

Request for Information No. IX
Bid No. 23/24-01 IT
May 31, 2024

Response to Bidders' Questions

9.1 **Question:** How do we go about being added to your vendor/bidder list for future needs?

Answer: Irvine USD does not have a master bid list. Contact information for this bid is updated to include email addresses submitting RFIs, in an attempt to provide updates to all interested vendors.

9.2 **Question:** Can you please send us a copy of this pending IT/TELCOM/A-V RELATED BID, or is there a web link you can provide?

Answer: Irvine USD bids are posted at <https://iusd.org/business-services/purchasing/current-bids-rfps>. Our team is not aware of a current Telecom bid.

9.3 **Question:** Also, what about smaller non-bid items (p-card type purchases, refurbished parts, hard to find items, end of life band-aids, etc)? Does that go through the IT folks directly, or, does it funnel back around to the Procurement side???

Answer: Small items may be included in the Catalog Discount section of the Bid. The District's IT department may also purchase these items through other purchasing vehicles. Items not related to technology, but exceeding the bid limit, will be included in separate bids issued by our Business Services Department (<https://iusd.org/business-services/purchasing/current-bids-rfps>) or existing state-approved purchasing vehicles will be used.

9.4 **Question:** Lastly, we are very interested in any SURPLUS EQUIPMENT you may be interested in liquidating—please be sure to forward us any lists/details!!

Answer: Surplus equipment is not included in this bid.

9.5 **Question:** I have all of our bid docs completed but do not see how the district is requesting these to be delivered. Are these to be electronically submitted or in person to the DO?

Answer: Please refer to Information for Bidders section 2 in the Bid for details related to Form and Delivery of Bids.

9.6 **Question:** Can you also verify if this DUE DATE is still accurate, as we only just got a copy of this PDF today? Bid No. 23/24-01 IT Technology Equipment and Peripherals Bid Deadline/Opening: May 29, 2024 at 1:00 pm

Answer: The Bid Due Date/Opening has been moved to **June 17th at 12:30pm**. This bid was published on the District website and in the Orange County Register on April 22, 2024. Please refer to Addendum No. IV for additional information.

9.7 **Question:** [name redacted] would like to respond to this bid and needs access.

Answer: The bid documents are publicly available on the District website at: <https://iusd.org/business-services/purchasing/current-bids-rfps>. Vendors should download the Response Template and Bid Form Pricing Sheet prior to making edits. This ensures that vendors do not make edits directly on the original documents for anyone with the link to view and resulting in confusion.

9.8 **Question:** We have received an update from HP stating that [name redacted]'s inclusion in the HP Big deal pricing requires official approval from the IT Decision Maker via email. I kindly request your approval for [name redacted] to be added to your HP Big deal, specifically for Chromebooks and printer options.

Answer: Prior to the bid opening Irvine USD requested that HP allow all resellers access to its Big Deal pricing to allow all Bidders an equal opportunity. The Big Deal should not be exclusive to any one provider. The District has followed up with HP to ensure that the Big Deal is not exclusive. HP has assured the District that pricing should be out to all vendors who reach out starting May 13th, and has confirmed that they will add vendors who reach out directly to them and do not need permission from IUSD's personnel.

Irvine USD does not grant permission for any Bidder to register exclusive deals as its provider in response to this Bid. The District intends that the bidding process is fair and impartial, which includes not registering for exclusive deals or representing a relationship for a Bid that has not yet been awarded.