



**Regular Meeting of the Board of Education  
07/11/2023 06:30 PM**

Irvine Unified School District Administration Center,  
5050 Barranca Parkway, Irvine, CA 92604  
Hilton Garden Inn Dallas/Arlington South,  
521 East Interstate 20, Arlington, TX 76018  
6:30 PM Regular Meeting

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**MEETING MINUTES**

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**Voting Members**

Paul Bokota, Board Member  
Lauren Brooks, Board President  
Cyril Yu, Board Clerk  
Jeff Kim, Board Member  
Katie McEwen, Board Member

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**1. CONVENE REGULAR MEETING - 6:30 PM**

President Brooks called the meeting to order at 6:30 p.m.

**2. PLEDGE OF ALLEGIANCE / ROLL CALL**

The Pledge of Allegiance to the Flag of the United States of America was led by Member Yu.

Members Present:

Paul Bokota  
Lauren Brooks  
Jeff Kim (telecommuting)  
Katie McEwen  
Cyril Yu

Staff Present:

Terry L. Walker, Superintendent of Schools  
John Fogarty, Assistant Superintendent, Business Services  
Eamonn O'Donovan, Assistant Superintendent, Human Resources  
Cassie Parham, Assistant Superintendent, Education Services  
Raianna Chavez, Executive Assistant to the Superintendent

**3. ADOPTION OF AGENDA**

Adopt agenda, as presented.

Motion made by: Cyril Yu

Motion seconded by: Paul Bokota

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Cyril Yu - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes

#### **4. PUBLIC COMMENTS**

Minutes:

Jim Leung addressed the Board to introduce himself as the new IUCPTA President.

Rudi Krause addressed the Board regarding COVID-19.

#### **5. SUPERINTENDENT'S REPORT**

Minutes:

Superintendent Walker provided a brief update, noting good news is expected from the state on the budget in the next few weeks. He extended his appreciation to IUCPTA President Jim Leung for attending the meeting and for his and the PTA's partnership. In closing, he expressed his appreciation for the Continuous Improvement Efforts presentation scheduled for later in the agenda, noting its similar to a State of the District with an explicit emphasis on education and the collaborative efforts required to support the crucial work happening in the classroom.

#### **6. ANNOUNCEMENTS AND ACKNOWLEDGMENTS**

Minutes:

Board members Bokota, Brooks, Kim, McEwen, and Yu reported on school visits, conference attendance and meeting participation.

#### **7. CONSENT CALENDAR**

Approve Consent Calendar Item Nos. 8.a. - 13.a. not including Item No. 13.b. Accepting Donations, pulled by Member Brooks for separate approval.

Motion made by: Cyril Yu

Motion seconded by: Paul Bokota

Voting:

Paul Bokota - Yes

Lauren Brooks - Yes

Cyril Yu - Yes

Jeff Kim - Yes

Katie McEwen - Yes

#### **8. CONSENT CALENDAR - Business Services**

- a. Check Register Report
- b. Contract Services Action Report 2023-24/01
- c. Purchase Order Detail Report

#### **9. CONSENT CALENDAR - Education Services**

- a. Field Trips and Excursions
- b. Quarterly Report on Complaints Pursuant to Ed. Code 35186(d)

#### **10. CONSENT CALENDAR - Human Resources**

- a. Certificated Personnel Action Report 2023-24/01
- b. Classified Personnel Action Report 2023-24/01

**11. CONSENT CALENDAR - Information Technology**

- a. Authorize an Extension in the Utilization of NASPO ValuePoint Contract for the Purchase of Computer Equipment, Peripherals & Related Services
- b. Authorize an Extension in the Utilization of NASPO ValuePoint Contract for the Purchase of Computer Equipment, Peripherals & Related Services
- c. Authorize an Extension in the Utilization of NASPO ValuePoint Contract for the Purchase of Computer Equipment, Peripherals & Related Services
- d. Amend Master Contract for the Purchase of a Notification System
- e. Amend Master Contract for the Purchase of an English Learner Program Management System
- f. Exercise Option to Extend the Piggyback Authorization for the Purchase of Microsoft Licensing
- g. Data Privacy Agreement Report 2023/24-01

**12. CONSENT CALENDAR - Special Education**

- a. Special Education Settlement Agreement(s)
- b. Special Education Reimbursement (s)
- c. Special Education Master Contract(s)

**13. CONSENT CALENDAR - Superintendent**

- a. Conference Attendance
- b. Accept Donations

**14. FACILITIES CONSENT CALENDAR**

Approve Facilities Consent Calendar Item Nos. 14.a. – 14.h.

Motion made by: Paul Bokota

Motion seconded by: Cyril Yu

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Cyril Yu - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes

- a. Authorization to Lease Three (3) Relocatable Classroom Buildings at Beacon Park School – Placed Summer 2018
- b. Authorization to Renew the Lease of Three (3) Relocatable Classroom Buildings at Beacon Park School – Placed Summer 2019
- c. Authorization to Renew the Lease of One (1) Custom Ramp with Extension for the Relocatable Classroom Buildings at Beacon Park School
- d. Authorization to Renew the Lease of Two (2) Relocatable Classroom Buildings at Eastwood Elementary School

- e. Authorize the Utilization of California Multiple Award Schedule (CMAS) Contract for the Purchase and Warranty of Outdoor Play Equipment
- f. Receive Bids/Award Contracts – Loma Ridge Elementary School Expansion 2023
- g. Change Order Request for the Measure E Series 3 – Expansion Project at Culverdale Elementary School
- h. Notice of Completion for the Measure E Series 3 – New Performing Arts Complex at Irvine High School – Increment 1

**15. ITEMS REMOVED FROM THE CONSENT CALENDAR**

Approve Item No. 13.b. Accept Donations.

Minutes:

Members Brooks and McEwen extended their appreciation on behalf of the Board of Education to Coastal Enterprises for their donation to the Woodbridge High School's Makerspace and Visual and Performing Arts Departments.

Motion made by: Katie McEwen

Motion seconded by: Paul Bokota

Voting:

- Paul Bokota - Yes
- Lauren Brooks - Yes
- Cyril Yu - Yes
- Jeff Kim - Yes
- Katie McEwen - Yes

**16. ITEMS OF BUSINESS**

- a. **Public Hearing: Bargaining Proposal Regarding the 2022-2025 Agreement Between the Irvine Unified School District and California School Employees Association Chapter #517**

After holding the public hearing and considering all comments, adopt the proposal of the Irvine Unified School District in order to initiate the bargaining process on the identified Articles.

Minutes:

President Brooks opened the public hearing at 6:53 p.m., received no comments and closed the public hearing at 6:54 p.m.

Motion made by: Paul Bokota

Motion seconded by: Katie McEwen

Voting:

- Paul Bokota - Yes
- Lauren Brooks - Yes
- Cyril Yu - Yes
- Jeff Kim - Yes
- Katie McEwen - Yes

**b. Public Hearing: Joint Bargaining Proposal Regarding the 2021-2023 Agreement Between the Irvine Unified School District and the Irvine Teachers Association**

After holding a public hearing and considering all comments, adopt the proposal of the Irvine Unified School District and the Irvine Teachers Association in order to initiate the bargaining process on the identified articles.

Minutes:

President Brooks opened the public hearing at 6:55 p.m., received no comments and closed the public hearing at 6:56 p.m.

Motion made by: Paul Bokota

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Yes

Lauren Brooks - Yes

Cyril Yu - Yes

Jeff Kim - Yes

Katie McEwen - Yes

**c. Annual Review of District-wide Continuous Improvement Efforts for 2023-2024**

Approve the Continuous Improvement Efforts for 2023-2024, as presented.

Minutes:

Cassie Parham, Assistant Superintendent of Education Services, presented the 2023-24 Irvine Unified School District Continuous Improvement Efforts, with how the Continuous Improvement Efforts have been implemented over the last school year and how they will continue to evolve.

She shared examples of the welcome return to in-person activities and increased focus on student welfare. There's been a significant increase in student involvement in CTE courses and pathway completion, with plans for more opportunities. Efforts towards improving inclusion in the general and special education settings have been boosted with new hires and regional coaches. Professional Learning Communities (PLCs) are prioritizing the use of student learning evidence to inform instruction and establish a multi-tiered system of support. The District is expanding its focus on mental health and wellness, leveraging Panorama, creating and enhancing WellSpaces, and broadening restorative practices. Plans are underway to promote diversity and inclusion through various initiatives, including Pulse Check and Listening Tours by the Continuous Improvement Council, and the introduction of LGBTQ+ and Black/African American Liaisons. Survey responses from the Equity Pulse Check were reviewed, emphasizing the importance of supporting all demographic groups in the school community. School goal statements from Loma Ridge Elementary, South Lake Middle School, and Woodbridge High School were shared as examples.

Board members emphasized the importance of social emotional learning and connections, which have an impact on students' personal and academic success.

Motion made by: Katie McEwen

Motion seconded by: Paul Bokota

Voting:

Paul Bokota - Yes

Lauren Brooks - Yes

Cyril Yu - Yes

Jeff Kim - Yes  
Katie McEwen - Yes

**d. First Reading - Proposed Board Policy 0420.41: Charter School Oversight**

Approve for first reading, proposed Board Policy 0420.41: Charter School Oversight.

Minutes:

Member Yu requested the policy specify in the fourth paragraph, the “approved” charter proposal and any other types of agreements, when the Superintendent may need to consult with legal counsel. Additionally, that the charter school shall proactively contact SBE to ensure it receives technical assistants from the County Superintendent of Schools, if technical or intervention assistance is warranted, and that the policy clarify that the California Superintendent of Public instruction would be the one to assign the California Collaborative for Educational Excellence to provide advice and assistance.

Motion made by: Cyril Yu

Motion seconded by: Paul Bokota

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Cyril Yu - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes

**e. First Reading - Proposed Board Policy 0420.42: Charter School Renewal**

Approve for first reading, proposed Board Policy 0420.42: Charter School Renewal.

Minutes:

Member Yu requested the policy provide more specific guidance on the timing for a charter school to submit its renewal petition. Additionally, Member Brooks requested that any reference to a number of days be explicitly defined as calendar days for clarity.

Motion made by: Cyril Yu

Motion seconded by: Paul Bokota

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Cyril Yu - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes

**f. First Reading - Proposed Board Policy 0420.43: Charter School Revocation**

Approve for second reading and adoption, proposed Board Policy 0420.43: Charter School Revocation, as revised.

Minutes:

Member Yu requested a minor edit to the second sentence under the Revocation Procedures header to, The Board may revoke a charter if it makes a written factual finding "that is" specific to that charter school and "is" supported by substantial evidence that the charter school has done any of the following.

The Board waived the second reading and approved the proposed revisions to Board Policy 0420.43: Charter School Revocation, as revised.

Motion made by: Katie McEwen

Motion seconded by: Paul Bokota

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Cyril Yu - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes

**g. First Reading - Proposed Revision to Board Policy 5141: Automated External Defibrillators**

Approve for second reading and adoption, proposed revisions to Board Policy 5141: Health Care and Emergencies/Automated External Defibrillators.

Minutes:

The Board waived the second reading and approved the proposed revisions to Board Policy 5141: Health Care and Emergencies/Automated External Defibrillators.

Member Yu recommended the Administrative Regulation specify the frequency of the notification to local emergency medical services agencies.

Motion made by: Paul Bokota

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Cyril Yu - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes

**h. First Reading - Proposed Revision to Board Policy 5141.33: Head Lice**

Approve for second reading and adoption, proposed revisions to Board Policy 5141.33: Head Lice.

Minutes:

The Board waived the second reading and approved the proposed revisions to Board Policy 5141.33: Head Lice.

Motion made by: Paul Bokota

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Cyril Yu - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes

## 17. FACILITIES ITEMS OF BUSINESS

**a. Resolution No. 23-24-01: Authorizing and Providing for the Levy of Special Taxes within Community Facilities District No. 01-1 - Roll Call**

Acting as the governing body of Community Facilities District No. 01- 1, adopt Resolution No. 23-24-01 authorizing and providing for the levy of special taxes within Community Facilities District No. 01-1 for fiscal year 2023-24.

Motion made by: Paul Bokota

Motion seconded by: Cyril Yu

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Cyril Yu - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes

**b. Resolution No. 23-24-02: Authorizing and Providing for the Levy of Special Taxes within Community Facilities District No. 04-1- Roll Call**

Acting as the governing body of Community Facilities District No. 04-1, adopt Resolution No. 23-24-02 authorizing and providing for the levy of special taxes within Community Facilities District No. 04-1 for fiscal year 2023-24.

Motion made by: Katie McEwen

Motion seconded by: Paul Bokota

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Cyril Yu - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes

**c. Resolution No. 23-24-03: Authorizing and Providing for the Levy of Special Taxes within Community Facilities District No. 04-2 Woodbury Improvement Area A - Roll Call**

Acting as the governing body of Community Facilities District No. 04-2, adopt Resolution No. 23-24-03 authorizing and providing for the levy of special taxes within Community Facilities District No. 04-2 (Woodbury) Improvement Area A for fiscal year 2023-24.

Motion made by: Paul Bokota

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Cyril Yu - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes



**d. Resolution No. 23-24-04: Authorizing and Providing for the Levy of Special Taxes within Community Facilities District No. 04-2 Woodbury Improvement Area B - Roll Call**

Acting as the governing body of Community Facilities District No. 04-2, adopt Resolution No. 23-24-04 authorizing and providing for the levy of special taxes within Community Facilities District No. 04-2 (Woodbury) Improvement Area B for fiscal year 2023-24.

Motion made by: Paul Bokota

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Yes

Lauren Brooks - Yes

Cyril Yu - Yes

Jeff Kim - Yes

Katie McEwen - Yes

**e. Resolution No. 23-24-05: Authorizing and Providing for the Levy of Special Taxes within Community Facilities District No. 06-1 Portola Springs - Roll Call**

Acting as the governing body of Community Facilities District No. 06-1, adopt Resolution No. 23-24-05 authorizing and providing for the levy of special taxes within Community Facilities District No. 06-1 (Portola Springs) for fiscal year 2023-24.

Motion made by: Cyril Yu

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Yes

Lauren Brooks - Yes

Cyril Yu - Yes

Jeff Kim - Yes

Katie McEwen - Yes

**f. Resolution No. 23-24-06: Authorizing and Providing for the Levy of Special Taxes within Community Facilities District No. 08-1 Stonegate Apartments - Roll Call**

Acting as the governing body of Community Facilities District No. 08-1, adopt Resolution No. 23-24-06 authorizing and providing for the levy of special taxes within Community Facilities District No. 08-1 (Stonegate Apartments) for fiscal year 2023-24.

Motion made by: Cyril Yu

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Yes

Lauren Brooks - Yes

Cyril Yu - Yes

Jeff Kim - Yes

Katie McEwen - Yes

**g. Resolution No. 23-24-07: Authorizing and Providing for the Levy of Special Taxes within Community Facilities District No. 09-1 - Roll Call**

Acting as the governing body of Community Facilities District No. 09-1, adopt Resolution No. 23-24-07 authorizing and providing for the levy of special taxes within Community Facilities District No. 09-1 for fiscal year 2023-24.

Motion made by: Paul Bokota

Motion seconded by: Cyril Yu

Voting:

Paul Bokota - Yes

Lauren Brooks - Yes

Cyril Yu - Yes

Jeff Kim - Yes

Katie McEwen - Yes

**18. PUBLIC COMMENTS**

Minutes:

None.

**19. ADJOURNMENT**

The meeting was adjourned at 8:31 p.m.

Motion made by: Paul Bokota

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Yes

Lauren Brooks - Yes

Cyril Yu - Yes

Jeff Kim - Yes

Katie McEwen - Yes