



## TEACHER- BLENDED LEARNING

### DEFINITION:

Under general supervision, teaches content specific courses for students in grades K-12 in a blended learning/independent study environment, which includes both online and in-person components. Teaches both in-person collaborative lessons for students, and facilitates online learning for independent study students, supporting student success in the blended learning model.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following: Other duties may be assigned.

- Teaches students in skills and knowledge in assigned subject matter areas commonly found in grades K-12 in a program and curriculum approved by the District in a blended learning environment
- Utilizes an adopted course of study, instructional plan guidelines, and other materials in planning and developing curriculum and lesson plans
- Provide group and individual instruction to motivate pupils, and effectively utilize the time available for instructional activities in a blended-learning environment.
- Utilize a variety of teaching methodologies including lecture, demonstration, discussion, laboratory experiences etc. in a blended in-person and on-line environment
- Plan, develop, and utilize a variety of instructional materials and aids for a blended learning environment and appropriate to the intellectual and instructional level of students from a variety of socio-economic and cultural backgrounds
- Select and requisition appropriate educational supplies, materials, books, equipment, and learning aids.
- Maintain appropriate standards of pupil behavior, using age-appropriate management strategies and techniques, including positive reinforcement for a blended-learning setting
- Utilize effective assessment techniques to accurately determine and record student progress in a blended learning environment
- Counsel, confer with, and communicate with students, parents, school, and District personnel regarding student achievement and progress, and in the interpretation of the educational program.
- Cooperatively pursue solutions to facilitate student learning, and to enhance expanded academic, social, and emotional growth opportunities.
- Recognize the unique character of the blended-learning environment in communicating in a timely manner with students, parents, and district officials including: email, phone, messaging systems in the learning management system, online discussion boards, and web conferencing.
- Maintain accurate records of attendance for in-person collaborative activities and on-line learning.
- Maintain the technical aspects of an online course in the learning management system including calendar and assignment settings, due dates, and the course gradebook.
- Support students using the learning management system, providing navigation help, basic troubleshooting, logon issues, and assistance with any lesson or assignment submission issues.
- Provide differentiated instruction according to students' needs.
- Hold parent and student orientation meetings as needed.
- Attend staff, department, and evaluation of enrollment meetings as scheduled.
- Remain current with development and trends in blended learning practices and technology. Maintain professional competence through in-service education activities provided by the District and/or self-selected professional growth activities.
- Perform a variety of non-instructional duties, including curriculum and instructional development activities, student supervision, and extra and co-curricular activities
- Other duties as assigned.

### QUALIFICATIONS

#### KNOWLEDGE OF:

Principles, theories, methods, techniques, and strategies pertaining to teaching and instruction of secondary level students; academic, social, and behavioral characteristics of secondary level students; educational curriculum and instructional goals and objectives, and educational trends and research findings pertaining to comprehensive secondary programming; motivational, behavior management and behavior shaping

strategies, techniques and methods, and conflict resolution procedures; socio-economic and cultural backgrounds of the school population; knowledge and application of educational technology applications and software programs; knowledge of support strategies for independent study or online students; knowledge of current practices in online learning and learning management systems.

**ABILITY TO:**

Plan, organize, develop, and conduct a comprehensive teaching and instructional program for students at the secondary level; provide appropriate and effective learning experiences for students from a wide range of socio-economic levels and cultural backgrounds; effectively assess the instructional and educational needs of students, and design, develop, and implement sound instructional and educational programs; provide a motivating and stimulating learning environment; perform research and development activities pertaining to curriculum and instructional programs and innovative and creative pilot projects designed to enhance student educational opportunities and experiences; comply with the District's core values, continuous improvement efforts and strategic initiatives; proficiency in technology including the use of keyboard and mouse, web navigation, basic troubleshooting, sending and receiving electronic messages; proficiency in Microsoft Office Products (Word, Excel, PowerPoint). Proficiency in Google Apps for Education preferred.

**CREDENTIAL:**

Valid California Credential authorizing service in grade levels and areas assigned.

**TRAINING AND EXPERIENCE:**

A combination of student teaching, internship, or teaching experience. Online teaching experience preferred

**EDUCATION:**

Bachelor's degree or higher including all courses to meet credential requirements.

**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; talk or hear; and taste or smell. The employee is occasionally required to sit and stoop, kneel, crouch, or crawl.

The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

**WORK ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job in a typical classroom setting. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate.

Flexible hours, including late afternoon and evening hours, equivalent to the corresponding FTE. Requires one in-person collaborative activity per section and one web conference per week per section. Meetings as designated, both by web conference and in-person.

Significant computer time is required for this position to manage students' online coursework, respond to electronic messages, and engage students in online coursework.