

Irvine Unified School District
MEASURE E CITIZENS OVERSIGHT COMMITTEE (COC)
MEETING MINUTES
Monday, July 26, 2021

Meeting Location: Woodbridge High School New Performing Arts Center
Call to Order: The meeting of the Measure E Citizens Oversight Committee (Committee) was called to order.
Roll Call: Roll Call was conducted in person
Members Present: Todd Cope, Adele Heuer, Juneu Kim, Ryan Larson, Steve Morton, Patti Ragland and Kenric Stone
Members Absent: Jeffrey Schmeh
IUSD Staff: Kelvin Okino (Executive Director, Facilities & Construction), and Nicole Reynolds (Administrative Assistant, Facilities & Construction)
Next Meeting Date: October 25, 2021 location to be determined

Measure E Citizens Oversight Committee Business

1. Call to Order; Roll Call

A. Member Todd Cope called the meeting to order at 6:32 p.m. Roll call conducted.

2. Tour of Facility

A. Chloe Haack, Theater Manager at Woodbridge HS, led a tour of the facility. The tour began in the theater black box and included stops in the scene shop, dressing rooms, green room/conference room, stage, orchestra pit, theater house seating areas, lobbies, sound porch, control booth, and follow-spot area.

3. Member Kenric Stone discussed the Bond Measure Study 20 years ago.

A. Member Kenric Stone shared that for over 20 years, he has been involved with the planning for various school site improvements and the need for the passage of a bond measure. One of the projects discussed was a new theater at Woodbridge High School. He was excited to see the completion of the project.

4. Approval of April 26, 2021 minutes.

A. Member Todd Cope opened the minutes for discussion. There were no items for discussion. Member Kenric Stone moved to approve the minutes and Member Juneu Kim seconded. The April 26, 2021 minutes were approved without comments or corrections.

5. Measure E Series (2016A – Series 1, 2018B – Series 2, and AFAP) Financial Reports

A. Kelvin Okino presented the Series 1, Series 2, and Augmented Funds to Accelerate Projects (AFAP) Reports included within the handouts and discussed the following:

- i. Under the Series 1 report, schools highlighted in green represent Final Budgets for the projects. Currently, there is a surplus of funds under Series 1 and these funds will move into Series 2. Eight (8) are expected to have Final Budgets before the next meeting.
- ii. Under the Series 2 report, schools highlighted in yellow represent Post-Bid Budgets for the projects. Those not highlighted are Initial Budgets. Kelvin Okino noted that Series 2 budget is currently looking at a deficit of \$1.8 million but the surplus of funds from Series 1 will be moved to Series 2 to offset the deficit.
- iii. Under the AFAP report, schools are in Initial Budgets and these projects are funded through Fund 35, which is funding received from State Grants. If funds are not expended, the funds will stay within the Fund 35 account.
- iv. Kelvin Okino noted that Fund 21, Building Fund, is specific to the Measure E projects.

6. Selection Timeline for New Term Committee Members

- A. Kelvin Okino informed the Committee the terms of four (4) committee members will conclude on August 22, 2021. Of the four (4) committee members, two (2) have vacated their positions and two (2) are currently serving: Chair Todd Cope, representing a Parent Active in a Parent-Teacher Organization and Member Kenric Stone, representing a Member of Community At-Large. Their official last meeting will be the July 26, 2021 Committee Meeting. Member Connie Stone resigned from the committee. Kelvin Okino thanked them and expressed gratitude and appreciation for the time and commitment. They have been an integral part of the committee and their input has been very valuable.
- B. Kelvin Okino mentioned District staff has concluded interviews for the new prospective Committee members. Recommendations of the new Committee members will be presented at the August 17, 2021 Board of Education Meeting. The four (4) available positions include two (2) Parent Active in a Parent-Teacher Organization, one (1) Parent/Guardian, and one (1) Member of Community At-Large.

7. Measure E Updates

- A. Kelvin Okino presented a PowerPoint presentation on Measure E. The presentation was separated into four (4) categories: budget, state funding, schedule, and project updates.
- B. The following Measure E Budget items were discussed:
 - i. Measure E Financing. Kelvin Okino reviewed the origins of the Bond Series and Assessed Valuation within the Schools Facilities Improvement District. As mentioned at the last meeting, Series 3 Bonds were sold and funds were received on April 7, 2021. Currently, the total Bond sales is anticipated to be \$281.0 million with a maximum Bond capacity of \$319.0 million. Series 3 was sold at \$45.0 million which was \$14.2 million more than the January 2021 report to the Committee. The Bond was locked in at 2.64% rate. Facilities staff reviewed the Series 4 and Series 5 projects and made recommendations to the Board of Education to bring three (3) school sites forward: Culverdale ES, Greentree ES, and Santiago Hills ES.

- ii. Funding Timeline. Kelvin Okino presented an updated funding timeline illustrating the most recent changes in the Bond sales.
 - iii. Budget Process. Kelvin Okino re-reviewed the budget process for the Measure E projects. Illustration shows the four (4) stages of a budget. Series 3 projects are in the Initial Budget phase. AFAP, Series 2, and several Series 3 projects have Post-Bid budgets and/or in the Final Budget phase.
 - iv. Budget Summary. Kelvin Okino presented a table showing the available funds and budgeted project expenditures. Overall, there is a potential surplus.
 - v. Post-Bid Budget versus Initial Budget. Kelvin Okino presented a comparison of the budgets and variance for completed projects. Presently, the sum of the Final Budget is below the Post-Bid Budget.
 - vi. Implementation Plan. Kelvin Okino presented slides showing the various Bond sales and projects within the series. In addition, the illustrations show the school site, proposed work, anticipated budget and summary of the budget.
 - vii. Series 1 Budget Update. Kelvin Okino presented the following slides:
 - Construction Change Orders. Final change order percentage for the twenty-five (25) projects is 0.22% based on \$113.6 million in construction costs.
 - Series 1 Update. Summary of adjustments to the Series 1 budget.
 - viii. Series 2 Budget Update. Kelvin Okino presented the following slides:
 - Series 2 Projects. Summary of adjustments to the Series 2 budget.
 - ix. AFAP Budget Update. Kelvin Okino presented the following slides:
 - Augmented Funds to Accelerate Projects. Summary of funds.
- C. The following State Funding items were discussed:
- i. The three (3) steps to the State Grant funding process were presented.
 - \$5.4 million in State Grants have been received through Proposition 51.
 - Step 1a “Acknowledged” List are projects submitted and beyond Proposition 51 available funds. Series 1 has three (3) projects totaling \$837,000 on the list and require a future State bond sale.
 - Step 1b “Workload” List are projects submitted and under review by the State. Funds are anticipated to be received under Proposition 51. Series 1 has four (4) projects totaling \$6.8 million on this list.
 - Step 2 “Unfunded” List are projects submitted and waiting for funds to be approved under Proposition 51. Series 1 has fourteen (14) projects totaling \$22.7 million on this list.
 - Step 3 “Apportioned” List are projects submitted, approved, and waiting for Proposition 51 State funds. Series 1 has zero projects on this list.

- D. The following projects in the Schedule were discussed:
- i. Series 1 projects are almost wrapped up and budgets are still open.
 - ii. Bonita Canyon ES and Turtle Rock ES construction are complete. University Park ES is under construction. Northwood ES started construction in June 2021.
 - iii. South Lake MS started construction in June 2021.
 - iv. Woodbridge HS approved by Division of the State Architect (DSA) and construction scheduled to start in summer 2022.
 - v. Canyon View ES, Deerfield ES, Oak Creek ES, and Plaza Vista School construction started in June 2021 and will be complete in the summer of 2022.
 - vi. Irvine HS is in design and will be submitted to DSA for approval. Construction is expected to begin in early 2022.
- E. Kelvin Okino reviewed the Series 2 Project updates and discussed the following:
- i. Progress photos and updates were presented for Bonita Canyon ES New Multipurpose Building, Turtle Rock ES New Music Classroom Building, and University Park ES New Classroom Building and Renovations.
 - ii. Updates were presented for Northwood ES New Classroom Building.
- F. Kelvin Okino reviewed the AFAP Project updates and discussed the following:
- i. Updates were provided for Canyon View ES Music Classroom Expansion and Innovation/Design Labs, Deerfield ES New Music Classroom Building, Oak Creek ES New Music Classroom Building, and Plaza Vista School New Music Classroom Building and Kindergarten Renovation.
- G. Kelvin Okino reviewed the Series 3 Project updates and discussed the following:
- i. Southlake MS has interim housing in place. Updates on the music classroom expansion, new science room, and classroom modernization.
 - ii. Updates for Woodbridge HS HVAC upgrades were discussed.
 - iii. Culverdale ES, Greentree ES, and Santiago Hills ES has begun planning for a new Multipurpose Building and Nutrition Services Building. Architect selection is anticipated by August 2021.
 - iv. Renderings and updates were provided for Irvine High School Performing Arts Center (planning and design only).
- H. Upcoming Events
- i. Kelvin Okino mentioned the next Committee Meeting is scheduled for October 25, 2021. Location is to be determined.
- I. Comments / Questions

- i. Member Juneu Kim asked about purchasing materials from overseas. Kelvin Okino explained that materials and goods are purchased by the contractors and vendors and their only overseas restriction are the purchasing of goods from Iran. There are some provisions on materials in the specifications that the contractors are expected to use. Member Ryan Larsen asked about the new use for old theaters at Woodbridge HS and Irvine HS. Kelvin Okino responded that the existing Woodbridge HS theater will stay the same for now and will be used for dance a classroom. At this time, there are no plans for the Irvine HS theater.

8. Adjournment

- A. Todd Cope motioned to adjourn the meeting, approved by Patti Ragland and Adele Heuer seconded. The was adjourned at 8:18 p.m.