



Bid #13/14-03TS: School Transportation Services

Response to RFIs/Questions

Updated April 29, 2014

- Q1. With the current pay structure for drivers and attendants, are there difficulties in attracting enough employees to perform the work?**
- A. The District does not hire the attendants. Hiring the attendants is the responsibility of the Contractor.
- Q2. Does IUSD own and operate its own buses? If so, how many and are those drivers member of a union? Which one? What is the pay scale range for the District's drivers?**
- A. The District owns four (4) buses. All classified employees belong to CSEA. The pay range for the District's drivers can be found on the District's website.
- Q3. Please provide a copy of the collective bargaining agreement(s) including wage scales, for the current Contractor's workforce.**
- A. The District does not have this information; bidders will need to contact the current Contractor for this information.
- Q4. It is important to know the number of miles and pay hours involved in the scope of the RFP. While we understand that routes continually change, we need a "snapshot" of this information. Can you provide a copy of the current routes or a summary by route of the total daily mileage and total hours of service (both live and deadhead) indicating bus type for the route?**
- A. A sample of a route would be 67.6 total miles daily, 43 live miles, 24.6 deadhead miles, daily average cost \$313, average of 4 hours daily. A copy of the routes were provided during the mandatory bidders meeting.
- Q5. Section 3.13.3, please provide more information on the District's dress code for transportation personnel. For example, is the requirement button down dress shirts with an embroidered logo, polo shirts, chino pants, etc?**
- A. Pants are to be dark blue or black and shirts must contain the company logo.
- Q6. Section 4.4.8, one camera per bus with high back seats will not show much. Camera systems with up to five cameras per bus are available to show different angles of the bus. Is one camera per bus sufficient?**
- A. Buses must contain a minimum of one camera. Cost for additional cameras shall be submitted separately as an additional cost.



- Q7. Please provide the recent District price to the Contractor for CNG and gasoline.**
- A. The recent fee for gasoline to the Contractor for the month of March was \$33,496.47. The District does not provide CNG fuel. CNG Fuel is fueled off site.
- Q8. The potential cost of liquidated damages in this contract is substantial. Please provide the amount of liquidated damages assessed to the current contractor in each of the last three school years and year to date for the current year and provide the reasons for the damages.**
- A. 2010/ 2011- \$17,800.00
2011/ 2012- \$1,000.00
2012/ 2013- \$17,232.73
2013/ 2014- \$2,051.38
- Reasons for Liquidations are due to not providing the full complement of drivers and attendants; Outside contractor covering routes; District drivers covers routes; and District combining routes.
- Q9. Page 71 of the agreement, please clarify, the amount of liability coverage required is ten million dollars.**
- A. Yes, ten million dollars is the amount of liability coverage required.
- Q10. The requirement of one mechanic for every 15 buses is far above the industry standard for a newer fleet. Would the District like to consider a ratio of 20 buses to one mechanic when the average fleet age is under 3 years old?**
- A. The contract as written will remain as written.
- Q11. Please provide copies of the current provider's invoices for services under the current contract for the months of April, 2013 through March, 2014. If this is not available, please provide a copy of the current contract prices charged for services in the scope of this bid.**
- A. Invoices for the timeframe requested will not be provided. Current contract prices charged for services were provided during the mandatory bidders meeting; please refer to your notes taken during the meeting.
- Q12. What date would the District-owned parking area be available to a new Contractor?**
- A. August 1, 2014



- Q13. The District expects to pay invoices within 60 days of submission. This is much longer than the average for school districts in California. Will the District consider paying invoices in 30 days?**
- A. Sixty (60) days is the maximum time that it could take for an invoice to be paid; generally invoices are paid within thirty (30) days after the invoices are received by the District.
- Q14. How many attendants are currently provided for this service by the contractor?**
- A. Currently there are thirteen (13) attendants that are provided for this service by the contractor.
- Q15. What percentage CPI increase did the current contractor receive in each of the last 4 years?**
- A. 2010/ 2011 CPI increase of 1.4%
2011/ 2012 CPI increase of 2.3%
2012/ 2013 CPI increase of 2.1%
2013/ 2014 CPI increase of 2.2%
- Q16. Page 25, I. references a “Cost per Driver”. Under what circumstances would this charge apply?**
- A. Please see page 58, section 3.3 Special Trip Service of the Agreement.
- Q17. The maximum capacity for a new bus sold in California is now 78 passengers. This is for a new, CNG transit bus. Would you consider changing the capacity on page 68 from 79 to 78?**
- A. Our current fleet has five (5) 2012 CNG, 79 passengers. We’ve just received two (2) 2013 CNG, 82 passengers. The District will not consider changing the capacity from 79 to 78.
- Q18. Page 69, what is the maximum age and fuel type required for the wheelchair buses? Are these buses required to have variable seating capability?**
- A. The maximum age of the buses must not be over six (6) years old and the fuel type required is Gasoline engine. Yes, the needs of the District must be met.
- Q19. Can you provide us with the annual mileage for last year?**
- A. The annual mileage last year for Special Education was 595,309 and for Regular Education the mileage was 81,913.



Q20. What type of software is used?

A. The software used by the District is Access.

Q21. Can an alternate bid be submitted in addition to a base bid?

A. Alternate bids will not be accepted by the District.

Q22. Will a copy of the Mandatory Bidders meeting sign in sheet be provided?

A. Yes I will email a copy of the sheet to all potential bidders that were in attendance of the meeting today.

Q23. Will a sample of the evaluation sheet be provided as stated on page 46?

A. An evaluation form will not be used for this Bid.

Q24. On an annual basis, how many charter trips are provided by non-route buses? How many transit buses, in addition to the 7 route buses are needed to provide charter trip service to the District?

A. A total of 1,523 trips were provided during the 2012-2013 school year. Of the 1,523 trips, 944 trips were provided by outside companies (non-route) and 579 trips were provided by the current contractor. 11 of the 579 trips were combinations trips provided by an outside company and the contractor.

In addition to the 7 transit route buses there is one (1) standby bus (10% of the transit fleet). The current contractor had an additional three (3) buses on site that could be used for trips.

Please refer to page 16-Bid Form, section-5c. The contractor will be the primary provider of extracurricular and field trip transportation. (Any trips the contractor is unable to cover will be assigned to an outside company by the District).

Q25. The bid specifications require an 87 passenger bus that is no longer available to purchase as a new bus in California. Can you change the requirement for this bus to a seating capacity of 82?

A. After further investigation it has been verified that due to the seatbelt requirement for the state of California, the maximum seating capacity allowed is 82. Therefore the District has amended the Bid Form Pricing Sheet from 87 to 82.

Q26. The response to Question 4 states that "A copy of the routes were provided during the mandatory bidders meeting." What was provided was a copy of two routes. This information on route time is not sufficient since that is a major cost factor for this bid.



**All bidders should have access to this information, not just the incumbent contractor.
Please provide the daily hours each route currently operates.**

A. Daily average hours & miles per route:

Route	Hours	Miles	Additional Information
1	3.49	26	
2	3.67	41	
3	2.92	30	
4	3.83	45	
5	3.67	32	Wheelchair bus
6	2.75	31	
7	5.13	50	
8	District Route		
9	4.95	39	
10	2.08	20	
11	4.29	43	
12	3.00	30	Wheelchair bus
13	3.13	35	
14	3.77	53	
15	2.37	27	
16	3.91	29	Wheelchair bus
17	4.62	51	
18	3.27	27	Wheelchair bus
19	5.08	47	
20	5.00	20	Wheelchair bus
21	4.62	33	
22	2.10	30	Wheelchair bus
23	District Route		
24	4.67	46	
25	2.61	37	
26	2.06	17	
27	3.96	39	
28	1.87	24	
29	2.10	31	Wheelchair bus
30	District Route		
31	3.76	39	
32	1.75	42	
33	2.91	41	Wheelchair bus
34	3.33	31	
35	4.01	33	
36	2.50	26	
37	2.75	50	



38	3.75	30	
39	3.33	43	
40	3.53	37	
41	3.66	30	
42	3.78	35	
43	2.81	16	
44	1.84	20	
45	1.90	15	
46	4.16	33	
47	2.93	38	
48	1.42	15	
49	3.75	34	
50	2.81	27	
51	3.43	38	
52	4.17	45	
53	2.09	20	
54	2.17	19	
55	1.79	17	Wheelchair bus

Transit Routes:

Route	Hours	Miles
60	1.85	16
61	2.37	15
62	3.15	22
63	3.25	22
64	2.56	27
65	3.17	28
66	2.25	8