



## MEETING MINUTES

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### Voting Members

Lauren Brooks, Board President  
Cyril Yu, Board Clerk  
Jeff Kim, Board Member  
Katie McEwen, Board Member

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### 1. CALL TO ORDER

President Brooks called the meeting to order at 5:01 p.m.

### 2. PUBLIC COMMENTS

### 3. CLOSED SESSION

The Board adjourned to closed session at 5:02 p.m.

**a. Conference with Legal Counsel - Existing Litigation [Government Code Section 54956.9(a)]**

The Board discussed one case of existing litigation.

**b. Public Employees Discipline/Dismissal/Release/Resignation [Government Code Section 54957]**

The Board met with staff to discuss a public employee discipline/dismissal/release/resignation.

**c. Public Employee Performance Evaluation [Government Code Section 54957]**

The Board met with the Superintendent and Assistant Superintendents to review progress toward the Superintendent's Goals and Objectives for 2022-23.

### 4. RECONVENE REGULAR MEETING - 6:30 PM

President Brooks reconvened the meeting at 6:30 p.m.

### 5. PLEDGE OF ALLEGIANCE / ROLL CALL

The Pledge of Allegiance to the Flag of the United States of America was led by Student Member Ahola.

#### Members Present:

Lauren Brooks  
Jeff Kim  
Katie McEwen  
Cyril Yu

#### Members Absent:

Paul Bokota (excused)

Student Members Present:

Ida Ahola, Northwood High School  
Mannat Bawa, Irvine High School  
Madyson Chung-Lee, Portola High School  
Elise Feuerborn, University High School  
Shrinidi Sriram, Woodbridge High School

Staff Present:

Terry L. Walker, Superintendent of Schools  
John Fogarty, Assistant Superintendent, Business Services  
Eamonn O'Donovan, Assistant Superintendent, Human Resources  
Cassie Parham, Assistant Superintendent, Education Services  
Brienne Ford, Assistant Superintendent, Information Technology  
Raianna Chavez, Executive Assistant to the Superintendent

**6. REPORT OF CLOSED SESSION DISCUSSION / ACTION**

President Brooks reported on the discussion in Closed Session including the motion by Member McEwen and second by Member Yu, carried 4-0 with Members Brooks, Kim, McEwen, and Yu voting to approve the Settlement Agreement in the amount up to \$250,000.00 for Case No. 30-2020-01149220-CU-PT-CJC.

**7. ADOPTION OF AGENDA**

Adopt agenda, as presented.

Motion made by: Cyril Yu

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Absent  
Lauren Brooks - Yes  
Cyril Yu - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes

**8. SPECIAL PRESENTATIONS / RECOGNITIONS**

**a. IUSD Retirees**

Following remarks by Eamonn O'Donovan, Assistant Superintendent of Human Resources, and Sonia Kearny, ITA President, Board Members recognized IUSD's 2022-23 retirees and introduced those in attendance.

Cathy Anderson  
Anna Arkof  
Janelle Cranch  
Jennifer Di Bias  
Janet Ferons  
Sylvia Garcia  
Cindy Goebels  
Judy Hawley  
Joe Hoffman  
Judi Jones  
Geoff Jurak

Kathe Lampert  
Peter Larios  
James Meunier  
Susan Michon  
Olga Moran  
Lucida Mroch  
Laura Ostrom  
Laura Ponce  
Christopher Sharpe  
Brad Van Patten  
Robin Van Vorhis

Superintendent Walker provided some closing remarks, thanking the retirees for their years of service.

President Brooks called a brief recess.

## **9. PUBLIC COMMENTS**

Minutes:

Judy Hawley, Don Browder, and Kristin Wat addressed the Board regarding excused absences for students enlisting in the military.

Debra Kamm and Gil Nelsen addressed the Board regarding complaints.

John Murphy addressed the Board regarding Kingspan insulation.

### **a. Request to Agendize Legal Cases**

Minutes:

Debra Kamm and Gil Nelson spoke to the topic.

## **10. STUDENT BOARD MEMBER REPORTS**

Minutes:

Student Board Members Ida Ahola, Mannat Bawa, Madyson Chung-Lee, and Elise Feuerborn reported on school activities.

## **11. SUPERINTENDENT'S REPORT**

Minutes:

Superintendent Walker reported on the recent Student Advisory Committee meeting, which focused on leveraging student voice, feedback, and perspective in relation to Excellence, Equity, Diversity, and Inclusion, as well as discussions on how to improve the Annual Survey. The Special Education Department, in collaboration with the Special Ed CAC and the Irvine Adult Transition Program, held an Abilities Awareness Inclusion Matters event at Northwood High School. The event included a showcase by various partners and highlighted the customized services provided by the District. In acknowledging the retirees, he gave a special acknowledgement to Joe Hoffman and Brad Van Patten for their commitment to the District, especially throughout its growth, and to Janelle Cranch for her leadership with a focus on supporting students. While Teacher Appreciation Week is officially next week, some schools are celebrating early. Additionally, the UCI Mental Health Panel Discussion with IUSD staff for parents took place last night. Superintendent Walker expressed his appreciation to Board member McEwen for facilitating the event with UCI, a continued educational partner, and to Cassie Parham, Sunny Shen, and Tammy Blakely for their participation in the event. In closing, he shared the success of Sierra Vista Middle School's Science Olympiad Team, which won the Southern California championship and will be joining other state champion teams from across the county at the Science Olympiad National Tournament in late May.

## **12. ANNOUNCEMENTS AND ACKNOWLEDGMENTS**

Minutes:

Board members Brooks, Kim, McEwen, and Yu reported on school visits, conference attendance and meeting participation.

## **13. CONSENT CALENDAR**

Approve Consent Calendar Item Nos. 14.a. – 19.a.

Motion made by: Cyril Yu

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Absent

Lauren Brooks - Yes

Cyril Yu - Yes

Jeff Kim - Yes

Katie McEwen - Yes

**14. CONSENT CALENDAR - Business Services**

- a. Check Register Report
- b. Contract Services Action Report 2022-23/14
- c. Purchase Order Detail Report
- d. Claim for Damages #02-2023

**15. CONSENT CALENDAR - Education Services**

- a. Field Trips and Excursions
- b. Participation in Outdoor Education Science Camps for the 2023-24 School Year

**16. CONSENT CALENDAR - Human Resources**

- a. Certificated Personnel Action Report 2022-23/14
- b. Classified Personnel Action Report 2022-23/14

**17. CONSENT CALENDAR - Information Technology**

- a. Exercise Option to Extend the Education Technology Joint Powers Authority (Ed Tech JPA) Master Contract for the Purchase of a Nutrition Management Platform

**18. CONSENT CALENDAR - Special Education**

- a. Special Education Settlement Agreement(s)
- b. Special Education Reimbursement(s)
- c. Special Education Master Contract(s)

**19. CONSENT CALENDAR - Superintendent**

- a. Conference Attendance

**20. CONSENT CALENDAR RESOLUTIONS - Roll Call**

Approve Consent Calendar Resolution Item Nos. 20.a. – 20.b.

Motion made by: Katie McEwen

Motion seconded by: Jeff Kim

Voting:

Paul Bokota - Absent

Lauren Brooks - Yes

Cyril Yu - Yes

Jeff Kim - Yes

Katie McEwen - Yes

- a. Resolution No. 22-23-26: Authorizing and Supporting Applications to Secure Funding Through the State School Facility Program
- b. Resolution No. 22-23-27: Acknowledging Remaining School Facilities Program Bond Authority is Currently Exhausted for Funds Being Requested for Solis Park School (formerly Heritage Fields K-8 No. 3), Portola High School, Loma Ridge Elementary School, and Measure E Series 2 and Series 3 Project Applications

**21. FACILITIES CONSENT CALENDAR**

Approve Facilities Consent Calendar Item Nos. 21.a. – 21.k.

Motion made by: Jeff Kim

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Absent

Lauren Brooks - Yes

Cyril Yu - Yes

Jeff Kim - Yes

Katie McEwen - Yes

- a. Architectural Design Services for One (1) 12' x 40' Leased Relocatable Restroom Building – Oak Creek Elementary School
- b. Architectural Design Services for One (1) 24' x 40' Relocatable Classroom Building – Portola Springs Elementary School
- c. Authorization for the Lease of One (1) 12' x 40' Relocatable Restroom Building – Oak Creek Elementary School
- d. Authorization for the Lease and Placement of One (1) 24' x 40' Relocatable Classroom Building – Portola Springs Elementary School
- e. Correction of Bid Reference – One (1) 12' x 40' Relocatable Restroom Building – Turtle Rock Elementary School
- f. Receive Bids/Award Contracts - Measure E Series 3 – Expansion Project at Culverdale ES
- g. Receive Bids/Reject Bids - Measure E Series 3 – Expansion Projects at Greentree ES and Santiago Hills ES
- h. Review of Public Information Meeting Held for the Placement of One (1) Kindergarten Play Structure – Bonita Canyon Elementary School
- i. Change Order Request – One (1) 60' x 60' Modular Building - Creekside Education Center
- j. Change Order Request – One (1) “Villa-Style” Modular Building - Loma Ridge Elementary School
- k. Change Order Request – One (1) 12' x 40' Relocatable Restroom Building – Turtle Rock Elementary School

**22. ITEMS REMOVED FROM THE CONSENT CALENDAR**

Minutes:

None.

## 23. ITEMS OF BUSINESS

- a. **Resolution No. 22-23-28: Initiate Proceedings for the Levy and Collection of Assessments within the Irvine Unified School District Recreation Improvement and Maintenance District for Fiscal Year 2023-24 Pursuant to the Provisions of Part 2 of Division 15 of the California Streets and Highways Code and as Provided by Article XIID of the California Constitution - Roll Call**

Adopt Resolution No. 22-23-28 authorizing the initiation of proceedings for the levy and collection of assessments for fiscal year 2023-24 within the Irvine Unified School District Recreation Improvement and Maintenance District.

Motion made by: Katie McEwen

Motion seconded by: Jeff Kim

Voting:

Paul Bokota - Absent

Lauren Brooks - Yes

Cyril Yu - Yes

Jeff Kim - Yes

Katie McEwen - Yes

- b. **First Reading - Proposed Board Policy 1113: District Websites, and Proposed Repeal of Board Policy 3120: Use of Technological Resources**

Approve for second reading and adoption, proposed Board Policy 1113: District Websites, and proposed repeal of Board Policy 3120: Use of Technological Resources.

Minutes:

The Board waived the second reading and approved the proposed Board Policy 1113: District Websites and the proposed repeal of Board Policy 3120: Use of Technological Resources.

Motion made by: Cyril Yu

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Absent

Lauren Brooks - Yes

Cyril Yu - Yes

Jeff Kim - Yes

Katie McEwen - Yes

- c. **First Reading - Proposed Revisions to Board Policy 3553: Reimbursable Meals National School Lunch and School Breakfast Programs**

Approve for second reading and adoption, proposed revisions of Board Policy 3553: Free and Reduced Price Meals.

Minutes:

The Board waived the second reading and approved the proposed revisions to Board Policy 3553: Free and Reduced Price Meals.

Motion made by: Cyril Yu

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Absent

Lauren Brooks - Yes

Cyril Yu - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes

**d. First Reading - Proposed Board Policy 4040: Employee Use of Technology, and Proposed Repeal of Board Policy 3121: Electronic Mail, Voice Mail & Telephony and Board Policy 6162.6: Copyright Infringement of Computer Software**

Approve for second reading and adoption, proposed Board Policy 4040: Employee Use of Technology, as revised, and proposed repeal of Board Policy 3121: Electronic Mail, Voice Mail & Telephony and Board Policy 6162.6: Copyright Infringement of Computer Software.

Minutes:

Member Yu proposed clarifying that employees shall receive professional development and instruction from the District in the last sentences of the second and third paragraphs.

The Board waived the second reading and approved the proposed Board Policy 4040: Employee Use of Technology, as revised, and the proposed repeal of Board Policy 3121: Electronic Mail, Voice Mail & Telephony and Board Policy 6162.6: Copyright Infringement of Computer Software.

Motion made by: Cyril Yu

Motion seconded by: Jeff Kim

Voting:

Paul Bokota - Absent  
Lauren Brooks - Yes  
Cyril Yu - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes

**e. First Reading - Proposed Board Policy 6163.4: Technology Resources Acceptable Use Policy, and Proposed Repeal of Board Policy 3140: Internet Privacy Policy Information Associated with Students and Board Policy 5131.6: Electronic Signaling and Recording Devices**

Approve for second reading and adoption, proposed Board Policy 6163.4: Student Use of Technology, and proposed repeal of Board Policy 3140: Internet Privacy Policy Information Associated with Students and Board Policy 5131.6: Electronic Signaling and Recording Devices.

Minutes:

The Board waived the second reading and approved the proposed Board Policy 6163.4: Student Use of Technology.

Motion made by: Katie McEwen

Motion seconded by: Jeff Kim

Voting:

Paul Bokota - Absent  
Lauren Brooks - Yes  
Cyril Yu - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes

**f. Second Reading - Board Governance Protocols - 2023**

Approve for second reading and adoption the proposed Board Governance Protocols - 2023, as revised.

Minutes:

Member Brooks proposed an addition to Section 1.5 Handling Complaints and Concerns, Subsection g, suggesting the inclusion of "or, at the direction of the Board President, the Superintendent's Office" in the first sentence after "As the spokesperson for the Board, the Board President" and before "shall respond to emails and/or communications addressed to the entire Board."

Motion made by: Cyril Yu

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Absent

Lauren Brooks - Yes

Cyril Yu - Yes

Jeff Kim - Yes

Katie McEwen - Yes

**24. PUBLIC COMMENTS**

Minutes:

None.

**25. CLOSED SESSION**

Minutes:

None.

**26. ADJOURNMENT**

The meeting was adjourned at 8:37 p.m.

Motion made by: Cyril Yu

Motion seconded by: Jeff Kim

Voting:

Paul Bokota - Absent

Lauren Brooks - Yes

Cyril Yu - Yes

Jeff Kim - Yes

Katie McEwen - Yes