



## MEETING MINUTES

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### **Voting Members**

Paul Bokota, Board Member  
Lauren Brooks, Board President  
Jeff Kim, Board Member  
Katie McEwen, Board Member  
Cyril Yu, Board Clerk

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### **1. CALL TO ORDER**

President Brooks called the meeting to order at 5:00 p.m.

### **2. PUBLIC COMMENTS**

Minutes:  
None.

### **3. CLOSED SESSION**

#### **a. Conference with Labor Negotiators [Government Code Section 54957.6]**

The Board discussed labor negotiations involving the California School Employees Association, Irvine Administrative Assistants to the Principals, Irvine Administrators Association, Irvine Supervisors Association, and the Irvine Teachers Association.

#### **b. Public Employee Performance Evaluation [Government Code Section 54957]**

The Board met with the Superintendent to review the Superintendent's Goals and Objectives for 2022-23 and 2023-24.

### **4. RECONVENE REGULAR MEETING - 6:30 PM**

President Brooks reconvened the meeting at 6:30 p.m.

### **5. PLEDGE OF ALLEGIANCE / ROLL CALL**

The Pledge of Allegiance to the Flag of the United States of America was led by Member Bokota

#### Members Present:

Paul Bokota (updated to present at 5:07pm)  
Lauren Brooks  
Jeff Kim  
Katie McEwen  
Cyril Yu

#### Student Members Present:

Mark Kim, University High School  
Gabriel Mutsvangwa, Portola High School

Shrinidhi Sriram, Woodbridge High School  
Alexis Tran, Irvine High School  
Emily Yokota, Northwood High School

Staff Present:

Terry L. Walker, Superintendent of Schools  
John Fogarty, Assistant Superintendent, Business Services  
Eamonn O'Donovan, Assistant Superintendent, Human Resources  
Cassie Parham, Assistant Superintendent, Education Services  
Raiana Chavez, Executive Assistant to the Superintendent

**6. REPORT OF CLOSED SESSION DISCUSSION / ACTION**

President Brooks reported on the discussion in Closed Session.

**7. APPROVAL OF MINUTES**

Approve the minutes of the following meeting(s), as presented:

June 27, 2023 - Regular Meeting

Motion made by: Paul Bokota

Motion seconded by: Cyril Yu

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Cyril Yu - Yes

**8. ADOPTION OF AGENDA**

Adopt agenda, as presented.

Motion made by: Katie McEwen

Motion seconded by: Jeff Kim

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Cyril Yu - Yes

**9. SPECIAL PRESENTATIONS / RECOGNITIONS**

**a. Irvine Public Schools Foundation**

Minutes:

Keegan Bell, Executive Vice President of Irvine Public Schools Foundation (IPSF), expressed his gratitude for the sustained partnership with Irvine Unified School District (IUSD). He emphasized IPSF's theme for the school year, "The Future Is Bright," which focuses on optimism and growth. IPSF is celebrating a major achievement, having provided over \$100 million in program services and donations to IUSD and its students since its inception in 1996. He thanked the City of Irvine and its leaders for their partnership and extending the Challenge Match Grant, which matches donations up to \$1.3 million annually through 2026. IPSF is gearing up for its annual

Education Excellence Fund campaign, set to launch on October 19th on Giving Day, with a reminder to help “Turn Irvine Orange.” Additionally, due to high demand, IPSF is continuing its Leaders in Education Forum, scheduled for November 2nd at UCI's Beckman Center. In closing, he acknowledged the District's unwavering support and leadership.

## **10. PUBLIC COMMENTS**

Minutes:

Esther Morales addressed the Board regarding the Special Education Community Advisory Committee.

Debra Kamm addressed the Board regarding transparency.

Shellie Bittner addressed the Board regarding celebrating the Culverdale Elementary Special Education team.

### **a. Request for Consideration of a Study on the Benefits of an In-house Counsel for Special Education**

Minutes:

Debra Kamm spoke to the topic.

Minutes:

Member Brooks requested staff to look into the Westend SELPA regarding the use of their in-house attorney and if outside attorneys are also utilized.

## **11. STUDENT BOARD MEMBER REPORTS**

Minutes:

Student Board Members Mark Kim, Gabriel Mutsvangwa, Shrinidhi Sriram, Alexis Tran, and Emily Yokota reported on school activities.

## **12. SUPERINTENDENT'S REPORT**

Minutes:

Superintendent Walker began by expressing his gratitude for the return of the Student Board Members. He reflected on the recent IPSF Principals Breakfast, extending his thanks for their continued partnership and support, and for helping to inform community members of the happenings within the school district. Every year, US News announces their high school rankings. This year, all eligible IUSD high schools were among the nine recognized schools within the county. Due to a pandemic-related delay in data collection, Portola High School was not eligible this year but is expected to qualify next year. This accomplishment speaks volumes about the commitment and dedication of all our schools and teachers, from elementary levels upwards, who lay the groundwork for such successes. The current school year has had one of the smoothest starts in many years, which is a testament to the hard work carried out by various departments and staff throughout the summer. He attended a Wellness Conference recently, which underscored IUSD's proactive approach to mental wellness; nevertheless, the drive for continuous improvement remains. In conclusion, he reminded community members to reach out to their respective schools or the district directly for any questions or concerns, and welcomed Jim Leung, the IUCPTA President.

## **13. ANNOUNCEMENTS AND ACKNOWLEDGMENTS**

Board members Bokota, Brooks, Kim, McEwen, and Yu reported on school visits, conference attendance and meeting participation.

#### **14. CONSENT CALENDAR**

Approve Consent Calendar Item Nos. 15.a. - 20.a. with the exception of Item No. 15.f. Claim for Damages #06-2023, pulled by Member Yu for separate approval.

Motion made by: Paul Bokota

Motion seconded by: Katie McEwen

Voting:

- Paul Bokota - Yes
- Lauren Brooks - Yes
- Jeff Kim - Yes
- Katie McEwen – Yes
- Cyril Yu – Yes

#### **15. CONSENT CALENDAR - Business Services**

- a. Check Register Report
- b. Contract Services Action Report 2023-24/03
- c. Purchase Order Detail Report
- d. Architectural Design Services for Deferred Maintenance: HVAC Equipment Replacement Project at Rancho San Joaquin Middle School
- e. Authorize the Utilization of California Multiple Award Schedule (CMAS) Contract for the Purchase, Warranty, Installation and Repair of HVAC and Mechanical Products
- f. Claim for Damages #06-2023
- g. Claim for Damages #07-2023
- h. Exercise Option to Extend the Contract for RFP No. 21/22-01NS, Fresh Produce

#### **16. CONSENT CALENDAR - Education Services**

- a. Field Trips and Excursions
- b. Participation in Outdoor Education Science Camps for the 2023-24 School Year
- c. College and Career Access Pathways (CCAP) Grant
- d. Temporary Athletic Team Coach Certification 2023-24

#### **17. CONSENT CALENDAR - Human Resources**

- a. Certificated Personnel Action Report 2023-24/03
- b. Classified Personnel Action Report 2023-24/03
- c. Preparation Program Placement Agreements for the 2023-24 School Year

#### **18. CONSENT CALENDAR - Information Technology**

- a. Exercise Option to Extend the Education Technology Joint Powers Authority (Ed Tech JPA) Master Contract for the Purchase of a Classroom Management and Student Online Safety System

#### **19. CONSENT CALENDAR - Special Education**

- a. Special Education Settlement Agreement(s)

- b. Special Education Master Contract(s)

**20. CONSENT CALENDAR - Superintendent**

- a. Conference Attendance

**21. CONSENT CALENDAR RESOLUTIONS - Roll Call**

Approve Consent Calendar Resolution Item Nos. 21.a. – 21.c.

Motion made by: Paul Bokota

Motion seconded by: Cyril Yu

Voting:

- Paul Bokota - Yes
- Lauren Brooks - Yes
- Jeff Kim - Yes
- Katie McEwen - Yes
- Cyril Yu - Yes

- a. Resolution No. 23-24-09: 2023-24 Budget Revisions to Adjust 2022-23 Actual Fund Balance
- b. Resolution No. 23-24-10: Adopting the Gann Appropriations Limit for Fiscal Years 2022-23 and 2023-24
- c. Resolution No. 23-24-11: Proclaim October 23-27, 2023 as Red Ribbon Week

**22. FACILITIES CONSENT CALENDAR**

Approve Facilities Consent Calendar Item Nos. 22.a. – 22.d.

Motion made by: Jeff Kim

Motion seconded by: Katie McEwen

Voting:

- Paul Bokota - Yes
- Lauren Brooks - Yes
- Jeff Kim - Yes
- Katie McEwen - Yes
- Cyril Yu – Yes

- a. Change Order Requests for the Measure E Series 3 – Expansion Project at Culverdale Elementary School
- b. Change Order Request for the Measure E Series 3 – Expansion Project at Culverdale Elementary School REBID Bid Package No. 01 – Demo, Grading & Earthwork
- c. Change Order Requests for the Measure E Series 3 – New Performing Arts Complex at Irvine High School – Increment 2
- d. Notice of Completion for the Creekside Education Center – North Campus Office Improvements 2023

**23. ITEMS REMOVED FROM THE CONSENT CALENDAR**

Approve Item No. 15.f. Claim for Damages #06-2023.

Motion made by: Paul Bokota

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Cyril Yu - Abstain

**24. ITEMS OF BUSINESS**

**a. Approval of Unaudited Actuals Financial Report – 2022-23**

Approval of 2022-23 Unaudited Actuals Financial Report.

Minutes:

John Fogarty, the Assistant Superintendent of Business Services, presented the Unaudited Actuals Financial Report for 2022-23. This report represents the cumulative financial activity for the fiscal year and is subject to an annual audit conducted each fall. Fogarty reviewed the Unrestricted Financial Report, noting a \$6 million surplus over the estimated revenues and expenditures. This surplus primarily resulted from increased revenue from Lottery apportionments and interest, as well as savings in utility costs and salaries. The Restricted Financial Report showed a \$16 million surplus over the estimated amount, largely due to an additional \$14 million in unbudgeted funds for Arts Music Instructional Materials and Learning Recovery Emergency Grants, which had initially been paused by the Governor.

Fogarty then presented a pie chart demonstrating the distribution of the District's total general funds by function, highlighting that 97% of expenses are directed towards supporting students.

In conclusion, he reviewed the adopted 2023-24 unrestricted general fund budget alongside the 2022-23 unaudited actual amounts and the year-end financial report for 2022-23 for other fund categories, which include the student activity fund, cafeteria, insurance, and bond debt service funds. The County School Facilities funds, which include some Measure E facilities reimbursements, are reserved for future school improvements and maintenance.

Student Board Members questioned the negative amount indicated for the student activity fund. It was clarified that the account was not negative; the actual amount was simply less than estimated as the various ASBs had expended more than projected.

Motion made by: Cyril Yu

Motion seconded by: Jeff Kim

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Cyril Yu – Yes

**b. Contract Authorization 2024 United Healthcare PPO/HMO Employee Group Medical Insurance**

Authorize the Assistant Superintendent of Business Services to enter into contract with United Healthcare PPO/HMO Employee Group Medical Insurance for the plan year January 1, 2024 through December 31, 2024.

Minutes:

Mark Ghiassi and Michelle Ghiassi spoke to the topic.

Motion made by: Cyril Yu

Motion seconded by: Paul Bokota

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Cyril Yu - Yes

**c. Measure E Renewal of Independent Citizens' Oversight Committee Members**

Renew member terms of the Measure E Independent Citizens Oversight Committee as presented.

Motion made by: Paul Bokota

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Cyril Yu - Yes

**25. PUBLIC COMMENTS**

Minutes:

None.

**26. CLOSED SESSION**

Minutes:

None.

**27. ADJOURNMENT**

The meeting was adjourned at 8:36 p.m.

Motion made by: Paul Bokota

Motion seconded by: Jeff Kim

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Cyril Yu - Yes