

# Irvine Unified School District

## Career Technical Education (CTE) Advisory Committee

### Meeting Minutes

May 1, 2023, at 4:35-6:42 pm

## Agenda

- Welcome and Introductions
    - Call for additional agenda items
  - 4:35 pm - Dr. Ulises Garcia, IUSD Coordinator - College and Career Readiness initiated the meeting.
    - Introduced IUSD College and Career Education Team
      - Dr. Keith Tuominen, Executive Director - Secondary Education introduced himself
      - Connie Jacobs, *Coordinator, College and Career Readiness Counseling* introduced herself and described her role.
      - Natalia Guidotti, College and Career Readiness Office Assistant
      - Jenny Thai, Counselor on Special Assignment, Secondary MTSS/AVID
      - Natalie Uburtis, College and Career Readiness Technician (Not present)
    - Brian Dozer (Chairman) introduced himself
    - Brian welcomed and thanked IUSD staff, industry, and community partners for their attendance and the members of the CTE Advisory Committee (their names and affiliation were shared in an e-doc) (i.e. IPSF, Greater Irvine Chamber, Vital Link, Coastline ROP, etc.)
  - 4:41pm-Brian asked committee members to approve the minutes from the last meeting.
    - Scott Bennett motioned,
    - Trish Gilpin seconded,
    - all in favor (all members stated "aye")
    - Purpose and Background
  - 4:42pm - Dr. Garcia shared the following purpose for the CTE Advisory Committee.
    - Why CTE? and how CTE is for all students
    - Presented and reviewed three essential questions
      - Modify CTE
      - Close opportunity gaps for all students including but not limited to students with disabilities, traditionally under-represented, etc.
      - Opportunities for growth-What programs/courses should IUSD provide?
    - Presented the number of students enrolled in 2022-2023 CTE courses and explained how the number represents individual students
    - Brian Dozer reviewed the Norms
    - Overview of CTE
    - Dr. Garcia reviewed the structure of CTE
      - Core academic and workforce skills
      - CTE Pathway: Sequence of courses (three pathways)
        1. Course option
        2. Capstone course
        3. Both (Capstone comp)
- 
- Labor Market Information
  - 4:50pm-Dr. Garcia shared the 15 Industry Sectors with multiple pathways
    - Elbow Partner Engagement Activity: Share unique learning experiences that CTE courses provide students
      - Provide opportunities to venture into different careers
      - CTE courses help students stand out compared to other students
    - CTE and Work-based Learning
      - Internships
      - Mentorships
      - Industry Speakers
      - Field trips

- Discussed how high-quality CTE Programs use metrics to progress monitor programs
- 4:55pm-Connie Jacobs shared information about Academic Counseling and Guidance programs
  - School Counselor Ratio (350:1)
  - ASCA National Model
    - Academic
    - College and Career
    - Social-Emotional Development
  - School Counselors focus on Career Awareness, Employment Awareness, and Career Goals (i.e. CTE courses, work-based learning, etc.)
  - School Counselors provide student support programs, work-based opportunities, and events (i.e. Vital Link, ROP, Internships, etc.)
- 4:58pm-Jenny Thai, AVID District Director shared information on the AVID Program and how AVID supports College and Career Readiness for all students through
  - Opportunity Knowledge
  - AVID Methodologies and Strategies
  - College going, career readiness culture in the AVID Elective class and school-wide

## ● IUSD - CTE Program Overview

- 5:09pm-Dr. Garcia provided a general overview of IUSD CTE outcomes.
  - High Wage
  - High Demand
  - Fulfillment
- 5:10 pm-Overview of IUSD CTE industry sectors and pathways at each school site.
- Description of Coastline ROP's IUSD CTE offerings
- Provided general information on each CTE course and pathway IUSD offers at each high school.
- 5:13 pm-Group Discussion: The group to review IUSD CTE offerings and answer two questions
  - What are we offering?
  - What are we not offering?
- 5:20pm-Group share-out
  - Centralization of CTE courses
  - Modification of schedule
  - ROP is more flexible to pivot to provide virtual classes/hybrid/leading tech jobs (expansion and innovation)
  - How to ensure educators can teach classes?
  - IVC to bring courses to the school sites instead of students going to IVC(dual enrollment)

## ● CTE Funding

- 5:26pm-Dr. Garcia shared there is \$8,900,799 in CTE funding
  - CTEIG (\$6.5 million)
  - Perkins Grants (\$924K)
  - K-12 SWP Grant (\$1.4 million)
  - Coastline ROP fundings
- Reviewed CTE Expenditures (i.e. equipments, PD, Licenses, etc.)
- Reviewed projected funding for 2023-2025
  - 39 ROP sections
  - Deadline to spend funds
  - Additional funding projected to receive
    - CTEIG December 2025 (received letter)
    - Perkins June 2024 (have not received the letter yet)
- Questions:
  - One-time money can be challenging for sustainability
  - Different grants, different allocation
  - Industry partners connect with IUSD and ROP
  - Tracking system-provide story with time to show growth and impact
    - some alumni connection
    - CCGI system (collect student data)

- **Industry Sectors that CTE has offered**

- Dr. Garcia shared that 12/15 CA recognized Industry Sectors are offered at IUSD
  - 17 pathways are offered, but not at every school
  - Reviewed enrollment number in CTE
  - High School CTE Completers (12% complete pathway)
    1. Enrolled in community college
    2. 4-year college
  - 5:42pm-Group Reviewed and Discussed data shared: CTE completers by demographic groups
    - Data represents discrepancy when looking at students of color and under-served/historically marginalized
    - Something needs to change or repeating the same data
    - Scheduling is an obstacle
    - Communication is another obstacle
    - Parents are a part of the puzzle
    - Alumni to share a story about CTE Pathway
      1. Accessibility
      2. Guest speakers
      3. Social Media
      4. Marketing (paid internship to support this work)

- **New in 22-23 CTE Pathway**

- 6:03pm-Dr. Garcia shared an overview of additional opportunities provided to IUSD students
  - Work-based learning opportunities
  - Summer Opportunities
    - Internship
    - Camps
    - Workshops (non-traditional)
- Where is IUSD Going?
  - Expansion
  - Dual Enrollment
  - Professional Learning Opportunity
  - Expand Career Exploration

- **Stakeholders' Recommendation Activity**

- 6:06pm-CTE Advisory Committee members were given priorities to review and prompts to answer as a group
- 6:27pm-Share out
  - Group 3: Priority-Dual Enrollment
  - Group 6: Priority 7 and 8-Teacher on Special Assignment (TOSA) Pathway Support and expand access based on students' schedule, equity gaps, expand marketing efforts
  - Group 9: Priority 3 and 4-Adding pathways and internships and student data (pre/post surveys), Salary gaps for professionals going into teaching (ROP), make up in pay equity
  - Priority 5 and 6-Provide students access to industry pathways and networking, marketing campaign, Vital link exhibits, and expos
  - Priority 1 and 2-clear goals, Professional Learning for educators
  - Priority 3 and 4-Entrepreneurship integration, providing data to parents and work-based priorities

- **Adjournment**

- Closing: Dr. Garcia and Brian shared a student, Daisy, video from Portola High School.
  - Filmmaker of the Year
  - ROP student of the year
  - Father is Liao
- Concluded the meeting at 6:42 pm

**Attendance:**

Ulises Garcia Annie Brown James Piccola Jas Kaur Connie Jacobs Lauren Brooks Cassandra Gaona Stella Ortega Keith Tuominen Nga Le Jenny Thai Krista Ganga Raj Dhillon Kasey Eckels Scott Sodoff Kevin O'Connell Scott Grabau Gary Russell Nathan Phan Natalie White James Coney	Scott Bennett Michael Campbell IPSF Michelle Luna Brian Dozer Terri Martz IT IUSD Trish Gilpin Archana Jain Natalia Guidotti Brett McKim Taylor Brooks Harleen Ahluwalia Carlos Oregon Rochelle Van Der Merwe Armia Abdo Daniel Pilchman Dennis Brangwia Matthew Bell Kieren Garcia Julianna Cherevko Shalonda Ibrahim-Abubakar Beverly Masuda Jeremy Tom
--	--