

**IRVINE UNIFIED SCHOOL DISTRICT
Special Education Department**

Community Advisory Committee (CAC) Meeting
3:30-5:30 pm November 16, 2016
IUSD Learning Center
3387 Barranca, Irvine CA

AGENDA

November 16, 2016

Call to Order: (Chair) Meeting started _____

Welcome to Guests

- Board Member: _____
- Program Specialists and District Staff-
 - Erica Hawkes, Director of Operations Preschool/Elementary,
 - Allison Robbins, Director of Operations Secondary/Adult Transition
 - Jennifer O'Malley, Director, Informal Resolution Specialist
 - Amil Alzubaidi, Coordinator, ERMHS
 - Lisa Torkzadeh, Program Specialist, Secondary
 - Erin Ferguson, Program Specialist, Elementary
 - Meghan Sparling, Lead Speech Pathologist
 - Melanie Hertig, Executive Director, SELPA

Attendance: Introductions/Roll Call (Chair)

- New Members- welcome and please fill out a membership application.
- Voting Members Present

Reading of last Minutes (Secretary)

Approval of the Agenda and Minutes of last meeting

Moved by: _____

Second by: _____--

Public Comments

The CAC invites members of the public to present information to the Committee and District about topics of interest or concern to individuals. Please fill out a card with your name with your questions and concerns. We will address these during our open forum. At any time during the meeting, you may hand these cards to any of the district personnel or Committee members. When you are called upon, we request to keep a time limit of 3-minutes per presentation, so that we are able to address as many members as possible. Any questions that are specific to a child or situation, or any cards that are not attended to during this business meeting will be addressed at the next meeting or forwarded to the appropriate sub-committee to support you. Thank you.

Reports of Officers

Chairwoman Report- Danielle

- Business Meetings will be held February 15th from 9-10:30 and April 19th 3:30 to 5
 - Risk management for the district states that we are unable to provide child care on district grounds during our meetings. For our off campus meetings we need a volunteer to see about alternative location such as a rec center or library that would provide no-cost location.
- Audience feedback on Flyers.
 - Should we continue use of flyers.
 - If yes, who will be representatives to deliver to 5+ schools in their area?
- Our last workshop was a parent panel and several questions submitted were not on the topic of collaboration and communication. Those additional questions will be discussed at our family network meeting in Dec and then fully written response will be written and dispersed.
- Parent Workshops are not set up for the future. Vote to hold an EF workshop in January, March TBA, and Summer program expo for April.
 - Vote was moved by: _____
 - Vote was Second by: _____

- We are still short of school representatives, Legislative Committee Leader, Secretary, and Parent Networking Committee leader. Vote or Volunteers accepted. If we do not have volunteers we will add it the next agenda for next meeting.

Secretary Report- Danielle

- Review of Networking binders-and community upcoming events.
 - **Open Mind Lecture hosts Kevin Hines *Cracked Not Broken***
 - **Tuesday, December 13, 2016 , UCLA Semel Auditorium 6:30 entry is FREE, RSVP Required**
Kevin Hines is a global speaker, best-selling author and mental health advocate who reaches audiences with his story of an unlikely survival and his strong will to live. For questions call 310-825-3119 or wkelman@mednet.ucla.edu
Parking is available for \$12 in [Structure 9](#)
 - **Open Mind Lecture Hosts One Minute of Happiness**
 - **Monday, January 16, 2017 UCLA Semel Auditorium 6:30 entry is FREE, RSVP Required**
One Minute of Happiness is a tale of sisterhood and baking, written and performed by Nanci Christopher. This one-person play is a poignant, tragic, and often humorous account of Ms. Christopher's relationship with her severely bipolar sister, Gloria. For questions call 310-825-3119 or wkelman@mednet.ucla.edu Parking is available for \$12 in [Structure 9](#)
 - IATP Family Workshops **Karena Gibbs** karenagibbs@iusd.org **(949) 936-8638**
 - **2016-17 IUSD Parenting Support and Classes Call Susan Holt 949-936-7502**
 - Classes for January are filling up: Positive Discipline, Active Parenting for Teens, Active Parenting Now, Why is school for hard, Helping Your Child Succeed in School

If any parent knows of upcoming events please inform Danielle, and she will email then out to the committee
- Family Networking sub committee meeting will be Meeting at my house the third Tuesday of each month (except in Dec.) from 6 to 7:30. Address will be emailed to interested parents- please contact Danielle at 949-378-3002 or by email, SpecialNeeds_OC@Yahoo.com Dec 13.

Reports from District –

Executive Director Report – Melanie Hertig

Directors Reports – Elementary and Preschool -

Director Report- Allison Robbins– Director of Operations, Secondary and High School

Committee Reports

Discussion/Action Items (Chair)

New Item:

Open discussion

Question:

Response

Open Responses:

NEXT MEETING

- Items tabled –
-

Adjourn Time: _____ am

Motion:

Seconded: