construction phase of the Eastwood Elementary School project and require a change order to the contract. A list of each item, the requesting party, a brief explanation of the reason for the change, and the cost of the change are available in the Facilities office upon request.

The following list contains the bid category, contractor, change order amount, and brief description. The cumulative total of the change orders to the contractors listed below is within the 10% allowance allowed by the Public Contract Code.

Change Order
Description: Change Order No. 1 Bid Package No. 9 Finish Carpentry Contractor: Stolo Cabinets, Inc. Requested by: District Reason: Credit for Unused Allowance Amount: < \$19,281.00 >
Description: Change Order No. 1 Bid Package No. 10 Roofing & Sheet Metal Contractor: Danny Letner Inc. dba Letner Roofing Company Requested by: District Reason: Credit for Unused Allowance Amount: < \$22,747.00 >
Description: Change Order No. 2 Bid Package No. 15 Painting Contractor: T&M Painting and Construction, Inc. Requested by: District Reason: Credit for Unused Allowance Amount: < \$2,462.00 >
Description: Change Order No. 11 Bid Package No. 19 Electrical & Low Voltage Contractor: Gilbert & Stearns, Inc. Requested by: District Reason: Additional 4 Pair Data Cables; Audio Equipment, Speakers, and Speaker Cables in Bldg. F Amount: \$5,473.00
Description: Change Order No. 4 Bid Package No. 20 Landscape Contractor: Worthington Construction, Inc.

Requested by: District
Reason: Repair Irrigation and Planting Damaged During Off Site Utilities Connection; Reclaim Water Test and Analysis for Turf Installation
Amount: \$6,757.00

The original total contract amount for this project is \$21,380,834.00. The total of all change orders is \$384,222.00 or 1.80% of the project. The new total of all contract amounts shall be \$21,765,056.00.

IUSD/Fogarty/Okino
Board Agenda
November 14, 2017

Financial Impact:

< \$32,260.00 > Community Facilities District 09-1

Recommended Motion:

Approve the listed change orders in the amount of < \$32,260.00 > at the Eastwood Elementary School project. No change to the completion date.

Quick Summary / Abstract:

Approve the listed change orders in the amount of < \$32,260.00 > at the Eastwood Elementary School project. No change to the completion date.

20.h. Change Order Request – Portola Springs Elementary School Relocatable 2017, Portola Springs Elementary School Parking Lot 2017, and Canyon View Elementary School Relocatable Replacement Phase-1 Projects

Rationale:

Certain modifications were issued during the construction phase of the Portola Springs Elementary School Relocatable 2017, Portola Springs Elementary School Parking Lot 2017, and Canyon View Elementary School Relocatable Replacement Phase-1 projects and require a change order to the contract. These three (3) projects were grouped to create a larger project which maximized the monetary values of each bid package. A list of each item, the requesting party, a brief explanation of the reason for the change, and the cost of the change are available in the Facilities office upon request.

The following list contains the bid category, contractor, change order amount, and brief description. The cumulative total of the change order to the contractor listed below is within the 10% allowance allowed by the Public Contract Code.

Change Order
Description: Change Order No. 1 Bid Package No. 2 Site Utilities Contractor: PCN3, Inc. Requested by: District Reason: Credit for Unused Allowance and Reduced Scope of Work

Amount: < \$31,328.95 >

For the Portola Springs E.S. Parking Lot 2017 project, the original total contract amount is \$294,514.00. The total of all change orders is < \$28,702.53 >, or -9.75% of the project. The new total contract amount shall be \$265,811.47.

For the Canyon View E.S. Relocatable Replacement Phase-1 project, the original total contract amount is \$189,699.00. The total of all change orders is < \$2,626.42 >, or -1.38% of the project. The new total contract amount shall be \$187,072.58.

IUSD/Fogarty/Okino
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Financial Impact:

< \$28,702.53 > Portola Springs E.S. Parking Lot Project - Community Facilities District 09-1/County School Facilities Fund 35

< \$2,626.42 > Canyon View E.S. Relocatable Replacement Phase-1 Project - Community Facilities District 09-1

Recommended Motion:

Approve the listed change order in the amount of < \$31,328.95 > at the Portola Springs Elementary School Relocatable 2017, Portola Springs Elementary School Parking Lot 2017, and Canyon View Elementary School Relocatable Replacement Phase-1 projects. No change to the completion date.

Quick Summary / Abstract:

Approve the listed change order in the amount of < \$31,328.95 > at the Portola Springs Elementary School Relocatable 2017, Portola Springs Elementary School Parking Lot 2017, and Canyon View Elementary School Relocatable Replacement Phase-1 projects. No change to the completion date.

20.i. Notices of Completion – Eastwood Elementary School Project

Rationale:

The following list contains the bid category, contractor, and the date the Board of Education approved the listed contracts for the Eastwood Elementary School project.

Bid Category	Contractor	Board Approval Date
No. 09 Finish Carpentry	Stolo Cabinets, Inc.	March 1, 2016
No. 10 Roofing & Sheet Metal	Danny Letner Inc. dba Letner Roofing Company	March 1, 2016
No. 15 Painting	T&M Painting and Construction, Inc.	March 1, 2016

No. 19 Electrical & Low Voltage	Gilbert & Stearns, Inc.	March 1, 2016
No. 20 Landscape	Worthington Construction, Inc.	March 1, 2016

These contracts are substantially complete and ready for acceptance by the Board of Education.

At this time, staff requests the Board accept these contracts as complete and authorize staff to file Notices of Completion for the contractors listed with the County of Orange Recorder’s Office.

IUSD/Fogarty/Okino
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November 14, 2017

Recommended Motion:

Accept the contracts of the listed contractors for the Eastwood Elementary School project as complete and authorize staff to file Notices of Completion with the County of Orange Recorder’s Office.

Quick Summary / Abstract:

Accept the contracts of the listed contractors for the Eastwood Elementary School project as complete and authorize staff to file Notices of Completion with the County of Orange Recorder’s Office.

20.j. Notice of Completion – Portola Springs Elementary School Relocatable 2017, Portola Springs Elementary School Parking Lot 2017, and Canyon View Elementary School Relocatable Replacement Phase-1 Projects

Rationale:

The following list contains the bid category, contractor, and the date the Board of Education approved the listed contract for the Portola Springs Elementary School Relocatable 2017, Portola Springs Elementary School Parking Lot 2017, and Canyon View Elementary School Relocatable Replacement Phase-1 projects. These three (3) projects were grouped to create a larger project which maximized the monetary values of each bid package.

Bid Category	Contractor	Board Approval Date
No. 2 Site Utilities	PCN3, Inc.	May 2, 2017

This contract is substantially complete and ready for acceptance by the Board of Education.

At this time, staff requests the Board accept this contract as complete and authorize staff to file a Notice of Completion for the contractor listed with the County of Orange Recorder’s Office.

IUSD/Fogarty/Okino
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November 14, 2017

Recommended Motion:

Accept the contract of the listed contractor for the Portola Springs Elementary School Relocatable 2017, Portola Springs Elementary School Parking Lot 2017, and Canyon View Elementary School Relocatable Replacement Phase-1 projects as complete and authorize staff to file a Notice of Completion with the County of Orange Recorder's Office.

Quick Summary / Abstract:

Accept the contract of the listed contractor for the Portola Springs Elementary School Relocatable 2017, Portola Springs Elementary School Parking Lot 2017, and Canyon View Elementary School Relocatable Replacement Phase-1 projects as complete and authorize staff to file a Notice of Completion with the County of Orange Recorder's Office.

21. ITEMS REMOVED FROM THE CONSENT CALENDAR

22. ITEMS OF BUSINESS

22.a. Resolution No. 17-18-20: Giving Notice of Intent to Grant Easement to Southern California Edison (SCE) - Cadence Park School - Roll Call

Rationale:

It is necessary for the Irvine Unified School District to grant a non-exclusive easement and right-of-way to Southern California Edison at Cadence Park School for electrical and access purposes.

The purpose of the easement is to provide Southern California Edison access to construct, use, maintain, operate, alter, add to, repair, replace, reconstruct, inspect and remove at any time and from time to time underground electrical supply systems and communication systems consisting of wires, underground conduits, cables, vaults, manholes, and including above-ground enclosures, markers and concrete pads and other appurtenant fixtures and equipment necessary or useful for distributing electrical energy and for transmitting intelligence by electrical means, in, on, over, under, across and along that certain real property at Cadence Park School.

A noticed Public Hearing must be held prior to the granting of the easement.

IUSD/Fogarty/Okino
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Attachments

Recommended Motion:

Adopt Resolution No. 17-18-20 giving notice of intent to grant an easement and right-of-way to Southern California Edison in order to provide continued maintenance and repairs as necessary to the underground electrical supply system that provides service to Cadence Park School site, and set the Board meeting date of December 12, 2017, for the required Public Hearing.

Quick Summary / Abstract:

Adopt Resolution No. 17-18-20 giving notice of intent to grant an easement and right-of-way to Southern California Edison in order to provide continued maintenance and repairs as necessary to the underground electrical supply system that provides service to Cadence Park School site, and set the Board meeting date of December 12, 2017, for the required Public Hearing.

Attachments:

Res No 17-18-20 SCE Easement - Cadence Park
Exhibit A - SCE Easement - Cadence Park School

22.b. First Reading - Proposed Revision of Board Policy 6143.4:**Curriculum Guides** ⚠️**Rationale:**

The proposed revisions, policy number change, and title change to Board Policy 6143: **Curriculum** Course of Study, modifies language to ensure compliance with changes in law and the most current and comprehensive terms and definitions.

IUSD/Parham/Holmes
Board Agenda
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Attachment *Updated 11/13/17

Recommended Motion:

Approve for first reading, proposed revisions to Board Policy 6143:
Curriculum Course of Study.

Quick Summary / Abstract:

Approve for first reading, proposed revisions to Board Policy 6143:
Curriculum Course of Study.

Attachments:

BP 6143.4 Curriculum Guides

22.c. School Board Appointed Representatives to District Committees Discussion**Rationale:**

At the October 3, 2017 School Board Meeting, Board Members Ira Glasky and Sharon Wallin requested a review of, and discussion on, the Board Appointed District Committees. The item was continued at the October 17, 2017 meeting to allow for Board Members to further consider making adjustments, if any.

Annually, during the December Organizational meeting Board Members appoint representatives to the below committees as specified.

School Board Appointed Representatives to District Committees

Education Advisory Committee - two (2) appointed representatives

Finance Committee - one (1) appointed representative

Health Advisory Committee - one (1) appointed representative

These representatives serve for a two-year term commensurate with IUSD Board elections. Each Board Member has the opportunity to select a new representative or reappoint their existing representative every two (2) years.

IUSD/Walker/Chavez
Board Agenda
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Attachment

Recommended Motion:

For discussion and direction.

Quick Summary / Abstract:

For discussion and direction.

Attachments:

2017 District Committees

22.d. CSBA Delegate Assembly Nominations 2018 (Region 15) ⚠️

Rationale:

The Delegate Assembly is the primary policy-making body of the California School Boards Association. Delegates adopt the Association's legislative platform, take positions on other critical education issues, elect the officers and directors, and adopt changes to the bylaws. Delegate Assembly members also serve as the liaison between the region's board members and the regional director, to enhance communication and foster collegiality within the region.

In accordance with CSBA Bylaws, Board nominations for representatives to the CSBA Delegate Assembly are to be accepted by CSBA until January 7, 2018. CSBA delegates serve two year terms beginning April 1. Those elected in 2018 will serve through March 31, 2020.

Additionally, according to CSBA's Bylaws and Standing Rules, when a district has reached or surpassed 30,000 ADA, it is eligible to appoint one district board member to serve on CSBA's Delegate Assembly for a two-year term.

Member Brooks is serving in the second/final year of her third term which will expire March 31, 2018 (Nominated).

Member Wallin is serving in the second/final year of her seventh term which

will expire March 31, 2018 (Appointed).

IUSD/Walker/Chavez
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Financial Impact:

Travel costs for Delegate Assembly meetings (two per year).

Recommended Motion:

For Board discussion and direction.

Quick Summary / Abstract:

For Board discussion and direction.

23. ORAL COMMUNICATION

Quick Summary / Abstract:

An opportunity to speak to a topic not on the agenda; limited to 3 minutes per person, 30 minutes per topic.

24. CLOSED SESSION

Quick Summary / Abstract:

Conducted in accordance with applicable sections of California law, Closed Sessions are not open to the general public.

25. ADJOURNMENT

26. Board Meeting Information

Quick Summary / Abstract:

FUTURE MEETINGS:

December 12, 2017

The District will make every attempt to accommodate any attendee or participant at this meeting who needs special assistance, when notice is given to the Superintendent's Office 949.936.5000 at least 48 hours prior to the meeting.

Regular Board Meetings are broadcast live on Cox channel 39 and AT&T U-verse channel 99.

The board meeting agenda and support materials are accessible from the District's web site (www.iusd.org/board/) prior to the close of business on the Friday preceding the meeting. Any written materials distributed to the Board after the 72 hour posting period will also be made available for public review at the time of distribution. Copies may also be obtained at the District Administration Center or at the meeting.

* Opportunities for public input occur at the beginning of each agenda item. Persons wishing to address the Board should complete a blue request form, available on the information table, and submit it to the Board Secretary. Each

topic or item is limited to 30 minutes; each speaker is limited to 3 minutes.

Disability Information:

The District will make every attempt to accommodate any attendee or participant at this meeting who needs special assistance, when notice is given to the Superintendent's Office 949.936.5000 at least 48 hours prior to the meeting.

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