



**Regular Meeting of the Board of Education
06/27/2023 06:30 PM**

Irvine Unified School District Administration Center
5050 Barranca Parkway, Irvine, CA 92604
5:00 PM Closed Session / 6:30 PM Regular Meeting

MEETING MINUTES

Voting Members

Lauren Brooks, Board President
Cyril Yu, Board Clerk
Jeff Kim, Board Member
Katie McEwen, Board Member

1. CALL TO ORDER

President Brooks called the meeting to order at 5:00 p.m.

2. PUBLIC COMMENTS

Minutes:
None.

3. CLOSED SESSION

The Board adjourned to closed session at 5:01 p.m.

a. Student Discipline Issues (2 cases) [Education Code Sections 35146 and 48918(c)]

The Board discussed two student discipline issues.

b. Public Employee Performance Evaluation [Government Code Section 54957]

The Board met with the Superintendent and Assistant Superintendents to review progress toward the Superintendent's Goals and Objectives for 2022-23.

4. RECONVENE REGULAR MEETING - 6:30 PM

President Brooks reconvened the meeting at 6:30 p.m.

5. PLEDGE OF ALLEGIANCE / ROLL CALL

The Pledge of Allegiance to the Flag of the United States of America was led by Member McEwen.

Members Present:

Lauren Brooks
Jeff Kim
Katie McEwen
Cyril Yu

Members Absent:

Paul Bokota (excused)

Staff Present:

Terry L. Walker, Superintendent of Schools
John Fogarty, Assistant Superintendent, Business Services
Cassie Parham, Assistant Superintendent, Education Services
Brianna Ford, Assistant Superintendent, Information Technology
Raianna Chavez, Executive Assistant to the Superintendent

6. REPORT OF CLOSED SESSION DISCUSSION / ACTION

President Brooks reported on the discussion in Closed Session.

7. STUDENT DISCIPLINE

a. Case No. 05M-2223

Approve the staff recommendation to expel Case No. 05M-2223. Student shall be expelled from the District; however, the expulsion shall be suspended and shorten, and the student shall be transferred from Venado Middle School to a Nonpublic School, to be recommended by the District, for the first semester of the 2023-2024 school year. Student will be eligible to reenroll in the Irvine Unified School District for the start of the second semester of the 2023-2024 school year, pending completion of rehabilitation items and a behavior contract in place.

Motion made by: Cyril Yu

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Absent
Lauren Brooks - Yes
Cyril Yu - Yes
Jeff Kim - Yes
Katie McEwen - Yes

b. Case No. 06M-2223

Approve the staff recommendation to expel Case No. 06M-2223. Student shall be expelled from the District; however, the expulsion shall be suspended and shortened, and student shall be permitted to voluntarily transfer from Jeffrey Trail Middle School to ACCESS for the first semester of the 2023-2024 school year. Student may reenroll in the Irvine Unified School District for the start of the second semester of the 2023-2024 school year, with the specific school to be determined and a behavior contract in place.

Motion made by: Cyril Yu

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Absent
Lauren Brooks - Yes
Cyril Yu - Yes
Jeff Kim - Yes
Katie McEwen – Yes

8. APPROVAL OF MINUTES

Approve the minutes of the following meeting(s), as presented:

April 20, 2023 - Special Meeting

May 2, 2023 - Regular Meeting

Motion made by: Cyril Yu

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Absent

Lauren Brooks - Yes

Cyril Yu - Yes

Jeff Kim - Yes

Katie McEwen - Yes

9. ADOPTION OF AGENDA

Adopt agenda, as presented.

Motion made by: Cyril Yu

Motion seconded by: Jeff Kim

Voting:

Paul Bokota - Absent

Lauren Brooks - Yes

Cyril Yu - Yes

Jeff Kim - Yes

Katie McEwen - Yes

10. PUBLIC COMMENTS

Minutes:

Debra Kamm addressed the Board regarding pending Office of Civil Rights cases.

11. SUPERINTENDENT'S REPORT

Minutes:

Superintendent Walker provided a report on the outcomes of the National History Day (NHD) Competition. Five IUSD students achieved top honors, and Hector Gamboa, a teacher at Venado Middle School, secured the Patricia Behring NHD Teacher of the Year Award at the state competition. His nomination extended to the national level due to his innovative teaching methods that foster critical thinking about historical events among his students. Notably, 15 out of the 18 Orange County students advancing to the national competition were from IUSD. Although the summer offers well-deserved rest and rejuvenation for certain teachers and staff, it proves to be an exceptionally busy period for numerous other departments. Activities encompass Measure E improvements, technology integrations and new devices, and preparation for the upcoming school year, aligning with the specific needs of each school and involving the addition of new staff. Concluding his report, Superintendent Walker wished everyone a restful and safe summer.

12. ANNOUNCEMENTS AND ACKNOWLEDGMENTS

Minutes:

Board members Brooks, Kim, McEwen, and Yu reported on school visits, conference attendance and meeting participation.

13. CONSENT CALENDAR

Approve Consent Calendar Item Nos. 14.a. – 18.a.

Motion made by: Katie McEwen

Motion seconded by: Jeff Kim

Voting:

Paul Bokota - Absent

Lauren Brooks - Yes

Cyril Yu - Yes

Jeff Kim - Yes

Katie McEwen - Yes

14. CONSENT CALENDAR - Business Services

- a. Check Register Report
- b. Contract Services Action Report 2022-23/17
- c. Purchase Order Detail Report
- d. Receive Bids/Award Contract for Bid No. 22/23-03TS, Activity Trip Transportation Services

15. CONSENT CALENDAR - Education Services

- a. Field Trips and Excursions
- b. Annual Submission of the Single Plan for Student Achievement (SPSA) Plans for the 2023-24 School Year

16. CONSENT CALENDAR - Human Resources

- a. Certificated Personnel Action Report 2022-23/17
- b. Classified Personnel Action Report 2022-23/17

17. CONSENT CALENDAR - Special Education

- a. Special Education Settlement Agreement(s)
- b. Special Education Reimbursement (s)
- c. Special Education Master Contract(s) 2022-23
- d. Special Education Master Contract(s) 2023-24
- e. Agreement with Orange County Superintendent of Schools to Provide Special Education Programs and Services for Individuals with Exceptional Needs
- f. Coalition for Adequate Funding for Special Education

18. CONSENT CALENDAR - Superintendent

- a. Conference Attendance

19. CONSENT CALENDAR RESOLUTIONS - Roll Call

Approve Consent Calendar Resolution Item Nos. 19.a. – 19.e.

Motion made by: Cyril Yu

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Absent
Lauren Brooks - Yes
Cyril Yu - Yes
Jeff Kim - Yes
Katie McEwen - Yes

- a. Resolution No. 22-23-34: Education Protection Account for Fiscal Years 2022-23 and 2023-24
- b. Resolution No. 22-23-35: To Establish Temporary Interfund Transfers of Special or Restricted Funds
- c. Resolution No. 22-23-36: Authorization of Signatures
- d. Resolution No. 22-23-37: Authorization of Accounts Payable Batch Approvers
- e. Resolution No. 22-23-40: Approval of Committed Fund Balance – General Fund

20. FACILITIES CONSENT CALENDAR

Approve Facilities Consent Calendar Item Nos. 20.a. – 20.m.

Motion made by: Katie McEwen

Motion seconded by: Jeff Kim

Voting:

Paul Bokota - Absent
Lauren Brooks - Yes
Cyril Yu - Yes
Jeff Kim - Yes
Katie McEwen - Yes

- a. Additional Architectural Services for Measure E Series 3 Expansion Project – Greentree Elementary School
- b. Additional Architectural Services for Measure E Series 3 Expansion Project – Santiago Hills Elementary School
- c. Architectural Design Services for Two (2) Relocatable Classroom Buildings – Creekside Education Center
- d. Authorization to Lease Three (3) Relocatable Classroom Buildings – Cadence Park School
- e. Authorize the Utilization of California Multiple Award Schedule (CMAS) Contract for the Purchase and Warranty of Fabric Shade Structures
- f. Construction Management Services for Portola High School – Relocatable Classroom Buildings 2023 and Classroom Building Expansion 2025
- g. Review of Public Information Meeting Held for the Placement of One (1) Relocatable Restroom Building – Oak Creek Elementary School
- h. Review of Public Information Meeting Held for the Placement of One (1) Relocatable Restroom Building – Turtle Rock Elementary School
- i. Change Order Request – One (1) 60' x 60' Modular Building - Creekside Education Center

- j. Change Order Request for the Solis Park School (Heritage Fields K-8 No. 03) Project
- k. Change Order Request for the Measure E Series 3 – New Performing Arts Complex at Irvine High School – Increment 1 Project
- l. Notice of Completion for the Solis Park School (Heritage Fields K-8 No. 03) Project
- m. Notice of Completion for the Measure E Series 3 – New Performing Arts Complex at Irvine High School – Increment 1 Project

21. ITEMS REMOVED FROM THE CONSENT CALENDAR

Minutes:

None.

22. ITEMS OF BUSINESS

a. Public Hearing: Special Education Local Plan Area (SELPA) 2023-24 Local Plan: Annual Service Plan and Annual Budget Plan

After holding a public hearing, adopt the Irvine Unified School District SELPA 2023-24 Local Plan: Annual Service Plan and Annual Budget Plan.

Minutes:

Melanie Hertig, the Executive Director of Special Education, presented the Irvine Unified School District Special Education Local Plan Area (SELPA) 2023-24 Annual Service Plan and Annual Budget Plan. She commenced by highlighting various key points from the past year, including the Abilities Awareness – Inclusion Matters event, and the rebranding of the SAI II Program to the Essentials Program, with the Mod/Server Program renamed to the Extensive Support Needs Program. Additionally, staff collaborated in professional learning activities and worked closely with the Special Education Community Advisory Committee to advocate for inclusive practices and settings.

Hertig proceeded to provide an overview of the different eligibility categories for students with disabilities and provided state statistics in comparison to Irvine's numbers. Notably, 23% of IUSD's special education population is Autism eligible, compared to the state average of 18%, and 35% of Irvine's special education students with speech and language eligibility, surpassing the state's 21% average.

She went on to list the special education staff at school sites, highlighting approximately 500 Instructional Assistants, 216 Education Specialists, and 180 Behavioral Interventionists, among others.

Furthermore, she reviewed the requirements of the Annual Budget and Services Plans, stressing that these plans must be adopted at a public hearing and detail expected expenditures, service descriptions, physical service locations, and accessibility of appropriate services and instruction for students with exceptional needs. It was emphasized that IUSD, being a single-district SELPA, has a streamlined process.

In terms of the Annual Budget Plan, Hertig indicated state revenues of nearly \$35 million, federal revenue of \$6 million, and a school district contribution of nearly \$77 million, constituting 65.2% of the total budget of nearly \$118 million. On a positive note, Special Education funding received a Cost of Living Adjustment from the state this year. She further broke down the associated expense budgets, illustrating that approximately 84% or \$99 million of the budgeted costs are allocated to staffing.

During the presentation, Board members raised questions. There was an inquiry about whether the state-funded preschool and deaf and hard of hearing (DHH) programs were part of the plan and budget. It was clarified that the state-funded preschool, being a general education program, is not included, but is integrated within Special Education. The DHH programs at Venado Middle School and University High School are county programs, and therefore are not covered in the plan. A question was also raised about staffing vacancies. Hertig responded that the department is adequately staffed in vital areas, but there are often vacancies for Instructional Assistants and Behavioral Interventionists. Member Yu requested a follow-up with a more detailed breakdown of the budget category coded as 5000.

President Brooks opened the public hearing at 7:17 p.m., received one comment from Sam Gordon and closed the public hearing at 7:33 p.m.

Motion made by: Jeff Kim

Motion seconded by: Cyril Yu

Voting:

Paul Bokota - Absent
Lauren Brooks - Yes
Cyril Yu - Yes
Jeff Kim - Yes
Katie McEwen - Yes

b. Public Hearing: Resolution No. 22-23-38 Confirming the Engineer's Report for the Levy and Collection of the Irvine Unified School District Recreation Improvement and Maintenance District and the Assessment Diagram Connected Therewith; and Ordering the Levy and Collection of Assessments for Fiscal Year 2023-24 - Roll Call

After holding a public hearing and considering all comments, adopt Resolution No. 22-23-38, confirming the Engineer's Report and the levy of assessments for fiscal year 2023-24, in connection with the Irvine Unified School District Recreation Improvement and Maintenance District pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code, and as provided by Article XIIID of the California Constitution.

Minutes:

President Brooks opened the public hearing at 7:36 p.m., received no comments and closed the public hearing at 7:37 p.m.

Motion made by: Katie McEwen

Motion seconded by: Cyril Yu

Voting:

Paul Bokota - Absent
Lauren Brooks - Yes
Cyril Yu - Yes
Jeff Kim - Yes
Katie McEwen - Yes

c. Adoption of the IUSD LCFF Budget Overview for Parents, 2023-24 LCAP, ESSA Federal Addendum and Local Performance Indicator Self-Reflection Report

Adopt the IUSD LCFF Budget Overview for Parents, 2023-24 LCAP, ESSA Federal Addendum and Local Performance Indicator Self-Reflection Report and direct staff to forward the appropriate documentation to the Orange County Department of Education.

Motion made by: Cyril Yu
Motion seconded by: Katie McEwen
Voting:

Paul Bokota - Absent
Lauren Brooks - Yes
Cyril Yu - Yes
Jeff Kim - Yes
Katie McEwen - Yes

d. Adoption of the IUSD 2023-24 Budget

Adopt the 2023-24 Budget as presented and direct staff to forward the appropriate documentation to the Orange County Department of Education.

Motion made by: Cyril Yu
Motion seconded by: Jeff Kim
Voting:

Paul Bokota - Absent
Lauren Brooks - Yes
Cyril Yu - Yes
Jeff Kim - Yes
Katie McEwen - Yes

e. Adoption of Arts, Music, and Instructional Materials (AMIM) Discretionary Grant Funds

Adopt the Arts, Music, and Instructional Materials (AMIM) Discretionary Grant Fund plan, as presented.

Motion made by: Katie McEwen
Motion seconded by: Jeff Kim
Voting:

Paul Bokota - Absent
Lauren Brooks - Yes
Cyril Yu - Yes
Jeff Kim - Yes
Katie McEwen - Yes

f. Resolution No. 22-23-39: Non-Reelection of Temporary Certificated Employees - Summer Session 2023 - Roll Call

Adopt Resolution 22-23-39, Non-Reelection of Temporary Certificated Employees-Summer Session, authorizing ratification as identified in order to effectuate the reduction in particular services for summer session 2023.

Motion made by: Jeff Kim
Motion seconded by: Katie McEwen
Voting:

Paul Bokota - Absent
Lauren Brooks - Yes
Cyril Yu - Yes
Jeff Kim - Yes
Katie McEwen - Yes

g. Emergency Permit Required - Declaration of Need for Fully Qualified Educators

Adopt the "Declaration of Need for Fully Qualified Educators" authorizing the employment of teachers holding emergency permits for the 2023-24 school year.

Motion made by: Katie McEwen

Motion seconded by: Cyril Yu

Voting:

Paul Bokota - Absent
Lauren Brooks - Yes
Cyril Yu - Yes
Jeff Kim - Yes
Katie McEwen - Yes

h. Public Employee Contract Approval - Assistant Superintendents

After orally reporting a summary recommendation for the final action on compensation and benefits, accept the Superintendent's recommendation to approve contract extensions for Assistant Superintendents John Fogarty, Brianne Ford, Eamonn O'Donovan, and Cassie Parham, effective July 1, 2023 through June 30, 2026.

Motion made by: Katie McEwen

Motion seconded by: Jeff Kim

Voting:

Paul Bokota - Absent
Lauren Brooks - Yes
Cyril Yu - Yes
Jeff Kim - Yes
Katie McEwen - Yes

23. PUBLIC COMMENTS

Minutes:
None.

24. CLOSED SESSION

Minutes:
None.

25. ADJOURNMENT

The meeting was adjourned at 8:01 p.m.

Motion made by: Katie McEwen

Motion seconded by: Jeff Kim

Voting:

Paul Bokota - Absent
Lauren Brooks - Yes
Cyril Yu - Yes
Jeff Kim - Yes
Katie McEwen - Yes