

Request for Information No.1

Bid No. 25/26-02TS, Minivan Transportation Services

October 9, 2025

Response to Contractors' Questions

- 1.1 Question: *"While we know the number of trips required, how many students typically ride per trip?"*
Answer: Van and minivan trips service small groups of up to nine (9) students.
- 1.2 Question: *"Would the district accept the use of a third row SUV or 6-7 passenger minivan in this case, given the unique circumstances?"*
Answer: The Bid Objective states, "The successful bidder(s) shall furnish, operate, and maintain van or minivan vehicles with a maximum capacity of 10 or fewer passengers." A third row SUV does not meet the requirements of this bid; a 6-7 passenger minivan does meet the requirements of this bid.
- 1.3 Question: *"How does the district define a "trip"? Is it one-way or roundtrip?"*
Answer: Athletic and activity trips are typically roundtrip.
- 1.4 Question: *"Where do trips typically originate, and how do these locations relate to the designated pick-up and drop-off points? (example: All students are picked up at the school, taken to the location, and all returned to school)?"*
Answer: Athletic and activity trips pick-up at a school site, drop-off at the location, pick-up at the location, and return to the school site.
- 1.5 Question: *"Is the installation or use of onboard cameras required?"*
Answer: This Bid does not require onboard cameras on the vans or minivans.
- 1.6 Question: *"Are the dates and times for trips predetermined? If possible, could existing schedules be shared with vendors?"*
Answer: Trip requests are scheduled with contractors upon receipt. Contractors accept or decline trips based on vehicle and driver availability.
- 1.7 Question: *"Will the same driver be expected to complete all trips, or is the use of multiple drivers permitted for each leg of the trip?"*
Answer: It is the responsibility of a contractor to cover a trip when accepted; the contractor may determine the best way to cover a trip.
- 1.8 Question: *"Can you clarify the 5-hour minimum—does this refer to total drive time, wait time, or overall availability?"*
Answer: For trips the 5-hour minimum is inclusive of the time from pick-up at the school site to return at the school site.
- 1.9 Question: *"Is the student population primarily Special Education (SPED), General Education, McKinney-Vento (MKV), or foster youth?"*

Answer: Activity and athletic trips service all students.

1.10 Question: *"How many copies of the proposal should be submitted?"*

Answer: One.

1.11 Question: *"On which days of the week do you anticipate trips will typically occur, weekdays or weekends?"*

Answer: The majority of activity and athletic trips occur on weekdays; however, there are tournaments and events that occur on weekends.