

IRVINE UNIFIED SCHOOL DISTRICT

Special Education Department

Community Advisory Committee (CAC) Meeting

9:00 – 10:30 AM October 7, 2015

Westwood Training Center

1 Liberty, Irvine, CA

AGENDA

Wednesday October 7, 2015

Call to Order: (Chair) Meeting started @ 9:05

Welcome to Guests

-Ira Glasky- Board Member

-Directors and Program Specialists

Attendance: Introductions/Roll Call (Chair)

- New Members- welcome and please fill out a membership application.
- Voting Members Present

Approval of the Agenda

Moved by: *Melanie Hertig* Seconded by: *Stacy Kredel*

Reading of last Minutes (Secretary)

Approval of Minutes of May Meeting

Moved by: *Erica Hawkes* Seconded by: *Christine DiGiuseppe*

Public Comments

The CAC invites members of the public to present information to the Committee and District about topics of interest or concern to individuals. Please fill out a card with your name with your questions and concerns. We will address these during our open forum. At any time during the meeting, you may hand these cards to any of the district personnel or Committee members. When you are called upon, we request to keep a time limit of 3-minutes per presentation, so that we are able to address as many members as possible. Any questions that are specific to a child or situation, or any cards that are not attended to during this business meeting will be addressed at the next meeting or forwarded to the appropriate sub-committee to support you. Thank you.

Reports of Officers

Chairwoman Report- *Jamie*

- Robert's Rules
- Parent Workshops and our first Meet and Greet at Demystifying the IEP Process
 - There will be a meet and greet prior to our meeting.

Secretary Report- Danielle

- Sub-Committee
 - School Liaison (*by grade level- Elementary, Middle, High, Transition*)
 - Parent Network/Outreach – welcome new parents to sped. Support group
 - Legislation Action
 - Recreation and Sports

Sub-committee sign up will be at the Meet and Greet on Oct 21 at the Parent Workshop. If you are unable to attend please contact Roxanne Borges roxanneborges@iusd.org

Reports from District

Executive Director Report – Melanie

- Introduction and career history provided
- Challenges for CAC Committee- we are a large district can lead to difficulties connecting.
- Explained the purpose and need for CAC.
- Need to increase membership
- District has identified that we need an effective process to meet the needs of our students
- Gave outline of the school district school site program specialist handout
 - Introduction to Program Specialist: Stacy Kredel, Erin Ferguson, Daniella Olason, Allison Robbins, & Erica Hawkes (In Attendance)
 - Explained, that when parents have IEP specific concerns to start at site base case-worker/psychologist. If items were unresolved, the parents would then meet with a Program Specialist.
 - Amy Ochoa has been hired as the Autism Specialist. The Autism Specialist would be secondary if the additional need is identified by the school Program Specialist.
 - Explained the upcoming Parent training.
 - Parents are encouraged relay questions prior to the meetings to the office about the topic at hand. The presenter will try to address these during the presentations.
 - LCAP funding for reading intervention
 - PEERS training for staff in December – Social Training
 - Tim Tenyson, Parent-concern about social training be done in group setting, not just individual. Nicole, Parent and Director Melanie Hertig clarified that individual students require different levels of support. As such, some social skills may initially begin in individual instruction, then group settings.
 - Amy or Angela will be asked to come and discuss our new directive with PEERS program to our group following their attendance at the training.
 - Parent concern that there is not information about Special Education Services and supports online- Director Melanie Hertig will begin the website update this year.

Directors Reports – Erica Hawkes, Director of Operations, Preschool and Elementary

- TOSA- Teacher On Special Assignments. New staff have a wealth of information and experience.
- Next week will be working on PD (Professional Development). The Specialist and Teachers will engage in conversations about: PDIS (positive disciplinary intervention supports) MTSS (Multi-Tier Supports) RTI (Response to Intervention), and other topics specific to special education and instruction.
- Preschools are now getting TOSA support

- Tim Tension, Parent- Reading intervention is established as a success in our district. Concern about math intervention. How is it supported. Response by Erica. Current intervention is ST MATH. The district is looking for other sources, but sources that align with Common Core are limited. She reminded us that these supports are for remediation not acceleration.

Director Report- Allison Robbins– Director of Operations, Secondary Education

- Brief background
- Still in hiring- new staff
- New TOSA at secondary
- Bridging programs for upper and transitional
- Please see flyer for an upcoming Transition Planning Workshop - Adult Program Planning October 29th
- Special Edge Newsletter about transitional needs for families

Committee Reports

This is action will occur at next meeting, as the approval of said committees have not yet been approved.

Discussion/Action Items (Chair)

Upcoming events and Business meeting schedules and times-

Open discussion-

Question: Tim Tenyson, Parent- Whom do we contact about our needs for our child?

Response: Please begin with your school site. If you are unable to resolve your concerns there, a Program Specialist will attend and support a collaborative result. You may want to connect with other families to support you as well.

Concern: Tim Tenyson, Parent- Parents do not have the information about how to advocate for their child's needs. There is also a need to support each other. Concern that parents are too passive.

Response: The formation of the Parent Network/Outreach sub-committee will begin this process.

Addition: Helen, Parent. The committee should also know about community resources and referrals

Concern: Helen, Parent. Got the email from her teacher, did not know about the CAC or what it does. Need better marketing and networking.

Response: Roxanne Borges, District Assistant. Currently using School Messenger. If the child has an active IEP or CAC membership form is filled out, the family should receive an email from her. The emails, also go to all Psychologists, Program Specialists, and Special Education teachers.

Addition: Sarina Preston, Parent. Need to get to all parents before the first IEP. Is there a way to get flyers out to the families?

Response: Roxanne- the flyers are attached to the emails, and it is a school site responsibility to get information to the families. The information is also provided on the Special Education website.

(multiple speakers)- discussion about getting PTA, or other resources at the school sites to get the information out. Hard copies from District was suggested since some school sites are not forwarding the information.

Response: Hard copy of flyer with CAC information on back will be sent to school sites.

Motion moved to establish a Mentor Email list. Debra Sessmon. Second Lyn Bell

Confidentiality briefly discussed. Pace of progress discussed. Mentor List to be issued with the Meeting Notes.

NEXT MEETING

- Items tabled

Adjourn

Tim Tenyson moved to end Second by Sarina Preston

Time: 10:17