



## MEETING MINUTES

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### Voting Members

Paul Bokota, Board Member  
Lauren Brooks, Board President  
Cyril Yu, Board Clerk  
Jeff Kim, Board Member  
Katie McEwen, Board Member

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### 1. CALL TO ORDER

President Brooks called the meeting to order at 5:06 p.m.

### 2. PUBLIC COMMENTS

Minutes:  
None.

### 3. CLOSED SESSION

The Board adjourned to closed session at 5:07 p.m.

#### a. Student Discipline Issues (4 cases) [Education Code Sections 35146 and 48918(c)]

The Board discussed four student discipline issues.

#### b. Public Employee Performance Evaluation [Government Code Section 54957]

The Board met with the Superintendent and Assistant Superintendents to review progress toward the Superintendent's Goals and Objectives for 2022-23.

### 4. RECONVENE REGULAR MEETING - 6:30 PM

President Brooks reconvened the meeting at 6:33 p.m.

### 5. PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE / ROLL CALL

The Pledge of Allegiance to the Flag of the United States of America was led by Student Member Madyson Chung-Lee and was followed by a moment of silence in memory of Irvine Adult Transition Program student, Christian "Nathan" Cruz, and Irvine High School Instrument teacher, Derek Venlet.

#### Members Present:

Paul Bokota  
Lauren Brooks  
Jeff Kim  
Katie McEwen  
Cyril Yu

Student Members Present:

Ida Ahola, Northwood High School  
Mannat Bawa, Irvine High School  
Madysen Chung-Lee, Portola High School  
Elise Feuerborn, University High School  
Shrinidi Sriram, Woodbridge High School

Staff Present:

Terry L. Walker, Superintendent of Schools  
John Fogarty, Assistant Superintendent, Business Services  
Eamonn O'Donovan, Assistant Superintendent, Human Resources  
Cassie Parham, Assistant Superintendent, Education Services  
Brianna Ford, Assistant Superintendent, Information Technology  
Raianna Chavez, Executive Assistant to the Superintendent

**6. REPORT OF CLOSED SESSION DISCUSSION / ACTION**

President Brooks reported on the discussion in Closed Session.

**7. STUDENT DISCIPLINE**

**a. Case No. 02M-2223**

Approve the staff recommendation to expel Case No. 02M-2223. Student shall be expelled from the District through and including the first semester of the 2023-2024 school year; however, student's expulsion shall be suspended and shortened, and student shall be permitted to voluntarily transfer from Jeffrey Trail Middle School to IUSD Virtual Academy for the remainder of the 2022-2023 school year. At the start of the 2023-2024 school year, student will be eligible to enroll in Northwood High School (only), with a behavior contract in place. Parents reserve the right to unilaterally enroll student in another program outside of IUSD for the duration of the expulsion.

Motion made by: Cyril Yu

Motion seconded by: Paul Bokota

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Cyril Yu - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes

**b. Case No. 04M-2223**

Approve the staff recommendation to expel Case No. 04M-2223. Student shall be expelled from the District; however, student's expulsion shall be suspended and shortened, and student shall be permitted to voluntarily transfer from Jeffrey Trail Middle School to ACCESS for the remainder of the 2022-2023 school year and first trimester of the 2023-2024 school year. Student may reenroll in the Irvine Unified School District for the start of the second trimester of the 2023-2024 school year with the specific school to be determined and a behavior contract in place.

Motion made by: Cyril Yu

Motion seconded by: Paul Bokota

Voting:

Paul Bokota - Yes

Lauren Brooks - Yes  
Cyril Yu - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes

**c. Case No. 11H-2223**

Approve the staff recommendation to expel Case No. 11H-2223. Student shall be expelled from the District; however, the student's expulsion shall be suspended and shortened, and the student shall be permitted to voluntarily transfer from Portola High School to ACCESS for the remainder of the 2022-2023 school year. Student will be eligible to reenroll in the Irvine Unified School District for the start of the 2023-2024 school year, with a behavior contract in place, and at a specific school, other than Portola High School, to be determined. Parents reserve the right to unilaterally enroll student in another program outside of IUSD for the duration of the expulsion.

Motion made by: Katie McEwen

Motion seconded by: Jeff Kim

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Cyril Yu - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes

**d. Case No. 12H-2223**

Approve the staff recommendation to expel Case No. 12H-2223. Student shall be expelled from the District; however, the student's expulsion shall be suspended and shortened, and the student shall be permitted to voluntarily transfer from Woodbridge High School to ACCESS for the remainder of the 2022-2023 school year and first semester of the 2023-2024 school year. Student may reenroll in the Irvine Unified School District for the start of the second semester of the 2023-2024 school year with the specific high school to be determined and a behavior contract in place.

Motion made by: Cyril Yu

Motion seconded by: Paul Bokota

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Cyril Yu - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes

**8. APPROVAL OF MINUTES**

Approve the minutes of the following meeting(s), as presented:

January 17, 2023 - Regular Meeting  
February 7, 2023 - Regular Meeting  
February 21, 2023 - Regular Meeting

Minutes:

Member Yu abstained from voting on the February 21, 2023 meeting minutes.

Motion made by: Paul Bokota  
Motion seconded by: Katie McEwen  
Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Cyril Yu - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes

## **9. ADOPTION OF AGENDA**

Adopt agenda, as presented.

Motion made by: Cyril Yu  
Motion seconded by: Katie McEwen  
Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Cyril Yu - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes

## **10. SPECIAL PRESENTATIONS / RECOGNITIONS**

### **a. Irvine Unified Council PTA**

Minutes:

Amy Liao, Legislative Advocacy Chair for Irvine Unified Council Parent Teacher Association (IUCPTA), expressed her gratitude for the Board's support of the Student Advocacy Program, which involved the participation of 32 students from all seven high schools. The students attended weekly workshops prior to the trip, where they received valuable information from various presenters.

Amy then introduced Mannat Bawa from Irvine High School, Caitlyn Liao from University High School, and Vritti Chopra from IUSD Virtual Academy. These students shared their personal experiences with the program and expressed their appreciation for the opportunity.

### **b. Irvine Public Schools Foundation**

Minutes:

Neda Eaton, President and CEO of Irvine Public Schools Foundation (IPSF), provided an update on IPSF activities. She began by highlighting the successful fundraising efforts, surpassing their goal with over \$500,000 donated by more than 1,500 parents and community members, which was matched by the City of Irvine. She expressed gratitude to the City of Irvine and thanked vendors and attendees of the Spirit of Excellence Gala, which raised over \$830,000.

She mentioned the ACE program, which is provided at 24 school sites and offered over 350 after-school classes to more than 5,000 students in grades K-12 this school year. She shared plans for the summer program, with over 400 classes and camps at 10 different sites, and is expecting higher enrollment than the previous year.

The Innovative Grants Program was highlighted, with over \$2 million awarded since 1996 to support innovative projects at school sites. This year, IPSF granted a total of \$200,000 to fund 11 projects districtwide, including multiyear grants. Corporate

donations and parent participation in the Parents Appreciating Teachers and Staff (PATs) program contribute to funding these grants. Daniel Pilchmen from Woodbridge High School, one of the multiyear grant recipients, was introduced and expressed gratitude to IPSF for their support. He shared how an initial grant transformed their student club into an elective course, providing opportunities for over 100 students to explore manufacturing and find their passions. Now with the multiyear grant, the course is able to expand from a single elective into an entire course sequence and is the only manufacturing program in the city.

Board members expressed their appreciation to IPSF for their support and ongoing partnership.

## **11. PUBLIC COMMENTS**

Minutes:

Rudi Krause addressed the Board regarding COVID-19.

## **12. STUDENT BOARD MEMBER REPORTS**

Student Board Members Ida Ahola, Mannat Bawa, Madyson Chung-Lee, Elise Feuerborn, and Shrinidhi Sriram reported on school activities.

## **13. SUPERINTENDENT'S REPORT**

Minutes:

Superintendent Walker acknowledged the upcoming end of the school year and the various events and celebrations taking place. He emphasized the importance of celebrating and recognizing the efforts of staff, students, volunteers, and retirees. Superintendent Walker also highlighted the District's commitment to continuous improvement and expressed admiration for the progress made and partnerships formed, such as the collaboration with partners like the IUCPTA, IPSF and the Irvine Company, for example. He emphasized the diversity of District programs and the need to maximize resources. Lastly, he encouraged everyone to take pride in their work and recognize the impact they have on students and staff.

## **14. ANNOUNCEMENTS AND ACKNOWLEDGMENTS**

Board members Bokota, Brooks, Kim, McEwen, and Yu reported on school visits, conference attendance and meeting participation.

## **15. CONSENT CALENDAR**

Approve Consent Calendar Item Nos. 16.a. - 21.b. with the exception of Item No. 16.e. Charter Facilities Agreement by and between Irvine Unified School District and Irvine Chinese Immersion Academy, pulled by Member Yu, and Item No. 21.b. Accept Donations, pulled by Members Brooks and McEwen for separate approvals.

Motion made by: Paul Bokota

Motion seconded by: Jeff Kim

Voting:

Paul Bokota - Yes

Lauren Brooks - Yes

Cyril Yu - Yes

Jeff Kim - Yes

Katie McEwen - Yes

## **16. CONSENT CALENDAR - Business Services**

- a. Check Register Report
- b. Contract Services Action Report 2022-23/13
- c. Purchase Order Detail Report
- d. Memorandum of Understanding by and between Irvine Unified School District and Irvine Chinese Immersion Academy Charter
- e. Charter Facilities Agreement by and between Irvine Unified School District and Irvine Chinese Immersion Academy
- f. Exercise Option to Extend the Contract for Bid No. 18/19-01MO, Unit Cost Pricing for Roofing
- g. Exercise Option to Extend the Contract for Bid No. 18/19-02MO, Unit Cost Pricing for Floor Installation
- h. Exercise Option to Extend the Contract for Bid No. 18/19-03MO, Unit Cost Pricing for Asphalt
- i. Exercise Option to Extend the Contract for Bid No. 18/19-04MO, Paint & Maintenance Services
- j. Exercise Option to Extend the Contract for Bid No. 22/23-01MO, Tree Trimming Services
- k. Memorandum of Understanding Authorizing the Utilization of a Permanent Building by the Irvine Child Care Project at the Beacon Park School Site for the 2023-24 Fiscal Year
- l. Memorandum of Understanding Authorizing the Utilization of a Permanent Building by the Irvine Child Care Project at the Cadence Park School Site for the 2023-24 Fiscal Year
- m. Memorandum of Understanding Authorizing the Utilization of a Permanent Building by the Irvine Child Care Project at the Solis Park School Site for the 2023-24 Fiscal Year

## **17. CONSENT CALENDAR - Education Services**

- a. Field Trips and Excursions
- b. Quarterly Report on Complaints Pursuant to Ed. Code 35186(d)
- c. Appointment of California Interscholastic Federation Representative 2023-2024
- d. Career Technical Education Advisory Committee: Appointment of Committee Members
- e. Secondary Education Settlement Agreement

## **18. CONSENT CALENDAR - Human Resources**

- a. Certificated Personnel Action Report 2022-23/13
- b. Classified Personnel Action Report 2022-23/13
- c. Student Teacher Agreements for 2022-23

**19. CONSENT CALENDAR - Information Technology**

- a. Authorize an Extension in the Utilization of California Multiple Award Schedule (CMAS) Contract for the Purchase of Information Technology Goods and Services - Digital Scepter
- b. Authorize the Utilization of California Multiple Award Schedule (CMAS) Contract for the Purchase of Information Technology Goods and Services - DGI
- c. Exercise Option to Extend the Education Technology Joint Powers Authority (Ed Tech JPA) Master Contract for the Purchase of a Mobile Device Management Solution
- d. Exercise Option to Extend the Education Technology Joint Powers Authority (Ed Tech JPA) Master Contract for the Purchase of a Web Design & Hosting Solution

**20. CONSENT CALENDAR - Special Education**

- a. Special Education Reimbursement(s)
- b. Special Education Settlement Agreement(s)
- c. Special Education Master Contract(s)

**21. CONSENT CALENDAR - Superintendent**

- a. Conference Attendance
- b. Accept Donations

**22. CONSENT CALENDAR RESOLUTIONS - Roll Call**

Approve Consent Calendar Resolution Item Nos. 22.a. – 22.d.

Motion made by: Paul Bokota

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Cyril Yu - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes

- a. Resolution No. 22-23-22: Approving the Change to High School Attendance Area and Super High School Attendance Area Reporting for New Construction Eligibility Purposes in the State School Facilities Program
- b. Resolution No. 22-23-23: Proclaiming May 21-27, 2023 "Classified School Employee Week"
- c. Resolution No. 22-23-24: Proclaiming May 8-12, 2023 "Teacher Appreciation Week"
- d. Resolution No. 22-23-25: Non-Reelection of Temporary Certificated Employees

**23. FACILITIES CONSENT CALENDAR**

Approve Facilities Consent Calendar Item Nos. 22.a. – 23.p.

Motion made by: Jeff Kim

Motion seconded by: Paul Bokota

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Cyril Yu - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes

- a. Architectural Design Services for Kindergarten Play Structure – Bonita Canyon Elementary School
- b. Architectural Design Services for One (1) 12' x 40' Leased Restroom Relocatable – Turtle Rock Elementary School
- c. Authorization for the Lease of One (1) Relocatable Restroom Building – Turtle Rock Elementary School
- d. Authorize the Utilization of California Multiple Award Schedule (CMAS) Contract for the Purchase, Warranty, Planning, Design, Demolition, Removal, Site Preparation, Installation, Maintenance, and Repair of Outdoor Play Equipment
- e. Review of Public Information Meeting Held for the Placement of Four (4) Relocatable Classroom Buildings – Jeffrey Trail Middle School
- f. Review of Public Information Meeting Held for the Placement of Two (2) Relocatable Classroom Buildings and One (1) Relocatable Restroom Building – El Camino Real Campus
- g. Review of Public Information Meeting Held for the Placement of Storage Sheds – Districtwide
- h. Change Order Request for the Creekside Education Center – North Campus Office Improvements 2023 Project
- i. Change Order Requests for the Solis Park School (Heritage Fields K-8 No. 03) Project
- j. Change Order Requests for the Measure E Augmented Funds to Accelerate Projects – Expansion Projects at Canyon View and Oak Creek Elementary Schools
- k. Change Order Requests for the Measure E Augmented Funds to Accelerate Projects – Expansion Projects at Deerfield Elementary School and Plaza Vista School
- l. Notice of Completion for the District Office Expansion 2022 Project
- m. Notices of Completion for the Solis Park School (Heritage Fields K-8 No. 03) Project
- n. Notice of Completion for the Measure E Augmented Funds to Accelerate Projects – Expansion Projects at Canyon View and Oak Creek Elementary Schools
- o. Notices of Completion for the Measure E Augmented Funds to Accelerate Projects – Expansion Projects at Deerfield Elementary School and Plaza Vista School
- p. Notices of Completion for the Measure E Series 3 Improvements – South Lake Middle School Modernization and Expansion Project

**24. ITEMS REMOVED FROM THE CONSENT CALENDAR**

Approve Item No. 16.e. Charter Facilities Agreement by and between Irvine Unified School District and Irvine Chinese Immersion Academy and Item No. 20.b. Accept Donations.



Minutes:

Member Yu requested two typographical corrections to the Facilities Agreement. Members Brooks and McEwen extended thanks on behalf of the Board to the Pacific Life Foundation for their donation to Woodbridge High School.

Motion made by: Paul Bokota

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Cyril Yu - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes

## **25. ITEMS OF BUSINESS**

### **a. Expanded Learning Opportunities Program Plan**

Approve the Irvine Unified School District Expanded Learning Opportunities Program Plan as presented.

Minutes:

Stan Machesky, Executive Director of Elementary Education, presented the plan for the Expanded Learning Opportunities Program (ELOP). He began by explaining that ELOP requires school districts to offer comprehensive after-school and intersessional expanded learning opportunities to all unduplicated pupils in grades PK through 6th who are participating in English Language Learner, Free and Reduced Lunch, Foster Youth, and Homeless programs. Expanded learning encompasses before and after-school care as well as summer or intersession programs. The goal of ELOP is to address the academic, social, emotional, and physical needs and interests of students through engaging and hands-on learning experiences.

The program mandates a minimum of nine hours of care for eligible students, which encompasses the full school day, for a minimum of 210 days. The staff-to-student ratios are set at one staff member per 10 students in Pre-Kindergarten and Kindergarten, and one staff member per 20 students in grades 1 through 6.

Stan outlined the implementation process, which included communication efforts and contracting with Catalyst Kids to support 10 school sites, Rainbow Rising to support 15 school sites, and Irvine Public Schools Foundation to support the remaining four school sites. The IUSD staff also coordinated the selection and improvement of facilities, as well as identified material and furniture needs.

Out of the more than 6,000 families contacted, 2,159 have committed to participating in the ELOP program for the 2023-24 school year, which will be offered at each school site. ELOP will begin in early July for year-round schools and in early August for the rest of the schools.

During the presentation, Board members inquired about the variety of activities that will be provided, the communication efforts made to engage families, and the additional days when the program is offered during non-school days.

Motion made by: Paul Bokota

Motion seconded by: Cyril Yu

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Cyril Yu - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes

**b. Irvine Public Schools Foundation Funding Priorities 2023-24**

Approve the submission of a formal request to IPSF for the 2023-24 school year priorities, as described.

Motion made by: Katie McEwen

Motion seconded by: Paul Bokota

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Cyril Yu - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes

**c. First Reading - Board Governance Protocols - 2023**

Approve for first reading the proposed Board Governance Protocols - 2023, as revised.

Minutes:

Member Yu suggested a modification to Section 1.5 of the Governance Protocols, suggesting a change in the section title to "1.5 Handling Complaints and Concerns." The proposed revised wording was as follows:

- a. The Board and Superintendent are committed to having parent and/or staff complaints handled at the closest possible level in the organization to the generation of the complaint, where those involved in the issue(s) can invest the time necessary to understand, investigate, and resolve the matter directly. As used herein, a "complaint" refers to individual incident(s) or issue(s) generally impacting one student.
- b. Board members, as representatives of the community, will listen carefully and respectfully to complaints.
- c. In attempting to resolve complaints, Board members will facilitate the process by providing the complainant 1) information that is public, and/or 2) a referral to the district or school staff member most able to address the complaint. Any written responses by a Board member to a complainant should copy the Superintendent's Office. A Board member should endeavor not to remain actively and directly involved in the process of resolving the complaint.
- d. Board members will listen carefully and respectfully to concerns. As used herein, a "concern" refers to an issue, policy, or practice that impacts or affects a substantial cross-section of students and/or schools.
- e. Board members may refer any concern(s) to the district or school staff member most able to address the concern. A Board member may remain involved in the process of resolving the concern, but should endeavor to facilitate the process rather than directly and actively resolving the concern, except where the resolution requires Board action, which action then shall be taken by the Board as a whole.

f. The referral of a complaint, or a concern, shall not be construed as an endorsement by the Board member of the complaint or the concern itself.

g. As the spokesperson for the Board, the Board President shall respond to emails and/or communications addressed to the entire Board. The initial response shall confirm receipt of the communication, explain that the Brown Act bars the members of the Board from discussing non-public communications amongst the other members of the Board, and advise that their complaint or concern is being directed to District staff. The Board President shall courtesy copy the Superintendent's Office; the Board President may courtesy copy the other Board members to the extent that doing so does not violate the Brown Act.

Member Brooks proposed adding, "and will notify Principals any time they will be on campus" to the end of section 1.7 item c.

Debra Kamm spoke to the topic.

Motion made by: Paul Bokota

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Yes

Lauren Brooks - Yes

Cyril Yu - Yes

Jeff Kim - Yes

Katie McEwen - Yes

## **26. PUBLIC COMMENTS**

Minutes:

Debra Kamm addressed the Board regarding surveillance of parents.

## **27. CLOSED SESSION**

Minutes:

None.

## **28. ADJOURNMENT**

The meeting was adjourned at 9:00 p.m.

Motion made by: Cyril Yu

Motion seconded by: Jeff Kim

Voting:

Paul Bokota - Yes

Lauren Brooks - Yes

Cyril Yu - Yes

Jeff Kim - Yes

Katie McEwen - Yes