

**Request for Information No. II**  
**RFP No. 25/26-01 IT Student Health Records and Services Platform**  
*December 2, 2025*

**Response to Proposers' Questions**

- 2.1 **Question:** Please confirm that the final Master submitted document should include Appendix B-E and not Appendix A.

**Answer:** Appendix A: District Standard Agreements are not required to be submitted with Proposals. The agreements are required only from the awarded Vendor, and will be required to move forward with the project. Appendices B - E must be submitted with Vendors' Proposals.

- 2.2 **Question:** Can screenshots be included in the Appendix E Proposal Response?

**Answer:** Screenshots may be included in Vendors' Appendix E: Response to Requirements. Many criteria within Appendix E specifically ask for screenshots. Vendors are welcome to include additional screenshots to help showcase their Solutions.

- 2.3 **Question:** For Appendix E, we are experiencing issues with the table formatting. May we keep the structure and content the same, but reformat the presentation of our answers (not in a table format).

**Answer:** If Vendors experience issues with the formatting of the Word Response Template, they may alter formatting as needed. Submissions must include all numbers and questions as included in the RFP and Response Template. Please keep in mind that each criterion in the RFP must be responded to directly and in the order it is presented in the response template. For example, Vendors may use a numbered list rather than the table format, but cannot respond to each section using a narrative summary that does not directly correspond to the specific requirements of the RFP.

Pricing Forms must be submitted as provided.

- 2.4 **Question:** In Section 4.3, the District indicates that in addition to fingerprinting vendor employees, they might also require DOJ clearance of employees. What level of clearance is expected for this project, if any?

**Answer:** Pursuant to section 4.3 of the RFP: "During the term of the Agreement, the awarded Vendor, including subcontractors, shall comply with the provisions of Education Code Section 45125.1, including fingerprinting when IUSD determines that the Vendor's employees or employees of subcontractor will have any unsupervised contact with IUSD pupils".

The awarded Vendor staff and subcontractors that have unsupervised contact with students, including virtual contact, must be cleared by the Department of Justice through fingerprinting. Please also see the Contact With Students form on page 79 for additional information.

- 2.5 **Question:** Can vendors include a cover sheet, cover letter, and section dividers in our response for ease of reading, while still following the District's requirements in order?

**Answer:** Vendors are welcome to include organizational items, such as cover letters and dividers in proposals.