



## **RFP Addenda #2**

### **Bid # 14/15-02NS: Branded Foods II: Smoothies, Sub Sandwiches and Salads**

*Issued July 25, 2014*

\*This amendment forms a part of the Agreement documents and modifies the original proposal documents. The following revisions, clarifications, deletions and/ or additions shall be made to the proposal documents for RFP No. 14/15-02NS. All other requirements of the Agreement documents shall remain the same. **It is mandatory to acknowledge receipt of this addenda by inserting the number in the location provided for on the Proposal Form.**

#### **Questions received Post Mandatory Bidders Meeting**

**Q1. Based on our meeting, these are the 10 IUSD Schools to be serviced (middle and high schools) for the 2014-15. Did I note this correctly?**

A. In 2013-14 there were 10 schools that received smoothie services. All of the district's middle schools received smoothie services and two (2) of our high schools (University HS and Woodbridge HS) received services. Please review the General Conditions sections 1 and 2.

**Q2. In the RFP (Page 22), smoothie volumes were quoted (25,750). Does this represent the 2013-14 school year? Is this an increase/decrease over the 2012-13 school year?**

A. Yes, the annual usage listed is based on the 2013-14 year. Yes this an increase over the 2012-13 school year. Please review the General Conditions sections 1 and 2.

**Q3. Of those schools, and based on what IUSD purchased, what was the volume per school?**

A. As indicated in the mandatory bidders meeting the volume will vary per school per day. The volume can range from 0 to 65 per school.

**Q4. Of those schools what was the delivery schedule per school (deliveries for breaks versus lunches)?**

A. As indicated in the Mandatory Bidders Meeting the schedule will vary based on the needs of the school site supervisor. The maximum time allowable that the district sites will store smoothies is 30 minutes. The 30 minutes commence from the time that smoothies are delivery to the time that the smoothies are served to students. Please refer to the Information for Bidders, section 18 and the Special Provisions regarding delivery.

**Q5. Based on that volume, what is the anticipated increase/decrease in the student population?**

A. The anticipated increase in student population has an estimate of approximately 1000-1200 students for the entire district.

**Q6. Does IUSD plan any new school openings during the 2014-15 school year?**

A. Yes there are two (2) new elementary schools opening during the 2014-15 school year.



**Q7. Please confirm the placement of the required nutrition label.**

A. Nutrition labels are not required to be placed on smoothies. However the nutritional information and ingredients must be included with the submitted proposal for the district to review.

**Q8. Please confirm that each smoothie cup does not need to be sealed but just delivered with a lid.**

A. Smoothies are not required to be sealed but must be delivered with a lid and a straw.

**Q9. Based on the 2013-14 school year what were the school closure days?**

A. This information is no longer available however you may review the school calendars and events for the current year which is now available on the district's website. Please visit the link [http://www.iusd.org/calendars\\_events/index.html](http://www.iusd.org/calendars_events/index.html)

**Q10. We are Kosher, Fat and Gluten Free, but not dairy-free. We do have a Hawaiian Frozen Lemonade that is dairy free for our lactose intolerant customers. Is this flavor a possible addition to the menu?**

A. Yes this flavor is a possible addition to the menu. This would be listed as other flavors on the proposed pricing sheet. Any new flavors presented are subject to a sample request by the district. Please do not submit samples of the additional flavors with proposal; only provide flavors that are required and listed in the Information for Bidders, Section 33.

**Q11. Please share an example of the format for the PO and Packing List.**

A. PO's are generated by the district and the format of the PO is irrelevant to the proposal. Packing lists are generated by the vendor not the district. The packing list should include itemized detail of the content delivered to the site.

**Q12. I see that the terms are 30 days. Is this paid by check or credit card (PCard)?**

A. Invoices are paid by check to the awarded vendor.

This form must be **SIGNED AND SUBMITTED WITH YOUR PROPOSAL.**  
**Proposal Due Date: August 4, 2014 @ 11:00 A.M.**

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Bidder's Name (Print Name)

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Bidder's Signature

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Date