



RFP Addenda #1

Bid # 14/15-02NS: Branded Foods II: Smoothies, Sub Sandwiches and Salads

Issued July 24, 2014

*This amendment forms a part of the Agreement documents and modifies the original proposal documents. The following revisions, clarifications, deletions and/ or additions shall be made to the proposal documents for RFP No. 14/15-02NS. All other requirements of the Agreement documents shall remain the same. **It is mandatory to acknowledge receipt of this addenda by inserting the number in the location provided for on the Proposal Form.**

Added Proposal Sample Requirement

- Freshly prepared food samples submitted on due date of proposal will be required to be submitted in a Food Transport Unit. (Cooler or insulated box)

Post Mandatory Proposal Questions

Q1. What are the payment terms?

A. The district's payment terms are Net 30.

Q2. Does the school pay us directly or IUSD?

A. Invoices are paid by Irvine Unified School District's fiscal services department.

Q3. Do we drop off an invoice or email an invoice for each delivery?

A. Invoices should be given to Nutrition Service personnel at the time of delivery for payment.

Q4. If a school pre-orders the amount and doesn't sell all of them, who pays for the extra ones leftover?

A. The district is responsible for the leftover orders.

Q5. On the pricing sheet, what's Brand? & What's UOM?

A. Brand would be the name of your company.

UOM means Unit of Measure; Examples are Each, Case, Box, etc..

Q6. I noticed that on page 14 it asks for 2 samples of what we would be providing, but on page 22 it list 4 smoothies types. Are we suppose to have offer 4 different flavors?

A. The district is requesting samples only for the two smoothie flavors listed on page 14; these are the most popular flavors purchased by students. Page 22 list the current smoothie flavors being offered to Irvine Unified School District students. The district is asking bidders to submit proposal costs for all smoothie flavors listed on the Proposed Pricing Sheet. Please propose costs for flavors your company will be able to provide to the district.



Q7. On Page 22 it list 4 different type of smoothies with quantity, how accurate is that count? Was the count from last year totals?

A. The quantities are not 100% accurate; yes the quantities are based on last year.

Q9. To be profitable on both sides can we put a minimum order count for each delivery?

A. Please refer to the Information for Bidders, Section 18 and the General Conditions, Section 1.

Q10. What was the unit sold and gross sales from last year? (Smoothies)

A. The district does not have this information.

Q11. Do we have only till tomorrow Friday, July 25th to ask questions?

A. Please refer to the Calendar of Events in the RFP documents.

Q12. We do not carry chicken salad sandwiches, nor do we carry a chefs salad or fiesta salad. In this case, do we substitute a different sandwich/ salad of our choice? Or do you have a recommendation for what the schools would prefer?

A. Please propose a cost for the items your company is able to provide. The sandwiches and salads listed are based on what is currently being served at our schools. Items that you are unable to propose a cost for, please put "NO BID" unless you are able to substitute the item(s) with something similar.

This form must be **SIGNED AND SUBMITTED WITH YOUR PROPOSAL.**
Proposal Due Date: August 4, 2014 @ 11:00 A.M.

Bidder's Name (Print Name)

Bidder's Signature

Date