

**Irvine Unified School District**  
**MEASURE E CITIZENS OVERSIGHT COMMITTEE (COC)**  
**MEETING MINUTES**  
**Monday, April 26, 2021**

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**Meeting Location:** Zoom Video Conference  
**Call to Order:** The meeting of the Measure E Citizens Oversight Committee (Committee) was called to order.  
**Roll Call:** Roll Call was conducted via Zoom Video Conference  
**Members Present:** Adele Heuer, Connie Stone, Jeffrey Schmehr, Juneu Kim, Kenric Stone, Patti Ragland, and Ryan Larson  
**Members Absent:** Steve Morton and Todd Cope  
**IUSD Staff:** John Fogarty (Assistant Superintendent, Business Services), Kelvin Okino (Executive Director, Facilities & Construction), and Cathie Rain (Administrative Assistant, Facilities & Construction)  
**Next Meeting Date:** July 26, 2021, Site To Be Determined

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***Measure E Citizens Oversight Committee Business***

**1. Call to Order; Roll Call**

A. Vice Chair Patty Ragland called the meeting to order at 6:31 p.m. Roll call conducted via Zoom Video Conference.

**2. Approval of January 25, 2021 Meeting Minutes**

A. Vice Chair Patti Ragland opened the minutes for discussion. There were no items for discussion. Member Connie Stone moved to approve the minutes and Member Juneu Kim seconded. The January 25, 2021 minutes were approved without corrections.

**3. Measure E Series (2016A – Series 1, 2018B – Series 2, and AFAP) Financial Reports**

A. John Fogarty presented the Series 1, Series 2, and Augmented Funds to Accelerate Projects (AFAP) Reports included within the handouts and discussed the following:

- i. Under the Series 1 report, schools highlighted in green represent Final Budgets for the projects. Currently, there is a surplus of funds under Series 1 and these funds will move into Series 2.
- ii. Under the Series 2 report, schools highlighted in yellow represent Post-Bid Budgets for the projects. Those not highlighted are Initial Budgets. John Fogarty noted that Series 2 budget is currently looking at a deficit of \$1.8 million but the surplus of funds from Series 1 will be moved to Series 2 to offset the deficit.
- iii. Under the AFAP report, schools are in Initial Budgets and these projects are funded through Fund 35, which is funding received from State Grants.

iv. John Fogarty noted that Fund 21, Building Fund, is specific to the Measure E projects.

#### **4. Selection Timeline for New Term Committee Members**

- A. Kelvin Okino informed the Committee the terms of four (4) committee members will conclude on August 22, 2021. Of the four (4) committee members, two (2) have vacated their positions and two (2) are currently serving: Chair Todd Cope, representing a Parent Active in a Parent-Teacher Organization and Member Kenric Stone, representing a Member of Community At-Large. Their official last meeting will be the July 26, 2021 Committee Meeting. Kelvin Okino thanked them and expressed gratitude and appreciation for the time and commitment. They have been an integral part of the committee and their input has been very valuable. John Fogarty thanked the Committee on behalf of Administration and the Board of Education. Kelvin Okino will reach out to Chair Todd Cope, who was absent from the meeting, regarding the timeline.
- B. Kelvin Okino mentioned we are working on the schedule for advertising the positions and intend to present the four new Committee members at the August 17, 2021 Board of Education Meeting. The four (4) positions include two (2) Parent Active in a Parent-Teacher Organization, one (1) Parent/Guardian, and one (1) Member of Community At-Large.

#### **5. Measure E Updates**

- A. Kelvin Okino presented a PowerPoint presentation on Measure E. The presentation was separated into four (4) categories: budget, state funding, schedule, and project updates.
- B. The following Measure E Budget items were discussed:
- i. Measure E Financing. John Fogarty reviewed the origins of the Bond Series and Assessed Valuation within the Schools Facilities Improvement District. As mentioned at the last meeting, Series 3 Bonds were sold and funds were received on April 7, 2021. John Fogarty reviewed the original Bond funds compared to the most recent Bond sale. Currently, the total Bond sales is anticipated to be \$281.0 million with a maximum Bond capacity of \$319.0 million. Series 3 was sold at \$45.0 million which was \$14.2 million more than the January 2021 report to the Committee. Facilities staff is reviewing the Series 4 and Series 5 projects to determine if projects can be brought forward into Series 3. The Bond was locked in at 2.64% rate.
  - ii. Funding Timeline. Kelvin Okino presented an updated funding timeline illustrating the most recent changes in the Bond.
  - iii. Budget Process. Kelvin Okino reviewed the budget process for the Measure E projects. Illustration shows the four (4) stages of a budget. Series 3 projects are in the Initial Budget phase. AFAP, Series 2, and several Series 3 projects have Post-Bid budgets and/or in the Final Budget phase.
  - iv. Budget Summary: Kelvin Okino presented a table showing the available funds and budgeted project expenditures. Overall, there is a potential surplus.

- v. Post-Bid Budget versus Initial Budget: Kelvin Okino presented a comparison of the budgets and variance for completed projects. Presently, the sum of the Final Budget is below the Post-Bid Budget.
  - vi. Implementation Plan. Kelvin Okino presented slides showing the various Bond sales and projects within the series. In addition, the illustrations show the school site, proposed work, anticipated budget and summary of the budget.
  - vii. Series 1 Budget Update. Kelvin Okino presented the following slides:
    - Construction Change Orders. Final change order percentage for the twenty-five (25) projects is 0.22% based on \$113.6 million in construction costs.
    - Series 1 Update. Summary of adjustments to the Series 1 budget.
  - viii. Series 2 Budget Update. Kelvin Okino presented the following slides:
    - Series 2 Projects. Summary of adjustments to the Series 2 budget.
  - ix. AFAP Budget Update. Kelvin Okino presented the following slides:
    - Augmented Funds to Accelerate Projects. Summary of funds.
- C. The following State Funding items were discussed:
- i. The three (3) steps to the State Grant funding process were presented.
    - \$5.4 million in State Grants have been received through Proposition 51.
    - Step 1a “Acknowledged” List are projects submitted and beyond Proposition 51 available funds. Series 1 has three (3) projects totaling \$837,000 on the list and require a future State bond sale.
    - Step 1b “Workload” List are projects submitted and under review by the State. Funds are anticipated to be received under Proposition 51. Series 1 has eighteen (18) projects totaling \$29.5 million on this list.
    - Step 2 “Unfunded” List are projects submitted and waiting for a future Proposition 51 State bond sale. Series 1 has zero (0) projects on this list.
    - Step 3 “Apportioned” List are projects submitted, approved, and waiting for Proposition 51 State funds. Series 1 has zero projects on this list.
- D. The following projects in the Schedule were discussed:
- i. Series 1 projects are almost wrapped up and budgets should be closed out by July 1, 2021.
  - ii. Bonita Canyon ES and Turtle Rock ES and construction is almost complete. University Park ES is under construction. Northwood ES construction is scheduled to start in June 2021.
  - iii. South Lake MS and Woodbridge HS: approved by Division of the State Architect (DSA) and construction will begin in the summer (South Lake MS – June 2021 and Woodbridge HS – June 2022).

- iv. Canyon View ES, Deerfield ES, Oak Creek ES, and Plaza Vista School are in DSA for approval. Construction is anticipated to start in the summer 2021 and complete summer of 2022.
- v. Irvine HS is in design and will be submitted to DSA for approval. Construction is expected to begin in early 2022.

E. Kelvin Okino reviewed the Series 2 Project updates and discussed the following:

- i. Progress photos and updates were presented for Bonita Canyon ES New Multipurpose Building, Turtle Rock ES New Music Classroom Building, and University Park ES New Classroom Building and Renovations.
- ii. Renderings and updates were presented for Northwood ES New Classroom Building.

F. Kelvin Okino reviewed the AFAP Project updates and discussed the following:

- i. Renderings and updates were provided for Canyon View ES Music Classroom Expansion and Innovation/Design Labs, Deerfield ES New Music Classroom Building, Oak Creek ES New Music Classroom Building, and Plaza Vista School New Music Classroom Building and Kindergarten Renovation.
- ii. Renderings and updates were provided for Irvine HS Performing Arts Complex (planning and design only).

G. Upcoming Events

- i. Kelvin Okino mentioned the next Committee Meeting is scheduled for July 26, 2021. Depending on COVID-19, once again, he hopes to hold the meeting at the Woodbridge HS Performing Arts Complex.

H. Comments / Questions

- i. There were no further questions.

## 6. Adjournment

- A. Vice Chair Patty Ragland motioned to adjourn the meeting, seconded by Member Connie Stone. The meeting adjourned the meeting at 7:28 p.m.